

**GRANDVIEW CITY COUNCIL
COMMITTEE-OF-THE-WHOLE
MEETING AGENDA
TUESDAY, MARCH 11, 2025**



PLEASE NOTE: The maximum occupancy of the Council Chambers is 49 individuals at one time. Access to exits must be kept clear to ensure everyone in the Chambers can safely exit in the event of an emergency.

This meeting will be held in person and will also be available via teleconference.

COMMITTEE-OF-THE-WHOLE MEETING – 6:00 PM

PAGE

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT** – *The public may address the Council on any topic whether on the agenda or not, except those scheduled for public hearing. The public comment period is not an opportunity for dialogue with the Mayor and Councilmembers, or for posing questions with the expectation of an immediate answer. Many questions require an opportunity for information gathering and deliberation. For this reason, Council will accept comments, but will not directly respond to comments, questions or concerns during public comment. If you would like to address the Council, please step up to the microphone and give your name and address for the record. Your comments will be limited to three minutes.*
- 4. NEW BUSINESS**
 - A. Resolution accepting the Wine Country Road Resurfacing – Euclid Road to Grandridge Road as complete 1-9
 - B. Resolution authorizing the Mayor to sign Change Order No. 3 with C&E Trenching, LLC for the Old Inland Empire Highway (Welch) Sanitary Sewer Improvements 10-14
 - C. Ordinance amending the 2025 Annual Budget 15-19
 - D. Resolution accepting the fuel bid from Valley Wide Cooperative for the year beginning April 1, 2025 to March 31, 2026 20-30
 - E. Resolution authorizing the Mayor to sign an Agreement for Yakima Valley Office of Emergency Management 31-48
 - F. Resolution accepting the Wine Country Road and Higgins Way Improvements as complete 49-53
- 5. CITY ADMINISTRATOR AND/OR STAFF REPORTS**
- 6. MAYOR & COUNCILMEMBER REPORTS**
- 7. ADJOURNMENT**

The City of Grandview Committee-of-the-Whole and Regular Council Meetings scheduled for Tuesday, March 11, 2025 at 6:00 pm and 7:00 pm will be held in person and will also be available via teleconference.

Please join the meeting from your computer, tablet or smartphone.

Join Zoom Meeting

<https://us06web.zoom.us/j/82052752383?pwd=ManpD6JvnWUFqx3pOxCQqsKWAT3d1P.1>

To join via phone: +1 253 215 8782

Meeting ID: 820 5275 2383

Passcode: 236512

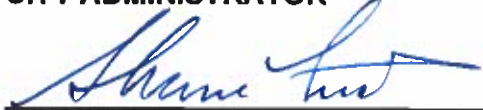
**CITY OF GRANDVIEW
AGENDA ITEM HISTORY/COMMENTARY
COMMITTEE-OF-THE-WHOLE MEETING**

ITEM TITLE Resolution accepting the Wine Country Road Resurfacing – Euclid Road to Grandridge Road as complete	AGENDA NO.: New Business 4 (A) AGENDA DATE: March 11, 2025
DEPARTMENT Public Works Department	FUNDING CERTIFICATION (City Treasurer) (If applicable) N/A

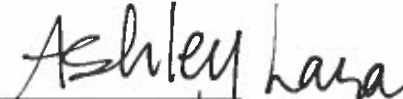
DEPARTMENT DIRECTOR REVIEW

Shane Fisher, City Administrator

CITY ADMINISTRATOR



MAYOR



ITEM HISTORY (Previous council reviews, action related to this item, and other pertinent history)

None

ITEM COMMENTARY (Background, discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the City budget, personnel resources, and/or residents.

Central Washington Asphalt, Inc., completed the Wine Country Road Resurfacing – Euclid Road to Grandridge Road. Staff recommends Council accept the project as complete once the requirements in the January 31, 2025 letter from HLA Engineering and Land Surveying, Inc., have been satisfied.

ACTION PROPOSED

Move a resolution accepting the Wine Country Road Resurfacing – Euclid Road to Grandridge Road as complete to the March 11, 2025 regular Council meeting for consideration.

Anita Palacios

From: Deanna Dillon <ddillon@hlacivil.com>
Sent: Thursday, February 20, 2025 4:02 PM
To: Shane Fisher; Anita Palacios; Sue Desallier; Lillian Veliz
Cc: Stephen Hazzard
Subject: 24033C - GV - WCR Resurfacing - Euclid to Grandridge - Project Closeout - Final PE 03 Itr and Project Acceptance, SOV, Final Contract Voucher Cert - to City
Attachments: 2025-02-20 - 24033C - Final PE 03 Itr and Project Acceptance, SOV, Final Contract Voucher Cert - all signed.pdf

CAUTION: External Email

Good afternoon,

See attached Final Progress Estimate 03 letter with recommendation of Project Acceptance, SOV, and the Final Contract Voucher Cert for the above referenced project.

This serves as our recommendation for acceptance of the project by your City Council. Please forward a copy of your Council Resolution authorizing project acceptance.

Once the project has been accepted as complete by the City Council, the required "Notice of Completion of Public Works Contract" will be completed by our office and sent to the Department of Revenue, Department of Labor and Industries, and Employment Security Departments through our access to your L&I portal.

The Retainage amount of \$21,214.60 on this project should be released to Central Washington Asphalt, Inc. *after* acceptance of the project *and when* the City of Grandview has received a lien release from the DOR, L&I, and ESD, and when the City has confirmed there are no additional liens on this project.

Please contact our office if you have any questions or if we may provide additional information.

Thank you,



Deanna Dillon, Contract Administrator 1

HLA Engineering and Land Surveying, Inc.

2803 River Road, Yakima, WA 98902

Office: (509) 966-7000

ddillon@hlacivil.com | www.hlacivil.com

January 31, 2025

City of Grandview
207 West 2nd St.
Grandview, WA 98930

Attn: Shane Fisher
Public Works Director

Re: City of Grandview
Wine Country Road Resurfacing – Euclid St. to Grandridge Rd.
HLA Project No.: 24033C
Final Progress Estimate 03 with Project Acceptance

Dear Shane:

Enclosed is Progress Estimate No. 03 designated as the Final for work performed by Central Washington Asphalt, Inc. through January 31, 2025 in connection with their contract on the above referenced project. The current amount due the contractor is \$0.00. The contractor has current retainage withheld in the amount of \$21,214.60. We recommend this Final Progress Estimate be considered and accepted by the City of Grandview Council.

This letter also serves as our recommendation for acceptance of the above referenced project by the City of Grandview. We have reviewed the work performed by Central Washington Asphalt, Inc. on this project and believe it has been completed satisfactorily.

Once the project has been accepted as complete by the City Council, the required "Notice of Completion of Public Works Contract" will be completed by our office and sent to the Department of Revenue (DOR), Department of Labor and Industries (L&I), and Employment Security Departments (ESD) through our access to your Labor and Industries portal. If you prefer to submit the Notice of Completion, please let us know.

The Retainage amount of \$21,214.60 on this project should be released to Central Washington Asphalt, Inc. after acceptance of the project and when the City of Grandview has received a lien release from the DOR, L&I, and ESD, and when the City has confirmed there are no additional liens on this project.

After acceptance of the project and when lien releases have been received from DOR, L&I, and ESD, this project will be considered physically complete.

The City will receive the following from HLA Engineering and Land Surveying, Inc. (HLA) in a One Drive Link for download:

- A completed copy of the project punch list items identified during the final walk-through inspection.
- A PDF set of Record Drawings for the project.
- Final Contract Voucher Certification from the Contractor certifying all labor and materials furnished on this project have been paid for.
- Required project labor and equal employment opportunity documents including:
 - Requests to Sublet and verifications for the Prime Contractor and all subcontractors who performed work on this project.
 - Statement of Intent to Pay Prevailing Wages approved by the State Department of Labor and Industries.
 - Affidavits of Wages Paid approved by the State Department of Labor and Industries.

Our office will retain an electronic copy of the project files should the City need them in the future.

Please forward a copy of your Council Resolution authorizing project acceptance.

Please contact this office if you have questions or if we may provide additional information.

Sincerely,

 Digitally signed by Stephen S. Hazzard, PE
DN: c=US, E=shazzard@hacvl.com,
O="HLA Engineering and Land Surveying,
Inc.", CN="Stephen S. Hazzard, PE"
Date: 2025.01.31 08:59:03-08'00'

Stephen S. Hazzard, PE

SSH/dld

CONSTRUCTION PROGRESS ESTIMATE

Wine Country Road Resurfacing Euclid Road to Grandridge Road

CITY OF GRANDVIEW

207 WEST 2ND ST.

GRANDVIEW, WA 98930

HLA PROJECT NO.: 24033



**TO: Central Washington Asphalt Inc
PO Box 939
Moses Lake, WA 98837**

PROGRESS ESTIMATE NO.: 3 & Final

FROM: Oct. 01, 2024 TO: Jan. 31, 2025

BID ITEM NO.	SCH. OF WORK	DESCRIPTION	UNIT	CONTRACT TOTAL (Contract + COs)			TOTAL WORK TO DATE		PREVIOUS PAID		AMOUNT DUE NOW (Total - Previous)		PERCENT CONTRACT COMPLETE
				QTY	UNIT PRICE	COST	QTY	COST	QTY	COST	QTY	COST	
1	A	Minor Change	FA	1	\$ 10,000.00	\$ 10,000.00	0.16	\$ 1,602.30	0.16	\$ 1,602.30	0	\$ -	16%
2	A	Mobilization	LS	1	\$ 25,461.25	\$ 25,461.25	1	\$ 25,461.25	1	\$ 25,461.25	0	\$ -	100%
3	A	Project Temporary Traffic Control	LS	1	\$ 53,000.00	\$ 53,000.00	1	\$ 53,000.00	1	\$ 53,000.00	0	\$ -	100%
4	A	Unclassified Excavation Incl. Haul	CY	35	\$ 300.00	\$ 10,500.00	18	\$ 5,400.00	18	\$ 5,400.00	0	\$ -	51%
5	A	Crushed Surfacing Top Course	TON	25	\$ 74.00	\$ 1,850.00	18.60	\$ 1,376.40	18.60	\$ 1,376.40	0	\$ -	74%
6	A	Planing Bituminous Pavement	SY	11,750	\$ 3.95	\$ 46,412.50	11,750	\$ 46,412.50	11,750	\$ 46,412.50	0	\$ -	100%
7	A	Crack Sealing	LF	6,000	\$ 2.20	\$ 13,200.00	6,722	\$ 14,788.40	6,722	\$ 14,788.40	0	\$ -	112%
8	A	Pavement Repair Excavation Incl. Haul	SY	300	\$ 7.00	\$ 2,100.00	0	\$ -	0	\$ -	0	\$ -	0%
9	A	Emulsified Asphalt (CSS-1)	SY	4,475	\$ 0.75	\$ 3,356.25	4,475	\$ 3,356.25	4,475	\$ 3,356.25	0	\$ -	100%
10	A	HMA for Pavement Repair Cl. 3/8-Inch PG 64H	TON	100	\$ 145.00	\$ 14,500.00	14.79	\$ 2,144.55	14.79	\$ 2,144.55	0	\$ -	15%
11	A	HMA for Preleveling Cl. 3/8-Inch PG 64H-28	TON	260	\$ 145.00	\$ 37,700.00	0	\$ -	0	\$ -	0	\$ -	0%
12	A	HMA Cl. 3/8-Inch PG 64H-28	TON	1,150	\$ 115.00	\$ 132,250.00	1,820.58	\$ 186,366.70	1,620.58	\$ 186,366.70	0	\$ -	141%
13	A	Adjust Manhole	EA	4	\$ 1,160.00	\$ 4,640.00	4	\$ 4,640.00	4	\$ 4,640.00	0	\$ -	100%
14	A	Adjust Valve Box	EA	20	\$ 910.00	\$ 18,200.00	20	\$ 18,200.00	20	\$ 18,200.00	0	\$ -	100%
15	A	Bollard	EA	2	\$ 1,100.00	\$ 2,200.00	2	\$ 2,200.00	2	\$ 2,200.00	0	\$ -	100%
16	A	Landscape Restoration	FA	1	\$ 1,000.00	\$ 1,000.00	0.38	\$ 376.68	0.38	\$ 376.68	0	\$ -	38%
17	A	Cement Conc. Traffic Curb and Gutter	LF	35	\$ 96.00	\$ 3,360.00	47	\$ 4,512.00	47	\$ 4,512.00	0	\$ -	134%
18	A	Monument Case and Cover	EA	2	\$ 1,080.00	\$ 2,160.00	1	\$ 1,080.00	1	\$ 1,080.00	0	\$ -	50%
19	A	Cement Conc. Sidewalk 4-Inch Thick	SY	45	\$ 83.00	\$ 3,735.00	45	\$ 3,735.00	45	\$ 3,735.00	0	\$ -	100%
20	A	Cement Conc. Curb Ramp	EA	4	\$ 2,760.00	\$ 11,040.00	4	\$ 11,040.00	4	\$ 11,040.00	0	\$ -	100%
21	A	Traffic Loops, Complete	EA	4	\$ 4,300.00	\$ 17,200.00	2	\$ 8,600.00	2	\$ 8,600.00	0	\$ -	50%
22	A	Pavement Markings	LS	1	\$ 30,000.00	\$ 30,000.00	1	\$ 30,000.00	1	\$ 30,000.00	0	\$ -	100%

CONSTRUCTION PROGRESS ESTIMATE

Wine Country Road Resurfacing Euclid Road to Grandridge Road

CITY OF GRANDVIEW

207 WEST 2ND ST.

GRANDVIEW, WA 98930

HLA PROJECT NO.: 24033



TO: Central Washington Asphalt Inc
PO Box 639
Moses Lake, WA 98837

PROGRESS ESTIMATE NO.: 3 & Final

FROM: Oct. 01, 2024 TO: Jan. 31, 2025

BID ITEM NO.	SCH. OF WORK	DESCRIPTION	UNIT	CONTRACT TOTAL (Contract + COs)		TOTAL WORK TO DATE		PREVIOUS PAID		AMOUNT DUE NOW (Total - Previous)		PERCENT CONTRACT COMPLETE
				QTY	UNIT PRICE	COST	QTY	COST	QTY	COST	QTY	
		Schedule A Subtotal			\$ 443,866.00	\$ 424,292.03		\$ 424,292.03		\$ -		95%
		No Sales Tax			\$ -	\$ -		\$ -		\$ -		
		Project Total (including Sales Tax)			\$ 443,866.00	\$ 424,292.03		\$ 424,292.03		\$ -		95%
		Retention Withheld 5%				\$ (21,214.60)		\$ (21,214.60)		\$ -		
		Amount Due Progress Estimate No. 3 & Final				\$ 403,077.43		\$ 403,077.43		\$ -		

I hereby certify that the foregoing is a true and correct statement of the work performed under this contract.

[Signature]
 Digitally signed by Stephen S. Hezzard, PE
 DN: C=US, E=shezzard@centralwa.com, O=HLA
 Engineering and Land Surveying, Inc.
 CN=Stephen S. Hezzard, PE
 Date: 2024.07.21 08:50:11 -0700

Stephen S. Hezzard, PE

I hereby accept the Final Progress Estimate and Final Contract Voucher Certifications, in accordance with Section 1-09.9 of the WSDOT Standard Specifications.

[Signature]
 Central Washington Asphalt Inc

CONSTRUCTION PROGRESS ESTIMATE - SCHEDULE OF VALUES

City of Grandview

Wine Country Road Resurfacing Euclid Road to Grandridge Road

TO: Central Washington Asphalt Inc
 PO Box 939
 Moses Lake, WA 98837

HLA PROJECT NO.: 24033



BID ITEM NO.	BID ITEM NAME	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE	PERCENT OF ITEM COMPLETE
2	Mobilization	2.01 - 50% Payment at 5% Project Completion	1	LS	\$ 12,730.62	\$ 12,730.62	100.00%
2	Mobilization	2.02 - 100% Payment at 10% Project Completion	1	LS	\$ 12,730.63	\$ 12,730.63	100.00%
3	Project Temporary Traffic Control	3.01 - Traffic Control Set Up	1	LS	\$ 17,666.70	\$ 17,666.70	100.00%
3	Project Temporary Traffic Control	3.02 - Daily Traffic Control	20	LS	\$ 883.33	\$ 17,666.60	100.00%
3	Project Temporary Traffic Control	3.03 - Traffic Control Tear Down	1	LS	\$ 17,666.70	\$ 17,666.70	100.00%
22	Pavement Markings	22.01 - Existing Lines Removal	1	LS	\$ 15,000.00	\$ 15,000.00	100.00%
22	Pavement Markings	22.02 - New Traffic Markings	1	LS	\$ 15,000.00	\$ 15,000.00	100.00%



PROJECT NAME: Wine Country Road Resurfacing – Euclid Road to Grandridge Road

PROJECT NUMBER: 24033C

Date Work Physically Completed: August 6, 2024

Final Contract Amount: \$424,292.03

All work on the above referenced project has been completed in accordance with the contract documents and the final inspection has been completed, including all required project documentation.

I, the undersigned, certify and declare, under penalty of perjury under the laws of the State of Washington, that the foregoing is true and correct: I am authorized to sign for the claimant; that in connection with the work performed and, to the best of my knowledge, no loan, gratuity or gift in any form whatsoever has been extended to any employee of the City of Grandview; nor have I rented or purchased any equipment or materials from any employee of the City of Grandview; that the attached final estimate is a true and correct statement showing all the monies due the claimant from the City of Grandview for work performed and material furnished under this Contract; that I have carefully examined said final estimate and understand the same and; that I, on behalf of the claimant, hereby release and forever discharge the City of Grandview from any and all claims of whatsoever nature which I or the claimant may have, arising out of the performance of said Contract, which are not set forth in said final estimate.

The undersigned, Central Washington Asphalt, Inc , also hereby certifies that all subcontractors, suppliers, and employees have been paid in accordance with the Contract Documents and all applicable laws, except for Retainage, if any, remaining to be paid.

Contractor: Central Washington Asphalt, Inc.

Address: PO Box 939
Moses Lake, WA 98837

Authorized Official: _____

Contractor Signature

Date: _____

2-4-25

Print Name: _____

Darren Bender

Title: _____

Division Manager

RESOLUTION NO. 2025-_____

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON,
ACCEPTING THE WINE COUNTRY ROAD RESURFACING – EUCLID ROAD
TO GRANDRIDGE ROAD AS COMPLETE**

WHEREAS, the City contracted with Central Washington Asphalt, Inc., to perform work for the Wine Country Road Resurfacing – Euclid Road to Grandridge Road; and,

WHEREAS, the City's Engineer has determined that the work performed by Central Washington Asphalt, Inc., on this project is complete and ready for final acceptance by the City Council,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW, AS FOLLOWS:

The City of Grandview accepts the Wine Country Road Resurfacing – Euclid Road to Grandridge Road as complete and authorizes staff to release the retainage to Central Washington Asphalt, Inc., once the conditions in the January 31, 2025 letter from HLA Engineering and Land Surveying, Inc., have been satisfied.

PASSED by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on _____, 2025.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

**CITY OF GRANDVIEW
AGENDA ITEM HISTORY/COMMENTARY
COMMITTEE-OF-THE-WHOLE MEETING**

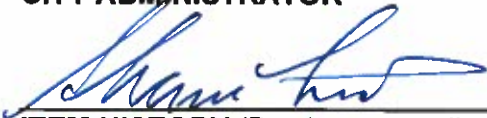
ITEM TITLE	AGENDA NO.: New Business 4 (B)
Resolution authorizing the Mayor to sign Change Order No. 3 with C&E Trenching, LLC for the Old Inland Empire Highway (Welch) Sanitary Sewer Improvements	AGENDA DATE: March 11, 2025
DEPARTMENT	FUNDING CERTIFICATION (City Treasurer) (If applicable)
Public Works Department	

DEPARTMENT HEAD REVIEW

Shane Fisher, City Administrator

CITY ADMINISTRATOR

MAYOR



ITEM HISTORY (Previous council reviews, action related to this item, and other pertinent history)

On February 22, 2024, City staff conducted a bid opening for the Old Inland Empire Highway (Welch) Sanitary Sewer Improvements. A total of three (3) bids were received with the low bid of \$1,202,777.64, being offered by C&E Trenching, LLC, of Pasco, WA. This low bid is approximately sixteen (16%) percent above the Engineer's Estimate of \$1,040,477.40.

On March 12, 2024, City Council accepted the bid from C&E Trenching, LLC, and authorized the Mayor to sign all contract documents with C&E Trenching to construct the OIE (Welch) Sanitary Sewer Improvements.

ITEM COMMENTARY (Background, discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the city budget, personnel resources, and/or residents.

On August 21, 2024, the City of Grandview discovered a sinkhole caused by an undermined sanitary sewer segment on S. Division Street. After initial repairs to this segment, further investigation revealed extensive deterioration along the entire segment. The proposed improvements included replacing two manholes and installing approximately 500 linear feet of new sewer pipe.

Change Order No. 3 compensates the contractor for pavement restoration on S. Division Street following emergency sewer repairs, including the placement of 4 inches of hot mix asphalt (129 tons), rolling, and compaction, completed on October 23, 2024. This work extended the project completion by one (1) day. Payment for this work was carefully documented and quantified under the force account provisions of the contract, as directed by the Engineer. The amount of Change Order No. 3 is \$28,509.79.

ACTION PROPOSED

Move a resolution authorizing the Mayor to sign Change Order No. 3 with C&E Trenching, LLC for the Old Inland Empire Highway (Welch) Sanitary Sewer Improvements to the March 11, 2025 regular Council meeting for consideration.

Anita Palacios

From: Deanna Dillon <ddillon@hlacivil.com>
Sent: Thursday, February 20, 2025 2:29 PM
To: Shane Fisher; Anita Palacios; Sue Desallier; Lillian Veliz
Cc: Michael Uhlman; Marla Meza
Subject: 23157C- GV - OIE (Welch) Sanitary Sewer - Division St - CO #3 - Asphalt Compaction Retesting - to City of GV
Attachments: 2025-02-20 - 23157C - Change Order 03 - HLA, CE Signed only - to City.pdf

CAUTION: External Email

Good afternoon,

See attached Change Order 03 – Asphalt Compaction Retesting – for your review and signature. C&E Trenching and HLA have reviewed and signed. Once the City of Grandview has signed, please return.

Please let us know if you have any questions.

Thank you,



Deanna Dillon, Contract Administrator 1

HLA Engineering and Land Surveying, Inc.

2803 River Road, Yakima, WA 98902

Office: (509) 966-7000

ddillon@hlacivil.com | www.hlacivil.com

RESOLUTION NO. 2025-_____

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON,
AUTHORIZING THE MAYOR TO SIGN CHANGE ORDER NO. 3 WITH C&E
TRENCHING, LLC FOR THE OLD INLAND EMPIRE HIGHWAY (WELCH)
SANITARY SEWER IMPROVEMENTS**

WHEREAS, the City of Grandview has contracted with C&E Trenching, LLC, as the contractor for the Old Inland Empire Highway (Welch) Sanitary Sewer Improvements; and,

WHEREAS, the City discovered a sinkhole caused by an undermined sanitary sewer segment on S. Division Street; and,

WHEREAS, Change Order No. 3 compensates the contractor for pavement restoration on S. Division Street following emergency sewer repairs, including the placement of 4 inches of hot mix asphalt (129 tons), rolling, and compaction, completed on October 23, 2024,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW, AS FOLLOWS:

The Mayor is hereby authorized to sign Change Order No. 3 in the amount of \$28,509.79 with C&E Trenching, LLC, in the form as is attached hereto and incorporated herein by reference.

PASSED by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on _____, 2025.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY



CHANGE ORDER NO. 3




DATE:
 PROJECT OWNER: City of Grandview
 PROJECT NAME: Old Inland Empire Highway (Welch) Sanitary Sewer Improvements
 HLA PROJECT NO.: 23157C
 CONTRACTOR: C&E Trenching, LLC

THE FOLLOWING CHANGES ARE HEREBY MADE TO THE CONTRACT DOCUMENT:

Original Contract Price (Including Applicable Sales Tax):	\$ 1,202,777.64
Current Contract Price Adjusted by Previous Change Order(s) Including Applicable Sales Tax:	\$ 1,183,319.25
Change in Contract Price Due to this Change Order (Including Applicable Sales Tax):	\$ 28,509.79
Adjusted Contract Price Including this Change Order (Including Applicable Sales Tax):	\$ 1,211,829.04

Original Contract Completion Date:	Monday, August 26, 2024
Current Contract Completion Date Adjusted by Non-Working Days and/or Previous Change Order(s):	Tuesday, November 5, 2024
Change in Contract Working Days due to this Change Order:	1
Revised Contract Completion Date:	Wednesday, November 6, 2024

CONTRACTOR: **Wayne Richardson** Digitally signed by Wayne Richardson
 DN: cn=Wayne Richardson, o=C&E Trenching, LLC, ou=Estimating, email=Wayne@candetrenching.com, c=US
 Date: 2025.02.18 12:58:39 -08'00' Date: 2-18-25

ENGINEER:  **Michael Uhlman** 2025.02.20 14:02:52-08'00' Date: 2-20-25

OWNER: _____ Date: _____



CHANGE ORDER NO. 3



DATE:
 PROJECT OWNER: City of Grandview
 PROJECT NAME: Old Inland Empire Highway (Welch) Sanitary Sewer Improvements
 HLA PROJECT NO.: 23157C
 CONTRACTOR: C&E Trenching, LLC

ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT PRICE	CHANGE AMOUNT
CHANGE ORDER NO. 3					
40	Division Street Emergency Sewer Repair	FA	1	\$ 26,184.40	\$ 26,184.40
41	Additional Daily Traffic Control	DAY	1	\$ 213.55	\$ 213.55
SUBTOTAL					\$ 26,397.95
SALES TAX @ 8%					\$ 2,111.84
CHANGE ORDER NO. 3 TOTAL:					\$ 28,509.79

CHANGE ORDER DESCRIPTION:

Change Order No. 3 compensates the Contractor for pavement restoration on S. Division Street following emergency sewer repairs, including the placement of 4 inches of hot mix asphalt (129 tons), rolling, and compaction, completed on October 23, 2024. This work extends the project completion by one (1) day. Payment for this work was carefully documented and quantified under the force account provisions of the contract, as directed by the Engineer.

**CITY OF GRANDVIEW
AGENDA ITEM HISTORY/COMMENTARY
COMMITTEE-OF-THE-WHOLE MEETING**

ITEM TITLE

Ordinance amending the 2025 Annual Budget

AGENDA NO.: New Business 4 (C)

AGENDA DATE: March 11, 2025

DEPARTMENT

City Treasurer

FUNDING CERTIFICATION (City Treasurer)
(If applicable)

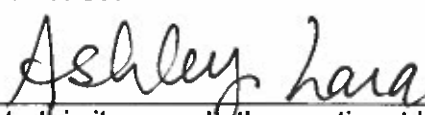
DEPARTMENT DIRECTOR REVIEW

Matthew Cordray, City Treasurer



CITY ADMINISTRATOR

MAYOR



ITEM HISTORY (Previous council reviews, action related to this item, and other pertinent history)

Staff monitoring and review of fund and department budgets has identified numerous budget accounts to be amended. An ordinance will be prepared to provide for the amending of the 2025 Annual Budget to accommodate the changes in sources and uses.

ITEM COMMENTARY (Background, discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the City budget, personnel resources, and/or residents.

By Fund the highlights of the budget changes are:

CURRENT EXPENSE FUND: Increase revenues for Contributions to Community Center. Increase appropriations for Parks & Recreation Part Time Wages and Community Center Office Supplies. Net effect is no change in estimated ending fund balance.

STREET FUND: Increase appropriations for Snow & Ice Control Repairs & Maintenance. Net effect is a decrease in estimated ending fund balance.

CAPITAL IMPROVEMENT FUND: Increase revenues for Recreation and Conservation Office Grant. Increase appropriations for Police Department Building Needs Assessment and Dykstra & Bren Park Restrooms. Net effect is a decrease in estimated ending fund balance.

WATER FUND: Increase appropriations for Bonnieview Road Water Improvements. Net effect is a decrease in estimated ending fund balance.

ACTION PROPOSED

Move an ordinance amending the 2025 Annual Budget to the March 25, 2025 regular Council meeting for consideration.

Ordinance No. 2025-X

to Sue 3/xx/2025 - mc

Account	Description Fund/Account	Original Estimate	Amendment Amount	New Estimate	Treasurer's notes
	Current Expense Fund				
001 000 000 308 51 00 00	Beginning Fund Balance - Assigned	10,000		10,000	
001 000 000 308 91 00 00	Beginning Fund Balance - Unassigned	699,805		699,805	
001 000 000 367 11 50 00	Contributions to Community Center		2,600	2,600	American Legion Grant
	Revenues/Sources	7,357,000		7,359,600	
	Current Exp. Fund Total	8,066,805	2,600	8,069,405	
001 080 010 575 20 11 10	Regular Wages - Part Time		1,100	1,100	
001 087 000 575 50 31 00	Office & Operating Supplies		1,500	1,500	
	Expenditures/Uses	7,850,375		7,852,975	
001 099 000 508 51 00 00	Ending Fund Balance - Assigned	10,000		10,000	
001 099 000 508 91 00 00	Ending Fund Balance - Unassigned	206,430		206,430	
	Current Exp. Fund Total	8,066,805	2,600	8,069,405	Recreation part time help supported by American Legion Grant Community Center supplies supported by American Legion Grant
	Street Fund				
110 000 000 308 31 00 00	Beginning Fund Balance - Restricted	55,000		55,000	
110 000 000 308 51 00 00	Beginning Fund Balance - Assigned	417,860		417,860	
	Revenues/Sources	2,866,150		2,866,150	
	Street Fund Total	3,339,010	-	3,339,010	
110 000 045 542 66 48 00	Repairs & Maintenance		17,000	3,007,740	Snowplow repairs
	Expenditures/Uses	2,990,740			
110 000 099 508 31 00 00	Ending Fund Balance - Restricted	20,000		20,000	
110 000 099 508 51 00 00	Ending Fund Balance - Assigned	328,270	(17,000)	311,270	
	Street Fund Total	3,339,010	-	3,339,010	

Ordinance No. 2025-X

to Sue 3/jxi/2025 - mc

Account	Description Fund/Account	Original Estimate	Amendment Amount	New Estimate	Treasurer's notes
301 000 000 308 51 00 00	Capital Improvement Fund Beginning Fund Balance - Assigned	747,460		747,460	
301 000 000 334 02 70 00	RCO Grant - Dykstra Park Restroom Revenues/Sources	320,000	100,000	420,000	Recreation and Conservation Office Grant to renovate Dykstra Park restroom
Capital Improvements Fund Total		1,067,460	100,000	1,167,460	
301 000 090 594 21 62 02	PD Building Needs Assessment		13,000		Needs assessment for a future police department building Dykstra Park restroom renovation supported by RCO grant
301 000 090 594 76 63 08	Dykstra & Bren Park Restrooms Expenditures/Uses	526,050	100,000	639,050	
301 000 099 508 51 00 00	Ending Fund Balance - Assigned Capital Improvements Fund Total	541,410	(13,000)	528,410	
Water Fund		1,067,460	100,000	1,167,460	
410 000 000 308 31 00 01	USDA Water Loan Reserve - Restricted	21,600		21,600	Bonnieview Road Water Main Looping
410 000 000 308 31 00 02	USDA Water Loan SL Assets - Restricted	496,700		496,700	
410 000 000 308 31 00 03	USDA Water Loan O&M - Restricted	248,035		248,035	
410 000 000 308 51 00 00	Beginning Fund Balance - Assigned	7,954,260		7,954,260	
Revenues/Sources		10,932,400		10,932,400	
Water Fund Total		19,652,995	-	19,652,995	
410 000 033 594 34 65 22	Bonnieview Water Improvements Expenditures/Uses	11,772,540	260,000	12,032,540	
410 000 099 508 31 00 01	USDA Water Loan Reserve - Restricted	21,600		21,600	Bonnieview Road Water Main Looping
410 000 099 508 31 00 02	USDA Water Loan SL Assets - Restricted	546,370		546,370	
410 000 099 508 31 00 03	USDA Water Loan O&M - Restricted	248,035		248,035	
410 000 099 508 51 00 00	Ending Fund Balance - Assigned Water Fund Total	7,064,450	(260,000)	6,804,450	
Water Fund Total		19,652,995	-	19,652,995	

ORDINANCE NO. 2025-__

**AN ORDINANCE OF THE CITY OF GRANDVIEW, WASHINGTON,
AMENDING THE 2025 ANNUAL BUDGET**

WHEREAS, the original 2025 estimated beginning fund balances and revenues do not reflect available budget sources; and

WHEREAS, there are necessary and desired changes in uses and expenditure levels in the funds; and

WHEREAS, there are sufficient sources within the funds to meet the anticipated expenditures.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF GRANDVIEW, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. That the 2025 annual budget be amended to reflect the changes presented in Exhibit A.

Section 2. That the City Administrator is authorized and directed to adjust estimated revenues, expenditures and fund balances reflecting the determined changes.

Section 3. This Ordinance shall be in full force and effect five (5) day after its passage and publication as required by law.

PASSED by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on March __, 2025.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

PUBLICATION:
EFFECTIVE:

Exhibit A

	Beginning Balance	Estimated Revenues	Appropriated Expenditures	Ending Balance	Budget Total
Current Expense Fund					
Original 2025 Budget	709,805	7,357,000	7,850,375	216,430	8,066,805
Amendment Amount		2,600	2,600	-	2,600
Amended Total	709,805	7,359,600	7,852,975	216,430	8,069,405
Street Fund					
Original 2025 Budget	472,860	2,866,150	2,990,740	348,270	3,339,010
Amendment Amount			17,000	(17,000)	-
Amended Total	472,860	2,866,150	3,007,740	331,270	3,339,010
Capital Improvement Fund					
Original 2025 Budget	747,460	320,000	526,050	541,410	1,067,460
Amendment Amount		100,000	113,000	(13,000)	100,000
Amended Total	747,460	420,000	639,050	528,410	1,167,460
Water Fund					
Original 2025 Budget	8,720,595	10,932,400	11,772,540	7,880,455	19,652,995
Amendment Amount			260,000	(260,000)	-
Amended Total	8,720,595	10,932,400	12,032,540	7,620,455	19,652,995

**CITY OF GRANDVIEW
AGENDA ITEM HISTORY/COMMENTARY
COMMITTEE-OF-THE-WHOLE MEETING**

ITEM TITLE

Resolution accepting the fuel bid from Valley Wide Cooperative for the year beginning April 1, 2025 to March 31, 2026

AGENDA NO.: New Business 4 (D)

AGENDA DATE: March 11, 2025

DEPARTMENT

Equipment Rental

FUNDING CERTIFICATION (City Treasurer)
(If applicable)

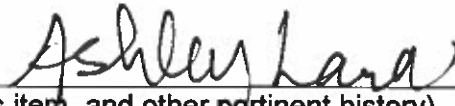
DEPARTMENT DIRECTOR REVIEW

Anita Palacios, City Clerk



CITY ADMINISTRATOR

MAYOR



ITEM HISTORY (Previous council reviews, action related to this item, and other pertinent history)

The City uses a common strategy of having bidders provide a bid that is compared to the Oil Information Price Service (OPIS) rack price for a specified location. The bidder is bidding their margin of markup over the rack price for the delivery location they specify. If fuel prices increase or decrease, the price is adjusted accordingly, but the margin as bid must remain the same.

ITEM COMMENTARY (Background, discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the City budget, personnel resources, and/or residents.

Bids to provide fuel for the year beginning April 1, 2025 to March 31, 2026 were opened on March 5, 2025.

Two bids were received as follows:

REGULAR UNLEADED	Valley Wide Cooperative	Christensen, Inc.
Seller's cost per gallon	\$2.6182	\$2.69578
Margin bid above seller's cost excluding taxes	\$0.14	\$0.1149
TOTAL	\$2.7582	\$2.81068

DIESEL	Valley Wide Cooperative	Christensen, Inc.
Seller's cost per gallon	\$3.0263	\$3.14667
Margin bid above seller's cost excluding taxes	\$0.14	\$0.1149
TOTAL	\$3.1663	\$3.26157

ACTION PROPOSED

Move a resolution accepting the fuel bid from Valley Wide Cooperative for the year beginning April 1, 2025 to March 31, 2026 to the March 25, 2025 regular Council meeting for consideration.



**CITY OF GRANDVIEW
CALL FOR BIDS TO SUPPLY VEHICLE FUEL**

NOTICE IS HEREBY GIVEN that the City of Grandview, Washington, will receive sealed bids at the office of the City Clerk, 207 West Second Street, Grandview, WA 98930, until **11:00 a.m., Wednesday, March 5, 2025**, for providing vehicle fuel using a card controlled fuel purchase system.

The City uses approximately 42,500 gallons of gasoline and diesel fuel per year. The bids shall be for the year beginning **April 1, 2025 to March 31, 2026**.

Bids must comply with the "Instruction to Bidders" and be submitted in envelopes marked "Fuel Bid". Bid packets are available from the City Clerk, 207 West Second Street, Grandview, WA 98930, PH: (509) 882-9200, email: anitap@grandview.wa.us.

The City of Grandview reserves the right to accept or reject any or all bids and to waive informalities.

CITY OF GRANDVIEW
Anita G. Palacios, MMC
City Clerk

Publish: Grandview Herald – Wednesday, February 19, 2025

**CITY OF GRANDVIEW
INSTRUCTIONS TO BIDDERS
FUEL BID**

SUBMISSION OF BIDS

Sealed bids shall be addressed or delivered to:

City Clerk
City of Grandview
207 West Second Street
Grandview, WA 98930

The bid envelope shall be clearly marked "FUEL BID."

CLOSING DATE

Bids will be received until 11:00 a.m., Wednesday, March 5, 2025.

BID OPENING

Bids will be opened and publicly read aloud in the Council Chambers, City Hall, 207 West Second Street, Grandview, Washington, at 11:00 a.m., Wednesday, March 5, 2025, at which time interested parties may be present to witness the bid opening.

ACCEPTABILITY OF BIDS

Bids must be submitted on the City of Grandview bid form and placed in a sealed envelope. The words "Fuel Bid" must be clearly marked on the front of the envelope.

The bid form must contain the bidders business or home address and must be signed by a duly authorized official.

Bids that are unsigned, incomplete, illegible, unbalanced, obscure, or with any other irregularities may be rejected. The City Council reserves the right to accept any or all bids or any portion thereof and to waive minor irregularities and informalities, at the City's discretion.

The bid shall be valid for thirty (30) calendar days following the bid opening date.

Prices shall be filled in where indicated on the bid form. Prices shall be net, free on board (FOB) Grandview unless otherwise stated, and shall not include any taxes, nor shall they be subject to any discounts or other conditions.

BID SPECIFICATIONS

The products shall conform to the requirements of the Tentative Specifications for Gasoline as approved by the American Society for Testing Materials, ASTM Designation D 439-81. The minimum octane rating shall conform to the Average Knock Index (R+M/2) as follows:

"Regular Unleaded" Minimum Octane 87

PRICING, PRICE ESCALATION - BULK FUELS

- A. Contract prices will be allowed to increase or decrease after bid opening and during the term of the contract. All contract price adjustments shall be based on the change in the vendor's major supplier's listed price for one of the following P.A.D cities: Seattle, Spokane, Portland, Moses Lake, or Pasco as reported in the weekly publications, Oil Price Information Service (OPIS) published by the United Communications Group. A second method shall be to reference the major supplier's price change letter which reflects changes at the location of your plant.
- B. Bidder shall specify his supplier (See Requirements and the Bid Proposal) and the price adjustment reference city (Seattle, Spokane, Portland, Moses Lake, or Pasco) to be used for contract price adjustments on the Bid Proposal. **Only one supplier and one reference city may be specified by each bidder. A copy of the appropriate OPIS publication, or in the case of the second method (above) the calculation price shall be your buying price per gallon with Federal and State taxes excluded, used as a bidding reference and must be included with the bid submitted.** If OPIS does not list one or more supplier product prices for a reference city, the listed average price for that city shall be used.
- C. Any upward or downward change in the major supplier's prices from one OPIS publication to the next, or change in the price from the major supplier's price change letter will be added or subtracted from the previous contract price but the margin as bid will remain the same. **It is important to note that the difference between the Bid Price and the selected OPIS Price or major suppliers price change letter at the time of the bid, must be maintained throughout the period of the contract.** The effective date of the price change will be on Thursday following the date of the publication which reflects the price change.
- D. The first price adjustment shall be based on the difference in the prices for the last OPIS publication issue or major supplier's price change letter prior to the effective date of the contract. Any upward or downward change in the comparison of prices will be added to or subtracted from bid prices with the effective date of such change to be the **first of April 2025** rather than the following Thursday.

BIDDERS QUALIFICATIONS

Bidders may be required to submit evidence as to their ability to supply and provide the above defined service and should be prepared to satisfy the City as to their competency to meet the specifications and conditions. Bidders, when required by law, shall be licensed and bonded by the State of Washington.

CONDITIONS

The bidder is fully responsible for obtaining all information for the preparation of this bid.

LIABILITY

The bidder shall ensure that the City, its officers and employees, are held harmless from any liability whatsoever arising out of the bidder's performance or non-performance of the term of this bid, including the performance and non-performance by any sub-contractor or employee.

CONTRACTORS PROTECTIVE CLAUSE

There shall be no obligation to deliver any or all of the products included in this proposal in the customary manner when such deliveries are prevented or hindered by Act of God, fire, strike, partial or total interruptions or loss or shortage of transportation facilities, or by other similar or different acts of civil or military authorities, or by other like causes beyond the control of the contractor.

FURTHER INFORMATION

Contact Anita Palacios, City Clerk, 207 West Second Street, Grandview, Washington, 98930, or PH: (509) 882-9200, email anitap@grandview.wa.us.

BID FORM

I/We the undersigned, having read all requirements of this call for bids, together with all the special provisions and specifications set forth herein, do agree in every particular, and will furnish petroleum products and documentation as specified herein as follows:

Bidder's Major Supplier is: _____ and the OPIS price adjustment reference city shall be: ___ Seattle; ___ Spokane; ___ Moses Lake; ___ Portland; or Pasco.

Estimated Annual Gallons:	<u>Regular Unleaded</u> 28,000	<u>Diesel</u> 14,500
Seller's Cost Per Gallon for Monday, March 3, 2025 :	\$ <u>2.6182</u>	\$ <u>3.0263</u>
Margin Bid Above Seller's Cost Excluding Taxes:	\$ <u>0.14</u>	\$ <u>0.14</u>
TOTAL:	\$ <u>2.7582</u>	\$ <u>3.1663</u>

Location(s) of 24-Hour Pumping Facilities with a minimum number of two fueling islands:
940 E. Wine Country Rd Grandview, WA.

Description of Method to be Used to Meet Bid Specifications B Through E: Have been issued fuel cards

This bid shall be valid for a period of thirty (30) days from the bid opening date.

Bidders Name: Steffani Cooper
Company Name: Valley Wide Co-op
Mail Address: 940 E. Wine Country Rd
Telephone Number: (509) 882-1125 Fax Number: _____
Signature of Authorized Official: Steffani Cooper
Title of Official: Manager

The seasonal variation in volatility and vapor pressure shall be substantially maintained in accordance with the schedule set up for the State of Washington as set forth in ASTM specifications above noted.

Bidders shall give the following information relative to each grade of gasoline bid in the spaces provided:

1. The name of the brand under which the gasoline is offered for sale to the general public:

"Regular Unleaded" gasoline: Cenex / Marathon

"Diesel": Cenex / Marathon

2. The nature of any added substances other than volatile petroleum hydrocarbons.

"Regular Unleaded" gasoline: 10% Ethanol

3. The guaranteed average and minimum Octane Number for "Regular Unleaded" grade:

"Regular Unleaded" Average 87 Minimum 87

4. The guaranteed average and maximum Sulphur Content in "Diesel"

Grade No. 2: Average less than 15 ppm Minimum less than 15 ppm

All bids shall be made for a card controlled fuel purchase system for regular gasoline, unleaded gasoline, and diesel fuel. Ease of City staff operation and accounting time for this system will be taken into consideration when determining the low bid.

- A. There must be a "card lock" pumping location in the City of Grandview with 24 hour service and a **minimum number of two fueling islands**.
- B. At the time of purchase, the vehicle, person obtaining fuel, and odometer reading must be identified and recorded by the supplier.
- C. The supplier shall furnish two numbered cards for each vehicle. There are approximately 70 vehicles.
- D. The supplier shall provide security codes for all City vehicle operators, to be used in conjunction with the vehicle cards for purchases of fuel. There are approximately 60 employees.
- E. The supplier must provide a monthly accounting that must include an itemized account detailing the activity of each vehicle. This accounting as a minimum must sub-total by vehicle and list: date, time, vehicle card number, person obtaining fuel, odometer reading, type of fuel, gallons and actual price charged. Each monthly billing shall also include copies of the appropriate weekly OPIS publication for that billing cycle or the major supplier's price change letter.

Terminal Pricing

MT BOZEMAN - P66 (545)

Product	Octane	Branded			Commercial Marketing		
		Gross Price	Net Price	Price Change	Gross Price	Net Price	Price Change
UNLEADED 10% ETH (20100)	87.0	2.3746	2.3509	0.0175	02/24/2025 06:00 PM		
PREMIUM UNLEADED (20400)	91.0	3.0626	3.0320	0.0170	02/24/2025 06:00 PM		
PREMIUM 3-WAY BLEND 10% ETH (20506)	91.0	2.7836	2.7558	0.0172	02/24/2025 06:00 PM		
ULSD15 #1 CLEAR (62100)		3.0930	3.0621	0.0662	02/24/2025 06:00 PM		
ULSD15 #1 DYED (62101)		3.0970	3.0660	0.0662	02/24/2025 06:00 PM		
ULSD15 #2 CLEAR (62300)		2.5379	2.5125	0.0662	02/24/2025 06:00 PM		
ULSD15 #2 DYED (62301)		2.5419	2.5165	0.0662	02/24/2025 06:00 PM		
ULSD15 #2 CFI CLEAR (62302)		2.5579	2.5323	0.0662	02/24/2025 06:00 PM		
ULSD15 #2 CFI DYED (62303)		2.5619	2.5363	0.0662	02/24/2025 06:00 PM		

MT LOGAN - CNX (39)

Product	Octane	Branded			Commercial Marketing		
		Gross Price	Net Price	Price Change	Gross Price	Net Price	Price Change
UNLEADED 10% ETH (20100)	87.0	2.3745	2.3508	0.0174	02/24/2025 06:00 PM		
MID GRADE 3-WAY BLEND 10% ETH (20306)	89.0	2.5699	2.5442	0.0177	02/24/2025 06:00 PM		
PREMIUM UNLEADED (20400)	91.0	3.0625	3.0319	0.0170	02/24/2025 06:00 PM		
PREMIUM UL 10% ETH (20500)	93.0	2.9855	2.9556	0.0172	02/24/2025 06:00 PM		
PREMIUM 3-WAY BLEND 10% ETH (20506)	91.0	2.7835	2.7557	0.0171	02/24/2025 06:00 PM		
ULSD15 WINTERMASTER CLEAR (60000)		2.9828	2.9529	0.0662	02/24/2025 06:00 PM		
ULSD15 WINTERMASTER DYED (60001)		2.9868	2.9569	0.0662	02/24/2025 06:00 PM		
CENEX ROADMASTER XL (60100)		2.5854	2.5595	0.0662	02/24/2025 06:00 PM		
CENEX #1 ROADMASTER XL (60104)		3.1405	3.1091	0.0662	02/24/2025 06:00 PM		
CENEX ROADMASTER XL SE (60106)		2.7607	2.7331	0.0662	02/24/2025 06:00 PM		
CENEX ROADMASTER XL WA IV (60108)		2.5979	2.5719	0.0662	02/24/2025 06:00 PM		
ULSD15 RUBY FIELDMASTER (60201)		2.5894	2.5635	0.0662	02/24/2025 06:00 PM		
ULSD15 #1 RUBY FIELDMASTER (60205)		3.1445	3.1131	0.0662	02/24/2025 06:00 PM		
ULSD15 RUBY FIELDMASTER SE (60207)		2.7647	2.7371	0.0662	02/24/2025 06:00 PM		
ULSD15 RUBY FIELDMASTER WA IV (60209)		2.6019	2.5759	0.0662	02/24/2025 06:00 PM		
ULSD15 #1 CLEAR (62100)		3.0930	3.0621	0.0662	02/24/2025 06:00 PM		
ULSD15 #1 DYED (62101)		3.0970	3.0660	0.0662	02/24/2025 06:00 PM		
ULSD15 #2 CLEAR (62300)		2.5379	2.5125	0.0662	02/24/2025 06:00 PM		
ULSD15 #2 DYED (62301)		2.5419	2.5165	0.0662	02/24/2025 06:00 PM		
ULSD15 #2 WA IV CLEAR (62308)		2.5504	2.5249	0.0662	02/24/2025 06:00 PM		
ULSD15 #2 WA IV DYED (62309)		2.5544	2.5289	0.0662	02/24/2025 06:00 PM		

MT MISSOULA - CNX (24)

Product	Octane	Branded			Commercial Marketing		
		Gross Price	Net Price	Price Change	Gross Price	Net Price	Price Change
UNLEADED 10% ETH (20100)	87.0	2.3386	2.3152	0.0173	02/24/2025 06:00 PM		
MID GRADE 3-WAY BLEND 10% ETH (20306)	89.0	2.5266	2.5013	0.0183	02/24/2025 06:00 PM		
PREMIUM UNLEADED (20400)	91.0	3.0287	2.9984	0.0171	02/24/2025 06:00 PM		
PREMIUM UL 10% ETH (20500)	93.0	2.9484	2.9189	0.0171	02/24/2025 06:00 PM		
PREMIUM 3-WAY BLEND 10% ETH (20506)	91.0	2.7464	2.7189	0.0172	02/24/2025 06:00 PM		
ULSD15 WINTERMASTER CLEAR (60000)		2.8951	2.8662	0.0684	02/24/2025 06:00 PM		
ULSD15 WINTERMASTER DYED (60001)		2.8991	2.8701	0.0684	02/24/2025 06:00 PM		

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WA MOSES LAKE - P66 (569)

Product	Octane	Branded			Commercial Marketing		
		Gross Price	Net Price	Price Change	Gross Price	Net Price	Price Change
UNL 10% ETH LAC (20180)	87.0	2.5643	2.5387	-0.0449	02/24/2025 06:00 PM		
MID GR BLD 10% LAC (20386)	89.0	2.7564	2.7387	-0.0448	02/24/2025 06:00 PM		
PREM UNLEADED LAC (20480)	91.0	3.3522	3.3187	-0.0449	02/24/2025 06:00 PM		
PREM UNL 10% ETH LAC (20585)	92.0	2.9886	2.9587	-0.0449	02/24/2025 06:00 PM		
ULSD15 #2 CLEAR (62300)		3.0587	3.0281	0.0237	02/24/2025 06:00 PM		
ULSD15 #2 DYED (62301)		3.0837	3.0529	0.0237	02/24/2025 06:00 PM		
ULSD15 #2 CFI CLEAR (62302)		3.0887	3.0578	0.0237	02/24/2025 06:00 PM		
ULSD15 #2 CFI DYED (62303)		3.1137	3.0826	0.0237	02/24/2025 06:00 PM		

WA PASCO - TWB (13)

Product	Octane	Branded			Commercial Marketing		
		Gross Price	Net Price	Price Change	Gross Price	Net Price	Price Change
UNLEADED 10% ETH (20100)	87.0	2.6182	2.5920	-0.0427	02/24/2025 06:00 PM		
MID GRADE UL 10% ETH (20300)	89.0	2.8940	2.8651	-0.0423	02/24/2025 06:00 PM		
PREMIUM UL 10% ETH (20500)	92.0	2.9920	2.9621	-0.0399	02/24/2025 06:00 PM		
ETHANOL (30000)		1.9939	1.9740	-0.0273	02/24/2025 06:00 PM		
CENEX ROADMASTER XL (60100)		3.0738	3.0431	0.0132	02/24/2025 06:00 PM		
ULSD15 RUBY FIELDMASTER (60201)		3.0778	3.0470	0.0132	02/24/2025 06:00 PM		
ULSD15 #1 CLEAR (62100)		3.5314	3.4961	0.0132	02/24/2025 06:00 PM		
ULSD15 #1 DYED (62101)		3.5354	3.5000	0.0132	02/24/2025 06:00 PM		
ULSD15 #2 CLEAR (62300)		3.0263	2.9960	0.0132	02/24/2025 06:00 PM		
ULSD15 #2 DYED (62301)		3.0303	3.0000	0.0132	02/24/2025 06:00 PM		

WA SEATTLE - BPP (739)

Product	Octane	Branded			Commercial Marketing		
		Gross Price	Net Price	Price Change	Gross Price	Net Price	Price Change
BLENDED CLEAR UNLEADED (20001)	87.0	3.3608	3.3272	-0.0410	02/24/2025 06:00 PM		
UNLEADED 10% ETH (20100)	87.0	2.7441	2.7167	-0.0416	02/24/2025 06:00 PM		
MID GRADE 3-WAY BLEND 10% ETH (20306)	89.0	2.9461	2.9166	-0.0541	02/24/2025 06:00 PM		
PREMIUM UL 10% ETH (20500)	92.0	3.1126	3.0815	-0.0472	02/24/2025 06:00 PM		
ULSD15 #1 CLEAR (62100)		3.4530	3.4185	0.0081	02/24/2025 06:00 PM		
ULSD15 #1 DYED (62101)		3.4580	3.4234	0.0081	02/24/2025 06:00 PM		
ULSD15 #2 CLEAR (62300)		2.9479	2.9184	0.0081	02/24/2025 06:00 PM		
ULSD15 #2 DYED (62301)		2.9529	2.9234	0.0081	02/24/2025 06:00 PM		
ULSD15 #2 CLEAR B20 (62330)		2.5308	2.5055	0.0044	02/24/2025 06:00 PM		
ULSD15 #2 DYED B20 (62361)		2.5358	2.5104	0.0044	02/24/2025 06:00 PM		

WA TACOMA - USO (742)

Product	Octane	Branded			Commercial Marketing		
		Gross Price	Net Price	Price Change	Gross Price	Net Price	Price Change
BLENDED CLEAR UNLEADED (20001)	87.0	3.2894	3.2565	-0.0521	02/24/2025 06:00 PM		
UNLEADED 10% ETH (20100)	87.0	2.7126	2.6855	-0.0409	02/24/2025 06:00 PM		
MID GRADE UNLEADED (20200)	89.0	3.3099	3.2768	-0.0521	02/24/2025 06:00 PM		
MID GRADE 3-WAY BLEND 10% ETH (20306)	89.0	2.9064	2.8773	-0.0509	02/24/2025 06:00 PM		
PREMIUM UNLEADED (20400)	92.0	3.7950	3.7571	-0.0509	02/24/2025 06:00 PM		
PREMIUM UL BLEND GRADE 10% ETH (20500)	92.0	3.1153	3.0841	-0.0376	02/24/2025 06:00 PM		



BID FORM

I/We the undersigned, having read all requirements of this call for bids, together with all the special provisions and specifications set forth herein, do agree in every particular, and will furnish petroleum products and documentation as specified herein as follows:

Bidder's Major Supplier is: Unbranded and the OPIS price adjustment reference city shall be: ___ Seattle; ___ Spokane; ___ Moses Lake; ___ Portland; or ___ X Pasco.

Estimated Annual Gallons:	<u>Regular Unleaded</u> 28,000	<u>Diesel</u> 14,500
Seller's Cost Per Gallon for Monday, March 3, 2025:	<u>\$2.69578</u>	<u>\$3.14667</u>
Margin Bid Above Seller's Cost Excluding Taxes:	<u>\$.1149</u>	<u>\$.1149</u>
TOTAL:	<u>\$2.81068</u>	<u>\$3.26157</u>

Location(s) of 24-Hour Pumping Facilities with a minimum number of two fueling islands:
940 E. Wine Country Road, Grandview, WA 98930

Description of Method to be Used to Meet Bid Specifications B Through E: _____
Emailed report to include: Invoice number, billing period, net due date, all transactions during the specified time period.

This bid shall be valid for a period of thirty (30) days from the bid opening date.

Bidders Name: Keagan Christensen

Company Name: Christensen Inc.

Mail Address: 1060 Jadwin Ave, Richland, WA 99352

Telephone Number: 888.266.3030 Fax Number: _____

Signature of Authorized Official: Keagan Christensen 3-3-25

Title of Official: General Manager

Missing OPIS publication
AP

The seasonal variation in volatility and vapor pressure shall be substantially maintained in accordance with the schedule set up for the State of Washington as set forth in ASTM specifications above noted.

Bidders shall give the following information relative to each grade of gasoline bid in the spaces provided:

1. The name of the brand under which the gasoline is offered for sale to the general public:
"Regular Unleaded" gasoline: Unbranded
"Diesel": Unbranded
2. The nature of any added substances other than volatile petroleum hydrocarbons.
"Regular Unleaded" gasoline:
3. The guaranteed average and minimum Octane Number for "Regular Unleaded" grade:
"Regular Unleaded" Average Octane 87 Minimum Octane 87
4. The guaranteed average and maximum Sulphur Content in "Diesel"
Grade No. #2: Average 350 ppm Sulfur Minimum 350 ppm Sulfur

All bids shall be made for a card controlled fuel purchase system for regular gasoline, unleaded gasoline, and diesel fuel. Ease of City staff operation and accounting time for this system will be taken into consideration when determining the low bid.

- A. There must be a "card lock" pumping location in the City of Grandview with 24 hour service and a **minimum number of two fueling islands.**
- B. At the time of purchase, the vehicle, person obtaining fuel, and odometer reading must be identified and recorded by the supplier.
- C. The supplier shall furnish two numbered cards for each vehicle. There are approximately 70 vehicles.
- D. The supplier shall provide security codes for all City vehicle operators, to be used in conjunction with the vehicle cards for purchases of fuel. There are approximately 60 employees.
- E. The supplier must provide a monthly accounting that must include an itemized account detailing the activity of each vehicle. This accounting as a minimum must sub-total by vehicle and list: date, time, vehicle card number, person obtaining fuel, odometer reading, type of fuel, gallons and actual price charged. Each monthly billing shall also include copies of the appropriate weekly OPIS publication for that billing cycle or the major supplier's price change letter.

**CITY OF GRANDVIEW
AGENDA ITEM HISTORY/COMMENTARY
COMMITTEE-OF-THE-WHOLE MEETING**


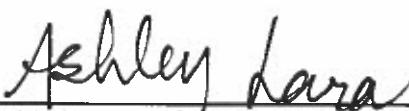
ITEM TITLE Resolution authorizing the Mayor to sign an Agreement for Yakima Valley Office of Emergency Management	AGENDA NO.: New Business 4 (E) AGENDA DATE: March 11, 2025
DEPARTMENT Administration	FUNDING CERTIFICATION (City Treasurer) (If applicable) N/A

DEPARTMENT DIRECTOR REVIEW

Shane Fisher, City Administrator

CITY ADMINISTRATOR

MAYOR

ITEM HISTORY (Previous council reviews, action related to this item, and other pertinent history)

On October 18, 2000, the City of Grandview entered into an Agreement with the Yakima Valley Office of Emergency Management.

ITEM COMMENTARY (Background, discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the City budget, personnel resources, and/or residents.

The purpose of the agreement is to provide for the preparation and carrying out of plans, including mock or practice drills, for responding to and the protecting of persons and property within Yakima County in the event of a disaster or public safety incident, and to provide for the coordination of the emergency management functions of the county with other public agencies and affected private persons, corporations, and organizations.

Per the by-laws of the Yakima Valley Office of Emergency Management (YVOEM), YVOEM is requesting an updated resolution from the cities and county. This resolution is for YVOEM to continue as the Emergency Management for the cities per WAC 38.52.070.

ACTION PROPOSED

Move a resolution authorizing the Mayor to sign an Agreement with the Yakima Valley Office of Emergency Management to the March 25, 2025 regular Council meeting for consideration.

Shane Fisher

From: Antone Miller <Antone.Miller@co.yakima.wa.us>
Sent: Monday, March 3, 2025 4:44 PM
To: Patricia Byers; Vicki.Baker@yakimawa.gov; rich.huebner@selahwa.gov; roger.bell@selahwa.gov; Dan Ford; Scott Carmack; Mike Gonzalez; Michael Grayum; Shane Fisher; hilda.gonzalez@grangerwa.org; Rachel Ruelas; Jeff Burkett; Treesa Morales; Sharon Bounds; Cobb, Gregory
Subject: Interlocal agreement for Emergency Management
Attachments: 2025 ILA 2.3.25 FINAL.doc; 2000 Yakima City YVOEM Resolution.pdf
Importance: High

CAUTION: External Email

Good afternoon,

Per the by-laws, every five years YVOEM needs an updated resolution from the cities and county. This resolution is for YVOEM to continue as the Emergency Management for the cities per WAC 38.52.070. I have attached an example of a resolution and the current Interlocal Agreement. If possible, would like to have the updated resolutions back by end of April. Please feel to contact myself with any questions or concerns.

Best regards,

TONY MILLER

Yakima County Emergency Services Director

Office 509-574-2155

Cell 509-834-9474

Email antone.miller@co.yakima.wa.us



RESOLUTION NO. R-2000-155

A RESOLUTION authorizing and directing the City Manager and the Mayor of the City of Yakima to execute the attached "Agreement for Yakima Valley Office of Emergency Management" with Yakima County.

WHEREAS, the Board of County Commissioners of Yakima County, Washington and Mayors of incorporated cities and towns within Yakima County, Washington have agreed to the joint operation of the emergency services organizations as provided by the RCW Chapter 38.52; and

WHEREAS, the declared purposes of the attached agreement are to provide for the preparation and carrying out of plans, including mock or practice drills, for the protection of persons and property within this county in the event of a disaster, and to provide for the coordination of the emergency service functions of this county with other public agencies and affected private persons, corporations and organizations; and

WHEREAS, the City Council finds it to be in the best interest of the City of Yakima to enter into the attached "Agreement for Yakima Valley Office of Emergency Management" with Yakima County, now, therefore

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF YAKIMA:

The Mayor and the City Manager of the City of Yakima are hereby authorized and directed to execute the attached "Agreement for Yakima Valley Office of Emergency Management" with Yakima County.

ADOPTED BY THE CITY COUNCIL this 5th day of December, 2000.

ATTEST:

Karen S Roberts
City Clerk

Mary Place
Mary Place, Mayor

AGREEMENT FOR YAKIMA VALLEY OFFICE OF EMERGENCY MANAGEMENT

The Washington State R.C.W. 38.52.070 provides for the establishment of a local organization for emergency services in which two or more political subdivisions may join for the establishment and operation thereof; and,

WHEREAS, the Board of County Commissioners of Yakima County, Washington and Mayors of incorporated cities and towns within Yakima County, Washington have agreed to the joint operation of the emergency services organization as provided by the R.C.W. 38.52; and,

WHEREAS, the declared purposes of this agreement are to provide for the preparation and carrying out of plans, including mock or practice drills, for the protection of persons and property within this county in the event of a disaster, and to provide for the coordination of the emergency service functions of this county with other public agencies and affected private persons, corporations and organizations; and,

WHEREAS, any expenditures made in connection with such emergency services activities, including mutual aid activities, and mock or practice drills, shall be deemed conclusively to be for the direct protection and benefit of the inhabitants and property of Yakima County and its participating, incorporated cities and towns; and,

WHEREAS, "emergency services" denotes the preparation for and the carrying out of emergency functions other than functions for which the military forces are primarily responsible, and the activities necessary or incidental to the preparation and for carrying out of these activities; now, therefore

BE IT HEREBY AGREED as follows:

CREATION

(A) There is hereby created a joint local organization pursuant to RCW 38.52.070 for emergency services, to be composed of Yakima County, Washington and its participating incorporated cities and towns, to be known as the "Yakima Valley Office of Emergency Management" to be administrated by the Yakima County Emergency Services Council.

(B) This joint organization shall commence its existence upon the approval of this agreement by the County Commissioners of Yakima County and the Council of any city or town. Thereafter any incorporated city or town may become a participating member upon the adoption of a resolution by its legislative body to that effect and agreeing to the provisions hereof and the deposit with the Director of Emergency Services of a duly executed copy of this agreement.

(C) There is hereby created and established a special pooled fund to be administered by the Treasurer of Yakima County, which fund shall be known as the "Yakima County Emergency Services Fund", into which shall be deposited funds received for the account of this joint organization and from which shall be paid all proper claims. The Director of Emergency Services is empowered to authorize the payment of claims and expenses which are properly budgeted. The participating members' contributions to the Emergency Services Fund shall be based upon a per capita charge of that portion of the Emergency Services Budget that is not reimbursed by the Federal Government through the State agency. The charges, determined by the Emergency Services Executive Board, shall be payable by the 1st day of February of each calendar year. The per capita charge shall be based on the latest official population estimates of the State Office of Financial Management. In the event of an emergency resulting in the necessity for the carrying out of emergency functions for the preservation and protection of lives and/or property, the cost of emergency functions above and beyond the permanent staff and facilities of the Office of Emergency Management shall be borne by the participating member or members affected by such emergency and promptly remitted to the Emergency Services Fund, provided that the Director shall obtain approval from the executive head or his designee of the affected political subdivision prior to providing the services. In any case the

ESEB cannot agree upon the proper division of cost, the matter shall be referred to the State Emergency Services Council for arbitration; its decision shall be binding.

(D) An annual budget shall be prepared by the Director and the Emergency Services Executive Board, presented to the entire Emergency Services Council which by majority vote shall recommend the budget to each political subdivisions for approval.

(E) The Office of Emergency Management may accept gifts, grants or loans of money, equipment or services from any lawful source and perform functions authorized by law to be performed by departments of emergency services.

EMERGENCY SERVICES ORGANIZATION

EMERGENCY SERVICES COUNCIL

(A) Membership. In accordance with R.C.W. 38.52.070, the Yakima County Emergency Services Council shall consist of the County Commissioners and the Mayors of each participating incorporated city and town. The Chairman of the Board of County Commissioners shall act as Chairman of the ESC. The Director, ex-officio non-voting member, shall act as Vice Chairman. An executive board shall be formed consisting of one County Commissioner and 4 mayors, to be elected at the annual meeting. The Yakima County Sheriff will be a permanent ex-officio non-voting member of the ESEB and the ESC. A quorum of the ESEB shall be a simple majority of the voting members.

(B) Powers and Duties. The ESC shall perform duties imposed by statute upon executive heads of emergency service departments. It shall review and recommend for adoption emergency services and mutual aid plans and agreements and such resolutions and rules and regulations as are necessary to implement such plans and agreements. It shall do the things herein provided and/or reasonably necessary to the accomplishments of the purpose hereof. The ESEB (Emergency Services Executive Board) shall assist the director in preparation of the duties described herein. The ESEB shall meet at least quarterly.

(C) Quorum and Meetings. A majority of the members of the ESC shall constitute a quorum. Any meeting in which a budget is to be adopted or a financial obligation is to be assessed to a member thereof shall require a quorum. The ESC shall meet annually to review the Emergency Services budget, organization and plans. Meeting date and time will be published by the Emergency Services Director prior to the meeting. Other meetings of the ESC shall be called by the Chairman or Vice-Chairman or by a majority of the members of the ESC. Emergency meetings may be called by any ESC member.

(D) Division, Services and Staff. The ESC shall adopt an annual plan which prescribes divisions and services, assigns functions, duties and powers, and designates officers and employee positions as it deems appropriate. Insofar as possible, the form of organization, titles and terminology shall conform to the recommendations of the federal government and the Department of Emergency Services of the State of Washington.

DIRECTOR OF EMERGENCY SERVICES. POWERS AND DUTIES

The Director shall be selected by a majority vote of the ESC. The Director of Emergency Services shall be responsible for the coordination and development of overall emergency services planning and regular training exercises. The Emergency Services Director shall report activities to the ESEB.

- (A) Subject to the direction of the ESC, the Director is hereby empowered and directed:
- (1) To provide an emergency services operating plan for Yakima County and its participating cities and towns, conforming to the state emergency services plan and program.
 - (2) To coordinate the effort of the emergency services organization for the accomplishment of the purposes of this resolution.
 - (3) To direct coordination and cooperation between divisions, services and staff of the joint emergency services jurisdiction.
 - (4) To present the emergency services organizations of these cities in dealings with public or private agencies pertaining to emergency services and disaster.

- (5) To keep and maintain an inventory of goods, supplies and equipment of the Office of Emergency Management or in its custody including federal excess property on loan to the department with said inventory to specify the location of each item listed thereon.
- (B) In the event of a disaster, the Director shall be empowered
- (1) To coordinate matters reasonably related to the protection of life and property as affected by such disaster.
 - (2) To obtain vital supplies, equipment and such other properties found to be lacking and needed for the protection of the life and property of the people, and bind the participating members thereof and if required immediately, to commandeer the same for public use.
 - (3) To execute the special powers conferred upon him by this agreement or by resolution adopted pursuant thereto, by powers conferred upon him by statute, or by agreement approved by the ESC or other lawful authorities.
 - (4) To request necessary personnel or material of any county, city or town department or agency. Officers and employees of these counties, cities, and towns with those volunteer forces enrolls to aid them during a disaster, and groups, organizations and persons who may by agreement or operation of law charged with duties, incident to the protection of life and property in these counties, cities, and towns during disaster, shall constitute the emergency services organization of the counties, cities and towns.

SERVICES TO BE PROVIDED TO PARTICIPATING SUBDIVISIONS

The Yakima Valley Office of Emergency Management shall provide service, equipment, and personnel to participating political subdivisions to assist them in effecting emergency operational plans and programs, to include the following:

- A. To provide an Emergency services organization to coordinate operational activities and to minimize death, injury and damages for periods before, during and after a natural disaster or man-caused disaster.
- B. To coordinate local Emergency Services planning with the federal government, State of Washington, neighboring counties, military organizations and other support agencies.
- C. To provide for the effective utilization of resources within or from outside these jurisdictions to minimize the effects of disaster and to request assistance as needed through established Emergency Services channels, county to state, to federal.
- D. To recruit, register and identify personnel and to seek compensation coverage for volunteers who suffer injury or equipment loss as a result of Emergency Services duty.
- E. To establish and maintain training and public information programs.
- F. To identify protection for the population against all hazards.
- G. To provide emergency disaster control and coordination through the County Emergency Services office.
- H. To develop a system for warning the general public, and to provide for information and guidance to the general public.
- I. To provide support for search and rescue operations.
- J. To perform normal office procedures, correspondence and inventories.
- K. To provide excess property support functions to the participating agencies.

DURATION

This agreement shall remain in full force and effects from date of adoption by the Yakima County Board of Commissioners and each respective incorporated city or town within Yakima County.

WITHDRAWAL

Any participating party to this agreement shall have the right to withdraw from this agreement by giving 180 days notice in writing to the other parties.

PROPERTY DISPOSAL UPON MEMBER WITHDRAWAL OR AGREEMENT CANCELLATION

- (A) No real property ownership or acquisition is anticipated. Property, for the purpose of this section, refers to personal property only.
- (B) Federal or state-owned properties shall be disbursed in accordance with appropriate federal or state guidelines.
- (C) Items loaned to the Office of Emergency Management by a participating member shall be returned to that member upon that member's withdrawal from this agreement, upon this agreement's cancellation or upon the expirations of this agreement.

(D) Items owned by the Office of Emergency Management and financed through per capita quarterly billings of serving members, or through federal or state funding shall be dispensed of as follows:

- (1) Upon agreement cancellation or expiration of the entire agreement, unspent funds shall be distributed on a current per capita basis to members.**
- (2) Upon the withdrawal of any or all cities or towns, such city or town shall be refunded any funds unspent from the preceding per capita billings. Properties owned by the Office of Emergency Management will remain with Office of Emergency Management and shall not be subject to disbursement.**

Yakima County and the following incorporated towns and cities are Equal Opportunity Employers.

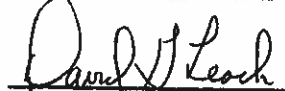
DATED the 18th day of October, 2000.

**AGREEMENT FOR YAKIMA VALLEY
OFFICE OF EMERGENCY MANAGEMENT**

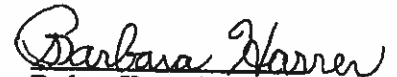
CITY OF GRANDVIEW


Mike Bren, Mayor

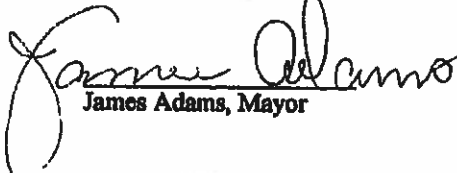
TOWN OF GRANGER


David Leach, Mayor

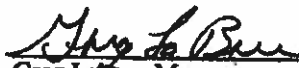
TOWN OF HARRAH


Barbara Harner, Mayor

CITY OF MABTON


James Adams, Mayor

CITY OF MOXEE


Greg Labree, Mayor

TOWN OF NACHES


Charles Ross, Mayor

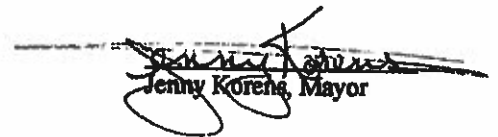
CITY OF SELAH


Bob Jones, Mayor

CITY OF SUNNYSIDE


Ed Prilucik, Mayor

TOWN OF TIETON


Jenny Koreng, Mayor

CITY OF TOPPENISH


Al Hubert, Mayor

CITY OF UNION GAP


Aubrey Reeves, Jr., Mayor

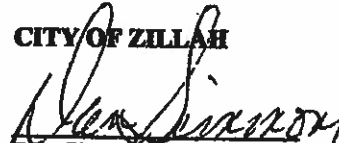
CITY OF WAPATO


Don Stellwagen, Mayor

CITY OF YAKIMA

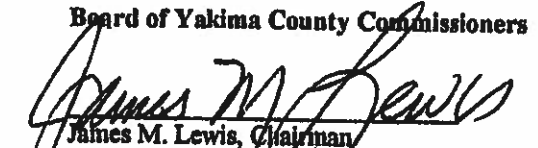

Mary Place, Mayor

CITY OF ZILLAH

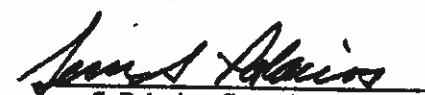

Dan Simmons, Mayor


Dick Zais, City Manager

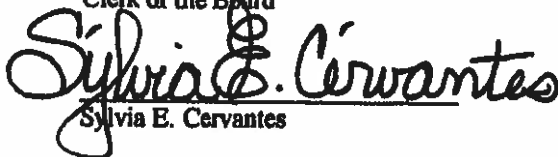
Board of Yakima County Commissioners


James M. Lewis, Chairman


Ronald F. Gamache, Commissioner


Jesse S. Palacios, Commissioner
Constituting the Board of County
Commissioners for Yakima County, Washington

Attest:
Clerk of the Board


Sylvia E. Cervantes

**BUSINESS OF THE CITY COUNCIL
YAKIMA, WASHINGTON
AGENDA STATEMENT**

Item No. * 14
For Meeting Of: 12/05/00


ITEM TITLE: Resolution authorizing and directing the City Manager and the Mayor of the City of Yakima to execute the attached "Agreement for Yakima Valley Office of Emergency Management" with Yakima County.

SUBMITTED BY: Yakima Fire Department

CONTACT PERSON/TELEPHONE: Al H. Gillespie, Fire Chief – 575-6250

SUMMARY EXPLANATION:

This resolution updates and corrects administrative and housekeeping pieces to the agreement for the Office of Emergency Management and the City of Yakima and the other municipalities in Yakima County.

Resolution	_____	Ordinance	_____	Contract	_____	Other (Specify)	_____
Funding Source:	_____						
APPROVED FOR SUBMITTAL:							City Manager

STAFF RECOMMENDATION: Approve as submitted

BOARD/COMMISSION RECOMMENDATION:

COUNCIL ACTION: Resolution adopted. **RESOLUTION NO. R-2000-155**

RESOLUTION NO. 2025-___

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON,
AUTHORIZING THE MAYOR TO SIGN AN AGREEMENT FOR YAKIMA VALLEY
OFFICE OF EMERGENCY MANAGEMENT**

WHEREAS, the Board of County Commissioners of Yakima County, Washington and the executive heads of incorporated cities and towns within Yakima County, Washington have agreed to the joint operation of the emergency services organizations as provided by the RCW Chapter 38.52; and

WHEREAS, the declared purposes of the agreement are to provide for the preparation and carrying out of plans, including mock or practice drills, for responding to and the protecting of persons and property within this county in the event of a disaster or public safety incident, and to provide for the coordination of the emergency management functions of this county with other public agencies and affected private persons, corporations and organizations; and

WHEREAS, the City Council finds it to be in the best interest of the City of Grandview to enter into the Agreement for Yakima Valley Office of Emergency Management with Yakima County,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW, AS FOLLOWS:

The Mayor of the City of Grandview is hereby authorized to sign the Agreement for Yakima Valley Office of Emergency Management with Yakima County in the form as is attached hereto and incorporated herein by reference.

PASSED by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on _____, 2025.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

**AGREEMENT FOR YAKIMA VALLEY
OFFICE OF EMERGENCY MANAGEMENT**

The Washington State RCW 38.52.070 provides for the establishment of a local organization for emergency management in which two or more political subdivisions may join for the establishment and operation thereof; and,

WHEREAS, the Board of County Commissioners of Yakima County, Washington and the executive heads of incorporated cities and towns within Yakima County, Washington have agreed to the joint operation of the emergency management organization as provided by the RCW 38.52; and,

WHEREAS, the declared purposes of this agreement are to provide for the preparation and carrying out of plans, including mock or practice drills, for responding to and the protecting of persons and property within this county in the event of a disaster or public safety incident, and to provide for the coordination of the emergency management functions of this county with other public agencies and affected private persons, corporations, and organizations; and,

WHEREAS, any expenditures made in connection with such emergency management activities, including mutual aid activities, and mock or practice drills, shall be deemed conclusively to be for the direct protection and benefit of the inhabitants and property of Yakima County and its participating, incorporated cities and towns; and,

WHEREAS, "emergency management" denotes the preparation for and the carrying out of emergency functions other than functions for which the military forces are primarily responsible, and the activities necessary or incidental to the preparation and for carrying out of these activities; now, therefore

BE IT HEREBY AGREED as follows:

OFFICE AND FUNDING

(A) A joint local organization pursuant to RCW 38.52.070 for emergency services was created in 1984 (terminology then changed to emergency management), to be composed of Yakima County, Washington and its participating incorporated cities and towns, to be known as the "Yakima Valley Office of Emergency Management (YVOEM d/b/a Yakima Valley Emergency Management)" to be administrated by the Emergency Management Executive Board.

(B) This joint organization shall continue its existence upon the approval of this agreement by the County Commissioners of Yakima County and the Council of any city or town. Thereafter any incorporated city or town may become a participating member upon the adoption of a resolution by its legislative body to that effect and agree to the provisions hereof and the deposit with the Emergency Services Director of Yakima Valley Office of Emergency Management a duly executed copy of this agreement.

(C) There is hereby established a special pooled fund to be administered by the Treasurer of Yakima County, which fund shall be known as the "Yakima Valley Office of Emergency Management Fund", into which shall be deposited funds received for the account of this joint organization and from which shall be paid all proper claims. The Emergency Services Director is empowered to authorize the payment of claims and expenses which are properly budgeted. The participating members' contributions to the

Yakima Valley Office of Emergency Management Fund shall be based upon a per capita charge of that portion of the Emergency Management Budget that is not reimbursed by the Federal Government through the State agency. The charges, determined by the Emergency Management Executive Board (EMEB), shall be payable by the 1st day of February of each calendar year, or made in four equal quarterly payments. The per capita charge shall be based on the latest official population estimates of the State Office of Financial Management. The cost of emergency functions above and beyond the permanent staff and facilities of the Yakima Valley Office of Emergency Management shall be borne by the participating subdivisions or members affected by such emergency and promptly remitted to the Yakima Valley Office of Emergency Management Fund, provided that the Emergency Services Director shall obtain approval from the executive head or his designee of the affected political subdivision prior to providing the services. In any case the EMEB cannot agree upon the proper division of cost, the matter shall be referred to by the State Emergency Management Council for arbitration; its decision shall be binding.

(D) In the event of an emergency resulting in the necessity for carrying out of emergency functions for the preservation and protection of lives and/or property, participating subdivisions when requested by YVOEM shall provide personnel support, resources, use and access to facilities, and properties under their ownership and/or use (to include any contracts or agreements) to facilitate response activities throughout Yakima County.

(E) An annual budget shall be prepared by the Emergency Services Director and approved by the YVOEM Executive Board.

(F) The YVOEM Executive Board shall review and approve proposed amendments to the annual agency budget including value(s) for contributed service(s), if any, and contracted Scopes of Work submitted by the Emergency Services Director.

(G) The YVOEM Executive Board shall be required to vote on any charge assessed on a member jurisdiction other than the annual per-capita budget.

(H) The YVOEM may enter into contracts, accept gifts, grants or loans of money, equipment or services from any lawful source and perform functions authorized by law to be performed by emergency management organizations.

EMERGENCY MANAGEMENT ORGANIZATION

Definitions:

Executive Head: The county executive in those charter counties with an elective office of county executive, however designated, and, in the case of other counties, the county legislative authority. In the case of cities and towns, it means the mayor in those cities and towns with mayor-council or commission forms of government, where the mayor is directly elected, and it means the city manager in those cities and towns with council manager forms of government. Cities and towns may also designate an executive head for the purposes of this chapter by ordinance. (RCW 38.52.010)

Chair: The chair shall preside over the meetings of the Board and has the full right to have one equal vote recorded in all deliberations of the Board.

Secretary: The Yakima Valley Office of Emergency Management Financial Specialist shall keep a record of all meetings of the Board and those records shall remain the property of the Board and be retained at such office as the Board may direct. In the absence of the Secretary from any meeting, the YVOEM planner shall fill the position, or a Pro Tempore alternate shall be appointed by the chair.

Emergency Services Director: The Emergency Services Director or designee shall lead all board meetings and is responsible for creating and disseminating an agenda for each Board meeting after consultation, as necessary, with the Chair and distributed by the Emergency Services Director within the minutes of the preceding Board meeting, to be received by the Board members at least five working days prior to the scheduled meeting date.

EMERGENCY MANAGEMENT EXECUTIVE BOARD (EMEB)

Membership and positions. An executive board shall be formed consisting of one County Commissioner, the executive head or appointed representative from the member city/town with the largest population, three executive heads or appointed representatives from other member cities/towns and Yakima County Sheriff and/or designee. The Emergency Services Director will be ex-officio, non-voting member of the board. Board Members and a Chairman will be elected at the first meeting of the year and will serve a two-year term. Members of the board shall select an alternate member(s) as stipulated by their jurisdiction's policy/protocols and notify YVOEM of their appointees. A list of board positions and their alternates will be kept in Appendix A of this document.

- (A) **Powers and Duties.** The EMEB shall assist the Emergency Services director in preparation of the duties described herein. The EMEB shall review and approve assessed per capita charge and annual budget, and organizational/strategic plans. The EMEB shall be responsible for approving the process of hiring the Emergency Services Director. The EMEB shall be responsible for making decisions on the termination of the Emergency Services Director.
- (B) **Quorum and Meetings.** The EMEB shall meet at least quarterly. A quorum of the EMEB shall be a simple majority of the voting members. Members shall be considered present at the meeting if calling in through video/audio conference calling. The meeting date and time will be published by the Emergency Services Director or designee prior to the meeting. Other meetings of the EMEB shall be called by the Chairman or Vice-Chairman or by a majority of the members of the EMEB.

Yakima Country Emergency Services Director, POWERS, DUTIES, AND RESPONSIBILITIES

The Emergency Services Director shall be selected by a majority vote of the EMEB. The Emergency Services Director shall be responsible for the coordination and development of overall emergency management planning and regular training exercises. To ensure that quality Emergency Services are delivered to the community, the Emergency Services Director shall report activities to the EMEB and Emergency Management Council (EMC).

- (A) Subject to the direction of the EMC and EMEB, the Emergency Services Director is hereby empowered and directed:
 - (1) To provide an emergency management operating plan for Yakima County and its participating cities and towns, conforming to the state emergency management plan and program.

- (2) Administer emergency management activities in mitigation, preparedness, response, and recovery from major emergencies and disasters.
- (3) Oversee preparation and implementation of the county's comprehensive emergency management plan, and hazard mitigation plan.
- (4) To coordinate the effort of the emergency management organization for the accomplishment of the purposes of this resolution.
- (5) To direct coordination and cooperation between divisions, services, and staff of the joint emergency management jurisdictions.
- (6) To represent the emergency management organizations of these cities in dealings with public or private agencies pertaining to emergency management and disasters.
- (7) Conduct emergency operations exercises as may be required by law.
- (8) To keep and maintain an inventory of goods, supplies and equipment of Yakima Valley Office of Emergency Management or in its custody including federal excess property on loan to the department with said inventory to specify the location of each item listed thereon.
- (9) The Emergency Services Director will ensure that Emergency Services training meets the standard of care by overseeing the development of training and instruction to the providers. The Emergency Services Director or designee may respond to Emergency Medical Service calls to evaluate and/or assist with patient care.
- (10) Upon request of the Incident Command the Emergency Services Director or designee will respond to public safety incidents to support Incident Commands or community needs.

(B) In the event of a disaster, the Emergency Services Director and/or designee shall be empowered

- (1) To coordinate matters reasonably related to the protection of life and property as affected by such disaster.
- (2) To activate the emergency operations center, as needed for coordination.
- (3) To obtain vital supplies, equipment and such other resources as needed for the protection of life and property and response efforts for the communities within Yakima County and bind the participating members thereof and if required immediately, to commandeer the same for public use.
- (4) To execute the special powers conferred upon the position by this agreement or by resolution adopted pursuant thereto, by powers conferred upon the position by statute, or by agreement approved by the EMC or other lawful authorities.
- (5) To request necessary personnel or material from any county, city or town department or agency. Officers and employees of these counties, cities, and towns with those paid and volunteer forces enroll to aid them during a disaster, and groups, organizations, and persons who, by agreement or operation of law may be charged with duties incident to the protection of life and property in these counties, cities, and towns during disaster, shall constitute the emergency management organization of the counties, cities, and towns.
- (6) Per RCW 38.52.070, The Emergency Services Director or his designee may enter into contracts and incur obligations necessary to combat such disaster, protecting the health and safety of persons and property, and providing emergency assistance to the victims of such disaster.
- (7) To make emergency purchases in any amount following the guidance of Yakima County Resolution No. 328-2006 with approval from the Emergency Operations Center Executive/Policy Group. The Director will alert member jurisdictions and the board of any purchases in excess of the thresholds identified by the EMEB and YVOEM budget.

SERVICES TO BE PROVIDED TO PARTICIPATING SUBDIVISIONS

The Yakima Valley Office of Emergency Management shall provide service, equipment, and personnel to participating political subdivisions to assist them in effecting emergency operational plans and programs, to include the following:

- A. To provide an emergency management organization to coordinate operational activities and to minimize death, injury, and damages for periods before, during and after a natural disaster or human-caused disaster.
- B. To coordinate local emergency management planning with the federal government, State of Washington, neighboring counties, military organizations, and other support agencies.
- C. To provide for the effective utilization of resources within or from outside these jurisdictions to minimize the effects of disaster and to request assistance as needed through established emergency management channels, county to state, to federal.
- D. To recruit, register and identify personnel and to seek compensation coverage for volunteers who suffer injury or equipment loss as a result of emergency management duty.
- E. To establish and maintain training and public information programs.
- F. To identify protection for the population against all known hazards.
- G. To provide emergency disaster control and coordination through the Yakima Valley Office of Emergency Management.
- H. To develop a system for warning the general public, and to provide information and guidance to the general public.
- I. To provide support for search and rescue operations.
- J. To perform normal office procedures, correspondence, and inventories.

DURATION

This agreement shall remain in full force and effects from date of adoption by the Yakima County Board of Commissioners and each respective incorporated city or town within Yakima County.

AGREEMENT UPDATES

YVOEM will be responsible for updating the terminology, responsibilities, and authorities of this agreement as needed and will review and re-adopt the agreement at the same time as the Comprehensive Emergency Management Plan update (every 5 years). WAC 118-30-40 requires a resolution adopting the Interlocal agreement for Emergency Management Services.

WITHDRAWAL

Any participating party to this agreement shall have the right to withdraw from this agreement by giving 180 days' notice in writing to the other parties.

PROPERTY DISPOSAL UPON MEMBER WITHDRAWAL OR AGREEMENT CANCELLATION

- (A) No real property ownership or acquisition is anticipated. Property, for the purpose of this section, refers to personal property only.
- (B) Federal or state-owned properties shall be disbursed in accordance with appropriate federal or state guidelines.
- (C) Items loaned to the Yakima Valley Office of Emergency Management by a participating member shall be returned to that member upon that member's withdrawal from this agreement, upon this agreement's cancellation or upon the expirations of this agreement.
- (D) Items owned by the Yakima Valley Office of Emergency Management and financed through per capita quarterly billings of serving members, or through federal or state funding shall be dispensed of as follows:
 - (1) Upon agreement of cancellation or expiration of the entire agreement, unspent funds shall be distributed on a current per capita basis to members.
 - (2) Upon the withdrawal of any or all cities or towns, such city or town shall be refunded any funds unspent from the preceding per capita billings. Properties owned by the Yakima Valley Office of Emergency Management will remain with Yakima Valley Office of Emergency Management and shall not be subject to disbursement.

Yakima County and the following incorporated towns and cities are Equal Opportunity Employers.

Appendix A: Board Members, Alternates, & Positions

Position	Elected Board Member	Alternate Board Member	Date Elected
Board Chair	Kyle Curtis Yakima County Commissioner	OPEN	-
Emergency Services Director	Tony Miller Director of Emergency Services	Mike McMullen Planner	N/A
Board Secretary	Pamela Brooks Financial Specialist	Nicole Parpart Grant Specialist/Planner	N/A
Board Position #1	Patricia Byers Mayor, City of Yakima	OPEN	-
Board Position #2	Mayor, City of Selah	OPEN	-
Board Position #3	Mayor, City of Zillah	OPEN	-
Board Position #4	Yakima Sheriff's Office	OPEN	-
AdHoc	Ray Lemoureux, Fire Chief Fire Chief's Representative	OPEN	-
AdHoc	Member of the Public	OPEN	

**AGREEMENT FOR YAKIMA VALLEY
OFFICE OF EMERGENCY MANAGEMENT**

IN WITNESS WHEREOF, the parties to the Agreement for Yakima Valley Office of Emergency Management by their respective proper officers duly authorized by respective resolutions of the governing bodies. This agreement is signed and executed this _____ day of _____, 2025.

CITY OF GRANDVIEW

Mayor

CITY OF GRANGER

Mayor

TOWN OF HARRAH

Mayor

CITY OF MABTON

Mayor

CITY OF MOXEE

Mayor

TOWN OF NACHES

Mayor

CITY OF SELAH

Mayor

CITY OF SUNNYSIDE

Mayor

CITY OF TIETON

Mayor

CITY OF TOPPENISH

Mayor

CITY OF UNION GAP

Mayor

CITY OF WAPATO

Mayor

CITY OF YAKIMA

Mayor

CITY OF ZILLAH

Mayor

BOARD OF YAKIMA COUNTY COMMISSIONERS

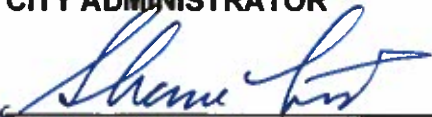
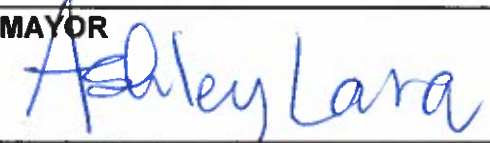
Chairman

**CITY OF GRANDVIEW
AGENDA ITEM HISTORY/COMMENTARY
COMMITTEE-OF-THE-WHOLE MEETING**

ITEM TITLE Resolution accepting the Wine Country Road and Higgins Way Improvements as complete	AGENDA NO.: New Business 4 (F) AGENDA DATE: March 11, 2025
DEPARTMENT Public Works Department	FUNDING CERTIFICATION (City Treasurer) (If applicable) N/A

DEPARTMENT DIRECTOR REVIEW

Shane Fisher, City Administrator

CITY ADMINISTRATOR 	MAYOR 
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ITEM HISTORY (Previous council reviews, action related to this item, and other pertinent history)

None

ITEM COMMENTARY (Background, discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the City budget, personnel resources, and/or residents.

Interwest Construction, Inc., completed the Wine Country Road and Higgins Way Improvements. Staff recommends Council accept the project as complete once the requirements in the March 5, 2025 letter from HLA Engineering and Land Surveying, Inc., have been satisfied.

ACTION PROPOSED

Move a resolution accepting the Wine Country Road and Higgins Way Improvements as complete to the March 11, 2025 regular Council meeting for consideration.

Anita Palacios

From: Deanna Dillon <ddillon@hlacivil.com>
Sent: Wednesday, March 5, 2025 3:23 PM
To: Anita Palacios; Shane Fisher; Sue Desallier; Lillian Veliz
Cc: Angie Ringer; Taylor Denny; Stephen Hazzard; Andy Elliott
Subject: 23121C Recommendation of Project Acceptance to City
Attachments: 2025-03-05 - 23121C - Project Acceptance ltr - to City.pdf

CAUTION: External Email

Good afternoon, Shane and Anita,

Please see the attached Project Acceptance letter. All final compliance items are now cleared. This serves as our recommendation for acceptance of this project by the City of Grandview's Council.

Please forward a copy of the Council Resolution authorizing project acceptance. Once the Resolution is received, the Notice of Completion will be filed with L&I.

Thank you,



Deanna Dillon, Contract Administrator 1

HLA Engineering and Land Surveying, Inc.

2803 River Road, Yakima, WA 98902

Office: (509) 966-7000

ddillon@hlacivil.com | www.hlacivil.com



March 5, 2025

City of Grandview
207 West 2nd Street
Grandview, WA 98930

Attn: Shane Fisher, City Administrator/Interim Public Works Director

Re: Wine Country Road and Higgins Way Improvements
HLA Project No.: 23121C
Project Acceptance

Dear Shane:

This letter serves as our recommendation for acceptance of this project by Grandview's City Council. We have reviewed the work performed by Interwest Construction, Inc., on this project and believe it has been completed satisfactorily.

Once the project has been accepted as complete by City Council, the required "Notice of Completion of Public Works Contract" will be completed by our office and sent to the Department of Revenue (DOR), Department of Labor and Industries (L&I), and Employment Security Department (ESD), through our access to Grandview's Labor and Industries Portal. If you prefer to submit the Notice of Completion, please let us know.

The Retainage Bond on this project may be released to Interwest Construction, Inc. after acceptance of the project, when lien releases from DOR, L&I, and ESD, and when the City has confirmed there are no additional liens on this project.

After acceptance of the project and when lien releases have been received from DOR, L&I, and ESD, this project will be considered complete.

The City will receive the following from HLA Engineering and Land Surveying, Inc. (HLA) in a One Drive Link for download:

- ❖ A completed copy of the project punch list items identified during the final walk-through inspection.
- ❖ A PDF set of Record Drawings for the project.
- ❖ Final Contract Voucher Certification from the Contractor certifying all labor and materials furnished on this project have been paid for.
- ❖ Required project labor and equal employment opportunity documents including:
 - Requests to Sublet and Verifications for the Prime Contractor and all Subcontractors who performed on this project.

City of Grandview
March 5, 2025
Page 2

- Statement of Intent to Pay Prevailing Wages approved by the Washington State Department of Labor and Industries.
- Affidavits of Wages Paid approved by the Washington State Department of Labor and Industries.

Our office will retain an electronic copy of all the project files should the City need them in the future.

Please provide a copy of the Council Resolution authorizing project acceptance to our office so we can include it in the project file.

Please contact our office if you have questions or if we may provide additional information.

Sincerely,

 Digitally signed by Stephen S. Hazzard, PE
DN: C=US, E=shazzard@hacivil.com,
O=H.A. Engineering and Land Surveying,
Inc., CN=Stephen S. Hazzard, PE
Date: 2025.03.05 15:18:54-08'00'

Stephen S. Hazzard, PE

SSH/dld

Enclosures

Copy: Anita Palacios, Sue Desallier, Lillian Veliz – City of Grandview
Jesse Chavez, Robert Gammell, Torr Martin – Interwest Construction, Inc.
Taylor Denny, Angie Ringer, Andy Elliott – HLA

RESOLUTION NO. 2025-_____

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON,
ACCEPTING THE WINE COUNTRY ROAD AND HIGGINS WAY IMPROVEMENTS
AS COMPLETE**

WHEREAS, the City contracted with Interwest Construction, Inc., to perform work for the Wine Country Road and Higgins Way Improvements; and,

WHEREAS, the City's Engineer has determined that the work performed by Interwest Construction, Inc., on this project is complete and ready for final acceptance by the City Council,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW, AS FOLLOWS:

The City of Grandview accepts the Wine Country Road and Higgins Way Improvements as complete and authorizes staff to release the retainage to Interwest Construction, Inc., once the conditions in the March 5, 2025 letter from HLA Engineering and Land Surveying, Inc., have been satisfied.

PASSED by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on _____, 2025.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY