

**GRANDVIEW CITY COUNCIL  
COMMITTEE-OF-THE-WHOLE MEETING MINUTES  
NOVEMBER 8, 2022**

**1. CALL TO ORDER**

Mayor Gloria Mendoza called the Committee-of-the-Whole meeting to order at 6:00 p.m., in the Council Chambers at City Hall.

The meeting was held in person and was also available via teleconference.

**2. ROLL CALL**

Present in person: Mayor Mendoza and Councilmembers David Diaz, Jessie Espinoza, Bill Moore (Mayor Pro Tem), Robert Ozuna, Javier Rodriguez (6:20 p.m.) and Joan Souders

Present via teleconference: None

Absent: None

Staff present: City Administrator/Public Works Director Cus Arteaga, City Attorney Quinn Plant, City Treasurer Matt Cordray, Police Chief Kal Fuller, Assistant Public Works Director Todd Dorsett and City Clerk Anita Palacios

**3. PUBLIC COMMENT – None**

**4. NEW BUSINESS**

**A. Yakima Valley Local Crime Lab**

Vicki Baker, Deputy Director of the Yakima Valley Conference of Governments (YVCOG) provided a presentation on the Yakima Valley Local Crime Lab (LCL). The LCL would collect data and statistics to perform integrated county-wide reporting of criminal activities; train local county-wide civilian forensic experts; process bullet cartridge casings collected from crime scenes; access warrant authorized cell phones and computers confiscated by law enforcement; and process DNS evidence for identification of victims or evidence left at crime scenes. County-wide forensic experts focused on processing data allows for collaboration between federal, state, county and City agencies for crimes committed in their respective jurisdictions. The Yakima County Commissioners approved a \$2.8 million contract with YVCOG to administer the LCL for the region's law enforcement agencies. YVCOG has been providing services of mutual concern under the Interlocal Cooperation Act since 1966. The ARPA grant funding from the County would provide the necessary funds to start-up the LCL services program for the first four years. The funding would purchase equipment, hire and train staff, provide for operational costs and support all Yakima Valley communities with adequate tools to decrease high crime rates. During the first four years ARPA funds were being utilized to initiate and operate this program, municipalities would be asked to contribute a match to support these services beyond the four-year grant period. The City's participation for 2023 would be \$10,208.

Discussion took place.

**On motion by Councilmember Moore, second by Councilmember Souders, the C.O.W. directed staff to present the Yakima Valley Local Crime Lab Professional Service Agreement with the Yakima Valley Conference of Governments for consideration at the November 22, 2022 C.O.W. meeting.**

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Espinoza – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

**B. Ordinance amending the City of Grandview 2022 Non-Union Salary Schedule to include the salary for the Confidential Police Administrative Clerk position**

Police Chief Fuller explained that Council approved the addition of a Confidential Police Administrative Clerk in 2022. The position was included in the 2023 budget. An addition to the City's salary matrix was needed to set the salary for the new Confidential Police Administrative Clerk position. The new Confidential Police Administrative Clerk position would mirror the existing salary schedules for both the Public Works Office Clerk and Receptionist.

Discussion took place.

**On motion by Councilmember Diaz, second by Councilmember Moore, the C.O.W. moved an ordinance amending the City of Grandview 2022 Non-Union Salary Schedule to include the salary for the Confidential Police Administrative Clerk position to the November 22, 2022 regular meeting for consideration.**

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Espinoza – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

**C. Resolution approving the Animal Control Agreement between the City of Grandview and the Yakima Humane Society**

Police Chief Fuller explained that the City has contracted for many years with the Yakima Humane Society for animal control services. The recent agreement provided for fifteen (15) hours of work spread out over five (5) days a week. He presented the 2023 Animal Control Agreement with Yakima Humane Society in the amount of \$39,600 per year. In the current draft budget, the contract amount was estimated at \$35,000. There was also \$4,000 included for emergency kenneling which could be used. There were sufficient funds included in the draft budget to cover the proposed agreement.

Discussion took place.

**On motion by Councilmember Diaz, second by Councilmember Diaz, the C.O.W. moved a resolution approving the Animal Control Agreement between the City of Grandview and the Yakima Humane Society to the November 22, 2022 regular meeting for consideration.**

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Espinoza – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

**D. Resolution No. 2022-57 approving the final plat of Grandridge Estates – Phase 10 located on Grandridge Road**

City Administrator Arteaga that at the March 24, 2020 meeting, Council adopted Resolution No. 2020-13 approving the Grandridge Estates Subdivision 227-lot preliminary plat. Following approval of the preliminary plat, the developer proceeded with the infrastructure improvements for Grandridge Estates subject to the conditions as outlined in the Hearing Examiner's report and per Grandview Municipal Code Section 16.24 Design Standards and Section 16.28 Improvements. Phase 1 consisting of 25 lots was approved by the Council on September 8, 2020. Phase 2 consisting of 47 lots was approved by the Council on November 10, 2020. Phase 4 consisting of 22 lots was approved by the Council on April 13, 2021. Phase 8 consisting of 27 lots was approved by Council on November 9, 2021. Phase 9 consisting of 33 lots was approved by Council on April 12, 2022. The infrastructure improvements for Grandridge Estates Phase 10 consisting of 32 lots was completed to the City's standards. The final plat map for Phase 10 was presented for review and approval.

Discussion took place.

**On motion by Councilmember Moore, second by Councilmember Ozuna, the C.O.W. moved Resolution No. 2022-57 approving the final plat of Grandridge Estates – Phase 10 located on Grandridge Road to the November 8, 2022 regular meeting for consideration.**

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Espinoza – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

**E. Legal Services – Update to Representation and Fee Agreement**

City Attorney Plant explained that over the years, the law firm of Menke Jackson Beyer, LLC has specialized in providing legal services for cities, counties, towns, and special purpose districts. The current fee agreement with the City of Grandview has not increased since 2016. Since 2016, the firm has performed general counsel services for the City for a flat fee of \$4,000 per month. This fee was predicated on the basis of an average hourly rate of \$200 per hour for a minimum

of twenty (20) hours per month. Effective January 1, 2023, the flat fee charged by the firm for general counsel services would increase to \$4,500 per month. This fee was predicated on the basis of an average hourly rate of \$225 per hour for a minimum of twenty (20) hours per month. The rate charged by attorneys in the firm for work other than general counsel services would also increase to \$225 per hour.

Discussion took place.

**On motion by Councilmember Souders, second by Councilmember Diaz, the C.O.W. directed staff to prepare an updated Representation and Fee Agreement for attorney services with Menke Jackson Beyer, LLC., for consideration at the November 22, 2022 regular Council meeting.**

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Espinoza – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

## **5. OTHER BUSINESS**

Homelessness – Councilmember Souders reported that Camp Hope was working closely with the Grandview Police Department helping the homelessness in the community.

Marketing Program Update – Councilmember Diaz requested an update on the marketing program.

Council Sound System – City Clerk Palacios reported that the sound system for the Council Chambers was purchased in September. The City was advised that most of the hardware for the new sound system had an estimated ship date of January/February 2023. Unfortunately that lead time was very common across all A/V products these days.

## **6. ADJOURNMENT**

**On motion by Councilmember Moore, second by Councilmember Espinoza, the C.O.W. meeting adjourned 6:55 p.m.**

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Mayor Gloria Mendoza

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Anita Palacios, City Clerk