

**GRANDVIEW CITY COUNCIL
COMMITTEE-OF-THE-WHOLE MEETING MINUTES
DECEMBER 13, 2022**

1. CALL TO ORDER

Mayor Gloria Mendoza called the Committee-of-the-Whole (C.O.W.) meeting to order at 6:00 p.m., in the Council Chambers at City Hall.

The meeting was held in person and was also available via teleconference.

A. Oath of Office – Councilmember Laura Flores

City Attorney Plant administered the Oath of Office to newly appointed Councilmember Laura Flores.

2. ROLL CALL

Present in person: Mayor Mendoza and Councilmembers David Diaz, Laura Flores, Bill Moore (Mayor Pro Tem), Robert Ozuna, Javier Rodriguez and Joan Souders

Present via teleconference: None

Absent: Councilmember Jessie Espinoza

Staff present: City Administrator/Public Works Director Cus Arteaga, City Attorney Quinn Plant, City Treasurer Matt Cordray, Assistant Public Works Director Todd Dorsett and City Clerk Anita Palacios

3. PUBLIC COMMENT

Ray Vining, President of Mainstreet Grandview, provided an update on the following:

- Vendor for the purchase of a downtown sound system
- YCDA Enterprise Challenge Business Plan Competition
- Small Business Panel & Social on December 17th
- Implementation of a facade development program

4. NEW BUSINESS

- A. Ordinance regarding a Supporting Investments in Economic Diversification (SIED) Contract with Yakima County and the City of Grandview for the Wine Country Road and McCreddie Road Roundabout and Utilities; authorizing the Mayor to execute all documents necessary to implement the contract and receive and expend all monies received under the contract for the project; and creating project Fund 335 – Wine Country Road and McCreddie Road Roundabout and Utilities and authorizing the City Treasurer to make interfund loans to support cash flow to Fund 335**

Mayor Mendoza recused herself as the chair as she owns commercial property that would benefit from the utility extension as part of the Wine Country Road and McCreddie Road Roundabout.

City Administrator Arteaga explained that in 2021, the City was awarded a grant from the Washington State Transportation Improvement Board for the construction of a new roundabout at the Exit 75/McCreadie Road and Wine Country Road intersection. The construction was scheduled for spring of 2023. In November 2022, the City was awarded a half grant and half loan in the amount of \$518,100 from the Yakima County Supporting Investments in Economic Diversification (SIED) Fund for the Wine Country Road and McCreadie Road Roundabout and Utilities. Exhibit A was not attached to the SIED contract at this time. Exhibit A was the debt service schedule that would not be completed until both parties sign. This was because interest would be calculated on the date the County Commissioners sign the agreement, as they sign last. This saves the City interest because if the County calculated the debt schedule now, the City would be paying interest from the date the County Treasurer calculated the schedule. Therefore, knowing the date the agreement becomes effective (date both parties sign), the interest rate (5.25%) and terms of payment (ten payments with the first payment June 1, 2024 and last payment June 1, 2033) would provide everything necessary in the agreement to calculate Exhibit A. As all other requirements for Exhibit A were now in the agreement except the date signed, waiting to attach Exhibit A only benefits the City. Following the execution of the SIED Contract by the County and the City and the completion of the debt service schedule, a repayment agreement would be prepared for execution by the City to repay the \$259,050 portion of the SIED loan.

Discussion took place.

On motion by Councilmember Ozuna, second by Councilmember Diaz, the C.O.W. moved an ordinance regarding a Supporting Investments in Economic Diversification (SIED) Contract with Yakima County and the City of Grandview for the Wine Country Road and McCreadie Road Roundabout and Utilities; authorizing the Mayor to execute all documents necessary to implement the contract and receive and expend all monies received under the contract for the project; and creating project Fund 335 – Wine Country Road and McCreadie Road Roundabout and Utilities and authorizing the City Treasurer to make interfund loans to support cash flow to Fund 335 to the December 13, 2022 regular meeting for consideration.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

B. Resolution authorizing the Mayor to sign the Washington State Transportation Improvement Board Fuel Tax Grant Agreement Project Number 3-E-183(010)-1 for the West Fifth and Elm Street Overlay

City Administrator Arteaga explained that the City submitted a grant funding application to the Washington State Transportation Improvement Board for the West Fifth and Elm Street Overlay. On December 2, 2022, the Washington State Transportation Improvement Board announced that the City was awarded 90% of approved eligible project costs with a maximum grant of \$523,922 for the West Fifth and Elm Street Overlay. The City would be required to provide a 10% local match which would be allocated from the Capital Improvement Fund. He presented the Fuel Tax

Grant Agreement with TIB for consideration.

Discussion took place.

On motion by Councilmember Moore, second by Councilmember Souders, the C.O.W. moved a resolution authorizing the Mayor to sign the Washington State Transportation Improvement Board Fuel Tax Grant Agreement Project Number 3-E-183(010)-1 for the West Fifth and Elm Street Overlay to the December 13, 2022 regular meeting for consideration.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

C. Resolution approving Task Order No. 2022-07 with HLA Engineering and Land Surveying, Inc., for the Headworks Bypass Improvements

City Administrator Arteaga explained that the City's existing headworks distribution box has a failed slide gate, which hinders plant flow flexibility. A new headworks distribution box bypass would be installed to allow the operator to direct flow around the box. The total project cost, including final design engineering and construction engineering services, was estimated to be \$150,000 and was included in the City's 2023 budget. Most of the project design has already been completed under the General Services Agreement. This scope of services would include furnishing final plans and specifications, bidding support services, and construction engineering services. He presented Task Order No. 2022-07 with HLA Engineering and Land Surveying, Inc., to provide professional engineering and land surveying services for the Headworks Bypass Improvements with an estimated fees for services in the amount of \$34,000 (\$12,000 for design engineering and \$22,000 for construction engineering).

Discussion took place.

On motion by Councilmember Souders, second by Councilmember Rodriguez, the C.O.W. moved a resolution approving Task Order No. 2022-07 with HLA Engineering and Land Surveying, Inc., for the Headworks Bypass Improvements to the December 13, 2022 regular meeting for consideration.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

D. Resolution authorizing the Mayor to sign the Technical Assistance Contract No. 010123GV with the Yakima Valley Conference of Governments

City Clerk Palacios explained that each year, the City contracts with the Yakima Valley Conference of Governments (YVCOG) for technical assistance to include planning activities and grant applications on an as needed basis as requested by the City. YVCOG has the expertise and capability of assisting the City with planning activities and projects. The maximum amount of compensation and reimbursement to be paid by the City to YVCOG under this Technical Assistance Contract is \$30,000. When assistance was requested by the City, YVCOG prepares a scope of work and cost estimate. YVCOG invoices the City based upon actual expenses incurred. This amount was appropriated in the 2023 planning budget under professional services.

Discussion took place.

On motion by Councilmember Moore, second by Councilmember Rodriguez, the C.O.W. moved a resolution authorizing the Mayor to sign the Technical Assistance Contract No. 010123GV with the Yakima Valley Conference of Governments to the December 13, 2022 regular meeting for consideration.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

5. OTHER BUSINESS

Vacant Library Director Position – City Administrator Arteaga reported that the City has been unsuccessful in filling the vacant Library Director position due to the requirement of a Master's in Library Science degree. Two current employees within the Library Department have been promoted to the vacant Library Director and Library Associate positions on an interim basis until the City and College could meet in January 2023 to discuss long term plans for the Grandview Library which was jointly owned and operated by the City and YVC.

2022 City Accomplishments – Mayor Mendoza congratulated the various City Departments and Councilmembers on accomplishments and projects in 2022.

Rotary Senior Christmas Dinner – Councilmember Sounders reported that the Rotary Senior Christmas dinner was held on December 10th at the Community Center with 75-80 attendees.

Stover Road Railroad Crossing Equipment Upgrade – City Administrator Arteaga reported that the Railroad contacted the City regarding the crossing equipment at the Stover Road railroad crossing. The current equipment was outdated and needed updating. The City and Railroad applied for funding from the Washington State Department of Transportation (WSDOT) Railway-Highway Crossings Program. This program would cover 100% of a project associated with railroad crossing improvements to include new railroad crossing equipment and vehicle and pedestrian crossing improvements. WSDOT notified the City that funding was approved. The required diagnostic team site meeting was held on December 12, 2022.

Yakima County ARPA Funding – City Administrator Arteaga reported that the City applied for Yakima County ARPA funding. The projects included (1) new well and existing well rehabilitation and (2) continuation of sewer trunk main replacement.

WA State Department of Commerce – City Administrator Arteaga reported that the Washington State Department of Commerce recently opened an office in the Tri-Cities area. Norma Chavez would be the South Central Community Engagement Manager.

2023 Council Action Items – Councilmembers Diaz and Ozuna requested that the following items be considered in 2023:

- Increased youth involvement
- Skateboard park
- Stakeholder’s meeting with Chamber, Port, Mainstreet Grandview, School Board
- City administration transition plan
- Cemetery expansion
- Economic development initiative
- Meeting with legislators

6. ADJOURNMENT

On motion by Councilmember Moore, second by Councilmember Ozuna, the C.O.W. meeting adjourned at 7:00 p.m.

Mayor Gloria Mendoza

Anita Palacios, City Clerk