

GRANDVIEW CITY COUNCIL
REGULAR MEETING AGENDA
TUESDAY, OCTOBER 8, 2024



PLEASE NOTE: The maximum occupancy of the Council Chambers is 49 individuals at one time. Access to exits must be kept clear to ensure everyone in the Chambers can safely exit in the event of an emergency.

This meeting will be held in person and will also be available via teleconference.

REGULAR MEETING – 7:00 PM

PAGE

1. **CALL TO ORDER & ROLL CALL**
2. **PLEDGE OF ALLEGIANCE** – Ezra Jimenez, 1st grader at Harriet Thompson Elementary School
3. **APPROVE AGENDA**
4. **PRESENTATIONS**
5. **PUBLIC COMMENT** – *The public may address the Council on any topic whether on the agenda or not, except those scheduled for public hearing. The public comment period is not an opportunity for dialogue with the Mayor and Councilmembers, or for posing questions with the expectation of an immediate answer. Many questions require an opportunity for information gathering and deliberation. For this reason, Council will accept comments, but will not directly respond to comments, questions or concerns during public comment. If you would like to address the Council, please step up to the microphone and give your name and address for the record. Your comments will be limited to three minutes.*
6. **CONSENT AGENDA** – *Items on the Consent Agenda will be voted on together by the Council, unless a Councilmember requests that items be removed from the Consent Agenda and discussed and voted upon separately. An item removed from the Consent Agenda will be placed under Unfinished and New Business.*
 - A. Minutes of the September 24, 2024 Committee-of-the-Whole meeting 1-5
 - B. Minutes of the September 24, 2024 Council meeting 6-9
 - C. Minutes of the September 30, 2024 Special Budget meeting 10-13
 - D. Payroll Check Nos. 14095-14119 in the amount of \$22,800.95
 - E. Payroll Electronic Fund Transfers (EFT) Nos. 61432-61438 in the amount of \$109,076.83
 - F. Payroll Direct Deposit 09/16/24-09/30/24 in the amount \$156,222.46
 - G. Claim Check Nos. 129811-129896 in the amount of \$232,741.87
7. **ACTIVE AGENDA** – *Items discussed at the 6:00 pm Committee-of-the-Whole meeting of an urgent or time sensitive nature may be added to the active agenda pursuant to City Council Procedures Manual Section 3.18(c).*
 - A. Public Hearing – 2025 Current Expense Fund Revenue Sources 14-16
 - B. Resolution No. 2024-56 approving Task Order No. 2024-08 with HLA Engineering and Land Surveying, Inc., for the Self-Assessment Data Collection and Americans with Disabilities Act (ADA) Transition Plan 17-20
8. **UNFINISHED AND NEW BUSINESS**
9. **CITY ADMINISTRATOR AND/OR STAFF REPORTS**
10. **MAYOR & COUNCILMEMBER REPORTS**
11. **ADJOURNMENT**

The City of Grandview Committee-of-the-Whole and Regular Council Meetings scheduled for Tuesday, October 8, 2024 at 6:00 pm and 7:00 pm will be held in person and will also be available via teleconference.

Please join the meeting from your computer, tablet or smartphone.

Join Zoom Meeting

<https://us06web.zoom.us/j/86987774053?pwd=33af8wbY1IJQ7Nv0oXbYVKvPotcwJa.1>

To join via phone: +1 253 215 8782

Meeting ID: 869 8777 4053

Passcode: 928609

**GRANDVIEW CITY COUNCIL
COMMITTEE-OF-THE-WHOLE MEETING MINUTES
SEPTEMBER 24, 2024**

1. CALL TO ORDER

Mayor Ashley Lara called the Committee-of-the-Whole (C.O.W.) meeting to order at 6:00 p.m., in the Council Chambers at City Hall.

The meeting was held in person and was also available via teleconference.

2. ROLL CALL

Present in person: Mayor Lara and Councilmembers David Diaz, Laura Flores, Bill Moore (Mayor Pro Tem), Robert Ozuna, Javier Rodriguez (6:05 p.m.) and Joan Souders

Present via teleconference: None

Absent: Councilmember Steve Barrientes

Staff present: City Administrator Shane Fisher, City Attorney Quinn Plant, City Treasurer Matt Cordray, Public Works Director Hector Mejia and City Clerk Anita Palacios

3. PUBLIC COMMENT – None

4. NEW BUSINESS

A. Old Inland Empire Highway Improvements Project

Michael Uhlman, Project Engineer with HLA Engineering and Land Surveying, Inc., provided an update on the Old Inland Empire Highway Improvements project, as follows:

Project History

- ❖ New roadway construction from Elm Street to Grandridge Road
 - Awarded to Culbert Construction for \$3,587,608.43
 - Included both roadway and sewer construction
- ❖ Project obstacles
 - Difficult contractor leading to unusually high involvement of HLA Staff
 - Extensive coordination with utilities
 - Multiple gas relocations required
 - Electrical pole relocation required 2+ years of coordination
- ❖ Project successes
 - Quality project
 - Transformed the Elm Street intersection
 - New sewer

HLA Requested Supplement

- ❖ HLA is currently under a local agency consultant agreement
 - Original contract was for \$330,000
 - Supplemental request was for \$100,000
 - Total contract would be \$430,000

- Work is performed hourly and would not exceed this amount
- No costs are charged except for work performed

Project Funding

- ❖ HLA has worked with the City to acquire additional funding on this project
 - \$63,000 additional funding awarded recently via funding augmentation from YVCOG (federal funds)
 - Coordination with WSDOT still required, but no issues anticipated
 - Rare to acquire additional funding (twice) on the project
- ❖ Financial Picture
 - Estimated additional costs to the City to complete the project was \$12,208.58
 - Includes all costs associated with supplement
 - Request Council consider and approve the HLA supplement

Discussion took place.

On motion by Councilmember Ozuna, second by Councilmember Souders, the C.O.W. moved a resolution authorizing the Mayor to sign Supplemental Agreement Number 1 with HLA Engineering and Land Surveying, Inc., for professional engineering services relating to Old Inland Empire Highway Improvements to the September 24, 2024 regular meeting for consideration.

Vote:

- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

B. Resolution approving Task Order No. 2024-07 with HLA Engineering and Land Surveying, Inc., for the Northwest Grandview Infrastructure Improvements

Public Works Director Mejia explained that the City received funding from the Yakima County Supporting Investments in Economic Development (SIED) program and was seeking funding through the Community Economic Revitalization Board (CERB) for domestic water facilities, sanitary sewer, storm drainage facilities, public roadway, and illumination improvements to a developing area adjacent to Wine Country Road and Higgins Way. This project would bring utility infrastructure and city streets to approximately 44 acres of land zoned as general commercial, inside the city limits. Task Order 2024-07 with HLA Engineering and Land Surveying, Inc., provides professional engineering services for the Northwest Grandview Infrastructure Improvements in the amount of \$715,300 for design engineering and \$817,500 for construction engineering. HLA would provide a comprehensive civil engineering construction document package (plans, specifications, and estimate) for improvements consisting of domestic water facilities, sanitary sewer and storm drainage facilities, public roadways, and illumination system. Services would also include advertising and bidding, recommendation of contract award to the lowest responsible bidder, and engineering services during construction. Engineering design

work would begin immediately following Task Order approval. Construction was anticipated to occur in 2025 and 2026. SIED funding would be used to allow for design work to begin.

Discussion took place.

On motion by Councilmember Moore, second by Councilmember Diaz, the C.O.W. moved a resolution approving Task Order No. 2024-07 with HLA Engineering and Land Surveying, Inc., for the Northwest Grandview Infrastructure Improvements to the September 24, 2024 regular Council meeting for consideration.

Vote:

- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

C. Resolution authorizing the Mayor to sign a Letter of Understanding between the City of Grandview and Destination Development Association of Roger Brooks International, Inc., for a Destination Assessment of Grandview, Washington

City Administrator Fisher explained that at the September 10, 2024, C.O.W. meeting, Roger Brooks made a presentation regarding a community/destination assessment for the City of Grandview. Council directed the City Administrator to bring an agreement to the next Council meeting for consideration. He presented the Letter of Understanding between the City and Destination Development Association to perform a Destination Assessment of Grandview, Washington. The total cost of the assessment was \$25,000 which would be paid through the ARPA Fund.

Discussion took place.

Councilmember Ozuna requested that the Scope of Work in the Letter of Understanding be amended as follows:

- On-site assessment of the fairgrounds and potential and suggested improvements to increase visitors.
- Review the Travel Plaza construction plans and talk to owners to assess potential to attract visitors.
- Provide suggestions on branding and themes for the City.

On motion by Councilmember Ozuna, second by Councilmember Flores, the C.O.W. moved a resolution authorizing the Mayor to sign a Letter of Understanding between the City of Grandview and Destination Development Association of Roger Brooks International, Inc., for a Destination Assessment of Grandview, Washington, as amended to the September 24, 2024 regular Council meeting for consideration.

Vote:

- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

D. Ordinance amending the 2024 Annual Budget

City Treasurer Cordray explained that staff monitoring and review of fund and department budgets identified numerous budget accounts to be amended. An ordinance was prepared to provide for the amending of the 2024 Annual Budget to accommodate the changes in sources and uses. By Fund the highlights of the budget changes were:

- Current Expense Fund: Increased revenues for Local Sales Tax and Judgments and Settlements. Increased appropriations for Website/Social Media Archiving, Supplies to Fight Opioid Epidemic, Police Corrections Professional Services, Library Professional Services and Parks Maintenance Professional Services. Net effect was an increase in estimated ending fund balance.
- Street Fund: Increased revenues for Local Sales Tax. Increase appropriations for Traffic Control Professional Services and Repairs & Maintenance. Net effect was an increase in estimated ending fund balance.
- Cemetery Fund: Increased revenues for Local Sales Tax. Net effect was an increase in estimated ending fund balance.
- NW Grandview Infrastructure Fund: Increased revenues for Yakima County SIED Loan Increase appropriations for Water, Sewer and Roadway Improvements. Net effect was no change in estimated ending fund balance.
- Water Fund: Increased appropriations for DWSRF Loan Interest. Net effect was a decrease in estimated ending fund balance.
- Sewer Fund: Increased revenues for Developer Contributions. Increase appropriations for Higgins Way Sewer Improvements. Net effect was a decrease in estimated ending fund balance.
- Equipment Rental Fund: Increased appropriations for Repairs & Maintenance. Net effect was a decrease in estimated ending fund balance.

Discussion took place.

On motion by Councilmember Moore, second by Councilmember Souders, the C.O.W. moved an ordinance amending the 2024 Annual Budget to the September 24, 2024 regular Council meeting for consideration.

Vote:

- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes

- Councilmember Souders – Yes

5. CITY ADMINISTRATOR AND/OR STAFF REPORTS

CERB Application – City Administrator Fisher reported that the City was awarded \$4,647,000 from the Community Economic Revitalization Board (CERB) for the Northwest Grandview Infrastructure Improvements project. This project consists of extension of domestic water, sanitary sewer, and public roadways to approximately 44 acres of land zoned as general commercial and industrial, inside the city limits. The Committed Private Partner Malhi Investment LLC, estimated the project would create 118 FTEs, and committed \$20,000,000 to the private project. CERB funds were matched by \$2,000,000 in local resources.

City Construction Projects – Public Works Director Mejia provided an update on the following City construction projects:

- Division Street Emergency Sewer Repairs
- OIE Sewer Improvements
- Mike Bren Memorial Park Restroom Project
- Playground Equipment
- Pickleball Courts at Westside Park and Eastside Park

Audit Exit Conference – City Treasurer Cordray reported that the exit conference for the financial statement and federal grant compliance audits for January 1, 2023 through December 31, 2023 was conducted. The City's internal controls would be reviewed to ensure compliance with federal requirements for procurement and suspension and debarment.

Country Park and Downtown Sound Systems – City Administrator Fisher reported that he was working with the Washington State Department of Enterprise to obtain quotes for the sound systems at Country Park and downtown funded by ARPA.

6. MAYOR & COUNCILMEMBER REPORTS

YVCOG General Membership Meeting – Mayor Lara, Councilmember Moore and Councilmember Souders attended the YVCOG General meeting held on September 18, 2024 in Grandview.

7. ADJOURNMENT

On motion by Councilmember Moore, second by Councilmember Rodriguez, the C.O.W. meeting adjourned at 6:40 p.m.

Mayor Ashley Lara

Anita Palacios, City Clerk

**GRANDVIEW CITY COUNCIL
REGULAR MEETING MINUTES
SEPTEMBER 24, 2024**

1. CALL TO ORDER

Mayor Ashley Lara called the regular meeting to order at 7:00 p.m. in the Council Chambers at City Hall.

The meeting was held in person and was also available via teleconference.

Present in person: Mayor Lara and Councilmembers David Diaz, Laura Flores, Bill Moore (Mayor Pro Tem), Robert Ozuna, Javier Rodriguez and Joan Souders

Present via teleconference: None

Absent: Councilmember Steve Barrientes

On motion by Councilmember Souders, second by Councilmember Moore, Council excused Councilmember Barrientes from the meeting.

Vote:

- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

Staff present: City Administrator Shane Fisher, City Attorney Quinn Plant, City Treasurer Matt Cordray, Public Works Director Mejia and City Clerk Anita Palacios

2. PLEDGE OF ALLEGIANCE

Mayor Lara led the pledge of allegiance.

3. APPROVE AGENDA

On motion by Councilmember Moore, second by Councilmember Rodriguez, Council approved the September 24, 2024 regular meeting agenda as presented.

Vote:

- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

4. **PRESENTATIONS** – None
5. **PUBLIC COMMENT** – None
6. **CONSENT AGENDA**

On motion by Councilmember Rodriguez, second by Councilmember Ozuna, Council approved the Consent Agenda consisting of the following:

- A. Minutes of the September 10, 2024 Committee-of-the-Whole meeting
- B. Minutes of the September 10, 2024 Council meeting
- C. Payroll Check Nos. 14080-14094 in the amount of \$103,865.46
- D. Payroll Electronic Fund Transfers (EFT) Nos. 61419-61423 in the amount of \$96,745.68
- E. Payroll Direct Deposit 09/01/24-09/15/24 in the amount \$144,071.89
- F. Claim Check Nos. 129716-129810 in the amount of \$1,051,286.83

Vote:

- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

7. **ACTIVE AGENDA**

- A. **Ordinance No. 2024-14 amending the City of Grandview 2024 Non-Union Salary Schedule to include the salary for the Deputy Fire Chief position**

This item was previously discussed at the September 10, 2024 C.O.W. meeting.

On motion by Councilmember Moore, second by Councilmember Souders, Council approved Ordinance No. 2024-14 amending the City of Grandview 2024 Non-Union Salary Schedule to include the salary for the Deputy Fire Chief position.

Vote:

- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

- B. **Ordinance No. 2024-15 amending the 2024 Annual Budget**

This item was previously discussed at the September 24, 2024 C.O.W. meeting.

On motion by Councilmember Souders, second by Councilmember Moore, Council approved Ordinance No. 2024-15 amending the 2024 Annual Budget.

Vote:

- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

C. Resolution No. 2024-53 approving Task Order No. 2024-07 with HLA Engineering and Land Surveying, Inc., for the Northwest Grandview Infrastructure Improvements

This item was previously discussed at the September 24, 2024 C.O.W. meeting.

On motion by Councilmember Rodriguez, second by Councilmember Diaz, Council approved Resolution No. 2024-53 approving Task Order No. 2024-07 with HLA Engineering and Land Surveying, Inc., for the Northwest Grandview Infrastructure Improvements.

Vote:

- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

D. Resolution No. 2024-54 authorizing the Mayor to sign a Letter of Understanding between the City of Grandview and Destination Development Association of Roger Brooks International, Inc., for a Destination Assessment of Grandview, Washington

This item was previously discussed at the September 24, 2024 C.O.W. meeting.

On motion by Councilmember Ozuna, second by Councilmember Diaz, Council approved Resolution No. 2024-54 authorizing the Mayor to sign a Letter of Understanding between the City of Grandview and Destination Development Association of Roger Brooks International, Inc., for a Destination Assessment of Grandview, Washington, as amended.

Vote:

- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes

- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

E. Resolution No. 2024-55 authorizing the Mayor to sign Supplemental Agreement Number 1 with HLA Engineering and Land Surveying, Inc., for professional engineering services relating to Old Inland Empire Highway Improvements

This item was previously discussed at the September 24, 2024 C.O.W. meeting.

On motion by Councilmember Ozuna, second by Councilmember Rodriguez, Council approved Resolution No. 2024-55 authorizing the Mayor to sign Supplemental Agreement Number 1 with HLA Engineering and Land Surveying, Inc., for professional engineering services relating to Old Inland Empire Highway Improvements.

Vote:

- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

8. **UNFINISHED AND NEW BUSINESS** – None
9. **CITY ADMINISTRATOR AND/OR STAFF REPORTS** – None
10. **MAYOR & COUNCILMEMBER REPORTS** – None
11. **ADJOURNMENT**

On motion by Councilmember Moore, second by Councilmember Souders, the Council meeting adjourned at 7:05 p.m.

Mayor Ashley Lara

Anita Palacios, City Clerk

**GRANDVIEW CITY COUNCIL
SPECIAL MEETING MINUTES – BUDGET
SEPTEMBER 30, 2024**

1. CALL TO ORDER

Mayor Ashley Lara called the special meeting to order at 6:00 p.m. in the Council Chambers at City Hall.

The meeting was held in person and was also available via teleconference.

Present in person: Mayor Lara and Councilmembers Bill Moore (Mayor Pro Tem), Robert Ozuna, Joan Souders and Javier Rodriguez (6:50 p.m.)

Present via teleconference: Councilmember David Diaz (6:40 p.m.)

Absent: Councilmembers Steve Barrientes and Laura Flores

Staff present: City Administrator Shane Fisher, City Treasurer Matt Cordray, Police Chief Kal Fuller, Assistant Police Chief Seth Bailey, Public Works Director Hector Mejia and City Clerk Anita Palacios

2. 2025 PRELIMINARY BUDGET

City Treasurer Cordray began the 2025 preliminary budget discussion by providing an overview of the budget process and budget documents. He explained that the budget documents included revenue and expenditure budget worksheets, pie charts and program statements. He advised the items for review at tonight’s meeting included the budget summary, Current Expense revenues and Police Department services. He explained that all expenditures included the following proposed employee salary increases:

- Public Works Union (unsettled) – 3.5%
- Police Sergeants & Patrol Union (settled) – 4% effective January 1, 2025
- Police Dispatch Union (settled) – 3% effective January 1, 2025
- Non-Union (to be determined by Council) – proposed 3.5%

In addition, proposed utility rate increases for revenue projections would include the following:

- Water rate increase 4%
- Sewer rate increase 8%
- Irrigation rate increase 6%
- Garbage rate increase 4%

**2025 Budget
Current Expense Revenues**

Revenue Type	Amount	
Property Taxes	\$ 1,985,000	27.1%
Sales Taxes	1,125,600	15.4%
Criminal Justice Tax	230,000	3.1%
City Utility Taxes	1,305,000	17.8%

Private Utility Taxes	1,387,000	19.0%
Other Taxes	5,500	0.1%
Licenses & Permits	425,000	5.8%
Intergovernmental Revenues	442,350	6.0%
Charges for Services	130,500	1.8%
Fines & Penalties	81,150	1.1%
Misc. & Other Revenue	197,600	2.7%
Total Revenue	\$ 7,314,700	

**2025 Budget
 Current Expense Expenditures**

Department/Services	Amount	
Police Department	\$ 4,166,050	53.2%
Fire Department	698,460	8.9%
Library Services	337,980	4.3%
Parks & Recreation	574,910	7.3%
Senior & Community Center	61,390	0.8%
Court & Legal	588,650	7.5%
Risk Management	274,600	3.5%
Code Enforcement	117,960	1.5%
General Government	956,215	12.2%
Animal Control	52,750	0.7%
Graffiti Removal	6,110	0.1%
Total Expenditures	\$ 7,835,075	

**2025 EXPENDITURE ESTIMATES
Current Expense Fund**

Police Administration

2024 Budget \$484,380

2025 Proposed \$492,600

Notable Changes in 2025 – Additional \$3,000 in overtime

Police Investigations

2024 Budget \$443,700

2025 Proposed \$504,100

Notable Changes in 2025 – All detective positions filled.

- Purchase wireless/cell trackers - \$1,000
- Specialized investigations training - \$1,500

Special Meeting Minutes – Budget

September 30, 2024

Page 3

Police Patrol

2024 Budget \$2,061,900

2025 Proposed \$2,039,500

Notable Changes in 2025 – School Resource Officer removed.

- New officer position added (October start date) - \$27,000
- Capital expenditure – patrol vests - \$5,000
- Capital expenditure – SWAT equipment - \$5,000
- Capital expenditure – handguns (10 year capital replacement item) - \$18,000
- Equipment Rental Fund – one patrol vehicle (subject to bid) - \$75,000

Police Community Programs

2024 Budget \$26,970

2025 Proposed \$27,150

Notable Changes in 2024 – None

Police Corrections

2024 Budget \$309,000

2025 Proposed \$287,500

Notable Changes in 2025 – creation of a “medical” line item to track inmate medical expenses.

Police Communications

2024 Budget \$752,800

2025 Proposed \$767,200

Notable Changes in 2025 –

- Communications increases – \$2,000
 - Yakima County IT services (\$1,000)
 - LS Networks internet service (\$1,000)
- IT services increase (Certinet Systems) – \$2,000
- Professional Services (cleaning charges) – \$4,000
- Increase in utilities – \$2,000
- Repairs (replace dispatch HVAC unit) – \$5,000
- Capital expenditure – computer replacements (4 computers) – \$6,000
- Capital expenditure – call transfer equipment (carry-over) – \$10,000

Animal Control

2024 Budget \$45,050

2025 Proposed \$52,750

Notable Changes in 2025 – Yakima Humane Society cancelled patrol operations in 2023. Grandview contracts for part-time animal control services with the City of Sunnyside. Actual 2025 rates have not currently been provided. \$48,000 (estimated 5% increase included) according to contract. Additional \$3,000 for emergency kenneling charges.

Yakima County Law & Justice Tax Fund

Revenue Estimates

2024 Budget \$415,600

2025 Proposed \$436,500

Expenditures

2024 Budget \$737,720

2025 Proposed \$633,530

Notable Changes in 2025 –

- Overtime increase due to third officer added to fund – \$10,000
- Drug Detection Dog Program – \$18,000
- Capital expenditure – vests – \$5,000
- Capital expenditure – radio repeater – \$5,000
- Capital expenditure – UAV platform – \$3,000
- Capital expenditure – accreditation upgrades – \$10,000
- Capital expenditure – workout equipment – \$3,000
- Capital expenditure – office upgrades – \$10,00
- Capital expenditure – security camera system for PD building – \$2,000
- Capital expenditure – Cloud-based server backup – \$15,000

The next preliminary budget meeting would be held on Monday, October 2, 2024 at 6:00 p.m.

3. ADJOURNMENT

On motion by Councilmember Moore, second by Councilmember Souders, the special meeting adjourned at 7:20 p.m.

Mayor Ashley Lara

Anita Palacios, City Clerk



**CITY OF GRANDVIEW
NOTICE OF PUBLIC HEARING
2025 CURRENT EXPENSE FUND REVENUE SOURCES**

NOTICE IS HEREBY GIVEN that the City Council of the City of Grandview, Washington will conduct a public hearing on **Tuesday, October 8, 2024, 7:00 p.m.** to consider the revenue sources for the 2025 Current Expense Fund budget which will include consideration of possible increases in property tax revenues together with the proposed ordinance levying taxes in the amount of \$1,985,000 for the regular levy and the proposed Operating Revenue for the Current Expense Fund is \$7,263,100.

The public is invited to attend this hearing and provide written and oral comments on the proposed revenue sources, to include property tax revenues for the 2025 Current Expense Fund budget. If you are unable to attend this public hearing, written comments will be received until 5:00 p.m. the day of the hearing.

The public hearing will be held in person and via teleconference. Please join the meeting from your computer, tablet or smartphone.

Join Zoom Meeting

<https://us06web.zoom.us/j/86987774053?pwd=33af8wbY1IJQ7Nv0oXbYVKvPotcwJa.1>

To join via phone: +1 253 215 8782

Meeting ID: 869 8777 4053

Passcode: 928609

If you have a disability for which you will need reasonable accommodations, please contact the City Clerk, at the preceding address or telephone (509) 882-9200 one week prior to the meeting.

CITY OF GRANDVIEW

Anita G. Palacios, MMC
City Clerk

Publish: Grandview Herald – September 25, 2024 & October 2, 2024

CITY OF GRANDVIEW
CITY COUNCIL

PUBLIC HEARING PROCEDURE

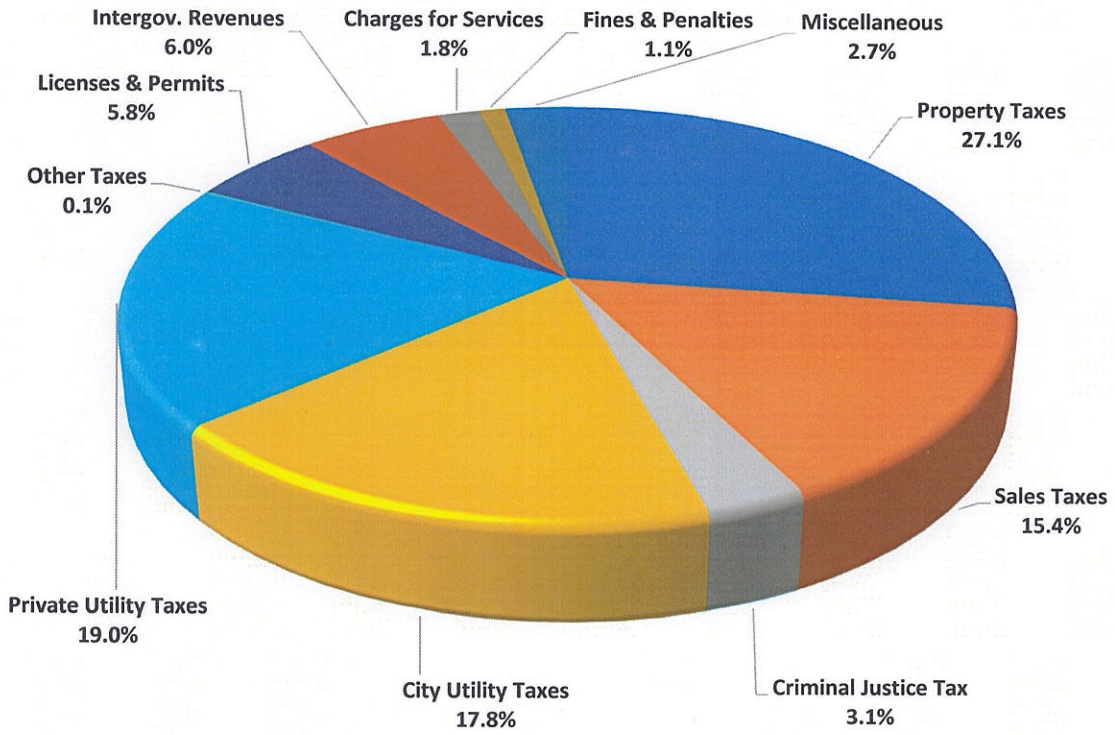
THE FOLLOWING PROCEDURE IS USED BY THE GRANDVIEW CITY COUNCIL TO MEET APPEARANCE OF FAIRNESS REQUIREMENTS:

MAYOR

1. The public hearing for the purpose of receiving comments on the **2025 Current Expense Fund Revenue Sources** is now open.
2. Before hearing from the public, City Treasurer Matt Cordray will present the staff report.
3. Public comments will now be received. When you address the Council, begin by stating your name and address for the record.
4. Comments received by mail will now be entered in the record. The City Clerk will read any received.
5. The public testimony portion of this hearing is now closed. No further comments will be received.

**City of Grandview
2025 Budget
Current Expense Fund**

Revenues	Amount	
Property Taxes	\$ 1,985,000	27.1%
Sales Taxes	1,125,600	15.4%
Criminal Justice Tax	230,000	3.1%
City Utility Taxes	1,305,000	17.8%
Private Utility Taxes	1,387,000	19.0%
Other Taxes	5,500	0.1%
Licenses & Permits	425,000	5.8%
Intergov. Revenues	442,350	6.0%
Charges for Services	130,500	1.8%
Fines & Penalties	81,150	1.1%
Miscellaneous	197,600	2.7%
Total Revenues	\$ 7,314,700	



RESOLUTION NO. 2024-56

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON,
APPROVING TASK ORDER NO. 2024-08 WITH HLA ENGINEERING AND
LAND SURVEYING, INC., FOR THE SELF-ASSESSMENT DATA COLLECTION AND
AMERICANS WITH DISABILITIES ACT (ADA) TRANSITION PLAN**

WHEREAS, the City of Grandview has entered into a General Services Agreement with HLA Engineering and Land Surveying, Inc., (HLA) for work pursuant to task orders; and,

WHEREAS, the City would like to enter into a Task Order with HLA to provide professional engineering services for the Self-Assessment Data Collection and Americans with Disabilities Act (ADA) Transition Plan,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW, AS FOLLOWS:

The Mayor is hereby authorized to sign Task Order No. 2024-08 with HLA Engineering and Land Surveying, Inc., for the Self-Assessment Data Collection and Americans with Disabilities Act (ADA) Transition Plan with an estimated fee for services in the amount of \$75,000 for the Self-Assessment Data Collection and \$50,000 for the ADA Transition Plan in the form as is attached hereto and incorporated herein by reference.

PASSED by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at a special meeting on October 8, 2024.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

TASK ORDER NO. 2024-08

REGARDING GENERAL AGREEMENT BETWEEN CITY OF GRANDVIEW

AND

HLA ENGINEERING AND LAND SURVEYING, INC. (HLA)

PROJECT DESCRIPTION:

ADA Transition Plan
HLA Project No. 24175E

The City of Grandview (CITY) intends to complete the Self-Assessment Data Collection and Americans with Disabilities Act (ADA) Transition Plan (PROJECT) to comply with Title II of the Americans with Disabilities Act of 1990 prohibiting discrimination against individuals with disabilities in all areas of public life. Public agencies are required to prepare a Self-Assessment of programs and infrastructure as it relates to access for individuals with disabilities in accordance with 28 CFR Section 35.105(a). Public agencies are also required to develop an ADA Transition Plan to outline the modifications and efforts that must be made to correct findings of non-compliance with ADA standards consistent with 28 CFR Section 35.150(d).

The ADA Transition Plan would be limited to the physical surfaces within the public right-of-way functioning as ADA routes, including all existing and missing sidewalks, curb ramps, cross walks, and roadway crossing assistance devices such as signal push buttons. The facilities to be inventoried during Self-Assessment Data Collection are assumed to include sidewalk, including barriers, curb ramps, pedestrian push buttons, marked and unmarked crosswalks, asphalt bike/multi-use paths, railroad crossings, and existing public accessible parking, exterior access to public buildings, and exterior access to facilities within parks.

SCOPE OF SERVICES:

At the direction of the CITY, HLA Engineering and Land Surveying, Inc. (HLA), shall provide the following professional engineering services to complete the ADA Transition Plan.

1.0 Self-Assessment Data Collection

- 1.1 Coordinate and attend a PROJECT kick-off meeting with CITY Staff.
- 1.2 Inventory the existing ADA facilities which include:
 - Sidewalks
 - Curb Ramps
 - Crosswalk Pushbuttons
 - Crosswalks
 - Bike/Multi-Use Paths
 - Railroad Crossings
 - Existing Public Accessible Parking
 - Access Approaches to Public Buildings (Exterior features only)
 - Access to Park Facilities (Exterior facilities only)

Facilities will be analyzed using tape measures and slope levels. It is not anticipated topographic survey will be conducted.

- 1.3 Catalog findings onto site maps identifying elements of ADA noncompliance and submit to CITY for review and comment.

2.0 ADA Transition Plan

- 2.1 Describe the purpose and process for the CITY's ADA Self-Assessment.
- 2.2 Develop a statement of commitment to providing accessibility to transportation, communications, and maintenance or programs and facilities.
- 2.3 Describe public input and public outreach incorporated into the CITY's ADA Self-Assessment.
 - 2.3.1 Public meeting: Present inventory information to the CITY Council and the public to discuss the process for developing the ADA Transition Plan.
 - 2.3.2 Public meeting: Present final drafts and receive final comments.
 - 2.3.3 Process public comments, review, and consider incorporation into the draft Plans.
- 2.4 Outline modifications that must be made to those services, programs, and activities that are not accessible.
- 2.5 Prepare narrative for designation of an ADA Coordinator for the CITY, role, and contact information.
- 2.6 Prepare narrative for Title I and II of the ADA, Section 504 of the Rehabilitation Act of 1973, WSDOT Local Agency Guidelines (LAG) Manual Chapter 29, and Accessible Pedestrian Signal and Pushbutton (APS) Policy.
- 2.7 Develop conceptual schedule for making necessary modifications to non-compliant infrastructure.
- 2.8 Develop grievance procedure for filing complaints.
- 2.9 Develop process for requesting ADA accommodation (translator, barrier removal, etc.).
- 2.10 Describe potential funding sources for ADA modifications.
- 2.11 Internal Quality Assurance and Quality Control review of the ADA Self-Assessment and Transition Plan.
- 2.12 CITY review of draft ADA Self-Assessment and Transition Plan.
- 2.13 Incorporate all review comments and finalize ADA Transition Plan.

3.0 Additional Services

- 3.1 Provide professional engineering services for additional work requested by the CITY that is not included in this Task Order.

4.0 Items to be Furnished and Responsibility of CITY

- 4.1 Provide full information as to the CITY's requirements for the PROJECT.
- 4.2 The CITY shall assist HLA by providing all available information pertinent to the PROJECT.
- 4.3 Examine all requests for information presented by HLA, and provide written decisions within a reasonable time, so as not to delay work.
- 4.4 The CITY shall arrange for safe access to, and make all provisions for, HLA and HLA's consultants to enter upon public property as required for HLA to perform services.

TIME OF PERFORMANCE:

1.0 Self-Assessment Data Collection

Self-Assessment Data Collection is anticipated to begin upon execution of Task Order. HLA has assumed the task duration will be one hundred fifty (150) working days.

2.0 ADA Transition Plan

ADA Transition Plan is anticipated to begin following completion of Self-Assessment Data Collection. HLA has assumed the task duration will be one hundred (100) working days.

3.0 Additional Services

Time for completion of work directed by the CITY under Additional Services shall be negotiated and mutually agreed upon at the time service is requested by the CITY.

FEE FOR SERVICE:

1.0 Self-Assessment Data Collection

The Self-Assessment Data Collection phase shall be performed on a time-spent basis at the normal hourly billing rates included in our General Agreement for an estimated maximum fee of \$75,000.00. This maximum fee may be revised only by written agreement of all parties.

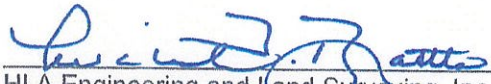
2.0 ADA Transition Plan

The ADA Transition Plan phase shall be performed on a time-spent basis at the normal hourly billing rates included in our General Agreement for an estimated maximum fee of \$50,000.00. This maximum fee may be revised only by written agreement of all parties.

3.0 Additional Services

Additional work requested by the CITY not included in this Task Order shall be authorized by the CITY and agreed upon by HLA in writing prior to proceeding with services. HLA will perform additional services as directed/authorized by the CITY on a time-spent basis at the hourly billing rates included in our General Agreement, plus reimbursement for direct non-salary expenses such as vehicle mileage, out-of-town meals/lodging, advertising, and printing expenses. Outside subconsultant's invoices shall be marked up by a factor of 1.10 times the subconsultant invoice.

Proposed:



HLA Engineering and Land Surveying, Inc.
Michael T. Battle, PE, President

9/30/2024
Date

Approved:

City of Grandview
Ashley Lara, Mayor

Date