

**GRANDVIEW CITY COUNCIL
COMMITTEE-OF-THE-WHOLE MEETING MINUTES
JUNE 28, 2022**

1. CALL TO ORDER

Mayor Gloria Mendoza called the Committee-of-the-Whole meeting to order at 6:00 p.m., in the Council Chambers at City Hall.

The meeting was held in person and was also available via teleconference.

2. ROLL CALL

Present in person: Mayor Mendoza and Councilmembers David Diaz, Bill Moore (Mayor Pro Tem), Robert Ozuna, Javier Rodriguez and Joan Souders

Present via teleconference: Councilmember Mike Everett

Absent: Councilmember Jesse Espinoza

Staff present: City Administrator/Public Works Director Cus Arteaga, City Attorney Quinn Plant, Police Chief Fuller, Assistant Public Works Director Todd Dorsett, WWTP Superintendent Dave Lorenz and City Clerk Anita Palacios

3. PUBLIC COMMENT

Downtown Design Standards – Ray Vining, Grandview Main Street, advised that Grandview Main Street would be holding a meeting with downtown business and property owners to review the City’s Downtown Design Standards. The meeting would be held on July 28th at Gloria Casa de Vino, 150 Division Street, Grandview.

Vintage Tractor Exhibition – Ray Vining, Grandview Main Street, advised that approximately 100 visitors stopped by the Vintage Tractor Exhibition held on June 25th and 26th at the Museum.

Rose Garden Benches – Ray Vining, Grandview Main Street, advised that the family of Royce and Jackie Bynum, founders of the Salvation Army in Grandview, dedicated benches at the Rose Garden in their memory. He thanked the Public Works Department for the installation of the benches.

4. NEW BUSINESS

A. Regional Crime Services – YVCOG

Present on behalf of YVCOG was Chris Wickenhagen, Executive Director and Vicki Banker, Regional Program Manager. Also present was Yakima County Commissioner Ladon Linde and Yakima County Sheriff Robert Udell.

Ms. Banker explained that YVCOG was established for the purpose of administering programs and services of mutual concern to cities, towns and Yakima County within the Yakima Valley boundaries. YVCOG received a Community-Law Enforcement grant from the Department of Commerce for the period of December 1, 2021 through June 30 2023 in the amount of \$200,000. Through the grant, YVCOG would employ full-time employees to serve law enforcement with

evidence-based data as the region's Public Safety Technicians. A community Regional Crime Resource Services (CRS) would enhance the efforts of law enforcement. The CRS would collect data and provide statistics to perform an integrated region-wide reporting and tracing of criminal activity. Offering region wide forensic experts in addition to analytics, the Center would process DNA, bullet cartridge casings, and access cell phone/computer criminal evidence. Region-wide technician experts focused on processing data allows for collaboration between federal, state, county and city agencies for crimes committed in their respective jurisdictions. The goal was improved public safety for the Yakima Valley.

Discussion took place. No action was taken.

B. Letter of Intent and Petition for Annexation & Rezone – Monarch Investment Properties, LLC, Parcel Nos. 230926-22012 and 230926-23002 located at 1331 South Euclid Road, Grandview, Yakima County, WA

City Clerk Palacios explained that the City received a Letter of Intent and Petition for Annexation and Rezone signed by Emelda Miranda and Andrea Miranda dba Monarch Investment Properties, LLC to annex Parcel Nos. 230926-22012 and 230926-23002 located at 1331 South Euclid Road, Grandview, Yakima County, Washington to the City of Grandview. The petitioners have elected to request annexation under the 60% petition method of annexation. The 60% petition method requires signatures by owners of not less than 60% of the assessed value of the total property proposed for annexation. The petition does contain sufficient signatures of the assessed value. The petitioners requested the parcels be annexed with an R-3 High Density Residential zoning designation. Both parcels were included in the City's designated Urban Growth Area with a future land use of residential. State law requires the City Council to determine: (1) if the City would accept, modify or reject the proposed annexation, (2) whether the City would require the simultaneous adoption of a proposed zoning regulation for the subject property, and (3) whether the City would require the assumption of all or any portion of existing City indebtedness by the area to be annexed. Upon acceptance of the Letter of Intent, the Petition would be presented to the Hearing Examiner to conduct a public hearing.

Discussion took place.

On motion by Councilmember Moore, second by Councilmember Diaz, the C.O.W. moved acceptance of the proposed annexation submitted by Emelda Miranda and Andrea Miranda dba Monarch Investment Properties, LLC for Parcel Nos. 230926-22012 and 230926-23002 located at 1331 South Euclid Road, Grandview, Yakima County, require the simultaneous adoption of zoning regulations consistent with the Urban Growth Area Future Land Use Designations: R-3 High Density Residential, and require the assumption of all existing City indebtedness by the properties proposed to be annexed the same as all other property within the City in accordance with past practice to the July 12, 2022 regular meeting for consideration.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

C. Resolution accepting the bid for the WWTP Energy Upgrades – Equipment Only and authorizing the Mayor to sign all contract documents with Ixom Watercare, Inc.

City Administrator Arteaga explained that bids for the Wastewater Treatment Plant (WWTP) Energy Upgrades – Equipment Only were opened on June 16, 2022. A total of one (1) bid was received with Ixom Watercare, Inc., of Dickinson, ND, submitting the low bid in the amount of \$226,744.92. The low bid was approximately four (4) percent above the City Engineer's estimate of \$218,700.00.

Discussion took place.

On motion by Councilmember Souders, second by Councilmember Ozuna, the C.O.W. moved a resolution accepting the bid for the WWTP Energy Upgrades – Equipment Only and authorizing the Mayor to sign all contract documents with Ixom Watercare, Inc., to the July 12, 2022 regular meeting for consideration.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

5. RECESS & RECONVENE OF C.O.W. MEETING

On motion by Councilmember Ozuna, second by Councilmember Moore, the C.O.W. recessed the Committee-of-the-Whole meeting at 7:00 p.m., to reconvene following the regular Council meeting.

On motion by Councilmember Moore, second by Councilmember Ozuna, Council reconvened the Committee-of-the-Whole meeting to discuss the following items at 7:40 p.m.

D. Resolution declaring one Police Department handgun as surplus and authorizing Transfer to the retired police officer

Police Chief Fuller explained that in 2018, a Memorandum of Agreement between the Teamsters Local No. 760 and the City was approved allowing an officer retiring with at least 20 years of service to be awarded his duty handgun upon retirement. The contract requires written notice to the Mayor and a Notice of Surplus Property to be presented to Council. On August 17, 2022, Officer Mike Chilson would be retiring in good standing with 22 years of service. The duty handgun assigned to Officer Chilson is a Glock .45 caliber pistol, Serial No.25-135602DE. On June 16, 2022, a Notice of a Retirement Handgun Award was presented to the Mayor. The handgun may be declared surplus property and the process started to transfer personal ownership of the handgun to Officer Chilson upon his retirement.

Discussion took place.

On motion by Councilmember Ozuna, second by Councilmember Souders, the C.O.W. moved a Resolution declaring one Police Department handgun as surplus and authorizing transfer to the retired police officer to the July 12, 2022 regular meeting for consideration.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

E. Resolution amending Chapter 13 Work-Related Travel of the City of Grandview Personnel Policy Manual regarding meal expenditures

The City's Personnel Policy Manual Chapter 13 Work-Related Travel provides for meal reimbursements. This policy has not been updated for several years. The Washington State Office of Financial Management issued suggested per diem rates for meal expenditures in the Spokane area at \$74 per day and in the Seattle area at \$79.00 per day. To adequately reimburse employees for meal costs when on work-related travel, staff recommended Council amend Chapter 13 Work-Related Travel meal expenditures as follows:

13.03.2 - EXPENDITURES

A. Meals

3. Reasonable expenses for each meal (including tip) are:

Breakfast	\$10.00	\$19.00
Lunch	\$15.00	\$22.00
Dinner	\$25.00	\$33.00

Exceptions may be granted by the City Administrator if the travel required is to a location where meal costs are unduly high. Further exceptions may be granted if group, conference, or speaker meals are presented as one package over which the employee has no control. To provide flexibility in the use of the meal allowance, the employee may apply the unused portion of one meal allowance to that of another. **Reimbursement for one day's meals will not exceed \$50.00 \$74.00.**

Discussion took place.

On motion by Councilmember Diaz, second by Councilmember Moore, the C.O.W. moved a resolution amending Chapter 13 Work-Related Travel of the City of Grandview Personnel Policy Manual regarding meal expenditures to the July 12, 2022 regular meeting for consideration.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

F. Ordinance amending the Grandview Design Standards set forth in Grandview Municipal Code Section 15.06

City Administrator Arteaga explained that Council authorized staff to purchase a digital display sign to be located at City Hall. City Hall was located within the Downtown Business Core and subject to the Grandview Design Standards. The Sign Design section of the Design Standards provided that “Where an existing building is set back from the street there may be one free-standing sign that is not greater than 15 sf and not higher than 5 feet above grade. Where the set back from the street is extensive, a larger sign may be allowed by approval of the code official.” The current location of the sign adjacent to City Hall does not meet the Sign Design standards and would need to be amended to allow for the new sign, as follows:

“Where an existing building is set back from the street there may be one free-standing sign that is not greater than 60 sf and not higher than 15 feet above grade. Where the set back from the street is extensive, a larger sign may be allowed by approval of the code official.”

Discussion took place.

On motion by Councilmember Ozuna, second by Councilmember Moore, the C.O.W. moved an Ordinance amending the Grandview Design Standards set forth in Grandview Municipal Code Section 15.06 to the July 12, 2022 regular meeting for consideration.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – No
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

6. OTHER BUSINESS

Sanitary Sewer Trunk Main – Assistant Public Works Director Dorsett reported that the sanitary sewer trunk main project was connected two weeks ago and punch list items were being completed at this time.

Street Painting – Assistant Public Works Director Dorsett reported that the street painting was underway.

Japanese Beetle – Assistant Public Works Director Dorsett reported that the free treatments for the Japanese Beetle being conducted by the Washington State Department of Agriculture (WSDOA) have been completed for the Grandview area. WSDOA was proposing a quarantine that would prohibit the movement of certain items out of the infestation area. These items include yard debris, grass, and backyard compost. If adopted, the quarantine would go into effect sometime this fall. A public hearing was scheduled for August 2nd at 10 a.m. The hearing would be held at the Learning Center, 313 Division St. in Grandview.

7. **ADJOURNMENT**

On motion by Councilmember Moore, second by Councilmember Souders, the C.O.W. meeting adjourned 8:10 p.m.

Mayor Gloria Mendoza

Anita Palacios, City Clerk