

**GRANDVIEW CITY COUNCIL
SPECIAL MEETING MINUTES – BUDGET
OCTOBER 10, 2022**

1. CALL TO ORDER

Mayor Gloria Mendoza called the special meeting to order at 6:00 p.m. in the Council Chambers at City Hall.

The meeting was held in person and was also available via teleconference.

Present in person: Mayor Mendoza and Councilmembers David Diaz, Jessie Espinoza, Bill Moore (Mayor Pro Tem), Robert Ozuna, Javier Rodriguez and Joan Souders

Present via teleconference: None

Absent: None

Staff present: City Administrator/Public Works Director Cus Arteaga, City Treasurer Matt Cordray, Parks & Recreation Director Gretchen Chronis, Assistant Public Works Director Todd Dorsett and City Clerk Anita Palacios

2. 2023 PRELIMINARY BUDGET

City Treasurer Cordray continued the presentation of the 2023 preliminary budget.

2023 EXPENDITURE ESTIMATES

Current Expense Fund

Senior Citizen Services

2022 Budget \$14,445

2023 Proposed \$14,960

Notable Changes in 2023 – None

Recreation Services

2022 Budget \$143,790

2023 Proposed \$141,260

Notable Changes in 2023 – None

Aquatics Services

2022 Budget \$145,835

2023 Proposed \$138,300

Notable Changes in 2023 –

- The Splash Pad project was estimated at \$350,000 using 2020 construction projections. The approach was to budget in phases. Currently, there was \$100,000 budgeted in the first round of ARPA funds. An additional request for \$250,000 was submitted from round two of the ARPA funding cycle.

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Museum

2022 Budget \$36,830

2023 Proposed \$35,950

Notable Changes in 2023 – None

Community Center

2022 Budget \$54,400

2023 Proposed \$49,600

Notable Changes in 2023 – None

Library Services

2022 Budget \$308,675

2023 Proposed \$303,970

Notable Changes in 2023 –

- Federal funding decreased for the OCLC bibliographic database and the e-books/e-audio subscription which would make the City's costs increase.
- YVC continued to contribute to the City's cost for the OCLC bibliographic database.
- Depend on Friends of Grandview Library to pay for four newspaper subscriptions.
- Revenue was not consistent year to year; took big hit in 2020/21. Difficult to project for 2022.

Legislative Services – Council

2022 Budget \$53,250

2023 Proposed \$53,360

Notable Changes in 2023 – None

Community Support Services

2022 Budget \$59,325

2023 Proposed \$36,025

Notable Changes in 2023 – None

Municipal Court Services

2022 Budget \$389,175

2023 Proposed \$442,050

Notable Changes in 2023 – Yakima County District Court costs increased from \$194,033 in 2022 to \$234,501 in 2023. Each year, the City pays the County a sum equal to the City's percentage of the County's budget. The percentage was determined based on a 4-year running average of the total District Court cases divided by the average number of City cases. For example: if the 4-year average of the District Court cases including Grandview was 10,000 and Grandview's portion 4-year average was 1,000 – the City pays the County 10% of the total budget for that year. This was a fairly significant increase from 2022 and there were a few reasons for that. First, District Courts filings were dropping and Grandview's filings in 2023 were projected to be greater than last year. On a percentage basis, Grandview's caseload represented an overall greater percentage than it did in 2022 of 5.13% compared to 5.70% in 2023. The other significant contributor to this increase was that the District Court budget this year was increased significantly in response to a pay and classification study. In 2022, the County authorized a 5% increase mid-year and were expecting an even greater increase in 2023. In 2022, the District Court budget (general fund) was \$2,924,587. This year it was \$3,323,103. The cost to the City for probation services increased from \$3,885 in 2022 to \$4,900 in 2023. The public defender agreement with

the Law Firm of Beck and Phillips, PLLC was renewed in 2022 for a two-year (2023-2024) period. The Public Defender compensation was a total fixed fee increased from \$88,816 in 2022 to \$97,700. The Public Defender Agreement reflected a caseload limit, the reimbursement of costs for investigators and experts, warranty of public defender and quarterly reporting requirements. In 2023, the City would budget \$5,000 per year for investigative services and \$2,000 per year for certified court interpreter services. The City also contracts with other defense attorneys in the case of public defender conflicts.

Executive Administration – Mayor & City Administrator

2022 Budget \$118,020

2023 Proposed \$164,290

Notable Changes in 2023 – The current City Administrator would be preparing a retirement/transition plan for this coming year. Included with this plan was a retirement sick leave and retirement vacation leave buyout and the addition of funds for a replacement employee's salary and benefits for a combined total of \$119,760:

- Retirement Sick Leave and Retirement Vacation Leave Buyout – \$46,350
- New City Administrator Salary and Benefits – \$73,410

Clerk Services – City Clerk

2022 Budget \$45,390

2023 Proposed \$46,080

Notable Changes in 2023 – None

Accounting Services – City Treasurer

2022 Budget \$149,370

2023 Proposed \$199,010

Notable Changes in 2023 – City did not have a financial or accountability audit in 2022. Instead, there would be a biannual audit for the years 2021 and 2022 completed in 2023.

Risk Management Services

2022 Budget \$209,420

2023 Proposed \$266,100

Notable Changes in 2023 – The City's liability assessment with WCIA increased from \$170,693 in 2022 to \$227,848 in 2023. The main reason for the rate increase was loss exposures and the changing insurance market in Washington State. The assessment formula was based on two factors: worker hours multiplied by the assessment rate. The assessment rate was determined by an actuarial review of the City's last five years loss history and successful completion of WCIA's COMPACT requirements. Property, auto physical damage, boiler and machinery, and crime/fidelity coverages were also provided by WCIA. The property rate would increase 13% from \$108,696 in 2022 to \$122,826 in 2023; auto physical damage rate would increase 9% from \$18,101 in 2022 to \$19,730 in 2023; boiler and machinery rate would increase 10% from \$3,736 in 2022 to \$4,109 in 2023; and crime/fidelity rate would increase 10% from \$598 in 2022 to \$658 in 2023.

Legal Services

2022 Budget \$123,690

2023 Proposed \$85,690

Notable Changes in 2023 – Continuation of Police/Sergeants and Police Dispatch union contract negotiations. The two union contracts expire December 31, 2022.

Human Resource Services

2022 Budget \$68,890
2023 Proposed \$57,280
Notable Changes in 2023 – None

General Facilities Services

2022 Budget \$51,945
2023 Proposed \$37,010
Notable Changes in 2023 – None

Planning & Community Development Services

2022 Budget \$76,930
2023 Proposed \$77,730
Notable Changes in 2023 – None

Economic Development Services

2022 Budget \$51,360
2023 Proposed \$57,490
Notable Changes in 2023 – The current City Administrator would be preparing a retirement/transition plan for this coming year. Included with this plan was a retirement sick leave and retirement vacation leave buyout and the addition of funds for a replacement employee's salary and benefits for a combined total of \$19,890:

- Retirement Sick Leave and Retirement Vacation Leave Buyout – \$5,150
- New City Administrator Salary and Benefits – \$14,740

The next preliminary budget meeting would be held on Monday, October 17, 2022 at 6:00 p.m.

3. ADJOURNMENT

On motion by Councilmember Moore, second by Councilmember Souders, the special meeting adjourned at 7:05 p.m.

Mayor Gloria Mendoza

Anita Palacios, City Clerk