

**GRANDVIEW CITY COUNCIL  
REGULAR MEETING AGENDA  
TUESDAY, JULY 26, 2022**



**PLEASE NOTE:** The maximum occupancy of the Council Chambers is 49 individuals at one time. Access to exits must be kept clear to ensure everyone in the Chambers can safely exit in the event of an emergency.

This meeting will be held in person and will also be available via teleconference. For meeting information and instructions, please contact City Hall at (509) 882-9200.

**REGULAR MEETING – 7:00 PM**

**PAGE**

1. **CALL TO ORDER & ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVE AGENDA**
4. **PRESENTATIONS**
5. **PUBLIC COMMENT** – At this time, the public may address the Council on any topic whether on the agenda or not, except those scheduled for public hearing. If you would like to address the Council, please step up to the microphone and give your name and address for the record. Your comments will be limited to three minutes.
6. **CONSENT AGENDA** – Items on the Consent Agenda will be voted on together by the Council, unless a Councilmember requests that items be removed from the Consent Agenda and discussed and voted upon separately. An item removed from the Consent Agenda will be placed under Unfinished and New Business.
  - A. Minutes of the July 12, 2022 Committee-of-the-Whole meeting 1-5
  - B. Minutes of the July 12, 2022 Council meeting 6-10
  - C. Payroll Check Nos. 12823-12848 in the amount of \$104,393.48
  - D. Payroll Electronic Fund Transfers (EFT) Nos. 60842-60846 in the amount of \$125,196.45
  - E. Payroll Direct Deposit 7/1/22-7/15/22 in the amount of \$159,439.33
  - F. Claim Check Nos. 124588-124691 in the amount of \$622,178.83
7. **ACTIVE AGENDA** – Notice: Items discussed at the 6:00 pm Committee-of-the-Whole meeting of an urgent or time sensitive nature may be added to the active agenda pursuant to City Council Procedures Manual Section 3.18(c).
  - A. Resolution No. 2022-35 accepting the bid for marketing services and authorizing the Mayor to sign all contract documents with Field Group 11-15
  - B. ARPA Proposed Activities 16
8. **UNFINISHED AND NEW BUSINESS**
  - A. "Together Grandview Can" Community Event – Tuesday, August 9<sup>th</sup>, 6:00 p.m. 17
9. **CITY ADMINISTRATOR AND/OR STAFF REPORTS**
10. **MAYOR & COUNCILMEMBER REPORTS**
11. **ADJOURNMENT**

The City of Grandview Committee-of-the-Whole and Regular Council Meetings scheduled for Tuesday, July 26, 2022 at 6:00 pm and 7:00 pm will be held in person and will also be available via teleconference.

Please join the meeting from your computer, tablet or smartphone.

Join Zoom Meeting

<https://us06web.zoom.us/j/85985488498?pwd=Yk4yZE9uNEI1Z1VYOTRoZGtqYlJwQT09>

Meeting ID: 859 8548 8498

Passcode: 378670

To join via phone: +1 253 215 8782 US

Meeting ID: 859 8548 8498

Passcode: 378670

**GRANDVIEW CITY COUNCIL  
COMMITTEE-OF-THE-WHOLE MEETING MINUTES  
JULY 12, 2022**

**1. CALL TO ORDER**

Mayor Gloria Mendoza called the Committee-of-the-Whole meeting to order at 6:00 p.m., in the Council Chambers at City Hall.

The meeting was held in person and was also available via teleconference.

**2. ROLL CALL**

Present in person: Mayor Mendoza and Councilmembers David Diaz, Jessie Espinoza, Bill Moore (Mayor Pro Tem), Robert Ozuna, Javier Rodriguez and Joan Souders

Present via teleconference: None

Absent: Councilmember Mike Everett

Staff present: City Administrator/Public Works Director Cus Arteaga, City Attorney Quinn Plant, City Treasurer Matt Cordray, Police Chief Kal Fuller, Assistant Public Works Director Todd Dorsett and City Clerk Anita Palacios

**3. PUBLIC COMMENT**

Mainstreet Grandview – Ray Vining, Mainstreet Grandview Board Member, handed out a business card for Main Street which included a URL code to access a Mainstreet Video.

**4. NEW BUSINESS**

**A. Resolution approving Task Order No. 2022-03 with HLA Engineering and Land Surveying, Inc., for the Dykstra Park Pathway and Rocky Ford Road Resurfacing**

City Administrator Arteaga explained that the Dykstra Park Pathway resurfacing was discussed and funds were allocated as part of the ARPA funding. The Rocky Ford Road resurfacing was part of the annual street maintenance recommendation to be funded through the Transportation Benefit District. The area to be resurfaced included Rocky Ford Road from Stassen Way south to Powell Street. The two projects were being combined to save on mobilization expenses and asphalt prices due to their close proximity to each other. He presented Task Order No. 2022-03 with HLA Engineering and Land Surveying, Inc., to provide professional engineering services for the Dykstra Park Pathway and Rocky Ford Road Resurfacing in the amount of \$20,420 for design engineering and \$12,000 for construction engineering with a total fee for services in the amount of \$32,420.

Discussion took place.

On motion by Councilmember Moore, second by Councilmember Espinoza, the C.O.W. moved a resolution approving Task Order No. 2022-03 with HLA Engineering and Land Surveying, Inc., for the Dykstra Park Pathway and Rocky Ford Road Resurfacing to the July 12, 2022 regular meeting for consideration.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Espinoza – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

**B. ARPA Proposed Activities Results**

Council reviewed the results of the ARPA proposed activities presented at the ARPA special Council meeting on May 17, 2022, as follows:

ARPA Proposed Activity	Amount	Agree		% Agree
		Yes	No	
Skateboard Park for Youth	\$10,000	5	1	83%
Senior Citizens' Recognition Event	\$8,000	6		100%
Police Department Fitness Facility Remodel	\$70,000	6		100%
School Resource Officer (partnership with school district)	\$120,000	6		100%
Retention Incentives for hiring Police Officers and Dispatchers	\$30,000	6		100%
Total = \$ 238,000				

Councilmembers who completed the form were David Diaz, Jessie Espinoza, Bill Moore, Robert Ozuna, Javier Rodriguez and Joan Souders

Discussion took place.

On motion by Councilmember Ozuna, second by Councilmember Moore, the C.O.W. moved the following ARPA activities to the July 26, 2022 regular meeting for consideration:

- **Skateboard Park for Youth – \$10,000**
- **Senior Citizens' Recognition Event – \$8,000**
- **Police Department Fitness Facility Remodel – \$70,000**
- **School Resource Officer (partnership with School District) – \$120,000**
- **Retention Incentives for hiring Police Officers and Dispatchers – \$30,000**

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Espinoza – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

**C. Marketing Bid Analysis & Recommendation – Councilmember Ozuna**

City Treasurer Cordray explained that last month, staff sent out an email to marketing firms for a request of qualifications and bids. The responses received were presented along with an analysis and recommendation for the selection of a marketing firm, as follows:

Marketing Firm	Enigma	PixelSoft Films	Field Group
<b>Costs</b>	<b>Cost: \$13,000</b> without business cards, letterhead, envelopes, etc.	<b>Cost Range</b> Low: <b>\$4,290</b> High: <b>\$4,780</b>	<b>Cost Range</b> Low: <b>\$4,550</b> High: <b>\$6,500</b>
<b>Strengths</b>	Worked with YVCOG and other local businesses. Good samples of press releases.	Reasonable costs. The City has worked with them on city videos. Provided numerous excellent marketing samples.	Worked with YCDA – Enterprise Challenge Program. 30+ years of experience. Provided a detailed work plan with steps and costs. Provided excellent marketing samples.
<b>Weaknesses</b>	Too expenses and perhaps not understanding what we need. Proposed to conduct a Marketing Analysis, which was not requested in the bid.	None	None
<b>Comments</b>	Not sure if they fully understood the bid since they included business cards, letterhead and envelopes for an additional \$3,800.	Ad placement fees not included.	Provided the most comprehensive responses to our bid addressing all the areas we requested for marketing. It appears they know what the City needs for marketing based on their detailed bid.

<b>Recommendation</b>	Not consider this firm due to the high costs proposed.	This Marketing Firm appears to be able to do the job.	Recommend this firm based on their comprehensive plan, detailed steps and costs. Perhaps they would be willing to negotiate a middle of the range cost.
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Discussion took place.

**On motion by Councilmember Ozuna, second by Councilmember Diaz, the C.O.W. authorized staff to negotiate an agreement with Field Group for consideration at the July 26, 2022 regular meeting.**

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Espinoza – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

**5. OTHER BUSINESS**

Sewer Trunk Main Replacement Project – Assistant Public Works Director Dorsett reported that landscaping and irrigation replacement punch list items for the Sewer Trunk Main Replacement project were continuing to be completed.

Street Painting – Assistant Public Works Director Dorsett reported that two Public Works employees were in the process of painting crosswalks and turn signal arrows within the City.

Japanese Beetle – Assistant Public Works Director Dorsett reported that the Washington State Department of Agriculture (WSDA) trapped the first pair of Japanese beetle adults in June in the City of Grandview. WSDA was also wrapping up the first round of treatments as eradication for this pest continues. This was going to be a multi-year process. WSDA was asking residents to not move yard debris waste outside of the proposed quarantine area. This quarantine has not yet been established, taking this step now would reduce the risk of spreading the beetle further. In addition, WSDA was working to create a drop-off site for residents in the infested area to voluntarily bring their yard waste. The site was anticipated to open by the end of July.

Astria Hospital Board – City Administrator Arteaga reported that after 14 years he has resigned his board member position with Astria Hospital Board.

Library Director Position – City Administrator Arteaga reported that the City still had not filled the Library Director position. The position was continuing to be advertised and was currently open until filled. Only one application had been received, however, the candidate did not hold a Master in Library Science degree to fill the position. The City and YVC would be working together to continue recruitment and operations of the Grandview Library.

2021 State Audit – City Treasurer Cordray reported that the State Auditor’s Office would not be auditing the City of Grandview for the year 2021 due to their busy schedule and the City having good audits in the past.

Arson Fires – Police Chief Fuller reported on the two fires that occurred on July 4<sup>th</sup>. The first fire was in a wooden bin pile on Wine Country Road and Division followed by another fire at the Dollar Tree on East Wine Country Road. The Bureau of Alcohol, Tobacco, Firearms and Explosives was contacted after initial investigations discovered suspicious circumstances relating to both fires. Three suspects have been arrested.

Fourth of July Holiday – Councilmember Souders reported that she received several complaints due to the amount of fireworks being set off during the Fourth of July holiday.

**6. ADJOURNMENT**

**On motion by Councilmember Moore, second by Councilmember Souders, the C.O.W. meeting adjourned 6:50 p.m.**

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Mayor Gloria Mendoza

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Anita Palacios, City Clerk

**GRANDVIEW CITY COUNCIL  
REGULAR MEETING MINUTES  
JULY 12, 2022**

**1. CALL TO ORDER**

Mayor Gloria Mendoza called the regular meeting to order at 7:00 p.m. in the Council Chambers at City Hall.

The meeting was held in person and was also available via teleconference.

Present in person: Mayor Mendoza and Councilmembers David Diaz, Jessie Espinoza, Bill Moore (Mayor Pro Tem), Robert Ozuna, Javier Rodriguez and Joan Souders

Present via teleconference: None

Absent: Councilmember Mike Everett

**On motion by Councilmember Souders, second by Councilmember Moore, Council excused Councilmember Everett from the meeting.**

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Espinoza – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

Staff present: City Administrator/Public Works Director Cus Arteaga, City Attorney Quinn Plant, City Treasurer Matt Cordray, Police Chief Kal Fuller, Assistant Public Works Director Todd Dorsett, WWTP Superintendent Dave Lorenz and City Clerk Anita Palacios

**2. PLEDGE OF ALLEGIANCE**

Mayor Mendoza led the pledge of allegiance.

**3. APPROVE AGENDA**

**On motion by Councilmember Moore, second by Councilmember Souders, Council approved the July 12, 2022 regular meeting agenda as amended to include the following:**

- **Resolution approving Task Order No. 2022-03 with HLA Engineering and Land Surveying, Inc., for the Dykstra Park Pathway and Rocky Ford Road Resurfacing**

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Espinoza – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes



- Councilmember Souders – Yes

#### 4. **PRESENTATIONS**

##### A. **Retirement Award – Elizabeth Jahnke, Library Director**

Mayor Mendoza presented a Retirement Award to Library Director Elizabeth Jahnke in honor of her retirement and in grateful appreciation for her 11 years of loyal and dedicated service to the citizens of the City of Grandview.

#### 5. **PUBLIC COMMENT**

**Grandview Chamber of Commerce** – The Grandview Chamber of Commerce distributed their 2022 Community Events calendar to include the following:

- April 23 – Grandview Days Vendor Market
- April 30 – Miss Grandview Scholarship Program
- August 11 – Grandview Community Parade
- September 24 – Grandtoberfest Annual Car Show, Grape Stomp, Family Fun & More
- September 30 – Community Awards Banquet & Annual Auction
- October 28 – Trunk or Treat
- December 1 – Cocoa & Carols Christmas Treet Lighting Ceremony

Cody Goeppner of the Chamber advised that the Chamber would like to meet with City officials to discuss the ARPA funding allocation to the Chamber and the means in which the Chamber could utilize the funds. A meeting was scheduled for July 14<sup>th</sup>, 10:00 a.m. at City Hall.

**Heartlinks Hospice & Palliative Care** – Shelby Moore and Jesalyn Cole with Heartlinks Hospice & Palliative Care explained that Heartlinks recently relocated to 204 West Second Street, Grandview and invited the community to stop by and tour their new facility.

#### 6. **CONSENT AGENDA**

**On motion by Councilmember Diaz, second by Councilmember Souders, Council approved the Consent Agenda consisting of the following:**

- Minutes of the June 28, 2022 Committee-of-the-Whole meeting**
- Minutes of the June 28, 2022 Council meeting**
- Payroll Check Nos. 12787-12822 in the amount of \$36,315.84**
- Payroll Electronic Fund Transfers (EFT) Nos. 60824-60830 in the amount of \$129,460.46**
- Payroll Direct Deposit 6/16/22-6/30/22 in the amount of \$164,666.78**
- Claim Check Nos.124507-124587 in the amount of \$183,233.19**

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Espinoza – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes

- Councilmember Souders – Yes

7. **ACTIVE AGENDA**

- A. **Resolution No. 2022-30 Letter of Intent and Petition for Annexation & Rezone – Monarch Investment Properties, LLC, Parcel Nos. 230926-22012 and 230926-23002 located at 1331 South Euclid Road, Grandview, Yakima County, WA**

This item was previously discussed at the June 28, 2022 C.O.W. meeting.

**On motion by Councilmember Diaz, second by Councilmember Moore, Council approved Resolution No. 2022-30 Letter of Intent and Petition for Annexation & Rezone – Monarch Investment Properties, LLC, Parcel Nos. 230926-22012 and 230926-23002 located at 1331 South Euclid Road, Grandview, Yakima County, WA.**

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Espinoza – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

- B. **Resolution No. 2022-31 accepting the bid for the WWTP Energy Upgrades – Equipment Only and authorizing the Mayor to sign all contract documents with Ixom Watercare, Inc.**

This item was previously discussed at the June 28, 2022 C.O.W. meeting.

**On motion by Councilmember Moore, second by Councilmember Diaz, Council approved Resolution No. 2022-31 accepting the bid for the WWTP Energy Upgrades – Equipment Only and authorizing the Mayor to sign all contract documents with Ixom Watercare, Inc.**

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Espinoza – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

- C. **Resolution No. 2022-32 declaring one Police Department handgun as surplus and authorizing transfer to the retired police officer**

This item was previously discussed at the June 28, 2022 C.O.W. meeting.

**On motion by Councilmember Rodriguez, second by Councilmember Souders, Council approved Resolution No. 2022-32 declaring one Police Department handgun as surplus and authorizing transfer to the retired police officer.**

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Espinoza – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

**D. Resolution No. 2022-33 amending Chapter 13 Work-Related Travel of the City of Grandview Personnel Policy Manual regarding meal expenditures**

This item was previously discussed at the June 28, 2022 C.O.W. meeting.

**On motion by Councilmember Diaz, second by Councilmember Ozuna, Council approved Resolution No. 2022-33 amending Chapter 13 Work-Related Travel of the City of Grandview Personnel Policy Manual regarding meal expenditures.**

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Espinoza – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

**E. Ordinance No. 2022-10 amending the Grandview Design Standards set forth in Grandview Municipal Code Section 15.06**

This item was previously discussed at the June 28, 2022 C.O.W. meeting.

**On motion by Councilmember Rodriguez, second by Councilmember Souders, Council approved Ordinance No. 2022-10 amending the Grandview Design Standards set forth in Grandview Municipal Code Section 15.06.**

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Espinoza – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

**F. Resolution No. 2022-34 approving Task Order No. 2022-03 with HLA Engineering and Land Surveying, Inc., for the Dykstra Park Pathway and Rocky Ford Road Resurfacing**

This item was previously discussed at the July 12, 2022 C.O.W. meeting.

**On motion by Councilmember Moore, second by Councilmember Souders, Council approved Resolution No. 2022-34 approving Task Order No. 2022-03 with HLA Engineering and Land Surveying, Inc., for the Dykstra Park Pathway and Rocky Ford Road Resurfacing.**

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Espinoza – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

**8. UNFINISHED AND NEW BUSINESS – None**

**9. CITY ADMINISTRATOR AND/OR STAFF REPORTS – None**

**10. MAYOR & COUNCILMEMBER REPORTS**

2022 Gamechangers Gala Dinner & Auction – Mayor Mendoza reported that the Grandview Rotary would be holding their 2022 Gamechangers Gala Dinner and Auction on September 22, 2022 at Gloria Casa De Vino.

**11. ADJOURNMENT**

**On motion by Councilmember Moore, second by Councilmember Rodriguez, the Council meeting adjourned at 7:40 p.m.**

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Mayor Gloria Mendoza

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Anita Palacios, City Clerk

**RESOLUTION NO. 2022-35**

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON,  
ACCEPTING THE BID FOR MARKETING SERVICES AND AUTHORIZING THE  
MAYOR TO SIGN ALL CONTRACT DOCUMENTS WITH FIELD GROUP**

**WHEREAS**, the City of Grandview has advertised for qualifications and bids for marketing services; and,

**WHEREAS**, Field Group of Yakima, Washington, has submitted the most advantageous bid, which bid has been accepted;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW, AS FOLLOWS:**

The Mayor is hereby authorized to sign all contract documents with Field Group for marketing services in the amount of \$5,525.00 in the form as is attached hereto and incorporated herein by reference.

**PASSED** by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on July 26, 2022.

**MAYOR**

\_\_\_\_\_

**ATTEST:**

\_\_\_\_\_

**CITY CLERK**

**APPROVED AS TO FORM:**

\_\_\_\_\_

**CITY ATTORNEY**



## *Service Contract*

July 14, 2022

This contract is to confirm that the City of Grandview (“the Client” or “you”) is engaging Field Group (“Agency” “FG” or “we”) for advertising and marketing services. The “Term” is defined as ongoing until one or both parties requests a termination of this agreement. This agreement will be reviewed and re-executed upon request by either party or on an annual basis, whichever comes first.

The Client is engaging FG in the development and implementation of marketing, advertising, and other communication and outreach services under the conditions defined below. FG accepts this engagement and agrees to manage any third-party entities on the Client’s behalf for the execution of these services, as determined on a per-project basis.

### **The scope of work includes:**

#### **Marketing Strategy**

Audit existing materials and developing a 12-month marketing plan for attracting new businesses to Grandview

#### **Creative Concepts**

Develop overall campaign imagery and messaging for the Small Business Grant Program

#### **Media Plan**

Create media plan, negotiations, and insertion orders for print and digital media placement

#### **Print Ads**

Ads Design two (2) print ads consistent with the creative concept for marketing the Small Business Grant Program

#### **Google Ads**

Create two (2) Google search and two (2) Google display ads including copy, images, keywords, and targeting data to support the Small Business Grant Program

#### **Facebook Ads**

Create Facebook display ads including copy, images, keywords, and targeting data to support the Small Business Grant Program

#### **Reporting**

Prepare monthly reports on digital and social ad performance to determine success and identify any need for adjustment

#### **Press Releases**

Write two (2) press releases; one to announce the Small Business Grant Program and one to announce the Small Business Grant event

**Initial Project Estimate                      \$5,525 (or 42.5 hours)**

**\*Costs are estimated based on our initial conversation and strategy. All deliverable estimates are based on two proofs and a final. Additional projects can be discussed and executed under a separate service agreement.**

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509.965.1780 • 103 N 3RD STREET, SUITE 1 • YAKIMA, WA 98901

**TZ**

**We agree to the following fee structure:**

The Client agrees to pay FG for time and materials under the following fee structure.

- FG's service fee is an aggregate rate of \$130/hour for each employee. Time for ongoing projects is calculated in five-minute increments; however, FG bills a minimum of 15 minutes for individual billable tasks.
- Additional outside costs may be incurred and will be detailed in subsequent project services contracts (PSCs) and can include:
  - 15% commission on media purchased on behalf of the Client
  - 20-40% commission on sourcing and acquiring third party materials including but not limited to printing, shipping, merchandise, and third-party photography and videography. Commission rates are determined based on FG's vendor agreements, third-party reseller permits, and negotiated costs for bulk purchases.

FG agrees to send individual project service contracts or cost estimates for any requested projects and will only proceed with projects upon agreement of costs and authorization to proceed by the Client. Cost estimates are based on two proofs and a final deliverable. Additional drafts may exceed the scope of work and will be compensable under this agreement. FG agrees, to the best of their ability, to inform the Client when requests are out of scope and agreed costs may be exceeded before proceeding with additional compensable work. Approval can be verbal (noted in meeting minutes), written, or electronic, and assumes the Client accepts the financial responsibility for work described. All projects and subsequent Project Service Agreements are bound by the mutual covenants, promises, and conditions set forth in this agreement during the term of this agreement.

All work done on behalf of the client to facilitate projects including monthly meetings, correspondence, planning, and consulting services are also included under the terms of this agreement and are compensable at the hourly rate of \$130 per hour. These activities are assumed under this agreement and are not required to be detailed in additional project service contracts.

In the event FG is required to collect or pay sales or use tax with respect to a project, such tax shall be separately reimbursable by the Client to FG. All standard Agency commissions payable by third parties as a result of services provided by FG, will be retained by FG.

**We agree to the following conditions:**

This contract can be terminated upon 30-day written notice from either party. Client agrees in good faith to pay FG for the work done up until termination of the agreement, even if some projects are not completed. If the contract is terminated by FG, FG agrees to act in good faith to complete projects in progress to a degree that the client can continue the work on their own.

At the end of each week, FG will send a summary of monthly hours/budget expended to date. At the beginning of each month, FG will send a detailed summary of all work executed in the month prior for tracking purposes.

FG agrees to bill the Client at the end of each month for all work completed in the month prior. The Client agrees to remit payments to FG within thirty days following the date of FG's invoice to the Client. If FG does not receive payment by net 60 days, the balance will be subject to a 1%

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service charge. After 90 days, outstanding balances will be subject to a 2% service charge and FG may suspend further work until payments for executed work are received.

Client agrees to pay for all authorized services and supplies solicited by Field Group on their behalf by third parties, including but not limited to, outside media, outside talent fees, printing, shipping, postage, media expenses, and work performed by FG personnel other than assigned personnel and outside of the scope of this agreement; cancellation of projects following authorization resulting in fees to third party vendors are the responsibility of the Client. The Client agrees to be responsible for all expenditures included within the approved project cost and further agrees that FG merely acts as an agent for the Client.

Each party agrees to indemnify, defend, and hold harmless the other party from and against any loss, cost, or damage of any kind (including reasonable outside attorneys' fees) to the extent arising out of its breach of this Agreement, and/or its negligence or willful misconduct.

FG agrees that all work will be completed in compliance with ADA and HIPAA requirements and regulations to the best of FGs knowledge. FG agrees to confidentiality in regard to the Clients patients, medical activities, work products, and business structure unless permission is granted and defined in subsequent agreements.

Costs identified above are in exchange for final work products. The Client has exclusive rights to the use of final materials completed by FG on their behalf. Final products do not include the editable files used to create these final products, which are identified as intellectual property of FG. The Client agrees that FG shall retain ownership of all ideas, concepts, writings, and other intellectual property developed by it or its personnel on behalf of the Client (the "Performance Rights"), and that the work requested is not work for hire under applicable law, unless otherwise expressly agreed to in writing for any specific project. FG agrees not reuse the completed Client materials or agreed upon concepts for other clients but retains ownership to prevent others from profiting on FG's intellectual property. The client is free to use the completed materials in any way they see fit as long as they do not profit from the sale of such intellectual property and as long as they ensure others do not profit from the sale of this intellectual property. Purchasing the ownership right of files used to create these materials can be negotiated on a case by case basis.

The Client agrees to accept sole responsibility for the accuracy and legal content of all marketing messages prepared by FG on the Client's behalf and is responsible for consequences that may result. The Client agrees to review all marketing messages prepared by FG to ensure accuracy of the message, as well as compliance with all federal, state and local requirements and regulations.

In the event either party engages an attorney to enforce its rights under this Agreement, such party shall be entitled, in addition to any other recovery awarded, to recover its reasonable attorneys' fees and costs incurred in such proceeding.

As soon as this contract is signed by an authorized Client representative and received by FG, this agreement is executed. Please sign and send to us at your earliest convenience. We look forward to beginning work as soon as possible.

Sincerely,

Nicole Donegan, FG Managing Director

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*thefieldgroup.net*



509.965.1780 • 103 N 3RD STREET, SUITE 1 • YAKIMA, WA 98901



Accepted by:

Gloria Mendoza, Mayor

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**The following ARPA proposed activities were presented and discussed at the July 12, 2022 Committee-of-the-Whole meeting and moved to the July 26, 2022 regular meeting for consideration.**

**Suggested motion: Move to approve the following ARPA eligible activities and direct staff to prepare a budget amendment for consideration at a regular Council meeting.**

<b>Activity</b>	<b>Amount</b>	<b>Agree</b>		<b>% Agree</b>
		<b>Yes</b>	<b>No</b>	
<b>Skateboard Park for Youth</b>	<b>\$10,000</b>	<b>5</b>	<b>1</b>	<b>83%</b>
<b>Senior Citizens' Recognition Event</b>	<b>\$8,000</b>	<b>6</b>		<b>100%</b>
<b>Police Department Fitness Facility Remodel</b>	<b>\$70,000</b>	<b>6</b>		<b>100%</b>
<b>School Resource Officer (partnership with school district)</b>	<b>\$120,000</b>	<b>6</b>		<b>100%</b>
<b>Retention Incentives for hiring Police Officers and Dispatchers</b>	<b>\$30,000</b>	<b>6</b>		<b>100%</b>
<b>Total = \$ 238,000</b>				

**Anita Palacios**

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**From:** Kal Fuller <Kal.Fuller@grandviewpd.us>  
**Sent:** Thursday, June 23, 2022 12:17 PM  
**To:** Anita Palacios  
**Cc:** Cus Arteaga  
**Subject:** Together Grandview Can

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**CAUTION:** External Email

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**Anita:**

*Can you let the mayor know we finalized the date and see if she wants to amend or cancel council meeting times for that night as has been done at some times in the past so the council can attend the event?*

*For info, the Grandview School Board has re-arranged their Tuesday meeting time so their members can attend and they invite our council to do the same.*

After a meeting this week with the Grandview School District we have set the yearly Together Grandview Can event for **Tuesday August 9<sup>th</sup>, running from 6:00-7:30pm.**

Please put this on your calendars.

If you know of anyone or any group that may want to have a booth at the event, have them contact me by e-mail and we will make it happen. **Setup** can start as early as **4:30pm.**

Stay tuned, there will be more info to follow. And remember...working together is what makes "Grandview, a Great Place to Live!".

**Kal Fuller**  
**Chief of Police**

Grandview Police Dept  
201 W 2nd St  
Grandview, Wa 98930

(509) 882-2000 24 hrs Dispatch  
(509) 882-1232 Fax  
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