

**GRANDVIEW CITY COUNCIL
COMMITTEE-OF-THE-WHOLE MEETING MINUTES
NOVEMBER 23, 2021**

1. CALL TO ORDER

Mayor Gloria Mendoza called the Committee-of-the-Whole meeting to order at 6:00 p.m., in the Council Chambers at City Hall.

The meeting was held in person and was also available via teleconference.

2. ROLL CALL

Present in person: Mayor Mendoza and Councilmembers David Diaz, Bill Moore (Mayor Pro Tem), Robert Ozuna, Javier Rodriguez and Joan Souders

Present via teleconference: Councilmembers Diana Jennings and Mike Everett

Absent: None

Staff present: City Administrator/Public Works Director Cus Arteaga, City Attorney Quinn Plant, City Treasurer Matt Cordray, Parks & Recreation Director Gretchen Chronis, Assistant Public Works Director Todd Dorsett and City Clerk Anita Palacios

3. PUBLIC COMMENT – None

4. NEW BUSINESS

A. Community Needs Assessment – Berk Consulting

Councilmember Ozuna explained that a special meeting was held before the C.O.W. meeting with the Berk Consulting group regarding the Community Needs Assessment surveys for community members and businesses impacted by COVID-19. The meeting objective was to review project purpose and goals, scope of work and timeline.

Discussion took place. No action was taken.

B. Resolution approving a Site Use Agreement between People For People and the City of Grandview Community Center

Parks and Recreation Director Chronis explained that for several years, the City allowed People For People the use of the Community Center for the operation of a noon meal program to serve hundreds of area senior citizens. This valuable program enhances the health and social well-being of the elderly. She presented the annual Site Use Agreement between People For People and the City to provide food and nutrition services for area senior citizens. The noon meal program offered a host of opportunities for the Parks and Recreation staff and volunteers to enhance lives with additional and meaningful recreation programs. In addition, the agreement included a reimbursement provision for utility costs from People For People in the amount of \$500 per month. The term of the agreement was from January 1, 2022 through December 31, 2023.

Discussion took place.

On motion by Councilmember Diaz, second by Councilmember Moore, the C.O.W. moved a resolution approving a Site Use Agreement between People For People and the City of Grandview Community Center to the December 14, 2021 regular Council meeting for consideration.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – Yes
- Councilmember Jennings – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

C. Resolution accepting the bid for the Sanitary Sewer Trunk Main Replacement Phase 2 and authorizing the Mayor to sign all contract documents with Culbert Construction, Inc.

City Administrator Arteaga explained that bids for the Sanitary Sewer Trunk Main Replacement – Phase 2 were opened on October 12, 2021. A total of three (3) bids were received with Culbert Construction, Inc., of Pasco, Washington, submitting the low bid in the amount of \$1,449,732.17. The low bid was approximately fifty (50) percent below the City Engineer's estimate of \$969,375.00. The funding shortfall to complete the project was estimated at \$852,000. The Department of Ecology committed (via email) to funding the entire project shortfall with a combination of additional loan or grant. Ecology was working on the funding details.

Discussion took place.

On motion by Councilmember Moore, second by Councilmember Ozuna, the C.O.W. moved a resolution accepting the bid for the Sanitary Sewer Trunk Main Replacement Phase 2 and authorizing the Mayor to sign all contract documents with Culbert Construction, Inc. to the November 23, 2021 regular Council meeting for consideration.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – Yes
- Councilmember Jennings – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

D. Resolution authorizing the Mayor to sign Change Order No. 1 with Alba's Excavating for the Sludge Drying Bed Improvements – Phase 1

City Administrator Arteaga explained that the City contracted with Alba's Excavating as the Contractor for the Sludge Drying Bed Improvements – Phase 1. During construction, the Contractor encountered solid rock conditions that prevented them from excavating the subgrade.

It was determined that the best approach would be to utilize rock blasting to break up the solid rock. The Contractor provided a price for the work and the Engineer determined that force account procedures would be the best method for quantifying the cost of the work. Force account procedures were followed and the Engineer reviewed and approved all submitted costs. The total cost for Change Order No. 1 was \$46,564.86.

Discussion took place.

On motion by Councilmember Diaz, second by Councilmember Rodriguez, the C.O.W. moved a resolution authorizing the Mayor to sign Change Order No. 1 with Alba's Excavating for the Sludge Drying Bed Improvements – Phase 1 to the December 14, 2021 regular Council meeting for consideration.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – Yes
- Councilmember Jennings – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

E. Resolution accepting the bid and authorizing the Grandview Herald as the Official City Newspaper for the year 2022

City Clerk Palacios explained that RCW 35.23.352(7) provided that bids were required to secure the services of the official newspaper. Bids to serve as the Official City Newspaper for the year 2022 were opened on November 17, 2021. The City received one (1) bid from the Grandview Herald. The bid was as follows:

<u>Newspaper</u>	<u>Type of Publication</u>	<u>Rate (per column inch)</u>
Grandview Herald	Legal Notices	\$6.75

The legal notice bid rate was the same rate as 2021.

Discussion took place.

On motion by Councilmember Rodriguez, second by Councilmember Souders, the C.O.W. moved a resolution accepting the bid and authorizing the Grandview Herald as the Official City Newspaper for the year 2022 to the December 14, 2021 regular Council meeting for consideration.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – Yes
- Councilmember Jennings – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes

- Councilmember Souders – Yes

F. Ordinance adopting the budget and confirming tax levies for revenue to carry on the government for the fiscal year ending December 31, 2022

AND

G. Ordinance amending the City of Grandview 2022 non-union salary schedule

City Treasurer Cordray explained that during the months of August through November, there were numerous staff reviews, budget discussions and City Council special meetings regarding the 2022 preliminary budget.

Discussion took place.

On motion by Councilmember Everett, second by Councilmember Diaz, the C.O.W. moved an Ordinance adopting the budget and confirming tax levies for revenue to carry on the government for the fiscal year ending December 31, 2022 and an Ordinance amending the City of Grandview 2022 non-union salary schedule to the December 14, 2021 C.O.W. meeting for further consideration.

H. Process/Planning for Use of ARPA Funding – Mayor Mendoza

Mayor Mendoza explained that she would like to form a group of Councilmembers to develop a process and plan for the use of the ARPA funding. She suggested Councilmembers Moore and Ozuna. She distributed a form entitled “American Rescue Plan Act (ARPA) and American Rescue Plan Act (ARPA) – 7 Major Categories, copies of which are attached hereto and incorporated herein as part of these minutes.

Discussion took place. This item would be placed on the next C.O.W. agenda for consideration.

5. OTHER BUSINESS

Yakima Valley Tourism Guide – Mayor Mendoza reported that the City would be advertising in the Yakima Valley Tourism Guide for 2022. Funds to purchase the advertisement would be allocated from the economic development fund.

6. ADJOURNMENT

On motion by Councilmember Moore, second by Councilmember Souders, the Committee-of-the-Whole meeting adjourned at 6:55 p.m.

Mayor Gloria Mendoza

Anita Palacios, City Clerk