

**GRANDVIEW CITY COUNCIL  
COMMITTEE-OF-THE-WHOLE MEETING MINUTES  
MARCH 11, 2025**

**1. CALL TO ORDER**

Mayor Ashley Lara called the Committee-of-the-Whole (C.O.W.) meeting to order at 6:00 p.m., in the Council Chambers at City Hall.

The meeting was held in person and was also available via teleconference.

**2. ROLL CALL**

Present in person: Councilmembers David Diaz, Laura Flores, Bill Moore (Mayor Pro Tem), Robert Ozuna and Joan Souders

Present via teleconference: Councilmembers Steve Barrientes

Absent: Councilmember Javier Rodriguez

Staff present: City Administrator Shane Fisher, City Attorney Quinn Plant, City Treasurer Matt Cordray and City Clerk Anita Palacios

Also present was City Engineer Michael Uhlman with HLA Engineering and Land Surveying, Inc.

**3. PUBLIC COMMENT**

Ray Vining, 1430 Wilson Highway, Grandview, Washington, thanked the City for installing a temporary sidewalk along Wilson Highway.

**4. NEW BUSINESS**

**A. Resolution accepting the Wine Country Road Resurfacing – Euclid Road to Grandridge Road as complete**

City Administrator Fisher explained that Central Washington Asphalt, Inc., completed the Wine Country Road Resurfacing – Euclid Road to Grandridge Road. Staff recommended Council accept the project as complete once the requirements in the January 31, 2025 letter from HLA Engineering and Land Surveying, Inc., were satisfied.

Discussion took place.

**On motion by Councilmember Moore, second by Councilmember Souders, the C.O.W. moved a resolution accepting the Wine Country Road Resurfacing – Euclid Road to Grandridge Road as complete to the March 11, 2025 regular Council meeting for consideration.**

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes

- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Absent
- Councilmember Souders – Yes

**B. Resolution authorizing the Mayor to sign Change Order No. 3 with C&E Trenching, LLC for the Old Inland Empire Highway (Welch) Sanitary Sewer Improvements**

City Engineer Uhlman explained that on March 12, 2024, Council accepted the bid from C&E Trenching, LLC, and authorized the Mayor to sign all contract documents with C&E Trenching to construct the OIE (Welch) Sanitary Sewer Improvements. On August 21, 2024, the City of Grandview discovered a sinkhole caused by an undermined sanitary sewer segment on S. Division Street. After initial repairs to this segment, further investigation revealed extensive deterioration along the entire segment. The proposed improvements included replacing two manholes and installing approximately 500 linear feet of new sewer pipe. Change Order No. 3 compensates the contractor for pavement restoration on S. Division Street following emergency sewer repairs, including the placement of 4 inches of hot mix asphalt (129 tons), rolling, and compaction, completed on October 23, 2024. This work extended the project completion by one (1) day. Payment for this work was carefully documented and quantified under the force account provisions of the contract, as directed by the Engineer. The amount of Change Order No. 3 was \$28,509.79.

Discussion took place.

**On motion by Councilmember Diaz, second by Councilmember Moore, the C.O.W. moved a resolution authorizing the Mayor to sign Change Order No. 3 with C&E Trenching, LLC for the Old Inland Empire Highway (Welch) Sanitary Sewer Improvements to the March 11, 2025 regular Council meeting for consideration.**

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Absent
- Councilmember Souders – Yes

**C. Ordinance amending the 2025 Annual Budget**

City Treasurer Cordray explained that staff monitoring and review of fund and department budgets identified numerous budget accounts to be amended. An ordinance was prepared to provide for the amending of the 2025 Annual Budget to accommodate the changes in sources and uses. By Fund the highlights of the budget changes were:

- Current Expense Fund: Increased revenues for Contributions to Community Center. Increased appropriations for Parks & Recreation Part Time Wages and Community Center Office Supplies. Net effect was no change in estimated ending fund balance.

- Street Fund: Increased appropriations for Snow & Ice Control Repairs & Maintenance. Net effect was a decrease in estimated ending fund balance.
- Capital Improvement Fund: Increased revenues for Recreation and Conservation Office Grant. Increased appropriations for Police Department Building Needs Assessment and Dykstra & Bren Park Restrooms. Net effect was a decrease in estimated ending fund balance.
- Water Fund: Increased appropriations for Bonnieview Road Water Improvements. Net effect was a decrease in estimated ending fund balance.

Discussion took place.

**On motion by Councilmember Moore, second by Councilmember Ozuna, the C.O.W. moved an ordinance amending the 2025 Annual Budget to the March 25, 2025 regular Council meeting for consideration.**

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Absent
- Councilmember Souders – Yes

**D. Resolution accepting the fuel bid from Valley Wide Cooperative for the year beginning April 1, 2025 to March 31, 2026**

City Clerk Palacios explained that the City uses a common strategy of having bidders provide a bid that is compared to the Oil Information Price Service (OPIS) rack price for a specified location. The bidder was bidding their margin of markup over the rack price for the delivery location they specify. If fuel prices increase or decrease, the price was adjusted accordingly, but the margin as bid must remain the same. Bids to provide fuel for the year beginning April 1, 2025 to March 31, 2026 were opened on March 5, 2025.

Two bids were received as follows:

<b>REGULAR UNLEADED</b>	Valley Wide Cooperative	Christensen, Inc.*
Seller's cost per gallon	\$2.6182	\$2.69578
Margin bid above seller's cost excluding taxes	\$0.14	\$0.1149
<b>TOTAL</b>	<b>\$2.7582</b>	<b>\$2.81068</b>

<b>DIESEL</b>	Valley Wide Cooperative	Christensen, Inc.*
Seller's cost per gallon	\$3.0263	\$3.14667

Margin bid above seller's cost excluding taxes	\$0.14	\$0.1149
TOTAL	\$3.1663	\$3.26157

\*The bid from Christensen, Inc., was not complete as it did not include the OPIS publication and was rejected.

Discussion took place.

**On motion by Councilmember Diaz, second by Councilmember Souders, the C.O.W. moved a resolution accepting the fuel bid from Valley Wide Cooperative for the year beginning April 1, 2025 to March 31, 2026 to the March 25, 2025 regular Council meeting for consideration.**

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Absent
- Councilmember Souders – Yes

**E. Resolution authorizing the Mayor to sign an Agreement for Yakima Valley Office of Emergency Management**

City Administrator Fisher explained that on October 18, 2000, the City of Grandview entered into an Agreement with the Yakima Valley Office of Emergency Management. The purpose of the agreement was to provide for the preparation and carrying out of plans, including mock or practice drills, for responding to and the protecting of persons and property within Yakima County in the event of a disaster or public safety incident, and to provide for the coordination of the emergency management functions of the county with other public agencies and affected private persons, corporations, and organizations. Per the by-laws of the Yakima Valley Office of Emergency Management (YVOEM), YVOEM was requesting an updated resolution from the cities and county. This resolution was for YVOEM to continue as the Emergency Management for the cities per WAC 38.52.070.

Discussion took place.

**On motion by Councilmember Moore, second by Councilmember Ozuna, the C.O.W. moved a resolution authorizing the Mayor to sign an Agreement for Yakima Valley Office of Emergency Management to the March 25, 2025 regular Council meeting for consideration.**

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Absent
- Councilmember Souders – Yes

**F. Resolution accepting the Wine Country Road and Higgins Way Improvements as complete**

City Administrator Fisher explained that Interwest Construction, Inc., completed the Wine Country Road and Higgins Way Improvements. Staff recommends Council accept the project as complete once the requirements in the March 5, 2025 letter from HLA Engineering and Land Surveying, Inc., were satisfied.

Discussion took place.

**On motion by Councilmember Souders, second by Councilmember Diaz, the C.O.W. moved a resolution accepting the Wine Country Road and Higgins Way Improvements as complete to the March 11, 2025 regular Council meeting for consideration.**

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Absent
- Councilmember Souders – Yes

**5. CITY ADMINISTRATOR AND/OR STAFF REPORTS**

City Administrator Fisher reported on the following:

- New Wastewater Treatment Plant Supervisor Raul Sanchez began March 3, 2024.
- New Public Works Director John Simmons would begin April 1, 2024.
- Service Line Warranty Program Presentation. Council considered whether to allow a presentation on the program and expressed concern about putting the City logo on marketing materials.
- Public Comment Procedures Discussion. Council consensus was to only allow public comments at the regular Council meeting with a 3-minute time limit for comments and a 3-minute period for Council to ask clarifying questions or acknowledge the comments.

**6. MAYOR & COUNCILMEMBER REPORTS**

Public Safety Committee – Councilmembers Ozuna, Moore and Flores provided an update on the Public Safety Committee meeting held on March 10, 2025. The Committee would be exploring funding options for a new Police Department, including federal and state Congressional appropriations. The Committee would conduct a community survey regarding the need for a new Police Department. A meeting was scheduled with Yakima County Commissioner Ladon Linde to seek guidance on federal grants.

Community Engagement Committee – Councilmembers Souders, Flores and Ozuna provided an update on the Community Engagement Committee meeting held on March 10, 2025. The Committee would also be conducting a survey to gather information about why people are moving to and staying in Grandview. The survey would help support grant applications, inform various community organizations and be an ongoing initiative. The Committee would set up a City booth at community events to engage with residents, provide information and collect community surveys.

**7. ADJOURNMENT**

**On motion by Councilmember Moore, second by Councilmember Souders, the C.O.W. meeting adjourned at 6:50 p.m.**

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Mayor Ashley Lara

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Anita Palacios, City Clerk