

**GRANDVIEW CITY COUNCIL
REGULAR MEETING AGENDA
TUESDAY, MARCH 25, 2025**



PLEASE NOTE: The maximum occupancy of the Council Chambers is 49 individuals at one time. Access to exits must be kept clear to ensure everyone in the Chambers can safely exit in the event of an emergency.

This meeting will be held in person and will also be available via teleconference.

REGULAR MEETING – 7:00 PM

PAGE

- 1. CALL TO ORDER & ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE –** Royce Guevara, 5th grader at McClure Elementary
- 3. APPROVE AGENDA**
- 4. PRESENTATIONS**
- 5. PUBLIC COMMENT –** *The public may address the Council on any topic whether on the agenda or not, except those scheduled for public hearing. The public comment period is not an opportunity for dialogue with the Mayor and Councilmembers, or for posing questions with the expectation of an immediate answer. Many questions require an opportunity for information gathering and deliberation. For this reason, Council will accept comments, but will not directly respond to comments, questions or concerns during public comment. If you would like to address the Council, please step up to the microphone and give your name and address for the record. Your comments will be limited to three minutes.*
- 6. CONSENT AGENDA –** *Items on the Consent Agenda will be voted on together by the Council, unless a Councilmember requests that items be removed from the Consent Agenda and discussed and voted upon separately. An item removed from the Consent Agenda will be placed under Unfinished and New Business.*
 - A. Minutes of the March 11, 2025 Committee-of-the-Whole meeting 1-6
 - B. Minutes of the March 11, 2025 Council meeting 7-11
 - C. Payroll Check Nos. 14303-14315 in the amount of \$97,966.82
 - D. Payroll Electronic Fund Transfers (EFT) Nos. 61554-61558 in the amount of \$99,350.79
 - E. Payroll Direct Deposit 03/01/25-03/15/25 in the amount of \$146,801.10
 - F. Claim Check Nos. 130845-130919 in the amount of \$639,106.11
 - G. Grandview Municipal Court Judge Appointment 12-14
- 7. ACTIVE AGENDA –** *Items discussed at the 6:00 pm Committee-of-the-Whole meeting of an urgent or time sensitive nature may be added to the active agenda pursuant to City Council Procedures Manual Section 3.18(c).*
 - A. Public Hearing – 2025-2030 Six-Year Transportation Improvement Program Amendment 15-16
 - B. Resolution No. 2025-26 amending the 2025-2030 Six-Year Transportation Improvement Program to add the acquisition of a new street sweeper 17-18
 - C. Ordinance No. 2025-03 amending the 2025 Annual Budget 19-20

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D. Resolution No. 2025-27 accepting the fuel bid from Valley Wide Cooperative for the year beginning April 1, 2025 to March 31, 2026	21-25
E. Resolution No. 2025-28 authorizing the Mayor to sign an Agreement for Yakima Valley Office of Emergency Management	26-34
8. UNFINISHED AND NEW BUSINESS	
9. CITY ADMINISTRATOR AND/OR STAFF REPORTS	
10. MAYOR & COUNCILMEMBER REPORTS	
A. Sub-Committee Updates	
11. EXECUTIVE SESSION – Union Negotiations (15 minutes)	
12. ADJOURNMENT	

The City of Grandview Committee-of-the-Whole and Regular Council Meetings scheduled for Tuesday, March 25, 2025 at 6:00 pm and 7:00 pm will be held in person and will also be available via teleconference.

Please join the meeting from your computer, tablet or smartphone.

Join Zoom Meeting

<https://us06web.zoom.us/j/83733907259?pwd=To0ZxNxcctrlamYKiBJNTqXeikPpDa.1>

To join via phone: +1 253 215 8782

Meeting ID: 837 3390 7259

Passcode: 876727

**GRANDVIEW CITY COUNCIL
COMMITTEE-OF-THE-WHOLE MEETING MINUTES
MARCH 11, 2025**

1. CALL TO ORDER

Mayor Ashley Lara called the Committee-of-the-Whole (C.O.W.) meeting to order at 6:00 p.m., in the Council Chambers at City Hall.

The meeting was held in person and was also available via teleconference.

2. ROLL CALL

Present in person: Councilmembers David Diaz, Laura Flores, Bill Moore (Mayor Pro Tem), Robert Ozuna and Joan Souders

Present via teleconference: Councilmembers Steve Barrientes

Absent: Councilmember Javier Rodriguez

Staff present: City Administrator Shane Fisher, City Attorney Quinn Plant, City Treasurer Matt Cordray and City Clerk Anita Palacios

Also present was City Engineer Michael Uhlman with HLA Engineering and Land Surveying, Inc.

3. PUBLIC COMMENT

Ray Vining, 1430 Wilson Highway, Grandview, Washington, thanked the City for installing a temporary sidewalk along Wilson Highway.

4. NEW BUSINESS

A. Resolution accepting the Wine Country Road Resurfacing – Euclid Road to Grandridge Road as complete

City Administrator Fisher explained that Central Washington Asphalt, Inc., completed the Wine Country Road Resurfacing – Euclid Road to Grandridge Road. Staff recommended Council accept the project as complete once the requirements in the January 31, 2025 letter from HLA Engineering and Land Surveying, Inc., were satisfied.

Discussion took place.

On motion by Councilmember Moore, second by Councilmember Souders, the C.O.W. moved a resolution accepting the Wine Country Road Resurfacing – Euclid Road to Grandridge Road as complete to the March 11, 2025 regular Council meeting for consideration.

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes

- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Absent
- Councilmember Souders – Yes

B. Resolution authorizing the Mayor to sign Change Order No. 3 with C&E Trenching, LLC for the Old Inland Empire Highway (Welch) Sanitary Sewer Improvements

City Engineer Uhlman explained that on March 12, 2024, Council accepted the bid from C&E Trenching, LLC, and authorized the Mayor to sign all contract documents with C&E Trenching to construct the OIE (Welch) Sanitary Sewer Improvements. On August 21, 2024, the City of Grandview discovered a sinkhole caused by an undermined sanitary sewer segment on S. Division Street. After initial repairs to this segment, further investigation revealed extensive deterioration along the entire segment. The proposed improvements included replacing two manholes and installing approximately 500 linear feet of new sewer pipe. Change Order No. 3 compensates the contractor for pavement restoration on S. Division Street following emergency sewer repairs, including the placement of 4 inches of hot mix asphalt (129 tons), rolling, and compaction, completed on October 23, 2024. This work extended the project completion by one (1) day. Payment for this work was carefully documented and quantified under the force account provisions of the contract, as directed by the Engineer. The amount of Change Order No. 3 was \$28,509.79.

Discussion took place.

On motion by Councilmember Diaz, second by Councilmember Moore, the C.O.W. moved a resolution authorizing the Mayor to sign Change Order No. 3 with C&E Trenching, LLC for the Old Inland Empire Highway (Welch) Sanitary Sewer Improvements to the March 11, 2025 regular Council meeting for consideration.

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Absent
- Councilmember Souders – Yes

C. Ordinance amending the 2025 Annual Budget

City Treasurer Cordray explained that staff monitoring and review of fund and department budgets identified numerous budget accounts to be amended. An ordinance was prepared to provide for the amending of the 2025 Annual Budget to accommodate the changes in sources and uses. By Fund the highlights of the budget changes were:

- **Current Expense Fund:** Increased revenues for Contributions to Community Center. Increased appropriations for Parks & Recreation Part Time Wages and Community Center Office Supplies. Net effect was no change in estimated ending fund balance.
- **Street Fund:** Increased appropriations for Snow & Ice Control Repairs & Maintenance. Net effect was a decrease in estimated ending fund balance.
- **Capital Improvement Fund:** Increased revenues for Recreation and Conservation Office Grant. Increased appropriations for Police Department Building Needs Assessment and Dykstra & Bren Park Restrooms. Net effect was a decrease in estimated ending fund balance.
- **Water Fund:** Increased appropriations for Bonnieview Road Water Improvements. Net effect was a decrease in estimated ending fund balance.

Discussion took place.

On motion by Councilmember Moore, second by Councilmember Ozuna, the C.O.W. moved an ordinance amending the 2025 Annual Budget to the March 25, 2025 regular Council meeting for consideration.

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Absent
- Councilmember Souders – Yes

D. Resolution accepting the fuel bid from Valley Wide Cooperative for the year beginning April 1, 2025 to March 31, 2026

City Clerk Palacios explained that the City uses a common strategy of having bidders provide a bid that is compared to the Oil Information Price Service (OPIS) rack price for a specified location. The bidder was bidding their margin of markup over the rack price for the delivery location they specify. If fuel prices increase or decrease, the price was adjusted accordingly, but the margin as bid must remain the same. Bids to provide fuel for the year beginning April 1, 2025 to March 31, 2026 were opened on March 5, 2025.

Two bids were received as follows:

REGULAR UNLEADED	Valley Wide Cooperative	Christensen, Inc.*
Seller's cost per gallon	\$2.6182	\$2.69578
Margin bid above seller's cost excluding taxes	\$0.14	\$0.1149
TOTAL	\$2.7582	\$2.81068

DIESEL	Valley Wide Cooperative	Christensen, Inc.*
Seller's cost per gallon	\$3.0263	\$3.14667
Margin bid above seller's cost excluding taxes	\$0.14	\$0.1149
TOTAL	\$3.1663	\$3.26157

*The bid from Christensen, Inc., was not complete as it did not include the OPIS publication and was rejected.

Discussion took place.

On motion by Councilmember Diaz, second by Councilmember Souders, the C.O.W. moved a resolution accepting the fuel bid from Valley Wide Cooperative for the year beginning April 1, 2025 to March 31, 2026 to the March 25, 2025 regular Council meeting for consideration.

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Absent
- Councilmember Souders – Yes

E. Resolution authorizing the Mayor to sign an Agreement for Yakima Valley Office of Emergency Management

City Administrator Fisher explained that on October 18, 2000, the City of Grandview entered into an Agreement with the Yakima Valley Office of Emergency Management. The purpose of the agreement was to provide for the preparation and carrying out of plans, including mock or practice drills, for responding to and the protecting of persons and property within Yakima County in the event of a disaster or public safety incident, and to provide for the coordination of the emergency management functions of the county with other public agencies and affected private persons, corporations, and organizations. Per the by-laws of the Yakima Valley Office of Emergency Management (YVOEM), YVOEM was requesting an updated resolution from the cities and county. This resolution was for YVOEM to continue as the Emergency Management for the cities per WAC 38.52.070.

Discussion took place.

On motion by Councilmember Moore, second by Councilmember Ozuna, the C.O.W. moved a resolution authorizing the Mayor to sign an Agreement for Yakima Valley Office of Emergency Management to the March 25, 2025 regular Council meeting for consideration.

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Absent
- Councilmember Souders – Yes

F. Resolution accepting the Wine Country Road and Higgins Way Improvements as complete

City Administrator Fisher explained that Interwest Construction, Inc., completed the Wine Country Road and Higgins Way Improvements. Staff recommends Council accept the project as complete once the requirements in the March 5, 2025 letter from HLA Engineering and Land Surveying, Inc., were satisfied.

Discussion took place.

On motion by Councilmember Souders, second by Councilmember Diaz, the C.O.W. moved a resolution accepting the Wine Country Road and Higgins Way Improvements as complete to the March 11, 2025 regular Council meeting for consideration.

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Absent
- Councilmember Souders – Yes

5. CITY ADMINISTRATOR AND/OR STAFF REPORTS

City Administrator Fisher reported on the following:

- New Wastewater Treatment Plant Supervisor Raul Sanchez began March 3, 2024.
- New Public Works Director John Simmons would begin April 1, 2024.
- Service Line Warranty Program Presentation. Council considered whether to allow a presentation on the program and expressed concern about putting the City logo on marketing materials.
- Public Comment Procedures Discussion. Council consensus was to only allow public comments at the regular Council meeting with a 3-minute time limit for comments and a 3-minute period for Council to ask clarifying questions or acknowledge the comments.

6. MAYOR & COUNCILMEMBER REPORTS

Public Safety Committee – Councilmembers Ozuna, Moore and Flores provided an update on the Public Safety Committee meeting held on March 10, 2025. The Committee would be exploring funding options for a new Police Department, including federal and state Congressional appropriations. The Committee would conduct a community survey regarding the need for a new Police Department. A meeting was scheduled with Yakima County Commissioner Ladon Linde to seek guidance on federal grants.

Community Engagement Committee – Councilmembers Souders, Flores and Ozuna provided an update on the Community Engagement Committee meeting held on March 10, 2025. The Committee would also be conducting a survey to gather information about why people are moving to and staying in Grandview. The survey would help support grant applications, inform various community organizations and be an ongoing initiative. The Committee would set up a City booth at community events to engage with residents, provide information and collect community surveys.

7. ADJOURNMENT

On motion by Councilmember Moore, second by Councilmember Souders, the C.O.W. meeting adjourned at 6:50 p.m.

Mayor Ashley Lara

Anita Palacios, City Clerk

**GRANDVIEW CITY COUNCIL
REGULAR MEETING MINUTES
MARCH 11, 2025**

1. CALL TO ORDER

Mayor Ashley Lara called the regular meeting to order at 7:00 p.m. in the Council Chambers at City Hall.

The meeting was held in person and was also available via teleconference.

Present in person: Councilmembers David Diaz, Laura Flores, Bill Moore (Mayor Pro Tem), Robert Ozuna and Joan Souders

Present via teleconference: Councilmember Steve Barrientes

Absent: Councilmember Javier Rodriguez

On motion by Councilmember Moore, second by Councilmember Souders, Council excused Councilmember Javier Rodriguez from the meeting.

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Absent
- Councilmember Souders – Yes

Staff present: City Administrator Shane Fisher, City Attorney Quinn Plant, City Treasurer Matt Cordray and City Clerk Anita Palacios

2. PLEDGE OF ALLEGIANCE

Jordan Segovia, 1st grader at Smith Elementary, led the pledge of allegiance.

3. APPROVE AGENDA

On motion by Councilmember Moore, second by Councilmember Souders, Council approved the March 11, 2025 regular meeting agenda as presented.

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Absent

- Councilmember Souders – Yes

4. PRESENTATIONS

A. Yakima Valley Conference of Governments' 2024 Annual Report

Raquel Ferrell Crowley, Deputy Director with the Yakima Valley Conference of Governments presented the YVCOG 2024 Annual Report.

5. PUBLIC COMMENT

Dan White, coordinator of the Grandview Day of Service, invited the Mayor and Council to attend the Grandview Day of Service on May 3, 2025, from 8:30 am to 12:00 Noon at the Grandview Nazarene Church.

6. CONSENT AGENDA

On motion by Councilmember Diaz, second by Councilmember Souders, Council approved the Consent Agenda consisting of the following:

- A. **Minutes of the February 25, 2025 Committee-of-the-Whole meeting**
- B. **Minutes of the February 25, 2025 Council meeting**
- C. **Payroll Check Nos. 14280-14302 in the amount of \$21,236.96**
- D. **Payroll Electronic Fund Transfers (EFT) Nos. 61540-61546 in the amount of \$109,617.70**
- E. **Payroll Direct Deposit 02/16/25-02/28/25 in the amount of \$164,789.71**
- F. **Claim Check Nos. 130753-130844 in the amount of \$709,553.98**

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Absent
- Councilmember Souders – Yes

7. ACTIVE AGENDA

- A. **Resolution No. 2025-20 authorizing the Mayor to sign a Contract Amendment between the Department of Licensing and the Grandview Transportation Benefit District**

On motion by Councilmember Moore, second by Councilmember Ozuna, Council approved Resolution No. 2025-20 authorizing the Mayor to sign a Contract Amendment between the Department of Licensing and the Grandview Transportation Benefit District.

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Absent
- Councilmember Souders – Yes

B. Resolution No. 2025-21 authorizing the Mayor to sign the Architectural Proposal with Design West Architects, P.A., for the Police Department Needs Assessment

This item was previously discussed at the February 25, 2025 C.O.W. meeting.

On motion by Councilmember Diaz, second by Councilmember Ozuna, Council approved Resolution No. 2025-21 authorizing the Mayor to sign the Architectural Proposal with Design West Architects, P.A., for the Police Department Needs Assessment.

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Absent
- Councilmember Souders – Yes

C. Resolution No. 2025-22 accepting a request from Roger Wilson and James & Linda Hansen for annexation of Parcel Nos. 230909-12003, 230909-11401, 230909-11002, 230909-11402, 230909-11403, 230909-11404, 230909-14002, 230909-14404, 230909-14403, 230910-23404, 230910-23406, 230910-24400 located on Wine Country Road, Bethany Road, N. Puterbaugh Road and Woodworth Road, Grandview, Yakima County, Washington to the City of Grandview

This item was previously discussed at the February 25, 2025 C.O.W. meeting.

On motion by Councilmember Moore, second by Councilmember Souders, Council approved Resolution No. 2025-22 accepting a request from Roger Wilson and James & Linda Hansen for annexation of Parcel Nos. 230909-12003, 230909-11401, 230909-11002, 230909-11402, 230909-11403, 230909-11404, 230909-14002, 230909-14404, 230909-14403, 230910-23404, 230910-23406, 230910-24400 located on Wine Country Road, Bethany Road, N. Puterbaugh Road and Woodworth Road, Grandview, Yakima County, Washington to the City of Grandview.

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Absent
- Councilmember Souders – Yes

D. Resolution No. 2025-23 accepting the Wine Country Road Resurfacing – Euclid Road to Grandridge Road as complete

This item was previously discussed at the March 11, 2025 C.O.W. meeting.

On motion by Councilmember Moore, second by Councilmember Souders, Council approved Resolution No. 2025-23 accepting the Wine Country Road Resurfacing – Euclid Road to Grandridge Road as complete.

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Absent
- Councilmember Souders – Yes

E. Resolution No. 2025-24 authorizing the Mayor to sign Change Order No. 3 with C&E Trenching, LLC for the Old Inland Empire Highway (Welch) Sanitary Sewer Improvements

This item was previously discussed at the March 11, 2025 C.O.W. meeting.

On motion by Councilmember Ozuna, second by Councilmember Moore, Council approved Resolution No. 2025-24 authorizing the Mayor to sign Change Order No. 3 with C&E Trenching, LLC for the Old Inland Empire Highway (Welch) Sanitary Sewer Improvements.

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Absent
- Councilmember Souders – Yes

F. Resolution No. 2025-25 accepting the Wine Country Road and Higgins Way Improvements as complete

This item was previously discussed at the March 11, 2025 C.O.W. meeting.

On motion by Councilmember Ozuna, second by Councilmember Souders, Council approved Resolution No. 2025-25 accepting the Wine Country Road and Higgins Way Improvements as complete.

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Absent
- Councilmember Souders – Yes

8. **UNFINISHED AND NEW BUSINESS** – None

9. **CITY ADMINISTRATOR AND/OR STAFF REPORTS** – None

10. **MAYOR & COUNCILMEMBER REPORTS** – None

11. **ADJOURNMENT**

On motion by Councilmember Moore, second by Councilmember Souders, the Council meeting adjourned at 7:50 p.m.

Mayor Ashley Lara

Anita Palacios, City Clerk

**CITY OF GRANDVIEW
AGENDA ITEM HISTORY/COMMENTARY
CITY COUNCIL MEETING**

ITEM TITLE Grandview Municipal Court Judge Appointment	AGENDA NO.: Consent Agenda 6 (G) AGENDA DATE: March 25, 2025
DEPARTMENT Municipal Court	FUNDING CERTIFICATION (City Treasurer) (If applicable)

DEPARTMENT DIRECTOR REVIEW

Anita Palacios, City Clerk 

CITY ADMINISTRATOR 	MAYOR 
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ITEM HISTORY (Previous council reviews, action related to this item, and other pertinent history)

RCW 3.50.040 requires that the City appoint a municipal judge or judges to preside over the Grandview Municipal Court either every four years or when there is a change.

Yakima County Courts requested that the following judges be appointed effective January 13, 2025 through January 13, 2029 as Grandview Municipal Court judges:

- Judge Donald Engel
- Judge Gary Hintze
- Judge Brian Sanderson
- Judge Alfred Schweppe
- Commissioner Kevin Eilmes

ITEM COMMENTARY (Background, discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the City budget, personnel resources, and/or residents.

The City has been advised that Julia Davis has been appointed to replace Judge Don Engle.

ACTION PROPOSED

Approve the appointment of Julia Davis as a Grandview Municipal Court Judge in compliance with RCW 3.50.040 effective April 1, 2025 through January 11, 2027.

Anita Palacios

From: Therese Murphy <therese.murphy@co.yakima.wa.us>
Sent: Monday, March 17, 2025 3:01 PM
To: Anita Palacios; Jeff Burkett; Karen Clifton; Sylvia Sanchez
Cc: Alfred Schweppe
Subject: RE: Judicial Appointment

CAUTION: External Email

April 1 to January 11, 2027

Therese Murphy

District Court Administrator
128 N. 2nd Street Room 225
Yakima, Wa. 98901
509-574-1874

From: Anita Palacios <anitap@grandview.wa.us>
Sent: Monday, March 17, 2025 2:26 PM
To: Therese Murphy <therese.murphy@co.yakima.wa.us>; Jeff Burkett <jeff.burkett@co.yakima.wa.us>; Karen Clifton <Karen.Clifton@uniongapwa.gov>; Sylvia Sanchez <sylvia.sanchez@co.yakima.wa.us>
Cc: Alfred Schweppe <Alfred.Schweppe@co.yakima.wa.us>
Subject: RE: Judicial Appointment

CAUTION : This email originated from outside of this organization. Please exercise caution with links and attachments.

What will be Judge Julia Davis' term?

Thanks,

Anita G. Palacios, MMC
City Clerk/Human Resources
City of Grandview
207 West Second Street
Grandview, WA 98930
PH: (509) 882-9208 or 882-9200
Fax: (509) 882-3099
anitap@grandview.wa.us
www.grandview.wa.us

From: Therese Murphy <therese.murphy@co.yakima.wa.us>
Sent: Monday, March 10, 2025 12:53 PM
To: Anita Palacios <anitap@grandview.wa.us>; Jeff Burkett <jeff.burkett@co.yakima.wa.us>; Karen Clifton

<Karen.Clifton@uniongapwa.gov>; Sylvia Sanchez <sylvia.sanchez@co.yakima.wa.us>

Cc: Alfred Schweppe <Alfred.Schweppe@co.yakima.wa.us>

Subject: Judicial Appointment

CAUTION: External Email

Good Afternoon:

Please be advised that Julia Davis has been appointed to replace Judge Don Engel. I need new appointments from each of you replacing Don Engel with Julia Davis. When that is done, will you please send me your resolution? Please let me know if you have any questions.

Thank you,

Therese Murphy

District Court Administrator
128 N. 2nd Street Room 225
Yakima, Wa. 98901
509-574-1874



**NOTICE OF PUBLIC HEARING
2025-2030 SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM
AMENDMENT**

NOTICE IS HEREBY GIVEN that the City Council of the City of Grandview, Washington, will conduct a public hearing on **TUESDAY, MARCH 25, 2025 at 7:00 p.m.**, to receive comments on an amendment to the 2025-2030 Six-Year Transportation Improvement Program to add the acquisition of a new street sweeper.

The public hearing will be held in person in the Council Chambers at City Hall, 207 West Second Street, Grandview, WA, and will also be available via teleconference as follows:

Please join the meeting from your computer, tablet or smartphone.

Join Zoom Meeting

<https://us06web.zoom.us/j/83733907259?pwd=To0ZxNxcctrlamYKiBJNTqXeikPpDa.1>

To join via phone: +1 253 215 8782

Meeting ID: 837 3390 7259

Passcode: 876727

All persons are invited to appear and to provide comments on this action. Please contact the City Clerk, at the above address or by telephone 509-882-9200 between 8 a.m. and 5 p.m., no less than five (5) days prior to the hearing if you have special facility needs. If you are unable to attend the public hearing, written comments will be received until 5:00 p.m. the day of the hearing at the above address and will be entered into the record. Written comments may also be submitted to anitap@grandview.wa.us or mailed to the City of Grandview, Attn: City Clerk, 207 West Second Street, Grandview, WA 98930 and must be received by **Tuesday, March 25, 2025 at 5:00 p.m.**

CITY OF GRANDVIEW

Anita G. Palacios, MMC
City Clerk

Publish: Grandview Herald – March 5 & 12, 2025

**CITY OF GRANDVIEW
CITY COUNCIL**

PUBLIC HEARING PROCEDURE

THE FOLLOWING PROCEDURE IS USED BY THE GRANDVIEW CITY COUNCIL TO MEET APPEARANCE OF FAIRNESS REQUIREMENTS:

MAYOR

1. The public hearing for the purpose of receiving comments on an amendment to the 2025-2030 Six-Year Transportation Improvement Program to add the acquisition of a new street sweeper is now open.
2. Before hearing from the public, City Administrator Shane Fisher will present the staff report.
3. Public comments will now be received. When you address the Council, begin by stating your name and address for the record.
4. Comments received by mail will now be entered in the record. The City Clerk will read any received.
5. The public testimony portion of this hearing is now closed. No further comments will be received.

RESOLUTION NO. 2025-26

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON,
AMENDING THE 2025-2030 SIX-YEAR TRANSPORTATION IMPROVEMENT
PROGRAM TO ADD THE ACQUISITION OF A NEW STREET SWEEPER**

WHEREAS, on June 25, 2024, Council adopted by Resolution No. 2024-34 the 2025-2030 Six-Year Transportation Improvement Program (TIP) for the improvements and maintenance of City streets; and,

WHEREAS, an amendment has been prepared to the 2025-2030 Six-Year TIP to add the acquisition of a new street sweeper; and,

WHEREAS, a public hearing on said amendments was advertised and held on March 25, 2025,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW, as follows:

The 2025-2030 Six-Year Transportation Improvement Program amendment as attached hereto and incorporated herein by reference is hereby approved and adopted.

PASSED by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on March 25, 2025.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

Agency: Grandview
County: Yakima
MPO/RTPO: YVCOG

Y Inside

N Outside

Functional Class	00	Priority Number		A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
				Street Sweeper to Acquire new street sweeper	G. Structure ID WA-16400					44			CE	No

Funding		Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
	S	ALL	2025	CRP(US)	400,000			0	0	400,000
Totals					400,000			0	0	400,000

Expenditure Schedule		Phase	1st	2nd	3rd	4th	5th & 6th
	ALL		400,000	0	0	0	0
Totals			400,000	0	0	0	0

Grand Totals for Grandview		Federal Funds	State Funds	Local Funds	Total Funds
		400,000	0	0	400,000

ORDINANCE NO. 2025-03

**AN ORDINANCE OF THE CITY OF GRANDVIEW, WASHINGTON,
AMENDING THE 2025 ANNUAL BUDGET**

WHEREAS, the original 2025 estimated beginning fund balances and revenues do not reflect available budget sources; and

WHEREAS, there are necessary and desired changes in uses and expenditure levels in the funds; and

WHEREAS, there are sufficient sources within the funds to meet the anticipated expenditures.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF GRANDVIEW, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. That the 2025 annual budget be amended to reflect the changes presented in Exhibit A.

Section 2. That the City Administrator is authorized and directed to adjust estimated revenues, expenditures and fund balances reflecting the determined changes.

Section 3. This Ordinance shall be in full force and effect five (5) day after its passage and publication as required by law.

PASSED by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on March 25, 2025.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

PUBLICATION:
EFFECTIVE:

Exhibit A

	Beginning Balance	Estimated Revenues	Appropriated Expenditures	Ending Balance	Budget Total
Current Expense Fund					
Original 2025 Budget	709,805	7,357,000	7,850,375	216,430	8,066,805
Amendment Amount		2,600	2,600	-	2,600
Amended Total	709,805	7,359,600	7,852,975	216,430	8,069,405
Street Fund					
Original 2025 Budget	472,860	2,866,150	2,990,740	348,270	3,339,010
Amendment Amount			17,000	(17,000)	-
Amended Total	472,860	2,866,150	3,007,740	331,270	3,339,010
Capital Improvement Fund					
Original 2025 Budget	747,460	320,000	526,050	541,410	1,067,460
Amendment Amount		100,000	113,000	(13,000)	100,000
Amended Total	747,460	420,000	639,050	528,410	1,167,460
Water Fund					
Original 2025 Budget	8,720,595	10,932,400	11,772,540	7,880,455	19,652,995
Amendment Amount			260,000	(260,000)	-
Amended Total	8,720,595	10,932,400	12,032,540	7,620,455	19,652,995

RESOLUTION NO. 2025-27

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON,
ACCEPTING THE FUEL BID FROM VALLEY WIDE COOPERATIVE FOR THE
YEAR BEGINNING APRIL 1, 2025 TO MARCH 31, 20256**

WHEREAS, the City has solicited bids from qualified fuel companies to provide vehicle fuel to the City of Grandview for the year beginning April 1, 2025 to March 31, 2026; and,

WHEREAS, the City received two (2) bids in response to such solicitation; and,

WHEREAS, the City Council finds and determines that Valley Wide Cooperative is the lowest responsible bidder;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW, WASHINGTON, as follows:

That the bid submitted by the Valley Wide Cooperative, as set forth in the attached bid, is hereby approved and accepted, and the Mayor is hereby authorized to execute any and all documents necessary or appropriate to accomplish such transaction.

PASSED by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on March 25, 2025.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

BID FORM

I/We the undersigned, having read all requirements of this call for bids, together with all the special provisions and specifications set forth herein, do agree in every particular, and will furnish petroleum products and documentation as specified herein as follows:

Bidder's Major Supplier is: _____ and the OPIS price adjustment reference city shall be: ___ Seattle; ___ Spokane; ___ Moses Lake; ___ Portland; or Pasco.

	<u>Regular Unleaded</u>	<u>Diesel</u>
Estimated Annual Gallons:	28,000	14,500
Seller's Cost Per Gallon for Monday, March 3, 2025 :	\$ <u>2.6182</u>	\$ <u>3.0263</u>
Margin Bid Above Seller's Cost Excluding Taxes:	\$ <u>0.14</u>	\$ <u>0.14</u>
TOTAL:	\$ <u>2.7582</u>	\$ <u>3.1663</u>

Location(s) of 24-Hour Pumping Facilities with a minimum number of two fueling islands:
940 E. Wine Country Rd Grandview, WA.

Description of Method to be Used to Meet Bid Specifications B Through E: _____
Have been issued fuel cards

This bid shall be valid for a period of thirty (30) days from the bid opening date.

Bidders Name: Steffani Cooper
Company Name: Valley Wide Co-op
Mail Address: 940 E. Wine Country Rd
Telephone Number: (509) 882-1125 Fax Number: _____
Signature of Authorized Official: Steffani Cooper
Title of Official: Manager

The seasonal variation in volatility and vapor pressure shall be substantially maintained in accordance with the schedule set up for the State of Washington as set forth in ASTM specifications above noted.

Bidders shall give the following information relative to each grade of gasoline bid in the spaces provided:

1. The name of the brand under which the gasoline is offered for sale to the general public:

"Regular Unleaded" gasoline: Cenex / Marathon

"Diesel": Cenex / Marathon

2. The nature of any added substances other than volatile petroleum hydrocarbons.

"Regular Unleaded" gasoline: 10% Ethanol

3. The guaranteed average and minimum Octane Number for "Regular Unleaded" grade:

"Regular Unleaded" Average 87 Minimum 87

4. The guaranteed average and maximum Sulphur Content in "Diesel"

Grade No. 2: Average less than 15 ppm Minimum less than 15 ppm

All bids shall be made for a card controlled fuel purchase system for regular gasoline, unleaded gasoline, and diesel fuel. Ease of City staff operation and accounting time for this system will be taken into consideration when determining the low bid.

- A. There must be a "card lock" pumping location in the City of Grandview with 24 hour service and a **minimum number of two fueling islands**.
- B. At the time of purchase, the vehicle, person obtaining fuel, and odometer reading must be identified and recorded by the supplier.
- C. The supplier shall furnish two numbered cards for each vehicle. There are approximately 70 vehicles.
- D. The supplier shall provide security codes for all City vehicle operators, to be used in conjunction with the vehicle cards for purchases of fuel. There are approximately 60 employees.
- E. The supplier must provide a monthly accounting that must include an itemized account detailing the activity of each vehicle. This accounting as a minimum must sub-total by vehicle and list: date, time, vehicle card number, person obtaining fuel, odometer reading, type of fuel, gallons and actual price charged. Each monthly billing shall also include copies of the appropriate weekly OPIS publication for that billing cycle or the major supplier's price change letter.

Terminal Pricing

MT BOZEMAN - P66 (545)

Product	Octane	Branded			Commercial Marketing		
		Gross Price	Net Price	Price Change	Gross Price	Net Price	Price Change
UNLEADED 10% ETH (20100)	87.0	2.3746	2.3509	0.0175	02/24/2025 06:00 PM		
PREMIUM UNLEADED (20400)	91.0	3.0626	3.0320	0.0170	02/24/2025 06:00 PM		
PREMIUM 3-WAY BLEND 10% ETH (20506)	91.0	2.7836	2.7558	0.0172	02/24/2025 06:00 PM		
ULSD15 #1 CLEAR (62100)		3.0930	3.0621	0.0662	02/24/2025 06:00 PM		
ULSD15 #1 DYED (62101)		3.0970	3.0660	0.0662	02/24/2025 06:00 PM		
ULSD15 #2 CLEAR (62300)		2.5379	2.5125	0.0662	02/24/2025 06:00 PM		
ULSD15 #2 DYED (62301)		2.5419	2.5165	0.0662	02/24/2025 06:00 PM		
ULSD15 #2 CFI CLEAR (62302)		2.5579	2.5323	0.0662	02/24/2025 06:00 PM		
ULSD15 #2 CFI DYED (62303)		2.5619	2.5363	0.0662	02/24/2025 06:00 PM		

MT LOGAN - CNX (39)

Product	Octane	Branded			Commercial Marketing		
		Gross Price	Net Price	Price Change	Gross Price	Net Price	Price Change
UNLEADED 10% ETH (20100)	87.0	2.3745	2.3508	0.0174	02/24/2025 06:00 PM		
MID GRADE 3-WAY BLEND 10% ETH (20306)	89.0	2.5699	2.5442	0.0177	02/24/2025 06:00 PM		
PREMIUM UNLEADED (20400)	91.0	3.0625	3.0319	0.0170	02/24/2025 06:00 PM		
PREMIUM UL 10% ETH (20500)	93.0	2.9855	2.9556	0.0172	02/24/2025 06:00 PM		
PREMIUM 3-WAY BLEND 10% ETH (20506)	91.0	2.7835	2.7557	0.0171	02/24/2025 06:00 PM		
ULSD15 WINTERMASTER CLEAR (60000)		2.9828	2.9529	0.0662	02/24/2025 06:00 PM		
ULSD15 WINTERMASTER DYED (60001)		2.9868	2.9569	0.0662	02/24/2025 06:00 PM		
CENEX ROADMASTER XL (60100)		2.5854	2.5595	0.0662	02/24/2025 06:00 PM		
CENEX #1 ROADMASTER XL (60104)		3.1405	3.1091	0.0662	02/24/2025 06:00 PM		
CENEX ROADMASTER XL SE (60106)		2.7607	2.7331	0.0662	02/24/2025 06:00 PM		
CENEX ROADMASTER XL WA IV (60108)		2.5979	2.5719	0.0662	02/24/2025 06:00 PM		
ULSD15 RUBY FIELDMASTER (60201)		2.5894	2.5635	0.0662	02/24/2025 06:00 PM		
ULSD15 #1 RUBY FIELDMASTER (60205)		3.1445	3.1131	0.0662	02/24/2025 06:00 PM		
ULSD15 RUBY FIELDMASTER SE (60207)		2.7647	2.7371	0.0662	02/24/2025 06:00 PM		
ULSD15 RUBY FIELDMASTER WA IV (60209)		2.6019	2.5759	0.0662	02/24/2025 06:00 PM		
ULSD15 #1 CLEAR (62100)		3.0930	3.0621	0.0662	02/24/2025 06:00 PM		
ULSD15 #1 DYED (62101)		3.0970	3.0660	0.0662	02/24/2025 06:00 PM		
ULSD15 #2 CLEAR (62300)		2.5379	2.5125	0.0662	02/24/2025 06:00 PM		
ULSD15 #2 DYED (62301)		2.5419	2.5165	0.0662	02/24/2025 06:00 PM		
ULSD15 #2 WA IV CLEAR (62308)		2.5504	2.5249	0.0662	02/24/2025 06:00 PM		
ULSD15 #2 WA IV DYED (62309)		2.5544	2.5289	0.0662	02/24/2025 06:00 PM		

MT MISSOULA - CNX (24)

Product	Octane	Branded			Commercial Marketing		
		Gross Price	Net Price	Price Change	Gross Price	Net Price	Price Change
UNLEADED 10% ETH (20100)	87.0	2.3386	2.3152	0.0173	02/24/2025 06:00 PM		
MID GRADE 3-WAY BLEND 10% ETH (20306)	89.0	2.5266	2.5013	0.0183	02/24/2025 06:00 PM		
PREMIUM UNLEADED (20400)	91.0	3.0287	2.9984	0.0171	02/24/2025 06:00 PM		
PREMIUM UL 10% ETH (20500)	93.0	2.9484	2.9189	0.0171	02/24/2025 06:00 PM		
PREMIUM 3-WAY BLEND 10% ETH (20506)	91.0	2.7464	2.7189	0.0172	02/24/2025 06:00 PM		
ULSD15 WINTERMASTER CLEAR (60000)		2.8951	2.8662	0.0684	02/24/2025 06:00 PM		
ULSD15 WINTERMASTER DYED (60001)		2.8991	2.8701	0.0684	02/24/2025 06:00 PM		

WA MOSES LAKE - P66 (569)

Product	Octane	Branded			Commercial Marketing		
		Gross Price	Net Price	Price Change	Gross Price	Net Price	Price Change
UNL 10% ETH LAC (20180)	87.0	2.5643	2.5387	-0.0449	02/24/2025 06:00 PM		
MID GR BLD 10% LAC (20386)	89.0	2.7664	2.7387	-0.0448	02/24/2025 06:00 PM		
PREM UNLEADED LAC (20480)	91.0	3.3522	3.3187	-0.0449	02/24/2025 06:00 PM		
PREM UNL 10% ETH LAC (20585)	92.0	2.9886	2.9587	-0.0449	02/24/2025 06:00 PM		
ULSD15 #2 CLEAR (62300)	3.0587	3.0281	0.0237	02/24/2025 06:00 PM			
ULSD15 #2 DYED (62301)	3.0837	3.0529	0.0237	02/24/2025 06:00 PM			
ULSD15 #2 CFI CLEAR (62302)	3.0887	3.0578	0.0237	02/24/2025 06:00 PM			
ULSD15 #2 CFI DYED (62303)	3.1137	3.0826	0.0237	02/24/2025 06:00 PM			

WA PASCO - TWB (13)

Product	Octane	Branded			Commercial Marketing		
		Gross Price	Net Price	Price Change	Gross Price	Net Price	Price Change
UNLEADED 10% ETH (20100)	87.0	2.6182	2.5920	-0.0427	02/24/2025 06:00 PM		
MID GRADE UL 10% ETH (20300)	89.0	2.8940	2.8651	-0.0423	02/24/2025 06:00 PM		
PREMIUM UL 10% ETH (20500)	92.0	2.9920	2.9621	-0.0399	02/24/2025 06:00 PM		
ETHANOL (30000)	1.9939	1.9740	-0.0273	02/24/2025 06:00 PM			
CENEX ROADMASTER XL (60100)	3.0738	3.0431	0.0132	02/24/2025 06:00 PM			
ULSD15 RUBY FIELDMASTER (60201)	3.0778	3.0470	0.0132	02/24/2025 06:00 PM			
ULSD15 #1 CLEAR (62100)	3.5314	3.4961	0.0132	02/24/2025 06:00 PM			
ULSD15 #1 DYED (62101)	3.5354	3.5000	0.0132	02/24/2025 06:00 PM			
ULSD15 #2 CLEAR (62300)	3.0263	2.9960	0.0132	02/24/2025 06:00 PM			
ULSD15 #2 DYED (62301)	3.0303	3.0000	0.0132	02/24/2025 06:00 PM			

WA SEATTLE - BPP (739)

Product	Octane	Branded			Commercial Marketing		
		Gross Price	Net Price	Price Change	Gross Price	Net Price	Price Change
BLENDED CLEAR UNLEADED (20001)	87.0	3.3608	3.3272	-0.0410	02/24/2025 06:00 PM		
UNLEADED 10% ETH (20100)	87.0	2.7441	2.7167	-0.0416	02/24/2025 06:00 PM		
MID GRADE 3-WAY BLEND 10% ETH (20306)	89.0	2.9461	2.9166	-0.0541	02/24/2025 06:00 PM		
PREMIUM UL 10% ETH (20500)	92.0	3.1126	3.0815	-0.0472	02/24/2025 06:00 PM		
ULSD15 #1 CLEAR (62100)	3.4530	3.4185	0.0081	02/24/2025 06:00 PM			
ULSD15 #1 DYED (62101)	3.4580	3.4234	0.0081	02/24/2025 06:00 PM			
ULSD15 #2 CLEAR (62300)	2.9479	2.9184	0.0081	02/24/2025 06:00 PM			
ULSD15 #2 DYED (62301)	2.9529	2.9234	0.0081	02/24/2025 06:00 PM			
ULSD15 #2 CLEAR B20 (62330)	2.5308	2.5055	0.0044	02/24/2025 06:00 PM			
ULSD15 #2 DYED B20 (62361)	2.5358	2.5104	0.0044	02/24/2025 06:00 PM			

WA TACOMA - USO (742)

Product	Octane	Branded			Commercial Marketing		
		Gross Price	Net Price	Price Change	Gross Price	Net Price	Price Change
BLENDED CLEAR UNLEADED (20001)	87.0	3.2894	3.2565	-0.0521	02/24/2025 06:00 PM		
UNLEADED 10% ETH (20100)	87.0	2.7126	2.6855	-0.0409	02/24/2025 06:00 PM		
MID GRADE UNLEADED (20200)	89.0	3.3099	3.2768	-0.0521	02/24/2025 06:00 PM		
MID GRADE 3-WAY BLEND 10% ETH (20306)	89.0	2.9064	2.8773	-0.0509	02/24/2025 06:00 PM		
PREMIUM UNLEADED (20400)	92.0	3.7950	3.7571	-0.0509	02/24/2025 06:00 PM		
PREMIUM UL BLEND GRADE 10% ETH (20500)	92.0	3.1153	3.0841	-0.0376	02/24/2025 06:00 PM		

RESOLUTION NO. 2025-28

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON,
AUTHORIZING THE MAYOR TO SIGN AN AGREEMENT FOR YAKIMA VALLEY
OFFICE OF EMERGENCY MANAGEMENT**

WHEREAS, the Board of County Commissioners of Yakima County, Washington and the executive heads of incorporated cities and towns within Yakima County, Washington have agreed to the joint operation of the emergency services organizations as provided by the RCW Chapter 38.52; and

WHEREAS, the declared purposes of the agreement are to provide for the preparation and carrying out of plans, including mock or practice drills, for responding to and the protecting of persons and property within this county in the event of a disaster or public safety incident, and to provide for the coordination of the emergency management functions of this county with other public agencies and affected private persons, corporations and organizations; and

WHEREAS, the City Council finds it to be in the best interest of the City of Grandview to enter into the Agreement for Yakima Valley Office of Emergency Management with Yakima County,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW, AS FOLLOWS:

The Mayor of the City of Grandview is hereby authorized to sign the Agreement for Yakima Valley Office of Emergency Management with Yakima County in the form as is attached hereto and incorporated herein by reference.

PASSED by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on March 25, 2025.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

**AGREEMENT FOR YAKIMA VALLEY
OFFICE OF EMERGENCY MANAGEMENT**

The Washington State RCW 38.52.070 provides for the establishment of a local organization for emergency management in which two or more political subdivisions may join for the establishment and operation thereof; and,

WHEREAS, the Board of County Commissioners of Yakima County, Washington and the executive heads of incorporated cities and towns within Yakima County, Washington have agreed to the joint operation of the emergency management organization as provided by the RCW 38.52; and,

WHEREAS, the declared purposes of this agreement are to provide for the preparation and carrying out of plans, including mock or practice drills, for responding to and the protecting of persons and property within this county in the event of a disaster or public safety incident, and to provide for the coordination of the emergency management functions of this county with other public agencies and affected private persons, corporations, and organizations; and,

WHEREAS, any expenditures made in connection with such emergency management activities, including mutual aid activities, and mock or practice drills, shall be deemed conclusively to be for the direct protection and benefit of the inhabitants and property of Yakima County and its participating, incorporated cities and towns; and,

WHEREAS, "emergency management" denotes the preparation for and the carrying out of emergency functions other than functions for which the military forces are primarily responsible, and the activities necessary or incidental to the preparation and for carrying out of these activities; now, therefore

BE IT HEREBY AGREED as follows:

OFFICE AND FUNDING

(A) A joint local organization pursuant to RCW 38.52.070 for emergency services was created in 1984 (terminology then changed to emergency management), to be composed of Yakima County, Washington and its participating incorporated cities and towns, to be known as the "Yakima Valley Office of Emergency Management (YVOEM d/b/a Yakima Valley Emergency Management)" to be administrated by the Emergency Management Executive Board.

(B) This joint organization shall continue its existence upon the approval of this agreement by the County Commissioners of Yakima County and the Council of any city or town. Thereafter any incorporated city or town may become a participating member upon the adoption of a resolution by its legislative body to that effect and agree to the provisions hereof and the deposit with the Emergency Services Director of Yakima Valley Office of Emergency Management a duly executed copy of this agreement.

(C) There is hereby established a special pooled fund to be administered by the Treasurer of Yakima County, which fund shall be known as the "Yakima Valley Office of Emergency Management Fund", into which shall be deposited funds received for the account of this joint organization and from which shall be paid all proper claims. The Emergency Services Director is empowered to authorize the payment of claims and expenses which are properly budgeted. The participating members' contributions to the

Yakima Valley Office of Emergency Management Fund shall be based upon a per capita charge of that portion of the Emergency Management Budget that is not reimbursed by the Federal Government through the State agency. The charges, determined by the Emergency Management Executive Board (EMEB), shall be payable by the 1st day of February of each calendar year, or made in four equal quarterly payments. The per capita charge shall be based on the latest official population estimates of the State Office of Financial Management. The cost of emergency functions above and beyond the permanent staff and facilities of the Yakima Valley Office of Emergency Management shall be borne by the participating subdivisions or members affected by such emergency and promptly remitted to the Yakima Valley Office of Emergency Management Fund, provided that the Emergency Services Director shall obtain approval from the executive head or his designee of the affected political subdivision prior to providing the services. In any case the EMEB cannot agree upon the proper division of cost, the matter shall be referred to by the State Emergency Management Council for arbitration; its decision shall be binding.

(D) In the event of an emergency resulting in the necessity for carrying out of emergency functions for the preservation and protection of lives and/or property, participating subdivisions when requested by YVOEM shall provide personnel support, resources, use and access to facilities, and properties under their ownership and/or use (to include any contracts or agreements) to facilitate response activities throughout Yakima County.

(E) An annual budget shall be prepared by the Emergency Services Director and approved by the YVOEM Executive Board.

(F) The YVOEM Executive Board shall review and approve proposed amendments to the annual agency budget including value(s) for contributed service(s), if any, and contracted Scopes of Work submitted by the Emergency Services Director.

(G) The YVOEM Executive Board shall be required to vote on any charge assessed on a member jurisdiction other than the annual per-capita budget.

(H) The YVOEM may enter into contracts, accept gifts, grants or loans of money, equipment or services from any lawful source and perform functions authorized by law to be performed by emergency management organizations.

EMERGENCY MANAGEMENT ORGANIZATION

Definitions:

Executive Head: The county executive in those charter counties with an elective office of county executive, however designated, and, in the case of other counties, the county legislative authority. In the case of cities and towns, it means the mayor in those cities and towns with mayor-council or commission forms of government, where the mayor is directly elected, and it means the city manager in those cities and towns with council manager forms of government. Cities and towns may also designate an executive head for the purposes of this chapter by ordinance. (RCW 38.52.010)

Chair: The chair shall preside over the meetings of the Board and has the full right to have one equal vote recorded in all deliberations of the Board.

Secretary: The Yakima Valley Office of Emergency Management Financial Specialist shall keep a record of all meetings of the Board and those records shall remain the property of the Board and be retained at such office as the Board may direct. In the absence of the Secretary from any meeting, the YVOEM planner shall fill the position, or a Pro Tempore alternate shall be appointed by the chair.

Emergency Services Director: The Emergency Services Director or designee shall lead all board meetings and is responsible for creating and disseminating an agenda for each Board meeting after consultation, as necessary, with the Chair and distributed by the Emergency Services Director within the minutes of the preceding Board meeting, to be received by the Board members at least five working days prior to the scheduled meeting date.

EMERGENCY MANAGEMENT EXECUTIVE BOARD (EMEB)

Membership and positions. An executive board shall be formed consisting of one County Commissioner, the executive head or appointed representative from the member city/town with the largest population, three executive heads or appointed representatives from other member cities/towns and Yakima County Sheriff and/or designee. The Emergency Services Director will be ex-officio, non-voting member of the board. Board Members and a Chairman will be elected at the first meeting of the year and will serve a two-year term. Members of the board shall select an alternate member(s) as stipulated by their jurisdiction's policy/protocols and notify YVOEM of their appointees. A list of board positions and their alternates will be kept in Appendix A of this document.

- (A) **Powers and Duties.** The EMEB shall assist the Emergency Services director in preparation of the duties described herein. The EMEB shall review and approve assessed per capita charge and annual budget, and organizational/strategic plans. The EMEB shall be responsible for approving the process of hiring the Emergency Services Director. The EMEB shall be responsible for making decisions on the termination of the Emergency Services Director.
- (B) **Quorum and Meetings.** The EMEB shall meet at least quarterly. A quorum of the EMEB shall be a simple majority of the voting members. Members shall be considered present at the meeting if calling in through video/audio conference calling. The meeting date and time will be published by the Emergency Services Director or designee prior to the meeting. Other meetings of the EMEB shall be called by the Chairman or Vice-Chairman or by a majority of the members of the EMEB.

Yakima Country Emergency Services Director, POWERS, DUTIES, AND RESPONSIBILITIES

The Emergency Services Director shall be selected by a majority vote of the EMEB. The Emergency Services Director shall be responsible for the coordination and development of overall emergency management planning and regular training exercises. To ensure that quality Emergency Services are delivered to the community, the Emergency Services Director shall report activities to the EMEB and Emergency Management Council (EMC).

- (A) Subject to the direction of the EMC and EMEB, the Emergency Services Director is hereby empowered and directed:
 - (1) To provide an emergency management operating plan for Yakima County and its participating cities and towns, conforming to the state emergency management plan and program.

- (2) Administer emergency management activities in mitigation, preparedness, response, and recovery from major emergencies and disasters.
- (3) Oversee preparation and implementation of the county's comprehensive emergency management plan, and hazard mitigation plan.
- (4) To coordinate the effort of the emergency management organization for the accomplishment of the purposes of this resolution.
- (5) To direct coordination and cooperation between divisions, services, and staff of the joint emergency management jurisdictions.
- (6) To present the emergency management organizations of these cities in dealings with public or private agencies pertaining to emergency management and disasters.
- (7) Conduct emergency operations exercises as may be required by law.
- (8) To keep and maintain an inventory of goods, supplies and equipment of Yakima Valley Office of Emergency Management or in its custody including federal excess property on loan to the department with said inventory to specify the location of each item listed thereon.
- (9) The Emergency Services Director will ensure that Emergency Services training meets the standard of care by overseeing the development of training and instruction to the providers. The Emergency Services Director or designee may respond to Emergency Medical Service calls to evaluate and/or assist with patient care.
- (10) Upon request of the Incident Command the Emergency Services Director or designee will respond to public safety incidents to support Incident Commands or community needs.

(B) In the event of a disaster, the Emergency Services Director and/or designee shall be empowered

- (1) To coordinate matters reasonably related to the protection of life and property as affected by such disaster.
- (2) To activate the emergency operations center, as needed for coordination.
- (3) To obtain vital supplies, equipment and such other resources as needed for the protection of life and property and response efforts for the communities within Yakima County and bind the participating members thereof and if required immediately, to commandeer the same for public use.
- (4) To execute the special powers conferred upon the position by this agreement or by resolution adopted pursuant thereto, by powers conferred upon the position by statute, or by agreement approved by the EMC or other lawful authorities.
- (5) To request necessary personnel or material from any county, city or town department or agency. Officers and employees of these counties, cities, and towns with those paid and volunteer forces enroll to aid them during a disaster, and groups, organizations, and persons who, by agreement or operation of law may be charged with duties incident to the protection of life and property in these counties, cities, and towns during disaster, shall constitute the emergency management organization of the counties, cities, and towns.
- (6) Per RCW 38.52.070, The Emergency Services Director or his designee may enter into contracts and incur obligations necessary to combat such disaster, protecting the health and safety of persons and property, and providing emergency assistance to the victims of such disaster.
- (7) To make emergency purchases in any amount following the guidance of Yakima County Resolution No. 328-2006 with approval from the Emergency Operations Center Executive/Policy Group. The Director will alert member jurisdictions and the board of any purchases in excess of the thresholds identified by the EMEB and YVOEM budget.

SERVICES TO BE PROVIDED TO PARTICIPATING SUBDIVISIONS

The Yakima Valley Office of Emergency Management shall provide service, equipment, and personnel to participating political subdivisions to assist them in effecting emergency operational plans and programs, to include the following:

- A. To provide an emergency management organization to coordinate operational activities and to minimize death, injury, and damages for periods before, during and after a natural disaster or human-caused disaster.
- B. To coordinate local emergency management planning with the federal government, State of Washington, neighboring counties, military organizations, and other support agencies.
- C. To provide for the effective utilization of resources within or from outside these jurisdictions to minimize the effects of disaster and to request assistance as needed through established emergency management channels, county to state, to federal.
- D. To recruit, register and identify personnel and to seek compensation coverage for volunteers who suffer injury or equipment loss as a result of emergency management duty.
- E. To establish and maintain training and public information programs.
- F. To identify protection for the population against all known hazards.
- G. To provide emergency disaster control and coordination through the Yakima Valley Office of Emergency Management.
- H. To develop a system for warning the general public, and to provide information and guidance to the general public.
- I. To provide support for search and rescue operations.
- J. To perform normal office procedures, correspondence, and inventories.

DURATION

This agreement shall remain in full force and effects from date of adoption by the Yakima County Board of Commissioners and each respective incorporated city or town within Yakima County.

AGREEMENT UPDATES

YVOEM will be responsible for updating the terminology, responsibilities, and authorities of this agreement as needed and will review and re-adopt the agreement at the same time as the Comprehensive Emergency Management Plan update (every 5 years). WAC 118-30-40 requires a resolution adopting the Interlocal agreement for Emergency Management Services.

WITHDRAWAL

Any participating party to this agreement shall have the right to withdraw from this agreement by giving 180 days' notice in writing to the other parties.

PROPERTY DISPOSAL UPON MEMBER WITHDRAWAL OR AGREEMENT CANCELLATION

- (A) No real property ownership or acquisition is anticipated. Property, for the purpose of this section, refers to personal property only.
- (B) Federal or state-owned properties shall be disbursed in accordance with appropriate federal or state guidelines.
- (C) Items loaned to the Yakima Valley Office of Emergency Management by a participating member shall be returned to that member upon that member's withdrawal from this agreement, upon this agreement's cancellation or upon the expirations of this agreement.
- (D) Items owned by the Yakima Valley Office of Emergency Management and financed through per capita quarterly billings of serving members, or through federal or state funding shall be dispensed of as follows:
 - (1) Upon agreement of cancellation or expiration of the entire agreement, unspent funds shall be distributed on a current per capita basis to members.
 - (2) Upon the withdrawal of any or all cities or towns, such city or town shall be refunded any funds unspent from the preceding per capita billings. Properties owned by the Yakima Valley Office of Emergency Management will remain with Yakima Valley Office of Emergency Management and shall not be subject to disbursement.

Yakima County and the following incorporated towns and cities are Equal Opportunity Employers.

Appendix A: Board Members, Alternates, & Positions

Position	Elected Board Member	Alternate Board Member	Date Elected
Board Chair	Kyle Curtis Yakima County Commissioner	OPEN	-
Emergency Services Director	Tony Miller Director of Emergency Services	Mike McMullen Planner	N/A
Board Secretary	Pamela Brooks Financial Specialist	Nicole Parpart Grant Specialist/Planner	N/A
Board Position #1	Patricia Byers Mayor, City of Yakima	OPEN	-
Board Position #2	Mayor, City of Selah	OPEN	-
Board Position #3	Mayor, City of Zillah	OPEN	-
Board Position #4	Yakima Sheriff's Office	OPEN	-
AdHoc	Ray Lemoureaux, Fire Chief Fire Chief's Representative	OPEN	-
AdHoc	Member of the Public	OPEN	-

**AGREEMENT FOR YAKIMA VALLEY
OFFICE OF EMERGENCY MANAGEMENT**

IN WITNESS WHEREOF, the parties to the Agreement for Yakima Valley Office of Emergency Management by their respective proper officers duly authorized by respective resolutions of the governing bodies. This agreement is signed and executed this _____ day of _____, 2025.

CITY OF GRANDVIEW

Mayor

CITY OF GRANGER

Mayor

TOWN OF HARRAH

Mayor

CITY OF MABTON

Mayor

CITY OF MOXEE

Mayor

TOWN OF NACHES

Mayor

CITY OF SELAH

Mayor

CITY OF SUNNYSIDE

Mayor

CITY OF TIETON

Mayor

CITY OF TOPPENISH

Mayor

CITY OF UNION GAP

Mayor

CITY OF WAPATO

Mayor

CITY OF YAKIMA

Mayor

CITY OF ZILLAH

Mayor

BOARD OF YAKIMA COUNTY COMMISSIONERS

Chairman