

**GRANDVIEW CITY COUNCIL
COMMITTEE-OF-THE-WHOLE MEETING MINUTES
AUGUST 13, 2024**

1. CALL TO ORDER

Mayor Ashley Lara called the Committee-of-the-Whole (C.O.W.) meeting to order at 6:00 p.m., in the Council Chambers at City Hall.

The meeting was held in person and was also available via teleconference.

2. ROLL CALL

Present in person: Mayor Lara and Councilmembers Steve Barrientes, David Diaz, Bill Moore (Mayor Pro Tem), Robert Ozuna and Joan Souders

Present via teleconference: Councilmember Laura Flores

Absent: Councilmember Javier Rodriguez

Staff present: City Administrator Shane Fisher, City Attorney Quinn Plant, Fire Chief Pat Mason, Public Works Director Hector Mejia and City Clerk Anita Palacios.

3. PUBLIC COMMENT

Alicia Fajardo, MainStreet Grandview, WA, provided an update on Grandview Nights which was held on July 13, 2024. She also provided an update on the upcoming 3on3 Summer Heat Basketball Tournament which would be held on August 17 and 18, 2024.

Jessica Prieto, 10014 North Hicks Road, Grandview, WA, expressed concern for the unauthorized use of a City park for the dancing horses following the parade.

4. NEW BUSINESS

A. NW Grandview Infrastructure Improvement Project Update

City Engineer Stephen Hazzard with HLA Engineering provided an update on the infrastructure improvements for the NW Grandview Infrastructure Improvement Project. In addition, the developers, Hardeep Singh and Ramandeep Mahli, provided an update on the construction plans and proposed businesses at the truck plaza and the NW Grandview Infrastructure Improvement Project.

B. Resolution authorizing the Mayor to sign Change Order No. 2 with Interwest Construction, Inc., for the Wine Country Road and Higgins Way Improvements

Public Works Director Mejia explained that on January 9, 2004, Council accepted the bid from Interwest Construction Inc., in the amount of \$1,232,321.92 for the Wine Country Road and Higgins Way Improvements. Change Order No. 2 with Interwest Construction was to extend sewer from existing sewer on Bethany Road 800 LF to the north to provide sewer access for developments. The financial impact for this change order was \$403,575.80.

Discussion took place.

On motion by Councilmember Moore, second by Councilmember Souders, the C.O.W. moved a resolution authorizing the Mayor to sign Change Order No. 2 with Interwest Construction, Inc., for the Wine Country Road and Higgins Way Improvements to the August 13, 2024 regular Council meeting for consideration.

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Souders – Yes

C. Resolution approving Amendment No. 2 to Task Order No. 2023-06 with HLA Engineering and Land Surveying, Inc., for the Wine Country Road and Higgins Way Improvements

Public Works Director Mejia explained that the Council adopted Resolution No. 2023-36 on June 13, 2023 approving Task Order No. 2023-06 with HLA to provide professional engineering services for the Wine Country Road and Higgins Way Improvements. Amendment No. 2 to Task Order No. 2023-06 provides additional construction engineering efforts, in the form of contract and project administration, which were necessary due to Change Order work by the Contractor. Amendment No. 2 adds eighteen (18) additional construction engineering working days associated with Change Order No. 2 for the 800 linear feet of sewer extension along Bethany Road which would allow for future development to the north. All work for construction engineering services shall be completed on an hourly basis, at normal hourly billing rates, for the estimated maximum fee of \$221,020.00, plus Amendment No. 1 in the amount of \$28,000 for additional construction days due to Change Order No. 1, and Amendment No. 2 in the amount of \$32,000.00 for additional construction days due to Change Order No. 2, for a total fee of up to \$281,020.00.

Discussion took place.

On motion by Councilmember Diaz, second by Councilmember Moore, the C.O.W. moved a resolution approving Amendment No. 2 to Task Order No. 2023-06 with HLA Engineering and Land Surveying, Inc., for the Wine Country Road and Higgins Way Improvements to the August 13, 2024 regular Council meeting for consideration.

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Souders – Yes

D. Resolution authorizing the Mayor to sign the Right of Way Procedures with

the Washington State Department of Transportation for the Stover Road Railroad Crossing Improvements

City Administrator Fisher explained that this project would improve the outdated railroad crossing equipment and pedestrian and bicycle facilities, resurface the roadway, and install fencing near the crossing to deter pedestrians on the Lower Yakima Valley Pathway from crossing tracks in areas other than the crossing at Stover Road. The pedestrian pathway was revised to meet WSDOT standards which would require additional right of way for the fence installation. In order to acquire additional right of way, the City must update its Right of Way Procedures with the WSDOT.

Discussion took place.

On motion by Councilmember Moore, second by Councilmember Barrientes, the C.O.W. moved a resolution authorizing the Mayor to sign the Right of Way Procedures with the Washington State Department of Transportation for the Stover Road Railroad Crossing Improvements to the August 13, 2024 regular Council meeting for consideration.

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Souders – Yes

E. Resolution establishing a job description for the Deputy Fire Chief and setting forth procedures to establish the Deputy Fire Chief's salary

Fire Chief Mason explained that the Grandview Fire Department (GFD) has maintained a Volunteer Deputy Fire Chief since the beginning of the Fire Department. When the City hired a full-time employee to be a Fire Captain, the City still maintained the Volunteer Deputy Chief. This created some confusion for people inside and outside of the Fire Department. A Deputy Fire Chief was a higher rank than a Fire Captain. When the Fire Chief was absent, the next person to be in charge should be the Deputy Fire Chief. It was also interpreted that a full time employee should have authority over a volunteer. The GFD was following a pattern that was not consistent with the recognized chain of authority since both the volunteers and other City staff look at the Fire Captain as the person in charge when the Fire Chief was gone. The Fire Chief created a draft job description for consideration by the Mayor and Council for adoption. The draft job description was reviewed by the City Administrator and City Clerk. If this position was approved and the Fire Captain was promoted from within the Fire Department, there would be no change in the current budget.

Discussion took place.

On motion by Councilmember Ozuna, second by Councilmember Moore, the C.O.W. moved a resolution establishing a job description for the Deputy Fire Chief and setting forth procedures to establish the Deputy Fire Chief's salary to the September 10, 2024 regular Council meeting for consideration.

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Souders – Yes

5. CITY ADMINISTRATOR AND/OR STAFF REPORTS

Council Retreat – City Administrator Fisher requested Council feedback following the Council Retreat held on August 1 and 2, 2024.

Council 5-Year Strategic Plan – City Administrator Fisher requested Council consensus on budgeting funds to hire a facilitator to develop a 5-Year Strategic Plan.

City Construction Projects – Public Works Director Mejia provided an update on the following City construction projects:

- OIE (Welch) Sewer Main Improvements
- Country Park Well
- Wine Country Road Overlay – Euclid to Grandridge
- Stormwater Improvement Project
- Mike Bren Memorial Park Restroom

6. MAYOR & COUNCILMEMBER REPORTS

ARPA Funding Allocations – Councilmember Ozuna reported that an ARPA budget amendment in the amount of \$176,000 as discussed at the Council Retreat would be on the August 27, 2024 Committee-of-the-Whole meeting for consideration. The ARPA funding allocation would fund the following proposed projects:

- Fairground Childress Amphitheater Sound System – \$120,000
- Contract with vender to conduct two events in the Amphitheater – \$20,000
- Downtown Sound System – \$36,000

7. ADJOURNMENT

On motion by Councilmember Moore, second by Councilmember Souders, the C.O.W. meeting adjourned at 6:55 p.m.

Mayor Ashley Lara

Anita Palacios, City Clerk