

**GRANDVIEW CITY COUNCIL
COMMITTEE-OF-THE-WHOLE MEETING MINUTES
NOVEMBER 26, 2024**

1. CALL TO ORDER

Mayor Ashley Lara called the Committee-of-the-Whole (C.O.W.) meeting to order at 6:00 p.m., in the Council Chambers at City Hall.

The meeting was held in person and was also available via teleconference.

2. ROLL CALL

Present in person: Mayor Ashley Lara, Councilmembers Steve Barrientes, David Diaz, Laura Flores, Bill Moore (Mayor Pro Tem), Robert Ozuna, Javier Rodriguez and Joan Souders

Present via teleconference: None

Absent: None

Staff present: City Administrator Shane Fisher, City Attorney Quinn Plant, Assistant Police Chief Seth Bailey and City Clerk Anita Palacios

3. PUBLIC COMMENT – None

4. NEW BUSINESS

A. Resolution accepting the bid and authorizing the Grandview Herald as the Official City Newspaper for the year 2025

City Clerk Palacios explained that RCW 35.23.352(7) provides that bids were required to secure the services of the official newspaper. Bids to serve as the Official City Newspaper for the year 2025 were opened on November 13, 2024. The City received one (1) bid from the Grandview Herald. The bid was as follows:

<u>Newspaper</u>	<u>Type of Publication</u>	<u>Rate (per column inch)</u>
Grandview Herald	Legal Notices	\$7.50 (an increase of \$.25 from 2024)
	Display Advertising	\$8.75 (no increase from 2024)

Discussion took place.

On motion by Councilmember Ozuna, second by Councilmember Moore, the C.O.W. moved a resolution accepting the bid and authorizing the Grandview Herald as the Official City Newspaper for the year 2025 to the December 10, 2024 regular Council meeting for consideration.

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes

- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

B. Surplus Firearms Bid Award

Assistant Police Chief Bailey explained that on October 22, 2024, Council adopted Resolution No. 2014-60 declaring firearms as surplus and authorizing the sale or trade of said firearms to a federally licensed firearm dealer. Two (2) bids for the surplus firearms were received from federally licensed firearm dealers on November 22, 2024. The bids were as follows:

Federally Licensed Firearm Dealer	Lot 1	Lot 2	Lot 3	Lot 4
Talos Tactical	\$1,700	\$2,050	\$2,050	\$3,400
Tom Sutton	\$700	\$900	\$1000	\$900

Discussion took place.

On motion by Councilmember Moore, second by Councilmember Souders, the C.O.W. moved the acceptance of the following surplus firearms bids to the December 10, 2024 regular Council meeting for consideration:

- **Lot 1 submitted by Talos Tactical in the amount of \$ 1,700.**
- **Lot 2 submitted by Talos Tactical in the amount of \$ 2,050.**
- **Lot 3 submitted by Talos Tactical in the amount of \$ 2,050**
- **Lot 4 submitted by Talos Tactical in the amount of \$ 3,400**

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

C. Resolution authorizing the Mayor to sign a 2025 Marketing Services Proposal with Pixelsoft Films

City Administrator Fisher explained that the ARPA Committee appropriated \$25,000 for marketing materials to promote economic development. He presented a proposal from Pixelsoft for Marketing Services in 2025. The scope of services was not set in stone and could be revised based on City needs. The total cost for the services through December 31, 2025 was \$24,800.00 which would be paid through the ARPA Fund.

Discussion took place.

On motion by Councilmember Diaz, second by Councilmember Barrientes, the C.O.W. moved a resolution authorizing the Mayor to sign a 2205 Marketing Services Proposal with Pixelsoft Films to the November 26, 2024 regular Council meeting for consideration.

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

D. Resolution authorizing the Mayor to sign Change Order No. 2 with C&E Trenching, LLC for the Old Inland Empire Highway (Welch) Sanitary Sewer Improvements

City Administrator Fisher explained that on February 22, 2024, City staff conducted a bid opening for the Old Inland Empire Highway (Welch) Sanitary Sewer Improvements. A total of three (3) bids were received with the low bid of \$1,202,777.64, being offered by C&E Trenching, LLC, of Pasco, WA. This low bid is approximately sixteen (16%) percent above the Engineer's Estimate of \$1,040,477.40. On March 12, 2024, City Council accepted the bid from C&E Trenching, LLC, and authorized the Mayor to sign all contract documents with C&E Trenching to construct the OIE (Welch) Sanitary Sewer Improvements. On August 21, 2024, the City discovered a sinkhole caused by an undermined sanitary sewer segment on South Division Street. After initial repairs to this segment, further investigation revealed extensive deterioration along the entire segment. The proposed improvements included replacing two manholes and installing approximately 500 linear feet of new sewer pipe. Change Order No. 2 compensates the Contractor for emergency sanitary sewer repairs completed on S. Division Street, extending the project completion time by 16 days. The repairs were executed through force account due to the urgent nature of the work. Payment for this work was carefully documented and quantified under the force account provisions of the contract, as directed by the Engineer.

Discussion took place.

On motion by Councilmember Moore, second by Councilmember Souders, the C.O.W. moved a resolution authorizing the Mayor to sign Change Order No. 2 with C&E Trenching, LLC for the Old Inland Empire Highway (Welch) Sanitary Sewer Improvements to the November 26, 2024 regular Council meeting for consideration.

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes

- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

E. Ordinance amending the City of Grandview 2025 non-union salary schedule

City Administrator Fisher explained that the 2025 preliminary budget included a 3.5% salary increase for non-union employees.

Discussion took place.

On motion by Councilmember Diaz, second by Councilmember Moore, the C.O.W. moved an ordinance amending the City of Grandview 2025 non-union salary schedule to the December 10, 2024 regular Council meeting for consideration.

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – No
- Councilmember Souders – Yes

F. Ordinance adopting the budget and confirming tax levies for revenue to carry on the government for the fiscal year ending December 31, 2025

City Administrator Fisher explained that during the months of September through November, there were numerous staff reviews, budget discussions and City Council special meetings regarding the 2025 preliminary budget.

Discussion took place.

On motion by Councilmember Moore, second by Councilmember Rodriguez, the C.O.W. moved an ordinance adopting the budget and confirming tax levies for revenue to carry on the government for the fiscal year ending December 31, 2025 to the December 10, 2024 regular Council meeting for consideration.

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

5. CITY ADMINISTRATOR AND/OR STAFF REPORTS

RFQ & Costs Proposals for Event Planning and Execution – City Administrator Fisher reported that the request for qualifications and costs proposals for event planning and execution at the Childress Amphitheater were due on November 27, 2024. Selected vendors would be notified by December 4, 2024.

Public Works Director Position – City Administrator Fisher reported that the Public Works Director position would be reopened during the month of January, 2025.

Community Christmas Tree at Museum – City Administrator Fisher reported that the Public Works Department would be assisting the Chamber of Commerce with the installation of the community Christmas tree at the Museum.

Country Park Sound System – City Administrator Fisher reported that the City was still waiting for the cost estimate for the Country Park sound system.

5-Year Strategic Plan – City Administrator Fisher reported that the 5-year strategic planning would begin the first of 2025.

2025 AWC City Action Days – City Administrator Fisher reported that registrations and hotel accommodations have been made for the 2025 AWC City Action Days on February 19 and 20, 2025.

6. MAYOR & COUNCILMEMBER REPORTS

Housing Affordability – Councilmember Souders expressed concerns with housing affordability in manufactured home parks.

7. ADJOURNMENT

On motion by Councilmember Moore, second by Councilmember Souders, the C.O.W. meeting adjourned at 7:30 p.m.

Mayor Ashley Lara

Anita Palacios, City Clerk