

**GRANDVIEW CITY COUNCIL  
SPECIAL MEETING MINUTES – BUDGET  
OCTOBER 7, 2024**

**1. CALL TO ORDER**

Mayor Ashley Lara called the special meeting to order at 6:00 p.m. in the Council Chambers at City Hall.

The meeting was held in person and was also available via teleconference.

Present in person: Mayor Mendoza and Councilmembers Laura Flores, Javier Rodriguez (6:30 p.m.) and Joan Souders

Present via teleconference: Councilmember Steve Barrientes and David Diaz

Absent: Councilmembers Bill Moore and Robert Ozuna

Staff present: City Administrator Shane Fisher, City Treasurer Matt Cordray, Parks & Recreation Director Gretchen Chronis, Library Director Wendy Poteet, Public Works Director Hector Mejia and City Clerk Anita Palacios

**2. 2025 PRELIMINARY BUDGET**

City Treasurer Cordray continued the presentation of the 2025 preliminary budget.

**2025 EXPENDITURE ESTIMATES**

**Current Expense Fund**

Senior Citizen Services

2024 Budget \$15,440

2025 Proposed \$15,890

Notable Changes in 2025 – None

Recreation Services

2024 Budget \$144,855

2025 Proposed \$147,540

Notable Changes in 2025 – None

Aquatics Services

2024 Budget \$153,450

2025 Proposed \$137,210

Notable Changes in 2025 –

- Splash Pad (Capital Improvement Fund) – \$500,000 (\$200,000 carried over from 2024)
- Host Mid-Valley Swim Team Championships

Museum

2024 Budget \$37,900

2025 Proposed \$32,280

Notable Changes in 2025 – None

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Community Center

2024 Budget \$51,000

2025 Proposed \$45,500

Notable Changes in 2025 – None

Library Services

2024 Budget \$322,820

2025 Proposed \$337,980

Notable Changes in 2025 –

- Federal funding ended for the OCLC bibliographic database, Yakima Valley College continues to pay half of the total cost each year. The overall cost has gone down after an account review was requested in 2024.
- State funding has ended for Overdrive, the collection of digital materials, with costs expected to rise 7% over last year. There was a push for legislation that would curb these costs. We continue to participate in a consortium of 29 other rural and independent libraries in Washington State, to provide an extended catalog of digital materials for our patrons.
- Overall 25% decrease in state funds to libraries expected in the 2025 legislative budget.
- Yakima Valley College annual contribution remains at \$2,500 for purchases of academic materials, though it was spent mostly on technology in the past years and has already been earmarked for technology needs in 2025.
- Depend on Friends of Grandview Library to pay for newspaper subscriptions to the Sunnyside Sun and Grandview Herald. Friends opted to no longer provide support to purchase subscriptions to the Yakima Herald and the Tri-Cities Herald.
- With positions going unfilled and an increase in patronage and programming, there was a greater need for temporary staffing through Elwood Staffing agency, paid for through the library's Professional Services.
- Creation of a Programming fund separate from the Office Supplies fund to better budget and track spending and needs in both areas.
- Revenue was not consistent year to year.

Legislative Services – Council

2024 Budget \$67,390

2025 Proposed \$67,840

Notable Changes in 2025 – None

Community Support Services

2024 Budget \$70,325

2025 Proposed \$50,875

Notable Changes in 2025 – None

Municipal Court Services

2024 Budget \$455,650

2025 Proposed \$480,150

Notable Changes in 2025 – Yakima County District Court costs increased from \$230,000 in 2024 to \$235,000 in 2025. Yakima County Probation Service costs increased from \$13,000 in 2024 to \$14,000 in 2025. Each year, the City pays the County a sum equal to the City's percentage of the County's budget. The percentage was determined based on a 4-year running average of the total District Court cases divided by the average number of City cases. For example: if the 4-year

average of the District Court cases including Grandview was 10,000 and Grandview's portion 4-year average was 1,000 – the City pays the county 10% of the total budget for that year. The Public Defender compensation was a total fixed fee increased from \$107,470 in 2024 to \$137,000 in 2025. The Public Defender Agreement reflected a caseload limit, the reimbursement of costs for investigators and experts, warranty of public defender and quarterly reporting requirements. In 2025, the City would budget \$5,000 per year for investigative services and \$2,000 per year for certified court interpreter services. The City also contracts with other defense attorneys in the case of public defender conflicts.

Executive Administration – Mayor & City Administrator

2024 Budget \$147,890

2025 Proposed \$114,320

Notable Changes in 2025 –

- Travel increases for Mayor conferences - \$800

Clerk Services – City Clerk

2024 Budget \$46,890

2025 Proposed \$48,610

Notable Changes in 2025 – None

Accounting Services – City Treasurer

2024 Budget \$226,890

2025 Proposed \$221,450

Notable Changes in 2025 – None

Risk Management Services

2024 Budget \$305,740

2025 Proposed \$274,600

Notable Changes in 2025 – The City's liability assessment with WCIA decreased from \$263,908 in 2024 to \$260,156 in 2025. The assessment formula was based on two factors: worker hours multiplied by the assessment rate. The assessment rate was determined by an actuarial review of the City's last five years loss history and successful completion of WCIA's COMPACT requirements. Property, auto physical damage, boiler and machinery, and crime/fidelity coverages were also provided by WCIA. The property rate increased from \$268,409 in 2024 to \$276,692 in 2025; auto physical damage rate increased from \$31,449 in 2024 to \$37,481 in 2025; boiler and machinery rate increased from \$6,223 in 2024 to \$6,845 in 2025; and crime/fidelity rate increased from \$601 in 2024 to \$661 in 2025.

Legal Services

2024 Budget \$68,300

2025 Proposed \$108,500

Notable Changes in 2025 – The Public Works union agreement expires December 31, 2024. The Police Officers-Sergeants and Dispatchers union agreements expire December 31, 2025. Funds were appropriated for union negotiations.

Human Resource Services

2024 Budget \$63,190

2025 Proposed \$60,560

Notable Changes in 2025 – None

General Facilities Services

2024 Budget \$52,160

2025 Proposed \$54,210

Notable Changes in 2025 – Included \$10,000 in Repairs and Maintenance to repaint the exterior of City Hall.

Planning & Community Development Services

2024 Budget \$78,230

2025 Proposed \$79,150

Notable Changes in 2025 – None

Economic Development Services

2024 Budget \$58,470

2025 Proposed \$41,000

Notable Changes in 2025 – None

Councilmember Robert Ozuna provided the following input per email dated October 7, 2024, copy attached hereto:

- 5-10 Year Strategic Plan – \$25,000
- Marketing Materials – \$10,000

The next preliminary budget meeting would be held on Monday, October 14, 2024 at 6:00 p.m.

**3. ADJOURNMENT**

**On motion by Councilmember Souders, second by Councilmember Rodriguez, the special meeting adjourned at 7:00 p.m.**

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Mayor Ashley Lara

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Anita Palacios, City Clerk