

**GRANDVIEW CITY COUNCIL
COMMITTEE-OF-THE-WHOLE MEETING MINUTES
OCTOBER 12, 2021**

1. CALL TO ORDER

Mayor Gloria Mendoza called the Committee-of-the-Whole meeting to order at 6:00 p.m., in the Council Chambers at City Hall.

The meeting was held in person and was also available via teleconference.

2. ROLL CALL

Present in person: Mayor Mendoza and Councilmembers Bill Moore (Mayor Pro Tem), Robert Ozuna and Joan Souders

Present via teleconference: Councilmembers David Diaz, Mike Everett (6:10 pm), Diana Jennings

Absent: Councilmember Javier Rodriguez

Staff present: City Administrator/Public Works Director Cus Arteaga, City Attorney Quinn Plant, City Treasurer Matt Cordray, Fire Chief Pat Mason, Assistant Public Works Director Todd Dorsett and City Clerk Anita Palacios

3. PUBLIC COMMENT – None

4. NEW BUSINESS

A. Ordinance amending 2021 Annual Budget

City Treasurer Cordray explained that staff monitoring and review of fund and department budgets identified budget accounts to be amended. An ordinance would be prepared to provide for the amending of the 2021 Annual Budget to accommodate the changes in sources and uses. By Fund the highlights of the budget changes were:

- Current Expense Fund: Increased revenues for Zoning/Subdivision Fees and Plan Checking Fees. Increased appropriations in General Facilities Repairs & Maintenance for new HVAC system at City Hall and in Planning Professional Services for additional land use applications. Net effect was a decrease to estimated ending fund balance.
- Street Fund: Increased appropriations for new streetlights in the Grandridge Estates Development. Net effect was a decrease to estimated ending fund balance.

Discussion took place.

On motion by Councilmember Moore, second by Councilmember Diaz, the C.O.W. moved an Ordinance amending 2021 Annual Budget to the October 26, 2021 regular Council meeting for consideration.

Roll Call Vote:

- Councilmember Diaz – Yes

- Councilmember Everett – Abstained
- Councilmember Jennings – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Souders – Yes

B. Ordinance accepting a gift and donation of an interest in real property for right-of-way without terms and conditions – Plaza Way

City Administrator Arteaga explained that on May 11, 2021, Council approved Resolution No. 2021-20 accepting the public infrastructure improvements and street right-of-way of the Plaza Way commercial development. In order to formalize the right-of-way dedication of Plaza Way, Wes Hallett dba Landstar NW, LLC., signed a Right-of-Way Dedication Deed for recording along with the proposed ordinance accepting a gift and donation of an interest in real property for right-of-way without terms and conditions for Plaza Way.

Discussion took place.

On motion by Councilmember Moore, second by Councilmember Everett, the C.O.W. moved an Ordinance accepting a gift and donation of an interest in real property for right-of-way without terms and conditions – Plaza Way to the regular Council meeting for consideration.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – Yes
- Councilmember Jennings – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Souders – Yes

C. Resolution authorizing the Mayor to sign an Interlocal Agreement between Yakima County and the City of Grandview for Municipal Court Services

City Clerk Palacios explained that the City and Yakima County entered into a 10-year contract for Grandview Municipal Court Services on February 1, 2007. The contract expired on December 31, 2016 and was renewed for an additional 5-years to December 31, 2021. Yakima County presented a new contract for Grandview Municipal Court Services effective January 1, 2022 through December 31, 2025.

Discussion took place.

On motion by Councilmember Everett, second by Councilmember Diaz, the C.O.W. moved a Resolution authorizing the Mayor to sign an Interlocal Agreement between Yakima County and the City of Grandview for Municipal Court Services to the October 26, 2021 regular Council meeting for consideration.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – Yes
- Councilmember Jennings – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Souders – Yes

D. Defibtech Lifeline ARM Compression Device Purchase

Fire Chief Mason explained that he had been communicating for approximately 2–3 months with other lower Yakima Valley fire departments concerning a possible group purchase of automated machines capable of doing compressions on a patient in need of CPR. The group reviewed and decided that the Defibtech Lifeline ARM Compression Device would be the best option. The device was dependable, worked well in our environment and was the least expensive to operate on a per call basis. In addition, several of the personnel were on more than one department which would be more efficient and cut down on training needs. With the changes in how fire departments provide care for CPR type calls and the recent COVID-19 exposure concerns, this type of device was necessary in day-to-day operations. It was originally the intent of the local fire chiefs to make a decision on what device would be best to purchase and then present the information as appropriate to the different councils to seek approval to purchase the equipment. A group purchase would then be made in order to save money on the cost. Yakima County Fire District #5 (YCFD5) had a change to their 2020 budget and would be purchasing 17 of the devices from their 2020 budget. In addition, at least 3 other fire departments decided to partner with YVFD5 so the total purchase would exceed 22 devices. This large of a purchase would save approximately \$1,731 per device over the individual device cost. He requested Council authorize the purchase of 4 devices. A joint purchase with YCFD5 would save the City approximately \$6,924. He believed the purchase would qualify as a purchase that met the criteria of the American Rescue Plan Act and would not have to be appropriated from the regular budget.

Discussion took place.

On motion by Councilmember Everett, second by Councilmember Moore, the C.O.W. authorized the purchase of four Defibtech Lifeline ARM Compression Devices in the amount of \$31,600 plus tax and directed the City Treasurer to prepare a budget amendment for consideration at the October 26, 2021 regular Council meeting.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – Yes
- Councilmember Jennings – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Souders – Yes

E. American Rescue Plan Act Funding Request – Councilmember Ozuna

At the last C.O.W. and regular meeting, Councilmember Ozuna provided an update on the American Rescue Plan Act funding request and explained the next steps would include conducting a needs assessment of City needs, finish the economic development plan, identify City and business needs, research funding opportunities, meet with federal/state agencies, prepare grant application framework and apply for selected funding. He recommended the City hire a consultant or firm that would conduct a needs assessment, search for funding opportunities and prepare grant applications. He presented a proposal from Berk Consulting, Inc., in the amount of \$14,910. Discussion took place and Council directed the City Clerk to add the item to the October 12, 2021 C.O.W. agenda for consideration.

Discussion took place.

On motion by Councilmember Jennings, second by Councilmember Ozuna, the C.O.W. moved this item to the October 12, 2021 Active Agenda for further consideration due to time constraints.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – Yes
- Councilmember Jennings – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Souders – Yes

5. OTHER BUSINESS – None

6. ADJOURNMENT

On motion by Councilmember Moore, second by Councilmember Souders, the Committee-of-the-Whole meeting adjourned at 7:10 p.m.

Mayor Gloria Mendoza

Anita Palacios, City Clerk