

**GRANDVIEW CITY COUNCIL
COMMITTEE-OF-THE-WHOLE
MEETING AGENDA
TUESDAY, MARCH 8, 2022**



PLEASE NOTE: The maximum occupancy of the Council Chambers is 49 individuals at one time. Access to exits must be kept clear to ensure everyone in the Chambers can safely exit in the event of an emergency.

This meeting will be held in person and will also be available via teleconference. For meeting information and instructions, please contact City Hall at (509) 882-9200.

COMMITTEE-OF-THE-WHOLE MEETING – 6:00 PM

PAGE

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT** – At this time, the public may address the Council on any topic whether on the agenda or not, except those scheduled for public hearing. If you would like to address the Council, please step up to the microphone and give your name and address for the record. Your comments will be limited to three minutes.
- 4. NEW BUSINESS**
 - A. Swim Pool Tank Repairs 1-4
 - B. Ordinance amending the 2022 Annual Budget 5-8
 - C. 2022 Budget Postponements 9-10
- 5. OTHER BUSINESS**
- 6. ADJOURNMENT**

The City of Grandview Committee-of-the-Whole and Regular Council Meetings scheduled for Tuesday, March 8, 2022 at 6:00 pm and 7:00 pm will be held in person and will also be available via teleconference.

Please join the meeting from your computer, tablet or smartphone.

Join Zoom Meeting

<https://us06web.zoom.us/j/83234930562?pwd=RDJsZktVZFN0bStLUjlCZC82WXkxdz09>

Meeting ID: 832 3493 0562

Passcode: 836336

To join via phone: +1-253-215-8782

Meeting ID: 832 3493 0562

Passcode: 836336

**CITY OF GRANDVIEW
AGENDA ITEM HISTORY/COMMENTARY
COMMITTEE-OF-THE-WHOLE MEETING**

ITEM TITLE

Swim Pool Tank Repairs

AGENDA NO.: New Business 4 (A)

AGENDA DATE: March 8, 2022

DEPARTMENT

Parks & Recreation Department

FUNDING CERTIFICATION (City Treasurer)
(If applicable)

DEPARTMENT DIRECTOR REVIEW

Gretchen Chronis, Parks & Recreation Director



CITY ADMINISTRATOR

MAYOR



ITEM HISTORY (Previous council reviews, action related to this item, and other pertinent history)

Last year during the budget process, I informed the Council that the pool tank was in need of immediate repairs. I also reported to Council that I had received a preliminary repair estimate and as a result, we appropriated \$100,000 in this year's budget to complete these needed repairs. The proposed estimate was to include sand blasting, cement repairs and repainting for a construction estimate of \$133,828.

ITEM COMMENTARY (Background, discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the City budget, personnel resources, and/or residents.

Please see the revised attached preliminary estimates provided by HLA Engineering and Land Surveying, Inc. and Columbia Industrial Coatings. The new recommended repairs are to include pressure washing, concrete repairs and repainting in the amount of \$102,570. Staff is seeking Council's authorization to proceed with this repair project because this has a time sensitive schedule in order to meet the scheduled opening date of June 10, 2022.

ACTION PROPOSED

Move that Council approve the swim pool tank repair recommendation and to move this agenda item to tonight's regular Council Meeting for formal approval due to its time sensitivity.

CITY OF GRANDVIEW

2/25/2022

Swimming Pool Recoating

PRELIMINARY

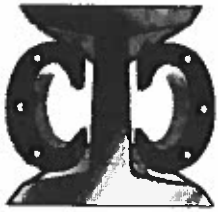
HLA Project No. 22007G

ENGINEER'S ESTIMATE

Item No.	Description	Unit	Unit Cost	Overall Quantity	Overall Cost
1	Mobilization	LS	\$6,000.00	1	\$6,000.00
2	Pressure Wash and Overcoat Existing Pool Coating	LS	\$60,000.00	1	\$60,000.00
Construction Cost Subtotal					\$66,000.00
Sales Tax 8.0%					\$5,280.00
Subtotal incl. Tax					\$71,280.00
Contingency 15%					\$10,690.00
Construction Subtotal Incl. Contingency					\$81,970.00
Engineering and Administration					\$20,000.00
Bid Advertisement Costs					\$600.00
Total Estimated Project Cost					\$102,570.00

Notes

- 1 See attached quote from CIC. Cost includes pressure washing to remove existing loose coating materials and repair of concrete spalling areas and joint sealant.



**COLUMBIA
INDUSTRIAL
COATINGS**

ESTIMATES #	DATE	EXPIRES
475	02/22/2022	03/25/2022

Grandview Swimming Pool Recoating

CUSTOMER

HLA Engineering and Land Surveying, Inc.
Justin Bellamy
2803 River Road
Yakima, WA 98902

SERVICE ADDRESS

2803 River Road
Yakima, WA 98902

SUMMARY

Grandview Swimming Pool Recoating

Pressure Washing & Apply Two Coats of Ramuc Paint Over Existing Paint

	Total
Pressure Washing & Applying Two Coats Of Ramuc Paint Over Existing Paint	\$65,700.00
Total	\$65,700.00

Subtotal	\$65,700.00
Tax: (0.00%)	\$0.00
Total	\$65,700.00

INCLUSIONS

Mobilization, Materials, Equipment, Labor



COLUMBIA INDUSTRIAL COATINGS

ESTIMATES #	DATE	EXPIRES
475	02/22/2022	03/25/2022

SCOPE OF WORK

- We will pressure wash with 3000-3500 psi heated water and rotating jet nozzle to remove loose paint from pool surface
- Repair caulking and concrete
- Apply two coats of Ramuc two part Epoxy paint at 4-6 mils per coat
- We will be doing the same layout as it is only different colors

TERMS & CONDITIONS

Please review the following terms and estimate due-date prior to work beginning.

APPROVAL

This Estimates has been accepted on _____ by _____

Signature: _____

**CITY OF GRANDVIEW
AGENDA ITEM HISTORY/COMMENTARY
COMMITTEE-OF-THE-WHOLE MEETING**

ITEM TITLE Ordinance amending the 2022 Annual Budget	AGENDA NO.: New Business 4 (B) AGENDA DATE: March 8, 2022
DEPARTMENT City Treasurer	FUNDING CERTIFICATION (City Treasurer) (If applicable)

DEPARTMENT DIRECTOR REVIEW

Matthew Cordray, City Treasurer 

CITY ADMINISTRATOR 	MAYOR 
--	--

ITEM HISTORY (Previous council reviews, action related to this item, and other pertinent history)

Staff monitoring and review of fund and department budgets identified numerous budget accounts to be amended. An ordinance was prepared to provide for the amending of the 2022 Annual Budget to accommodate the changes in sources and uses.

ITEM COMMENTARY (Background, discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the City budget, personnel resources, and/or residents.

By Fund the highlights of the budget changes are:

CURRENT EXPENSE FUND: Increase appropriations for Chamber of Commerce tourism 2021, 2% support of substance abuse programs, Police Administration corrected salaries and Police Detective retirement buyout. Decrease appropriations to move one officer from this fund into the Yakima County Law & Justice Fund. Net effect is an increase to estimated ending fund balance.

YAKIMA CO. LAW & JUSTICE TAX FUND: Increase appropriations to move one officer into this fund from Current Expense Fund. Net effect is a decrease to estimated ending fund balance.

TRANSPORTATION BENEFIT DISTRICT FUND: Increase appropriations in Professional Services for the West Wine Country Road Park and Ride Improvements application. Net effect is a decrease to estimated ending fund balance.

ACTION PROPOSED

Move an ordinance amending the 2022 Annual Budget to a regular Council meeting for consideration.

Ordinance No. 2022-X

to Sue 3/xx/2022 - mc

Description Fund/Account	Original Estimate	Amendment Amount	New Estimate	Treasurer's notes
Account				
001 000 000 308 51 00 00	74,060	-	74,060	
001 000 000 308 91 00 00	1,000,630		1,000,630	
Revenues/Sources				
	5,820,270		5,820,270	
Current Exp. Fund Total	6,894,960	-	6,894,960	
Expenditures/Uses				
001 002 000 557 30 49 10		2,500		Chamber Support for 2021
001 002 070 566 00 41 00		8,500		2% support of substance abuse programs 2019-2021
001 030 000 521 10 11 00		25,000		Corrected salaries for Police Chief & Asst Chief
001 031 000 521 21 11 00		40,000		Police Detective retirement cash out
001 031 000 521 21 21 00		3,000		Police Detective retirement cash out
001 032 000 521 22 11 00		(60,000)		Moving one officer from Current Expense to Yak Co L&J
001 032 000 521 22 21 00		(4,600)		Moving one officer from Current Expense to Yak Co L&J
001 032 000 521 22 22 00		(3,500)		Moving one officer from Current Expense to Yak Co L&J
001 032 000 521 22 23 00		(3,200)		Moving one officer from Current Expense to Yak Co L&J
001 032 000 521 22 24 00		(20,000)		Moving one officer from Current Expense to Yak Co L&J
Current Exp. Fund Total	6,729,555	-	6,717,255	
Ending Fund Balance - Assigned				
001 099 000 508 51 00 00	10,000		10,000	
001 099 000 508 91 00 00	155,405	12,300	167,705	
Current Exp. Fund Total	6,894,960	-	6,894,960	

ORDINANCE NO. 2022-_____

**AN ORDINANCE OF THE CITY OF GRANDVIEW, WASHINGTON,
AMENDING THE 2021 ANNUAL BUDGET**

WHEREAS, the original 2022 estimated beginning fund balances and revenues do not reflect available budget sources; and

WHEREAS, there are necessary and desired changes in uses and expenditure levels in the funds; and

WHEREAS, there are sufficient sources within the funds to meet the anticipated expenditures.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF GRANDVIEW, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. That the 2022 annual budget be amended to reflect the changes presented in Exhibit A.

Section 2. That the City Administrator is authorized and directed to adjust estimated revenues, expenditures and fund balances reflecting the determined changes.

Section 3. This Ordinance shall be in full force and effect five (5) day after its passage and publication as required by law.

PASSED by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on March _____, 2022.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

PUBLICATION:
EFFECTIVE:

Exhibit A

	Beginning Balance	Estimated Revenues	Appropriated Expenditures	Ending Balance	Budget Total
--	----------------------	-----------------------	------------------------------	-------------------	-----------------

Current Expense Fund					
-----------------------------	--	--	--	--	--

Original 2022 Budget	1,074,690	5,820,270	6,729,555	165,405	6,894,960
Amendment Amount			(12,300)	12,300	-
Amended Total	1,074,690	5,820,270	6,717,255	177,705	6,894,960

Yakima Co. Law & Justice Tax					
---	--	--	--	--	--

Original 2022 Budget	384,000	331,200	360,500	354,700	715,200
Amendment Amount			91,300	(91,300)	-
Amended Total	384,000	331,200	451,800	263,400	715,200

TBD Fund					
-----------------	--	--	--	--	--

Original 2022 Budget	359,195	186,200	66,750	478,645	545,395
Amendment Amount			2,500	(2,500)	-
Amended Total	359,195	186,200	69,250	476,145	545,395



Memorandum

To: Mayor/Council

From: Matthew Cordray/City Treasurer

Date: February 15, 2022

Re: 2022 Budget Postponements

In November 2021, staff presented to Council 2022 Budget Recommendations that would help balance the 2022 proposed budget. At that time, staff and Council agreed to re-open/revisit the deleted budget appropriations in February 2022 after the City Treasurer presented the actual fund balances.

Earlier this month, I brought forth a budget amendment request that is to be approved at the February 22nd Council meeting. The amendment shows a Current Expense 2022 ending fund balance of \$165,000. Within the last week, two new items have been presented that were not included in the 2022 budget. They are \$8,000 to Yakima County for alcohol abuse programs and a \$42,000 cash out for early retirement in the police department. This will bring the ending fund balance down to \$115,000.

In light of this new information and with ongoing police union negotiations and discussions regarding the use of ARPA funds, it is my recommendation that we continue to postpone the budget items to a future date.

2022 BUDGET RECOMMENDATIONS

The following items are for your consideration as potential budget reductions in order to properly balance the 2022 budget as required by state regulations.

The idea and/or recommendation is to balance the budget now and to revisit the budget appropriations in February 2022. Council should prioritize the potential reductions which can be reconsidered during the February timeframe should the City's financial outlook improve.

Recommendations as follows:

Priority Scale				
Low	Medium	High		
1	2	3	4	5

DEPARTMENT	FUNDS	PRIORITY	ELIMINATE/ POSTPONE
1. Council Retreat	\$ 15,000		Eliminate
2. Executive Admin (reduced travel)	\$ 800		Eliminate
3. Code Enforcement (reduced employee by 50%)	\$ 32,000		Postpone
4. Economic Development Budget:			
❖ Professional Services	\$ 50,000		Postpone
❖ Economic Development & Communication Director	\$ 82,000		Postpone
5. Parks Department:			
❖ Reduce FTE by	\$ 10,000		Eliminate
❖ Pathway paving	\$ 10,000		Eliminate
❖ Irrigation phase-5	\$ 5,000		Postpone
❖ Playground chips	\$ 5,000		Postpone
❖ Tree Planting	\$ 1,000		Postpone
❖ Building maintenance	\$ 25,000		Postpone
❖ Dykstra restroom	\$ 11,000		Postpone
6. Electronic sign	\$ 50,000		Moved to ARPA Fund
7. Police Department:			
❖ Clerk	\$ 60,000		Postpone
❖ Investigation – 1 Detective	\$ 75,000		Postpone
❖ Dispatch	\$ 51,000		Postpone
❖ October new hire	\$ 16,500		Postpone
❖ Delay three new hires until April	\$ 48,000		Postpone
8. Fire Department:			
❖ Training Officer	\$ 25,000		Moved to EMS Fund
9. Transfer Out to Street Fund	\$ 50,000		Eliminate
Total estimated savings	\$622,300		