

**GRANDVIEW CITY COUNCIL
COMMITTEE-OF-THE-WHOLE MEETING MINUTES
APRIL 26, 2022**

1. CALL TO ORDER

Mayor Gloria Mendoza called the Committee-of-the-Whole meeting to order at 6:00 p.m., in the Council Chambers at City Hall.

The meeting was held in person and was also available via teleconference.

A. Oath of Office – Councilmember Jessie Espinoza

City Attorney Plant administered the Oath of Office to newly appointed Councilmember Jessie Espinoza.

2. ROLL CALL

Present in person: Mayor Mendoza and Councilmembers David Diaz, Jessie Espinoza, Bill Moore (Mayor Pro Tem), Robert Ozuna, Javier Rodriguez and Joan Souders

Present via teleconference: Councilmember Mike Everett

Absent: None

Staff present: City Administrator/Public Works Director Cus Arteaga, City Attorney Quinn Plant, City Treasurer Matt Cordray, Police Chief Kal Fuller, Assistant Public Works Director Todd Dorsett and City Clerk Anita Palacios

3. PUBLIC COMMENT

Grandview Days – Laura Flores and Ray Vining of Main Street Grandview provided a brief update on Grandview Days held on April 23rd in downtown Grandview.

4. NEW BUSINESS

A. Community Survey Results – BERK Consulting

Dawn Couch with BERK Consulting presented the Grandview COVID-19 Community Survey results. She explained that the purpose of the survey was to gather community information and stakeholder input to support the development of ARPA grant proposals to fund improvements to the Grandview community's economy and quality of life; to improve understanding of the impacts of COVID-19 on the community; and to inform priority for actions the City can take. Online and paper surveys in English and Spanish were distributed. 505 responses representing 7% of Grandview adults were received. Responses were gathered between March 7 and April 8, 2022.

Discussion took place. No action was taken.

B. Resolution authorizing the Mayor to sign The Drinking Water State Revolving Fund Loan Contract #DWL27055 with the Washington State Department of Health to fund Source Well Improvements

City Administrator Arteaga explained that the City applied for and received a Drinking Water State Revolving Fund Loan from the Washington State Department of Health in the amount of \$3,578,329.00 to fund Source Well Improvements. He presented the Drinking Water State Revolving Fund Loan Contract #DWL27055 between the Department of Health and the City in the amount of \$3,578,329.00 to fund Source Well Improvements.

Discussion took place.

On motion by Councilmember Everett, second by Councilmember Diaz, the C.O.W. moved a resolution authorizing the Mayor to sign The Drinking Water State Revolving Fund Loan Contract #DWL27055 with the Washington State Department of Health to fund Source Well Improvements to the April 26, 2022 regular meeting for consideration.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Espinoza – Yes
- Councilmember Everett – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

C. Ordinance amending the 2022 Annual Budget

City Treasurer Cordray explained that staff monitoring and review of fund and department budgets identified numerous budget accounts to be amended. An ordinance was prepared to provide for the amending of the 2022 Annual Budget to accommodate the changes in sources and uses. By Fund the highlights of the budget changes were:

- American Rescue Plan Act Fund: Increased appropriations for Resident's Utility Support, New Small Business Grants, Downtown and Entrance Beautification, Broadband Infrastructure and Dykstra Park Asphalt Paving. Net effect was a decrease to estimated ending fund balance.

Discussion took place.

On motion by Councilmember Souders, second by Councilmember Ozuna, the C.O.W. moved an ordinance amending the 2022 Annual Budget to the May 10, 2022 regular meeting for consideration.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Espinoza – Yes
- Councilmember Everett – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes

- Councilmember Souders – Yes

D. Butternut Lift Station Rehabilitation

City Administrator Arteaga explained that this year staff encountered pump problems at the Butternut Lift Station. In addition, the outside electrical service box also needs to be rehabilitated along with the pump equipment. The estimated cost to rehabilitate the Butternut Lift Station was \$70,020.46. These repairs were not planned and/or budgeted, but need to be completed as soon as possible. This lift station serves the area from Hillcrest Road west to Appleway Road. Staff recommended Council direct staff to prepare a budget amendment and authorize the needed repairs.

Discussion took place.

On motion by Councilmember Everett, second by Councilmember Moore, the C.O.W. directed staff prepare a budget amendment to authorize the needed repairs to the Butternut Lift Station for consideration at the April 26, 2022 C.O.W. meeting.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Espinoza – Yes
- Councilmember Everett – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

5. RECESS & RECONVENE OF C.O.W. MEETING

On motion by Councilmember Moore, second by Councilmember Diaz, the C.O.W. recessed the C.O.W. meeting at 7:00 p.m. to start the regular meeting.

On motion by Councilmember Everett, second by Councilmember Moore, the Council reconvened the Committee-of-the-Whole meeting to discuss the following items at 7:55 p.m.

E. 2022 Budget Postponements

City Administrator Arteaga explained that the following budget items were eliminated and/or postponed in order to balance the 2022 budget:

DEPARTMENT	FUNDS	ELIMINATE/POSTPONE
1. Council Retreat	\$ 15,000	Eliminate
2. Executive Admin (reduced travel)	\$ 800	Eliminate
3. Code Enforcement (reduced employee by 50%)	\$ 32,000	Postpone
4. Economic Development Budget:		
• Professional Services	\$ 50,000	Postpone
• Economic Development & Communication Director	\$ 82,000	Postpone

5.	Parks Department:		
	• Reduce FTE by	\$ 10,000	Eliminate
	• Pathway paving	\$ 10,000	Eliminate
	• Irrigation phase-5	\$ 5,000	Postpone
	• Playground chips	\$ 5,000	Postpone
	• Tree Planting	\$ 1,000	Postpone
	• Building maintenance	\$ 25,000	Postpone
	• Dykstra restroom	\$ 11,000	Postpone
6.	Electronic sign	\$ 50,000	Moved to ARPA Fund
7.	Police Department:		
	• Clerk	\$ 60,000	Postpone
	• Investigation – 1 Detective	\$ 75,000	Postpone
	• Dispatch	\$ 51,000	Postpone
	• October new hire	\$ 16,500	Postpone
	• Delay three new hires until April	\$ 48,000	Postpone
8.	Fire Department:		
	• Training Officer	\$ 25,000	Moved to EMS Fund
9.	Transfer Out to Street Fund	\$ 50,000	Eliminate
Total estimated savings		\$622,300	

He advised that the ending fund balance at this point in time was approximately \$160,000. He suggested Council consider adding the following items to the 2022 budget:

- Irrigation phase-5 – \$5,000
- Police officer new hire – \$16,500

He noted that the following items had been completed:

- Tree planting – \$1,000
- Delay three new police officer hires until April – \$48,000
- Fire Department training officer – \$25,000 (moved to EMS Fund)

He further noted that the following items would be moved to the ARPA Fund:

- Playground chips – \$5,000
- Parks Department building maintenance – \$25,000
- Dykstra Park restroom – \$11,000
- Electronic sign – \$50,000

Discussion took place.

On motion by Councilmember Everett, second by Councilmember Ozuna, the C.O.W. directed staff to add \$20,000 to the 2022 budget for the Council Retreat.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – Yes
- Councilmember Espinoza – Abstained
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes

- Councilmember Souders – Yes

The additional 2022 budget recommendations would be further discussed at the May 10, 2022 C.O.W. meeting.

5. **OTHER BUSINESS** – None

6. **ADJOURNMENT**

On motion by Councilmember Souders, second by Councilmember Moore, the C.O.W. adjourned the 8:15 p.m. and the Council meeting reconvened.

Mayor Gloria Mendoza

Anita Palacios, City Clerk