

**GRANDVIEW CITY COUNCIL
COMMITTEE-OF-THE-WHOLE MEETING MINUTES
OCTOBER 8, 2024**

1. CALL TO ORDER

Mayor Pro Tem Bill Moore called the Committee-of-the-Whole (C.O.W.) meeting to order at 6:00 p.m., in the Council Chambers at City Hall.

The meeting was held in person and was also available via teleconference.

2. ROLL CALL

Present in person: Mayor Pro Tem Moore, Councilmembers Steve Barrientes and Joan Souders

Present via teleconference: Councilmembers David Diaz and Laura Flores

Absent: Mayor Ashley Lara, Councilmembers Robert Ozuna and Javier Rodriguez

Staff present: City Administrator Shane Fisher, City Attorney Quinn Plant, City Treasurer Matt Cordray, Public Works Director Hector Mejia, Library Director Wendy Poteet and City Clerk Anita Palacios

Also present: City Planner Albert Miller with the Yakima Valley Conference of Governments and City Engineer Stephen Hazzard with HLA Engineer and Land Surveying, Inc.

3. PUBLIC COMMENT – None

4. NEW BUSINESS

A. Resolution altering the consideration of publicly submitted Comprehensive Plan Amendments during the periodic update cycle of the Comprehensive Plan (2024-2026)

City Planner Miller explained that from 2024-2026, the City would be engaged in the process of updating its Comprehensive Plan, a process called the periodic update cycle. During this process, City staff, elected and appointed officials, and the public may all submit requests for amendments to the Comprehensive Plan. These updates would be discussed and considered as amendments over this two year period ending on June 30, 2026. Typically, when not in the periodic update cycle, amendments to the Comprehensive Plan may only be made during the calendar year to be considered in January of the following year. However, the Comprehensive Plan dictates that these sorts of amendments (the normal process) cannot occur during the periodic update cycle. Proposals made during this time would still be considered, but would be considered as part of the periodic update rather than on the annual basis that occurs when not in the periodic update cycle. A resolution was prepared to suspend the normal process since the City was engaged in the periodic update process. The public was still encouraged to submit proposals, but they would be considered only as part of the periodic update process, not on an annual basis as was typical.

Discussion took place.

On motion by Councilmember Souders, second by Councilmember Diaz, the C.O.W. moved a Resolution altering the consideration of publicly submitted Comprehensive Plan Amendments during the periodic update cycle of the Comprehensive Plan (2024-2026) to the October 22, 2024 regular Council meeting for consideration.

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Souders – Yes

B. Resolution authorizing and directing the Mayor to execute on behalf of the City of Grandview an agreement between the Washington State Community Economic Revitalization Board and the City of Grandview for aid in financing the costs of public facilities consisting of Northwest Grandview Infrastructure Improvements

City Administrator Fisher explained that the Community Economic Revitalization Board (CERB) awarded funding in the amount of \$4,647,000 to the City for the Northwest Grandview Infrastructure Improvements. The project consisted of extension of domestic water, sanitary sewer, and public roadways to approximately 44 acres of land zoned as general commercial and industrial, inside the city limits. The Committed Private Partner Malhi Investment LLC, estimated the project would create 118 FTEs, and committed \$20,000,000 to the private project. CERB funds were matched by \$2,000,000 in local resources. The Initial Offer of Financial Aid was approved on September 27, 2024. The next step was for the City to approve a repayment resolution.

Discussion took place.

On motion by Councilmember Souders, second by Councilmember Barrientes, the C.O.W. moved a resolution authorizing and directing the Mayor to execute on behalf of the City of Grandview an agreement between the Washington State Community Economic Revitalization Board and the City of Grandview for aid in financing the costs of public facilities consisting of Northwest Grandview Infrastructure Improvements to the October 22, 2024 regular Council meeting for consideration.

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Souders – Yes

C. Resolution approving Task Order No. 2024-08 with HLA Engineering and Land Surveying, Inc., for the Self-Assessment Data Collection and Americans with Disabilities Act (ADA) Transition Plan

City Engineer Stephen Hazzard with HLA Engineering and Land Surveying, Inc., explained that the Washington State Department of Transportation (WSDOT) requires that all local agencies with more than (50) fifty full-time employees and were receiving Federal Highway Administration (FHWA) funds to provide documentation demonstrating they have started, or completed, an ADA Transition Plan by January 1, 2025. Public agencies were required to prepare a Self-Assessment of programs and infrastructure as it relates to access for individuals with disabilities in accordance with 28 CFR Section 35.105(a). Public agencies were also required to develop an ADA Transition Plan to outline the modifications and efforts that must be made to correct findings of non-compliance with ADA standards consistent with 28 CFR Section 35.150(d). The facilities to be inventoried during Self-Assessment Data Collection were assumed to include sidewalk, barriers, curb ramps, pedestrian push buttons, marked and unmarked crosswalks, asphalt bike/multi-use paths, railroad crossings, and existing public accessible parking, exterior access to public buildings, and exterior access to facilities within parks. Once the collection process is complete, HLA would catalog their findings onto site maps identifying elements of ADA non-compliance and submit to the City for review and comment. This information would be used to develop the City's ADA Transition Plan. The ADA Transition Plan would be limited to the physical surfaces within the public right-of-way functioning as ADA routes, including all existing and missing sidewalks, curb ramps, cross walks, and roadway crossing assistance devices such as signal push buttons. Transportation Benefit District funds would be used to pay for the ADA Transition Plan.

Discussion took place.

On motion by Councilmember Barrientes, second by Councilmember Flores, the C.O.W. moved a resolution approving Task Order No. 2024-08 with HLA Engineering and Land Surveying, Inc., for the Self-Assessment Data Collection and Americans with Disabilities Act (ADA) Transition Plan to the October 8, 2024 regular Council meeting for consideration.

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Souders – Yes

5. CITY ADMINISTRATOR AND/OR STAFF REPORTS

Public Works Union Negotiations – City Administrator Fisher reported that the Public Works Union contract would be expiring on December 31, 2024 and union negotiations were underway.

Destination Assessment – The Destination Assessment of Grandview by Destination Development Association of Roger Brooks International, Inc., would be presented to the community on October 11, 2024, 9:00 a.m., at the Community Center

City Construction Projects – Public Works Director Mejia provided an update on the following City construction projects:

- Division Street Emergency Sewer Repairs
- OIE Sewer Improvements
- Bethany Sewer Extension

2023 Accountability Audit – City Treasurer Cordray reported that the City was undergoing the 2023 accountability audit.

Elections 101 Class – Library Director Poteet reported that the Yakima County Elections Department would be conducting a bilingual Elections 101 Class on October 9, 2024, 6:00 p.m., at the Grandview Library. Participants would learn about the election system, register to vote, how to cast a vote in Yakima County, etc.

Santa Day – Library Director Poteet reported that preparations for Santa Day were underway.

6. MAYOR & COUNCILMEMBER REPORTS

YVCOG General Membership Meeting – Mayor Pro Tem Moore reported that the YVCOG General Membership meeting would be held on October 16, 2024 at the Union Gap Library.

7. ADJOURNMENT

On motion by Councilmember Souders, second by Councilmember Barrientes, the C.O.W. meeting adjourned at 6:30 p.m.

Mayor Pro Tem Bill Moore

Anita Palacios, City Clerk