

**GRANDVIEW CITY COUNCIL  
COMMITTEE-OF-THE-WHOLE MEETING MINUTES  
MARCH 25, 2025**

**1. CALL TO ORDER**

Mayor Ashley Lara called the Committee-of-the-Whole (C.O.W.) meeting to order at 6:00 p.m., in the Council Chambers at City Hall.

The meeting was held in person and was also available via teleconference.

**2. ROLL CALL**

Present in person: Councilmembers David Diaz, Laura Flores, Bill Moore (Mayor Pro Tem), Robert Ozuna, Javier Rodriguez and Joan Souders

Present via teleconference: Councilmember Steve Barrientes

Absent: None

Staff present: City Administrator Shane Fisher, City Attorney Quinn Plant and City Clerk Anita Palacios

**3. NEW BUSINESS**

**A. NLC Service Line Warranty Program by HomeServe – Dennis Lyon, Regional Director**

Dennis Lyon, Regional Director with HomeServe provided a presentation regarding the NLC Service Line Warranty Program, which covers repairs to homeowners' lateral water and sewer lines.

He explained the following Program Benefits:

- Only Service Line Program endorsed by the National League of Cities and multiple state leagues
- No cost to the City. No public funds used. Administered by HomeServe (billing, claims, customer service and contractor management)
- Optional revenue share for the City
- Free public awareness campaign to educate residents
- Repairs performed to code by licensed and vetted contractors.

He explained the following Program-Funded Direct Mail Communications:

- No public funds used in marketing, distribution or administration of the program
- Direct mail only – no telemarketing or door-to-door sales
- Up to 3 mailing campaigns per year
- City must review and approve marketing material before every campaign
- Marketing clearly states City does not provide program and was voluntary for homeowner
- City role: provide logo and approve material
- Economy of scale; transparency; maximize public education
- Homeowners enroll my mail, phone or web

Discussion took place.

Following discussion, the consensus was to allow the program without the use of the City logo on HomeServe's marketing materials and to request information to include on the City's website and Facebook page for a public awareness campaign to educate residents.

**B. Letter of Intent for Annexation & Rezone – Richard & Constance Peacock and Marlee Harris – 1710 and 1720 West King Street, Grandview, WA**

The City received a Letter of Intent for Annexation and Rezone signed by Richard & Constance Peacock and Marlee Harris to annex the following parcels located at 1710 and 1720 West King Street, Grandview, Yakima County, Washington, to the City of Grandview:

Parcel No.	Property Owner	Address	Assessed Value	60%
230922-31528	Richard & Constance Peacock	1710 West King St.	\$351,800	\$351,800
230922-31527	Marlee Harris	1720 West King St.	\$369,700	\$369,700
			<b>\$721,500</b>	<b>\$721,500</b>

(The parcels highlighted in yellow represent the property owners who signed the Letter of Intent and Petition for Annexation.)

The petitioners elected to request annexation under the 60% petition method of annexation. The 60% petition method requires signatures by owners of not less than 60% of the assessed value of the total property proposed for annexation. The Letter of Intent does contain sufficient signatures of the assessed value. The petitioners requested the parcels be annexed with an R-1 Low Density Residential zoning designation. All parcels were included in the City's designated Urban Growth Area with a future land use designation of Low Density Residential.

State law requires the City Council to determine: (1) if the City will accept, modify or reject the proposed annexation, (2) whether the City will require the simultaneous adoption of a proposed zoning regulation for the subject property, and (3) whether the City will require the assumption of all or any portion of existing City indebtedness by the area to be annexed.

Upon acceptance of the Letter of Intent, the Petition would be presented to the Hearing Examiner to conduct a public hearing.

Discussion took place.

**On motion by Councilmember Moore, second by Councilmember Diaz, the C.O.W. moved acceptance of the proposed annexation submitted by Richard & Constance Peacock and Marlee Harris to annex Parcel Nos. 230922-31528 and 230922-31527 located at 1710 and 1720 West King Street, Grandview, Yakima County, Washington to the City of Grandview; require the simultaneous adoption of zoning regulations consistent with the Urban Growth Area Future Land Use Designations: R-1 Low Density Residential; and require the assumption of all existing City indebtedness by the properties proposed to be annexed the same as all other property within the City in accordance with past practice to the April 8, 2025 regular Council meeting for consideration.**

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

**4. CITY ADMINISTRATOR AND/OR STAFF REPORTS**

City Administrator provided an update on the following City projects:

- Sensory Playground
- Wine Country Road Park & Ride Improvement Project
- Country Park Sound System Installation
- Country Park Amphitheatre, Beavan Building and Poolhouse Painting Project
- Dykstra Park Restroom Renovations

**5. MAYOR & COUNCILMEMBER REPORTS**

Benton County Mosquito Control – Councilmember Moore reported that the Benton County Mosquito Control District started field operations within the District boundaries for the control of both mosquito larvae and adult mosquitoes. The District would also be conducting their annual tire recycling event on April 19<sup>th</sup> at the District headquarters in West Richland.

**Sub-Committee Reports:**

Public Safety Committee – Councilmember Ozuna reported on the Public Safety Committee and provided a three-year plan timeline for the new police station, copy attached and incorporated in these minutes.

Community Identity Committee – Councilmembers Diaz and Souders reported on the Community Identity Committee. They were looking for volunteers to participate on the Committee and would be conducting public outreach at community events. They would also be conducting a survey to gather branding concepts.

**7. ADJOURNMENT**

**On motion by Councilmember Moore, second by Councilmember Souders, the C.O.W. meeting adjourned at 7:00 p.m.**

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Mayor Ashley Lara

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Anita Palacios, City Clerk

## New Police Station Timeline

### Three-Year Plan

<b>2024</b>		<b>Plan A - Tasks</b>	<b>Who</b>	<b>Due</b>
Nov 26		First Meeting about Police Station to discuss possibilities	ALL	Done
Nov-Dec		Schedule to meet with elected legislators: introductions & inform them of need for PD Station	Robert	Done
Dec 17		Scheduled meeting w/ Senator King from 11.30-12.30 on Dec 17 in Grandview. Will invite the other 2 elected representatives.	Robert	Done
Dec		Develop talking points and collect data for King meeting	PD	12-16
Dec		Get info on our city's growth and housing units built & planned	Shane	12-16
Dec		Meet as group to plan for King meeting on 16 <sup>th</sup> @ 8 am	All	12-16
Dec 17		Meet with 3 legislators for lunch on 17 <sup>th</sup> @ 11.30-12.30	All	12-17
<b>2025</b>				
Jan		New Legislators take office (Senators 4 years & Reps 2 years)		
Feb 19-20		AWC Civic Action Days in Olympia	All	Done
Feb 19-20		Meet with elected State Legislators in Olympia	All	Done
Start 3-11		Conduct PD Station Needs Assessment	Shane	5-11
Feb 13		Develop Marketing materials for Police Station	Robert	Done
Feb 14		Make a legislative request for state funding	Shane	Done
Mar 12		Meeting with Yakima County Commissioner Linde for support	All	Done
Mar 17		Developed draft community survey for PD Station funding	Robert	Done
Mar 26		Meeting with School District Superintendent – Dr. Darling	All	
Apr-May		Identify PD Station location and property (purchase if possible)	Shane	underway
Apr 1		Make federal congressional funding request for FYI 2026	All	4-1
TBD		Establish PD Station Planning Committee (think of names)	All	TBD
Apr 7		Launch PD Station Community Survey	Shane	4-30
Ongoing		Ask donors and businesses for contributions to buy property	All	ongoing
Aug		Meet with Congressional delegation during summer recess	All	
May		Analyze and Report on Community Survey results	Robert	
<b>2026</b>				
Jan		Start of Short Legislative Session		
		Make a legislative request for state funding		
<b>2027</b>		<b>Plan B</b>		
Jan-Mar		State Legislative Session start – long session		
<b>2028</b>				