

**GRANDVIEW CITY COUNCIL
REGULAR MEETING AGENDA
TUESDAY, OCTOBER 22, 2024**



PLEASE NOTE: The maximum occupancy of the Council Chambers is 49 individuals at one time. Access to exits must be kept clear to ensure everyone in the Chambers can safely exit in the event of an emergency.

This meeting will be held in person and will also be available via teleconference.

REGULAR MEETING – 7:00 PM

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1. **CALL TO ORDER & ROLL CALL**
2. **PLEDGE OF ALLEGIANCE** – Emiliano Garibay, 1st grader at Harriet Thompson Elementary School
3. **APPROVE AGENDA**
4. **PRESENTATIONS**
 - A. 2024 Proclamation – Grandview High School DECA 1-2
5. **PUBLIC COMMENT** – *The public may address the Council on any topic whether on the agenda or not, except those scheduled for public hearing. The public comment period is not an opportunity for dialogue with the Mayor and Councilmembers, or for posing questions with the expectation of an immediate answer. Many questions require an opportunity for information gathering and deliberation. For this reason, Council will accept comments, but will not directly respond to comments, questions or concerns during public comment. If you would like to address the Council, please step up to the microphone and give your name and address for the record. Your comments will be limited to three minutes.*
6. **CONSENT AGENDA** – *Items on the Consent Agenda will be voted on together by the Council, unless a Councilmember requests that items be removed from the Consent Agenda and discussed and voted upon separately. An item removed from the Consent Agenda will be placed under Unfinished and New Business.*
 - A. Minutes of the October 7, 2024 Special Budget meeting 3-7
 - B. Minutes of the October 8, 2024 Committee-of-the-Whole meeting 8-11
 - C. Minutes of the October 8, 2024 Council meeting 12-14
 - D. Minutes of the October 14, 2024 Special Budget meeting 15-18
 - E. Payroll Check Nos. 14120-14134 in the amount of \$104,062.82
 - F. Payroll Electronic Fund Transfers (EFT) Nos. 61445-61449 in the amount of \$102,180.59
 - G. Payroll Direct Deposit 10/01/24-10/15/24 in the amount \$151,306.10
 - H. Claim Check Nos. 129897-129991 in the amount of \$885,324.71
7. **ACTIVE AGENDA** – *Items discussed at the 6:00 pm Committee-of-the-Whole meeting of an urgent or time sensitive nature may be added to the active agenda pursuant to City Council Procedures Manual Section 3.18(c).*
 - A. Resolution No. 2024-57 altering the consideration of publicly submitted Comprehensive 19 Plan Amendments during the periodic update cycle of the Comprehensive Plan (2024-2026)

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B. Resolution No. 2024-58 authorizing and directing the Mayor to execute on behalf of the City of Grandview an agreement between the Washington State Community Economic Revitalization Board and the City of Grandview for aid in financing the costs of public facilities consisting of Northwest Grandview Infrastructure Improvements	20-28
C. Resolution No. 2024-59 authorizing the Mayor to sign Change Order No. 3 with Interwest Construction, Inc., for the Wine Country Road and Higgins Way Improvements	29-32
D. Resolution No. 2024-60 declaring firearms as surplus and authorizing the sell or trade of said firearms to a federally licensed firearm dealer	33-36
E. Ordinance No. 2024-16 amending the 2024 Annual Budget	37-38
8. UNFINISHED AND NEW BUSINESS	
9. CITY ADMINISTRATOR AND/OR STAFF REPORTS	
10. MAYOR & COUNCILMEMBER REPORTS	
11. ADJOURNMENT	

The City of Grandview Committee-of-the-Whole and Regular Council Meetings scheduled for Tuesday, October 22, 2024 at 6:00 pm and 7:00 pm will be held in person and will also be available via teleconference.

Please join the meeting from your computer, tablet or smartphone.

Join Zoom Meeting

<https://us06web.zoom.us/j/89463956140?pwd=aWVx9uXI373UOv5wJv7t2ptgVrIW4Q.1>

To join via phone: +1 253 215 8782

Meeting ID: 894 6395 6140

Passcode: 727807

Anita Palacios

From: mmcharvet <mmcharvet@gmail.com>
Sent: Monday, September 30, 2024 6:29 PM
To: Anita Palacios
Subject: Request for DECA Presentation at Upcoming City Council Meeting

CAUTION: External Email

Hi Anita,

How are you? The intent of this message is to request an opportunity to present at an upcoming City Council Meeting.

The Grandview High School DECA Officers would like to request an opportunity to present to the Grandview City Council at an upcoming meeting. We would love to share our plans for the upcoming year, as well as the results from the International Career Development Conference (ICDC) April 2024.

Could you please let us know the available dates for us to make this presentation? Additionally, we would like to formally request that the month of November be declared DECA Month in Grandview.

Please feel free to reach out if you have any questions or need further information.

Thank you for your time and consideration.

Best regards,
Mackenzie Charvet
GHS Marketing Teacher
Grandview High School DECA Advisor

Sent from my Verizon, Samsung Galaxy smartphone



**2024 PROCLAMATION
GRANDVIEW HIGH SCHOOL DECA**

WHEREAS, the Grandview City Council recognizes the hard work and services provided by the Grandview High School DECA Chapter; and,

WHEREAS, the GHS DECA Chapter performs and participates in many community service activities; and,

WHEREAS, the Grandview City Council supports the GHS DECA Chapter within the school and community,

NOW, THEREFORE, I, Mayor Ashley Lara of the City of Grandview, Washington, and on behalf of the City Council, do hereby proclaim November as DECA month in the City of Grandview and urge all citizens to support efforts and activities of the GHS DECA Chapter.

Dated this 22nd day of October, 2024

Mayor Ashley Lara

**GRANDVIEW CITY COUNCIL
SPECIAL MEETING MINUTES – BUDGET
OCTOBER 7, 2024**

1. CALL TO ORDER

Mayor Ashley Lara called the special meeting to order at 6:00 p.m. in the Council Chambers at City Hall.

The meeting was held in person and was also available via teleconference.

Present in person: Mayor Mendoza and Councilmembers Laura Flores, Javier Rodriguez (6:30 p.m.) and Joan Souders

Present via teleconference: Councilmember Steve Barrientes and David Diaz

Absent: Councilmembers Bill Moore and Robert Ozuna

Staff present: City Administrator Shane Fisher, City Treasurer Matt Cordray, Parks & Recreation Director Gretchen Chronis, Library Director Wendy Poteet, Public Works Director Hector Mejia and City Clerk Anita Palacios

2. 2025 PRELIMINARY BUDGET

City Treasurer Cordray continued the presentation of the 2025 preliminary budget.

2025 EXPENDITURE ESTIMATES

Current Expense Fund

Senior Citizen Services

2024 Budget \$15,440
2025 Proposed \$15,890
Notable Changes in 2025 – None

Recreation Services

2024 Budget \$144,855
2025 Proposed \$147,540
Notable Changes in 2025 – None

Aquatics Services

2024 Budget \$153,450
2025 Proposed \$137,210
Notable Changes in 2025 –

- Splash Pad (Capital Improvement Fund) – \$500,000 (\$200,000 carried over from 2024)
- Host Mid-Valley Swim Team Championships

Museum

2024 Budget \$37,900
2025 Proposed \$32,280
Notable Changes in 2025 – None

Community Center

2024 Budget \$51,000
2025 Proposed \$45,500
Notable Changes in 2025 – None

Library Services

2024 Budget \$322,820
2025 Proposed \$337,980
Notable Changes in 2025 –

- Federal funding ended for the OCLC bibliographic database, Yakima Valley College continues to pay half of the total cost each year. The overall cost has gone down after an account review was requested in 2024.
- State funding has ended for Overdrive, the collection of digital materials, with costs expected to rise 7% over last year. There was a push for legislation that would curb these costs. We continue to participate in a consortium of 29 other rural and independent libraries in Washington State, to provide an extended catalog of digital materials for our patrons.
- Overall 25% decrease in state funds to libraries expected in the 2025 legislative budget.
- Yakima Valley College annual contribution remains at \$2,500 for purchases of academic materials, though it was spent mostly on technology in the past years and has already been earmarked for technology needs in 2025.
- Depend on Friends of Grandview Library to pay for newspaper subscriptions to the Sunnyside Sun and Grandview Herald. Friends opted to no longer provide support to purchase subscriptions to the Yakima Herald and the Tri-Cities Herald.
- With positions going unfilled and an increase in patronage and programming, there was a greater need for temporary staffing through Elwood Staffing agency, paid for through the library's Professional Services.
- Creation of a Programming fund separate from the Office Supplies fund to better budget and track spending and needs in both areas.
- Revenue was not consistent year to year.

Legislative Services – Council

2024 Budget \$67,390
2025 Proposed \$67,840
Notable Changes in 2025 – None

Community Support Services

2024 Budget \$70,325
2025 Proposed \$50,875
Notable Changes in 2025 – None

Municipal Court Services

2024 Budget \$455,650
2025 Proposed \$480,150
Notable Changes in 2025 – Yakima County District Court costs increased from \$230,000 in 2024 to \$235,000 in 2025. Yakima County Probation Service costs increased from \$13,000 in 2024 to \$14,000 in 2025. Each year, the City pays the County a sum equal to the City's percentage of the County's budget. The percentage was determined based on a 4-year running average of the total District Court cases divided by the average number of City cases. For example: if the 4-year

Special Meeting Minutes – Budget

October 7, 2024

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average of the District Court cases including Grandview was 10,000 and Grandview's portion 4-year average was 1,000 – the City pays the county 10% of the total budget for that year. The Public Defender compensation was a total fixed fee increased from \$107,470 in 2024 to \$137,000 in 2025. The Public Defender Agreement reflected a caseload limit, the reimbursement of costs for investigators and experts, warranty of public defender and quarterly reporting requirements. In 2025, the City would budget \$5,000 per year for investigative services and \$2,000 per year for certified court interpreter services. The City also contracts with other defense attorneys in the case of public defender conflicts.

Executive Administration – Mayor & City Administrator

2024 Budget \$147,890

2025 Proposed \$114,320

Notable Changes in 2025 –

- Travel increases for Mayor conferences - \$800

Clerk Services – City Clerk

2024 Budget \$46,890

2025 Proposed \$48,610

Notable Changes in 2025 – None

Accounting Services – City Treasurer

2024 Budget \$226,890

2025 Proposed \$221,450

Notable Changes in 2025 – None

Risk Management Services

2024 Budget \$305,740

2025 Proposed \$274,600

Notable Changes in 2025 – The City's liability assessment with WCIA decreased from \$263,908 in 2024 to \$260,156 in 2025. The assessment formula was based on two factors: worker hours multiplied by the assessment rate. The assessment rate was determined by an actuarial review of the City's last five years loss history and successful completion of WCIA's COMPACT requirements. Property, auto physical damage, boiler and machinery, and crime/fidelity coverages were also provided by WCIA. The property rate increased from \$268,409 in 2024 to \$276,692 in 2025; auto physical damage rate increased from \$31,449 in 2024 to \$37,481 in 2025; boiler and machinery rate increased from \$6,223 in 2024 to \$6,845 in 2025; and crime/fidelity rate increased from \$601 in 2024 to \$661 in 2025.

Legal Services

2024 Budget \$68,300

2025 Proposed \$108,500

Notable Changes in 2025 – The Public Works union agreement expires December 31, 2024. The Police Officers-Sergeants and Dispatchers union agreements expire December 31, 2025. Funds were appropriated for union negotiations.

Human Resource Services

2024 Budget \$63,190

2025 Proposed \$60,560

Notable Changes in 2025 – None

General Facilities Services

2024 Budget \$52,160

2025 Proposed \$54,210

Notable Changes in 2025 – Included \$10,000 in Repairs and Maintenance to repaint the exterior of City Hall.

Planning & Community Development Services

2024 Budget \$78,230

2025 Proposed \$79,150

Notable Changes in 2025 – None

Economic Development Services

2024 Budget \$58,470

2025 Proposed \$41,000

Notable Changes in 2025 – None

Councilmember Robert Ozuna provided the following input per email dated October 7, 2024, copy attached hereto:

- 5-10 Year Strategic Plan – \$25,000
- Marketing Materials – \$10,000

The next preliminary budget meeting would be held on Monday, October 14, 2024 at 6:00 p.m.

3. ADJOURNMENT

On motion by Councilmember Souders, second by Councilmember Rodriguez, the special meeting adjourned at 7:00 p.m.

Mayor Ashley Lara

Anita Palacios, City Clerk

Anita Palacios

From: Robert Ozuna <robert@rgicorporation.com>
Sent: Monday, October 7, 2024 8:41 AM
To: Shane Fisher; Ashley Lara; ashleylara06@gmail.com; Anita Palacios
Subject: Budget Meeting and Council Meeting

CAUTION: External Email

Hello, I will not be able to attend the budget and council meeting today and tomorrow as I will be on travel during this time.

My input for the budget meeting is that we budget funds to hire a consulting firm to develop a City of Grandview 5 or 10 Year Strategic Plan as recommended by the council to start in January of 2025. I project the cost may be in a range of \$20,000 to \$25,000. Also, we should budget another \$10,000 for Marketing Grandview with the goal of attracting more visitors and new businesses.

Thank you,

Robert Ozuna
City Council Member
Cell: 509.830.1967



**GRANDVIEW CITY COUNCIL
COMMITTEE-OF-THE-WHOLE MEETING MINUTES
OCTOBER 8, 2024**

1. CALL TO ORDER

Mayor Pro Tem Bill Moore called the Committee-of-the-Whole (C.O.W.) meeting to order at 6:00 p.m., in the Council Chambers at City Hall.

The meeting was held in person and was also available via teleconference.

2. ROLL CALL

Present in person: Mayor Pro Tem Moore, Councilmembers Steve Barrientes and Joan Souders

Present via teleconference: Councilmembers David Diaz and Laura Flores

Absent: Mayor Ashley Lara, Councilmembers Robert Ozuna and Javier Rodriguez

Staff present: City Administrator Shane Fisher, City Attorney Quinn Plant, City Treasurer Matt Cordray, Public Works Director Hector Mejia, Library Director Wendy Poteet and City Clerk Anita Palacios

Also present: City Planner Albert Miller with the Yakima Valley Conference of Governments and City Engineer Stephen Hazzard with HLA Engineer and Land Surveying, Inc.

3. PUBLIC COMMENT – None

4. NEW BUSINESS

A. Resolution altering the consideration of publicly submitted Comprehensive Plan Amendments during the periodic update cycle of the Comprehensive Plan (2024-2026)

City Planner Miller explained that from 2024-2026, the City would be engaged in the process of updating its Comprehensive Plan, a process called the periodic update cycle. During this process, City staff, elected and appointed officials, and the public may all submit requests for amendments to the Comprehensive Plan. These updates would be discussed and considered as amendments over this two year period ending on June 30, 2026. Typically, when not in the periodic update cycle, amendments to the Comprehensive Plan may only be made during the calendar year to be considered in January of the following year. However, the Comprehensive Plan dictates that these sorts of amendments (the normal process) cannot occur during the periodic update cycle. Proposals made during this time would still be considered, but would be considered as part of the periodic update rather than on the annual basis that occurs when not in the periodic update cycle. A resolution was prepared to suspend the normal process since the City was engaged in the periodic update process. The public was still encouraged to submit proposals, but they would be considered only as part of the periodic update process, not on an annual basis as was typical.

Discussion took place.

On motion by Councilmember Souders, second by Councilmember Diaz, the C.O.W. moved a Resolution altering the consideration of publicly submitted Comprehensive Plan Amendments during the periodic update cycle of the Comprehensive Plan (2024-2026) to the October 22, 2024 regular Council meeting for consideration.

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Souders – Yes

B. Resolution authorizing and directing the Mayor to execute on behalf of the City of Grandview an agreement between the Washington State Community Economic Revitalization Board and the City of Grandview for aid in financing the costs of public facilities consisting of Northwest Grandview Infrastructure Improvements

City Administrator Fisher explained that the Community Economic Revitalization Board (CERB) awarded funding in the amount of \$4,647,000 to the City for the Northwest Grandview Infrastructure Improvements. The project consisted of extension of domestic water, sanitary sewer, and public roadways to approximately 44 acres of land zoned as general commercial and industrial, inside the city limits. The Committed Private Partner Malhi Investment LLC, estimated the project would create 118 FTEs, and committed \$20,000,000 to the private project. CERB funds were matched by \$2,000,000 in local resources. The Initial Offer of Financial Aid was approved on September 27, 2024. The next step was for the City to approve a repayment resolution.

Discussion took place.

On motion by Councilmember Souders, second by Councilmember Barrientes, the C.O.W. moved a resolution authorizing and directing the Mayor to execute on behalf of the City of Grandview an agreement between the Washington State Community Economic Revitalization Board and the City of Grandview for aid in financing the costs of public facilities consisting of Northwest Grandview Infrastructure Improvements to the October 22, 2024 regular Council meeting for consideration.

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Souders – Yes

C. Resolution approving Task Order No. 2024-08 with HLA Engineering and Land Surveying, Inc., for the Self-Assessment Data Collection and Americans with Disabilities Act (ADA) Transition Plan

City Engineer Stephen Hazzard with HLA Engineering and Land Surveying, Inc., explained that the Washington State Department of Transportation (WSDOT) requires that all local agencies with more than (50) fifty full-time employees and were receiving Federal Highway Administration (FHWA) funds to provide documentation demonstrating they have started, or completed, an ADA Transition Plan by January 1, 2025. Public agencies were required to prepare a Self-Assessment of programs and infrastructure as it relates to access for individuals with disabilities in accordance with 28 CFR Section 35.105(a). Public agencies were also required to develop an ADA Transition Plan to outline the modifications and efforts that must be made to correct findings of non-compliance with ADA standards consistent with 28 CFR Section 35.150(d). The facilities to be inventoried during Self-Assessment Data Collection were assumed to include sidewalk, barriers, curb ramps, pedestrian push buttons, marked and unmarked crosswalks, asphalt bike/multi-use paths, railroad crossings, and existing public accessible parking, exterior access to public buildings, and exterior access to facilities within parks. Once the collection process is complete, HLA would catalog their findings onto site maps identifying elements of ADA non-compliance and submit to the City for review and comment. This information would be used to develop the City's ADA Transition Plan. The ADA Transition Plan would be limited to the physical surfaces within the public right-of-way functioning as ADA routes, including all existing and missing sidewalks, curb ramps, cross walks, and roadway crossing assistance devices such as signal push buttons. Transportation Benefit District funds would be used to pay for the ADA Transition Plan.

Discussion took place.

On motion by Councilmember Barrientes, second by Councilmember Flores, the C.O.W. moved a resolution approving Task Order No. 2024-08 with HLA Engineering and Land Surveying, Inc., for the Self-Assessment Data Collection and Americans with Disabilities Act (ADA) Transition Plan to the October 8, 2024 regular Council meeting for consideration.

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Souders – Yes

5. CITY ADMINISTRATOR AND/OR STAFF REPORTS

Public Works Union Negotiations – City Administrator Fisher reported that the Public Works Union contract would be expiring on December 31, 2024 and union negotiations were underway.

Destination Assessment – The Destination Assessment of Grandview by Destination Development Association of Roger Brooks International, Inc., would be presented to the community on October 11, 2024, 9:00 a.m., at the Community Center

City Construction Projects – Public Works Director Mejia provided an update on the following City construction projects:

- Division Street Emergency Sewer Repairs
- OIE Sewer Improvements
- Bethany Sewer Extension

2023 Accountability Audit – City Treasurer Cordray reported that the City was undergoing the 2023 accountability audit.

Elections 101 Class – Library Director Poteet reported that the Yakima County Elections Department would be conducting a bilingual Elections 101 Class on October 9, 2024, 6:00 p.m., at the Grandview Library. Participants would learn about the election system, register to vote, how to cast a vote in Yakima County, etc.

Santa Day – Library Director Poteet reported that preparations for Santa Day were underway.

6. MAYOR & COUNCILMEMBER REPORTS

YVCOG General Membership Meeting – Mayor Pro Tem Moore reported that the YVCOG General Membership meeting would be held on October 16, 2024 at the Union Gap Library.

7. ADJOURNMENT

On motion by Councilmember Souders, second by Councilmember Barrientes, the C.O.W. meeting adjourned at 6:30 p.m.

Mayor Pro Tem Bill Moore

Anita Palacios, City Clerk

**GRANDVIEW CITY COUNCIL
REGULAR MEETING MINUTES
OCTOBER 8, 2024**

1. CALL TO ORDER

Mayor Pro Tem Bill Moore called the regular meeting to order at 7:00 p.m. in the Council Chambers at City Hall.

The meeting was held in person and was also available via teleconference.

Present in person: Mayor Pro Tem Moore, Councilmembers Steve Barrientes, Javier Rodriguez and Joan Souders

Present via teleconference: Councilmembers David Diaz and Laura Flores

Absent: Mayor Ashley Lara and Councilmember Robert Ozuna

On motion by Councilmember Souders, second by Councilmember Barrientes, Council excused Mayor Lara and Councilmember Ozuna from the meeting.

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

Staff present: City Administrator Shane Fisher, City Attorney Quinn Plant, City Treasurer Matt Cordray, Public Works Director Hector Mejia, Library Director Wendy Poteet and City Clerk Anita Palacios

2. PLEDGE OF ALLEGIANCE

Ezra Jimenez, 1st grader at Harriet Thompson Elementary School led the pledge of allegiance.

3. APPROVE AGENDA

On motion by Councilmember Souders, second by Councilmember Rodriguez, Council approved the October 8, 2024 regular meeting agenda as presented.

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

- 4. **PRESENTATIONS** – None
- 5. **PUBLIC COMMENT** – None
- 6. **CONSENT AGENDA**

On motion by Councilmember Rodriguez, second by Councilmember Barrientes, Council approved the Consent Agenda consisting of the following:

- A. Minutes of the September 24, 2024 Committee-of-the-Whole meeting
- B. Minutes of the September 24, 2024 Council meeting
- C. Minutes of the September 30, 2024 Special Budget meeting
- D. Payroll Check Nos. 14095-14119 in the amount of \$22,800.95
- E. Payroll Electronic Fund Transfers (EFT) Nos. 61432-61438 in the amount of \$109,076.83
- F. Payroll Direct Deposit 09/16/24-09/30/24 in the amount \$156,222.46
- G. Claim Check Nos. 129811-129896 in the amount of \$232,741.87

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

7. **ACTIVE AGENDA**

A. **Public Hearing – 2025 Current Expense Fund Revenue Sources**

Mayor Pro Tem Moore opened the public hearing for the purpose of receiving comments on the 2025 Current Expense Fund Revenue Sources.

City Treasurer Cordray indicated that the 2025 Current Expense Fund Revenue Sources was previously discussed at the September 30, 2024 special budget meeting. He explained that the operating revenue for the Current Expense Fund in 2025 was estimated to be \$7,314,700. He provided a detail of the Current Expense Fund revenue estimates as follows:

2025 Budget Current Expense Revenues		
Revenue Type	Amount	
Property Taxes	\$1,985,000	27.1%
Sales Taxes	1,125,600	15.4%
Criminal Justice Tax	230,000	3.1%
City Utility Taxes	1,305,000	17.8%
Private Utility Taxes	1,387,000	19.0%

Other Taxes	5,500	0.1%
Licenses & Permits	425,000	5.8%
Intergovernmental Revenues	442,350	6.0%
Charges for Services	130,500	1.8%
Fines & Penalties	81,150	1.1%
Misc. & Other Revenue	197,600	2.7%
Total Revenue	\$7,314,700	

Mayor Pro Tem Moore requested public comments. There were no public comments received during the hearing or by mail.

The public testimony portion of the hearing was declared closed and no further comments were received.

B. Resolution No. 2024-56 approving Task Order No. 2024-08 with HLA Engineering and Land Surveying, Inc., for the Self-Assessment Data Collection and Americans with Disabilities Act (ADA) Transition Plan

This item was previously discussed at the October 8, 2024 C.O.W. meeting.

On motion by Councilmember Rodriguez, second by Councilmember Souders, Council approved Resolution No. 2024-56 approving Task Order No. 2024-08 with HLA Engineering and Land Surveying, Inc., for the Self-Assessment Data Collection and Americans with Disabilities Act (ADA) Transition Plan.

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

8. **UNFINISHED AND NEW BUSINESS** – None
9. **CITY ADMINISTRATOR AND/OR STAFF REPORTS** – None
10. **MAYOR & COUNCILMEMBER REPORTS** – None
11. **ADJOURNMENT**

On motion by Councilmember Souders, second by Councilmember Rodriguez, the Council meeting adjourned at 7:10 p.m.

 Mayor Pro Tem Bill Moore

 Anita Palacios, City Clerk

**GRANDVIEW CITY COUNCIL
SPECIAL MEETING MINUTES – BUDGET
OCTOBER 14, 2024**

1. CALL TO ORDER

Mayor Pro Tem Bill Moore called the special meeting to order at 6:00 p.m. in the Council Chambers at City Hall.

The meeting was held in person and was also available via teleconference.

Present in person: Mayor Pro Tem Moore and Councilmembers Laura Flores, Javier Rodriguez (6:15 p.m.) and Joan Souders

Present via teleconference: Councilmembers Steve Barrientes and David Diaz (6:40 p.m.)

Absent: Mayor Ashley Lara and Councilmember Robert Ozuna

Staff present were: City Administrator Shane Fisher, City Treasurer Matt Cordray, Fire Chief Pat Mason and Public Works Director Hector Mejia and City Clerk Anita Palacios

2. 2025 PRELIMINARY BUDGET

City Treasurer Cordray continued the presentation of the 2025 preliminary budget.

2025 EXPENDITURE ESTIMATES

Current Expense Fund

Fire Administration Services

2024 Budget \$226,290

2025 Proposed \$309,520

- Notable Changes in 2025 – Salaries and associated line items were increased to reflect the retirement cash out of Chief Mason and possible changes by the City Council in 2024. In addition, it reflects the expected insurance cost increases.
- Communications line item was increased to reflect rise in recordkeeping costs.

Fire Suppression Services

2024 Budget \$372,750

2025 Proposed \$388,940

- Notable Changes in 2025 – Salaries and associated line items were increased to reflect 30% of the cost of a new FTE, possible changes by the City Council in 2024 as well as expected insurance cost increases.
- Salaries and associated line items were increased to reflect step increases by the current Captain, possible changes by the City Council in 2024 as well as expected insurance cost increases.
- Volunteer compensation increased to cover the costs associated with call volume increase and increased participation by the Volunteers.

Special Meeting Minutes – Budget

October 14, 2024

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- Pension and Disability Payment increased to reflect an increase by the Board for Volunteer Firefighters and Police Officers. There would be a \$20 annual increase to the disability costs, and a \$30 annual increase to the pension costs per volunteer.
- Communication line item increased to cover increase in dispatching fees. There was an anticipated \$0.98 per call dispatch fee increase and the numbers of calls increased as well. Dispatch fees were split between Fire Suppression (25%) and EMS (75%).
- Fire Suppression Repairs and Maintenance increased to cover the cost of 45 SCBA bottles having their required hydro-testing done.
- Public Utilities line item increased to cover the expected increase in utility rates.
- Facilities Repairs and Maintenance increased to reflect the increased cost of maintaining our fleet annually.

Emergency Medical Services Fund

2024 Revenue Budget \$503,050

2025 Revenue Proposed \$548,550

2024 Expenditure Budget \$611,960

2025 Expenditure Proposed \$584,520

Notable Changes in 2025 –

- Salaries and associated line items were increased to reflect 70% of the cost of a new FTE, possible changes by the City Council in 2024 as well as expected insurance cost increases.
- Salaries and associated line items were increased to reflect step increases by the current Captain, possible changes by the City Council in 2024 as well as expected insurance cost increases.
- Volunteer compensation increased to cover the costs associated with call volume increase and increased participation by the Volunteers.
- Pension and disability payment increased to reflect an increase by the Board for Volunteer Firefighters and Police Officers. There would be a \$20 annual increase to the disability costs, and a \$30 annual increase to the pension costs per volunteer.
- Training officer funding decreased from \$45,000 to \$0.00. This money was transferred to the cost of the new FTE, offsetting approximately 51% of the EMS costs.
- Communication line item increased to cover increase in dispatching fees. There was an anticipated \$0.98 per call dispatch fee increase and the numbers of calls has increased as well. Dispatch fees were split between Fire Suppression (25%) and EMS (75%).

Fire Chief Mason recommended Council increase the ambulance utility fee from \$5.95 per month to \$6.36 per month.

Graffiti Removal

2024 Budget \$7,570

2025 Proposed \$6,110

Notable Changes in 2025 – None

Code Enforcement

2024 Budget \$92,940

2011 Estimate \$117,960

Notable Changes in 2025 – None

Inspections & Permits

2024 Budget \$189,350

2025 Proposed \$178,920

Notable Changes in 2025 – Funding for contracting out plan reviews – \$60,000

Parks Maintenance

2024 Budget \$307,690

2025 Proposed \$284,160

Notable Changes for 2025 – Install new irrigation lines at Dykstra Park – \$6,000

Transfers Out and Ending Fund Balance

2024 Budget \$-0-

2025 Proposed \$-0-

Notable Changes in 2025 – None

Streets

2024 Revenue Budget \$1,632,700

2025 Revenue Proposed \$1,676,150

2024 Expenditure Budget \$6,509,630

2025 Expenditure Proposed \$1,885,740

Notable Changes in 2025 –

- Sidewalk Repairs – \$10,000
- Stover Railroad Crossing – \$1,005,000

Transportation Benefit District

2024 Revenue Budget \$199,000

2025 Revenue Proposed \$206,500

2024 Expenditure Budget \$364,750

2025 Expenditure Proposed \$200,000

Notable Changes in 2025 – ADA Transition Plan – \$140,000

Cemetery

2024 Revenue Budget \$344,500

2025 Revenue Proposed \$233,150

2024 Expenditure Budget \$460,790

2025 Expenditure Proposed \$342,910

Notable Changes in 2025 –

- Big gun sprinklers – \$5,000
- Expansion of new area (roads, mapping and landscaping) – \$35,000

Euclid/Wine Country Road Improvements Debt Service – SIED Loan

2024 Revenue Budget \$23,315

2025 Revenue Proposed \$23,315

2024 Expenditure Budget \$23,315

2025 Expenditure Proposed \$23,315

Notable Changes in 2025 – The final debt payment would be made in 2025.

WCR & McCreadie Utilities Debt Service – SIED Loan

2024 Revenue Budget \$18,800

2025 Revenue Proposed \$18,800

2024 Expenditure Budget \$18,800

2025 Expenditure Proposed \$18,800

Notable Changes in 2025 – The City would use a combination of street, water and sewer funds to repay the loan. The first annual payment was made in 2024. This debt obligation would be satisfied in 2033.

WCR/Higgins Way Debt Service – SIED Loan

2024 Revenue Budget \$-0-

2025 Revenue Proposed \$27,600

2024 Expenditure Budget \$-0-

2025 Expenditure Proposed \$27,600

Notable Changes in 2025 – The first annual payment would be made in 2025. This debt obligation would be satisfied in 2034.

The next preliminary budget meeting would be held on Monday, October 21, 2024 at 6:00 p.m.

3. ADJOURNMENT

On motion by Councilmember Souders, second by Councilmember Rodriguez, the special meeting adjourned at 7:00 p.m.

Mayor Pro Tem Bill Moore

Anita Palacios, City Clerk

RESOLUTION NO. 2024-57

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON,
ALTERING THE CONSIDERATION OF PUBLICLY SUBMITTED COMPREHENSIVE
PLAN AMENDMENTS DURING THE PERIODIC UPDATE CYCLE OF THE
COMPREHENSIVE PLAN (2024-2026)**

WHEREAS, Section 7 (II) of the Grandview Comprehensive Plan outlines the process for amending the Grandview Comprehensive Plan, indicating that typically amendment proposals can be made during the calendar year and considered by council in January of the successive year; and

WHEREAS, Section 7 (II) also establishes that annual amendments cannot occur separately in years designated for a Comprehensive Plan periodic update; and

WHEREAS, RCW 36.70A.130(5)(c) designates June 30, 2026 as the date when the City of Grandview's periodic update of the City of Grandview Comprehensive Plan and development regulations are due; and

WHEREAS, the process to update the City of Grandview Comprehensive Plan began on July 1, 2024 and continues through June 30, 2026; and

WHEREAS, public participation is crucial to the periodic update of the City of Grandview Comprehensive Plan.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW AS FOLLOWS:

SECTION 1. The annual Comprehensive Plan Amendment process for proposals made by the public shall be suspended during the Comprehensive Plan periodic update cycle.

SECTION 2. Comprehensive Plan Amendments that are submitted by the public shall be consolidated and considered during the Comprehensive Plan periodic update cycle.

SECTION 3. The timeframe for this resolution shall extend from the passage of this resolution until the Comprehensive Plan Periodic Update is completed on June 30, 2026.

PASSED by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on October 22, 2024.

MAYOR

ATTEST

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

RESOLUTION NO. 2024-58

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON,
AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE ON BEHALF OF THE
CITY OF GRANDVIEW AN AGREEMENT BETWEEN THE WASHINGTON STATE
COMMUNITY ECONOMIC REVITALIZATION BOARD AND THE CITY OF
GRANDVIEW FOR AID IN FINANCING THE COSTS OF PUBLIC FACILITIES FOR
THE NORTHWEST GRANDVIEW INFRASTRUCTURE IMPROVEMENTS**

The City of Grandview does hereby resolve as follows:

Section 1. That the Mayor of the City of Grandview be and she is hereby authorized and directed to execute, on behalf of the City of Grandview, a Final Contract between the Community Economic Revitalization Board and the City of Grandview and such other documents as may be required for securing aid in financing the cost of the above-described public facilities.

Section 2. The City of Grandview has accepted the offer of the loan from the Community Economic Revitalization Board in the amount of \$4,647,000, said loan to bear interest at the rate of 2.0% per annum.

Repayment of said general obligation loan (unless revenue loan authorized) shall be in consistent with the terms provided in the signed Initial Offer of Financial Aid and more particularly as follows: Term – 20 years maximum, with a deferral of the first payment until July 31, 2018.

A copy of said Initial Offer of Financial Aid is attached hereto, designated as Exhibit A, and made a part hereof as though set forth herein in full.

The City of Grandview reserves the right to accelerate payments on principal and eliminate the interest on any accelerated principal payments.

This obligation shall be considered as a legal general obligation of the City of Grandview and the City of Grandview hereby pledges its full faith and credit to the payment thereof.

Section 3. The City of Grandview shall establish a separate fund to be known as the Community Economic Revitalization Board (CERB) Fund. Establishment of this fund applies to CERB grants and loans. In the case of a loan, there shall be sufficient moneys placed in this fund to meet the above-detailed repayment schedule. The source of payment is the City of Grandview.

PASSED by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on October 22, 2024.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

Exhibit A

Washington State
Community Economic Revitalization Board

Initial Offer of Financial Aid

City of Grandview

Federal Tax Number: 91-6001437

Offer Date: September 19, 2024

The Community Economic Revitalization Board (CERB) is authorized by chapter 43.160 RCW to provide funds to political subdivisions to assist in financing the cost of certain public facilities. This Initial Offer of Financial aid is contingent upon the availability of CERB funds. CERB hereby offers to make funds available to the **City of Grandview**, hereafter referred to as the "Contractor," in order to aid in financing the cost of, or improvements to, public facilities consisting of **Northwest Grandview Infrastructure Improvements** as described in the application (hereafter collectively referred to as the "Project").

This offer consists of:

- General Obligation loan of \$4,647,000
- Interest rate: 2.0 percent (%) per annum on the outstanding principal balance
- Term: 20 years maximum, with a deferral of the first payment until July 31, 2028.

This offer is subject to completion of pre-contract conditions, as described in Attachment A.

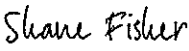
A final contract shall be developed by CERB prior to disbursement of funds. No project costs incurred prior to this offer date will be reimbursed by CERB. In the event a final contract is not executed, no CERB funds will be disbursed.

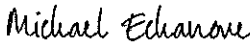
If accepted, this Initial Offer of Financial Aid must be signed and returned to CERB by **November 7, 2024**.

ACCEPTANCE

FOR THE CONTRACTOR

FOR CERB

Signed by:

AB34CC2D3C8F405...
 Shane Fisher, City Administrator
 City of Grandview

DocuSigned by:

EB08027156D4444...
 Michael Echanove, Chair
 Community Economic Revitalization Board

Date: 9/27/2024 | 8:13 AM PDT

Date: 9/27/2024 | 9:11 AM PDT

Certificate Of Completion

Envelope Id: C368757393DA4BCB8D3260CB8C9E291B
Subject: Complete with DocuSign: Grandview, City of - CERB IOFA - S24-790A0-300.pdf
Division:
Local Government
Program: CERB
ContractNumber: S24-790A0-300
DocumentType:
Other
Source Envelope:
Document Pages: 1
Certificate Pages: 5
AutoNav: Enabled
EnvelopeId Stamping: Enabled
Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Status: Completed

Envelope Originator:
Barbara Smith
1011 Plum Street SE
MS 42525
Olympia, WA 98504-2525
barbara.smith@commerce.wa.gov
IP Address: 198.239.157.138

Record Tracking

Status: Original
9/26/2024 5:14:24 PM
Security Appliance Status: Connected
Storage Appliance Status: Connected

Holder: Barbara Smith
barbara.smith@commerce.wa.gov
Pool: StateLocal
Pool: Washington State Department of Commerce

Location: DocuSign
Location: DocuSign

Signer Events

Shane Fisher
sfisher@grandview.wa.us
Security Level: Email, Account Authentication
(None)

Signature

Signed by:
Shane Fisher
AB34CG2D3C6F403...

Signature Adoption: Pre-selected Style
Using IP Address: 47.36.140.171

Timestamp

Sent: 9/26/2024 5:15:35 PM
Viewed: 9/27/2024 8:13:31 AM
Signed: 9/27/2024 8:13:52 AM

Electronic Record and Signature Disclosure:
Accepted: 9/27/2024 8:13:31 AM
ID: 280caf81-e70f-456d-9f70-127c46e82dc3

Michael Echanove
Echanove@palouse.com
Security Level: Email, Account Authentication
(None)

DocuSigned by:
Michael Echanove
EB06027150D444...

Signature Adoption: Pre-selected Style
Using IP Address: 64.126.186.121

Sent: 9/27/2024 8:13:53 AM
Viewed: 9/27/2024 9:10:57 AM
Signed: 9/27/2024 9:11:40 AM

Electronic Record and Signature Disclosure:
Accepted: 9/27/2024 9:10:57 AM
ID: 435410c6-c6bf-4335-8507-dc74a963e4dd

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	9/26/2024 5:15:35 PM
Certified Delivered	Security Checked	9/27/2024 9:10:57 AM
Signing Complete	Security Checked	9/27/2024 9:11:40 AM
Completed	Security Checked	9/27/2024 9:11:40 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Washington State Department of Commerce (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.15 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Washington State Department of Commerce:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: docusign@commerce.wa.gov

To advise Washington State Department of Commerce of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at docusign@commerce.wa.gov and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Washington State Department of Commerce

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to docusign@commerce.wa.gov and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Washington State Department of Commerce

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to docusign@commerce.wa.gov and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Washington State Department of Commerce as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Washington State Department of Commerce during the course of your relationship with Washington State Department of Commerce.

CERB Pre-Contract Requirements

Initial Offer of Financial Aid

If you wish to accept CERB's offer, please sign and return via DocuSign the Initial Offer of Financial Aid by November 7, 2024. A copy of the executed Initial Offer will be forwarded for the City's records.

If the terms and conditions of this offer are not acceptable, you may request in writing that CERB reconsider, amend or modify its offer.

Pre-Contract Requirements

Please complete the conditions below and submit the appropriate documentation to CERB.

If all conditions are not completed by **March 20, 2025**, you have the option to request an extension from the Board. If the Board does not approve an extension of the initial offer, the offer will expire. Please see the enclosed policy on extension requests for details.

1. Repayment Resolution or Ordinance (sample enclosed)
2. Finalized Budget (form enclosed)
3. Finalized Scope of Work (form enclosed)
4. National and/or State Environmental Protection Act Certification (sample enclosed)
5. Statement regarding permits and clearances (sample enclosed)
 - i. *Note: This statement pertains only to the public project, and is not intended to extend to the requirements which must be met by the private development.*
 - a. Easement Crossing Permit Williams Gas Pipeline
6. Governor's Executive Order 21-02: Cultural Resource Review & Tribal Consultation
7. Evidence that the following matching funds for the public project have been secured from the following or alternate sources:
 - a. \$2,000,000 SIED CASH
8. Evidence that the private investment is secured:
 - a. \$20,000,000 Malhi Investment LLC CASH

RESOLUTION NO. 2024-59

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON,
AUTHORIZING THE MAYOR TO SIGN CHANGE ORDER NO. 3 WITH
INTERWEST CONSTRUCTION, INC., FOR THE WINE COUNTRY ROAD
AND HIGGINS WAY IMPROVEMENTS**

WHEREAS, the City of Grandview has contracted with Interwest Construction, Inc., as the contractor for the Wine Country Road and Higgins Way Improvements; and,

WHEREAS, the City wishes to extend the water main along Bethany Road for future water main looping and connection; and,

WHEREAS, the financial impact to the City for this change order is \$157,509.92;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW, AS FOLLOWS:

The Mayor is hereby authorized to sign Change Order No. 3 with Interwest Construction, Inc., for the Wine Country Road and Higgins Way Improvements in the amount of \$157,509.92 in the form as is attached hereto and incorporated herein by reference.

PASSED by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on October 22, 2024.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY



CHANGE ORDER NO. 3



DATE: October 15, 2024
 PROJECT OWNER: CITY OF GRANDVIEW
 PROJECT NAME: WINE COUNTRY ROAD AND HIGGINS WAY IMPROVEMENTS
 HLA PROJECT NO.: 23121C
 CONTRACTOR: INTERWEST CONSTRUCTION INC

THE FOLLOWING CHANGES ARE HEREBY MADE TO THE CONTRACT DOCUMENT:

Original Contract Price (Including Applicable Sales Tax):	\$	1,232,321.92
Current Contract Price Adjusted by Previous Change Order(s) Including Applicable Sales Tax:	\$	1,801,135.47
Change in Contract Price Due to this Change Order (Including Applicable Sales Tax):	\$	157,509.92
Adjusted Contract Price Including this Change Order (Including Applicable Sales Tax):	\$	1,958,645.39

Original Contract Completion Date:	75 working days
Current Contract Completion Date Adjusted by Non-Working Days and/or Previous Change Order(s):	105 working days
Change in Contract Working Days due to this Change Order:	+7 working days
Revised Contract Completion Date:	112 working days

CONTRACTOR: Roy W Swihart 
Digitally signed by Roy W Swihart
 DN: C=US, E=royw@interwest.biz, O=Interwest Construction Inc., OU=General,
 CN=Roy W Swihart
 Reason: I am approving this document
 Date: 2024.10.16 07:21:16-0700'

Date: 10/16/2024

ENGINEER:  
Digitally signed by Stephen S. Hazzard, PE
 DN: C=US, E=shazzard@hlacivil.com, O="HLA
 Engineering and Land Surveying, Inc.", CN="Stephen
 S. Hazzard, PE"
 Date: 2024.10.16 14:11:10-07'00'

Date: _____

OWNER: _____

Date: _____



CHANGE ORDER NO. 3



DATE: October 15, 2024
 PROJECT OWNER: CITY OF GRANDVIEW
 PROJECT NAME: WINE COUNTRY ROAD AND HIGGINS WAY IMPROVEMENTS
 HLA PROJECT NO.: 23121C
 CONTRACTOR: INTERWEST CONSTRUCTION INC

ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT PRICE	CHANGE AMOUNT
CHANGE ORDER NO. 3					
79	Mobilization	LS	1	\$ 20,126.12	\$ 20,126.12
80	Project Temporary Traffic Control	LS	1	\$ 7,980.75	\$ 7,980.75
81	Shoring or Extra Excavation	LF	765	\$ 2.93	\$ 2,241.45
82	C900 PVC Pipe for Water Main 12 In. Diam.	LF	750	\$ 110.18	\$ 82,635.00
83	D.I. Pipe for Water Main 6 In. Diam.	LF	15	\$ 123.00	\$ 1,845.00
84	Butterfly Valve 12 In.	EA	1	\$ 4,670.00	\$ 4,670.00
85	Hydrant Assembly	EA	3	\$ 8,781.40	\$ 26,344.20
CHANGE ORDER NO. 3 SUBTOTAL					\$ 145,842.52
8.0% SALES TAX					\$ 11,667.40
CHANGE ORDER NO. 3 TOTAL					\$ 157,509.92



CHANGE ORDER NO. 3



DATE: October 15, 2024
PROJECT OWNER: CITY OF GRANDVIEW
PROJECT NAME: WINE COUNTRY ROAD AND HIGGINS WAY IMPROVEMENTS
HLA PROJECT NO.: 23121C
CONTRACTOR: INTERWEST CONSTRUCTION INC

CHANGE ORDER DESCRIPTION / JUSTIFICATION:

This Change Order is being executed to extend the water main along Bethany Road for future water main looping and connection. Costs associated with the Change Order were negotiated by the City and Contractor and found to be reasonable and necessary for completion of the project.

Below is a list of assumptions and important notes:

1. Groundwater is not assumed to be an issue in this area and is not shown in the given plan set, ICI will consider this a change for renegotiation/design direction if water is encountered.
2. Any utilities shown or not shown that conflict with shoring or install will be charged force account from the encounter until resolution of uninhibited work.
3. Assumes the roadway to remain closed throughout the completion of this work including testing.
4. Roadway closure to utilize Class B signs on stands.
5. If not specifically identified in the plans, it is not included in this price.
6. Testing requirements and time to test is not chargeable working days.
7. Assumes Native backfill other than pipe zone bedding and road grade. If native fails to meet subject to pricing change.
8. Assumes manhole boxes and shoring boxes with tab data. No specialty shoring or engineering included.
9. Assuming work begins in October 2024 and paving window will be extended.

CHANGE ORDER SPECIFICATIONS AND PAYMENT:

Project Temporary Traffic Control and Mobilization shall include payment for traffic control and mobilization only associated with this Change Order.

No new specifications needed for the proposed change order. Please see contract and previous change order specifications.

RESOLUTION NO. 2024-60

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON,
DECLARING FIREARMS AS SURPLUS AND AUTHORIZING
THE SALE OR TRADE OF SAID FIREARMS TO A FEDERALLY LICENSED
FIREARM DEALER**

WHEREAS, the Police Department has firearms it has collected that are no longer of any evidentiary value in cases; and,

WHEREAS, Washington State law allows for the sale or trade of surplus firearms to federally licensed firearm dealer;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW, as follows:

The list of firearms attached hereto and incorporated herein by reference is hereby declared as surplus and said firearms shall be sold and/or traded to a federally licensed firearm dealer as provided by law.

PASSED by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on October 22, 2024.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

GRANDVIEW POLICE DEPARTMENT

207 W. 2ND STREET, GRANDVIEW, WA 98930 TELEPHONE (509) 882-2000
FAX (509) 882-1232



KAL FULLER
Chief of Police

MEMORANDUM AUTHORIZING AUCTION/TRADE

SUBJECT: Grandview Police Department Evidence/Property Auction/Trade Authorization

This document is to authorize the auction or trade of the listed items of property below that are in the Grandview Police Department Evidence Room. The items have been adjudicated and/or disposed of in a court of law and no longer have any evidentiary value. All listed firearms have been run through ACCESS, any identified or known owner has been provided with written notice sent via USPS certified mail, and all persons have been given at least 60 days to claim their property in accordance with RCW 63.32.010.

<u>Case#</u>	<u>Tag#</u>	<u>Evi#</u>	<u>Make</u>	<u>Model</u>	<u>Caliber</u>	<u>S/N</u>	<u>[Type]</u>
LOT 1							
11V4446	11-0375		Ruger	10/22	.22	244-29541	[Rifle]
11V4446	11-0375		Crosman	Storm XT	.177	N08X01352	[Rifle]
12V0488	12-0027		Marlin	Model 60	.22	MM69226G	[Rifle]
12V0488	12-0028		Ruger	10/22	.22	356-66070	[Rifle]
13V3935	13-0311		Marlin	336W	.30-30	97018625	[Rifle]
17V4879		18-0113	Ruger	Impact	.22	830001	[Rifle]
19V1082		19-0063	Crosman	CFRNP17	.177	318X16362	[Rifle]
20V5749		20-0507	Knight	Black Pwdr	.50	S012565	[Rifle]
11V----	11-0293		Marlin	336W	.30-30	96036237	[Rifle]
17V0804	17-0062		Savage	93R17	17mm	1130539	[Rifle]
15V3281	15-0137		H&R	1871 Pardner	12ga	NZ589446	[Rifle]
LOT 2							
10V0902	10-0064		Ruger	Security6	.357	153-89510	[Rev]
13V0376	13-0002		Taurus	Rossi	.38	EX43256	[Rev]
13V2473	13-0207		S&W		.38	AVN0060	[Rev]

14V5102	14-0202		S&W	66	.357	64K9250	[Rev]
15V4814	15-0229		S&W	AirLite 317	.22	CCH9213	[Rev]
18V2777		18-0229	Ruger	SP101	.22	570-60084	[Rev]
24V1516 & 12V5283	12-0420	24-0220	Taurus	Brasil	.38	MB76340	[Rev]

LOT 3

21V2370		21-0225	Ruger	SR1911	.45	672-16458	[Pistol]
10V5917	10-0427		Ruger	LCP	.380	373-06890	[Pistol]
17V1233	17-0060		Ruger	P90DC	.45	661-62791	[Pistol]
17V1829	17-0101		Taurus	PT92F	9mm	TGM04307	[Pistol]
15V4788	15-0213		Taurus	PT908	9mm	TMC00181D	[Pistol]
17V4473	17-0332		APINTL	1911	.45	AP1419242	[Pistol]
20V4776		20-0415	Double Tap		.45	DA16298	[Pistol]
17V3479	17-0257		Glock	23	.40	DGT332	[Pistol]
15V5324	15-0260		Glock	19	9mm	DS954	[Pistol]

LOT 4

10V1982	10-0136		Beretta	92FS	9mm	BER147423	[Pistol]
11V1965	11-0322		Colt	1911 Ser 80	.38 Super	38SS03508	[Pistol]
12V1599	12-0182		Sig Sauer	P239	.357	SA378583	[Pistol]
13V5077	13-0446		S&W	SW40VE	.40	PBF0561	[Pistol]
15V4671	15-0211		Browning	BDA 380	.380	MM42539	[Pistol]
16V3390			H&K	P30SK	9mm	214-002303	[Pistol]
17V0024	17-0003		Springfield	XD	9mm	MG980593	[Pistol]
17V0804	17-0044		Sig Sauer	P320	9mm	58B118284	[Pistol]
20V1495		20-0126	S&W	Bodyguard	.380	KDJ3073	[Pistol]
24V1516 & 12V0564	12-0020	24-0218	Witness	45ACP	.45	AE76047	[Pistol]
24V1516 & 12V2874	12-0184	24-0219	Kimber	45ACP	.45	K007280	[Pistol]

I attest that the above-described property is authorized for auction or trade and so authorize it.

Signed: _____ Date: _____ Time: _____
Kal Fuller, Chief of Police

I certify that the above property was auctioned as was authorized by Chief Kal Fuller.

Signed: _____ Date: _____ Time: _____
Evidence Custodian

Signed: _____ Date: _____ Time: _____
Witness

ORDINANCE NO. 2024-16

**AN ORDINANCE OF THE CITY OF GRANDVIEW, WASHINGTON,
AMENDING THE 2024 ANNUAL BUDGET**

WHEREAS, the original 2024 estimated beginning fund balances and revenues do not reflect available budget sources; and

WHEREAS, there are necessary and desired changes in uses and expenditure levels in the funds; and

WHEREAS, there are sufficient sources within the funds to meet the anticipated expenditures.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF GRANDVIEW, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. That the 2024 annual budget be amended to reflect the changes presented in Exhibit A.

Section 2. That the City Administrator is authorized and directed to adjust estimated revenues, expenditures and fund balances reflecting the determined changes.

Section 3. This Ordinance shall be in full force and effect five (5) day after its passage and publication as required by law.

PASSED by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on October 22, 2024.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

PUBLICATION: 10/23/24
EFFECTIVE: 10/28/24

Exhibit A

	Beginning Balance	Estimated Revenues	Appropriated Expenditures	Ending Balance	Budget Total
Current Expense Fund					
Original 2024 Budget	768,735	7,063,405	7,742,980	89,160	7,832,140
Amendment Amount		22,300	42,300	(20,000)	22,300
Amended Total	768,735	7,085,705	7,785,280	69,160	7,854,440
TBD Fund					
Original 2024 Budget	413,460	199,000	364,750	247,710	612,460
Amendment Amount			25,000	(25,000)	-
Amended Total	413,460	199,000	389,750	222,710	612,460
Equipment Rental Fund					
Original 2024 Budget	1,870,730	647,500	1,167,550	1,350,680	2,518,230
Amendment Amount			55,000	(55,000)	-
Amended Total	1,870,730	647,500	1,222,550	1,295,680	2,518,230