



**NOTICE OF SPECIAL MEETING  
GRANDVIEW CIVIL SERVICE COMMISSION**

You are hereby notified, pursuant to RCW 42.30.080, that the **GRANDVIEW CIVIL SERVICE COMMISSION** will conduct a Special Meeting on **MONDAY, JUNE 7, 2021 at 9:00 a.m.**, with the following agenda:

**AGENDA**

- 1. CALL TO ORDER & ROLL CALL**
- 2. MINUTE APPROVAL – March 5, 2021 Special Meeting**
- 3. NEW BUSINESS**
  - A. Certify Assistant Police Chief Eligibility List
- 4. ADJOURNMENT**

This meeting will be held in person and will also be available via teleconference.

Join Zoom Meeting

<https://zoom.us/j/93423206849?pwd=ZEh0bIVFWE5xdEIPU2hRZGZzSmp3UT09>

Meeting ID: 934 2320 6849

Passcode: 827053

To join by phone: 1-253-215-8782

Meeting ID: 934 2320 6849

Passcode: 827053

**CITY OF GRANDVIEW**

Anita G. Palacios, MMC, City Clerk

**NOTIFICATION:**

Grandview Civil Service Commission

Mayor and Council

Cus Arteaga, City Administrator

Kal Fuller, Police Chief

Mike Hopp, Assistant Police Chief

News Media

**GRANDVIEW CIVIL SERVICE COMMISSION  
SPECIAL MEETING MINUTES  
MARCH 5, 2021**

**1. CALL TO ORDER & ROLL CALL**

Governor Proclamation 20-28.15 continued the prohibition on "in-person" meetings. The meeting was available via teleconference.

Secretary/Chief Examiner Anita Palacios called the special meeting to order at 9:00 a.m

Civil Service Commissioners present were: Andrea Arteaga-Morris, John Garcia and Darrel McCallum

Staff present was: Secretary/Chief Examiner Anita Palacios

**2. MINUTE APPROVAL – JULY 20, 2020 SPECIAL MEETING**

On motion by Commissioner McCallum, second by Commissioner Arteaga-Morris, the Commission approved the minutes of the July 20, 2020 special meeting.

**3. NEW BUSINESS**

**A. CERTIFY POLICE DISPATCHER ELIGIBILITY LIST**

Secretary/Chief Examiner Palacios explained that the examination to establish an eligibility list for the classification of Police Sergeant was held on March 2, 2021. The testing was limited to employees currently employed as full-time police officers with the Grandview Police Department that met the position description minimum qualifications. One candidate was in attendance.

Examination Parts and Weights. The examination consisted of an oral board weighted at 100%. The candidate was scored on oral communication, interpersonal insight, judgment, decisiveness, delegation and control.

The total possible points a candidate could receive was 100. The applicant must have passed with a 70% or better test score. The one candidate passed.

Eligibility List: Following was the eligibility list:

<b>Candidate</b>	<b>Score</b>	<b>Percentage</b>	<b>Ranking</b>
Jasper Rubalcava	85.67	85.7%	1

On motion by Commissioner Arteaga-Morris, second by Commissioner McCallum, the Civil Service Commission certified the Police Sergeant eligibility list for a one year period to March 5, 2022 and directed that the top name be provided to the Police Chief to determine the candidate best qualified for appointment to any vacant position.

4. **ADJOURNMENT**

The meeting was adjourned at 9:05 a.m.

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Commissioner John Garcia

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Anita Palacios, Secretary/Chief Examiner

**GRANDVIEW CIVIL SERVICE COMMISSION  
AGENDA ITEM SUMMARY SHEET**

Meeting Date: June 7, 2021 – Special Meeting  
Agenda Item: Certify Assistant Police Chief Eligibility List  
Title: Rule 8.19 - Report of Examination  
Presented by: Anita Palacios, Secretary/Chief Examiner

**Summary:** The examination to establish an eligibility list for the classification of Assistant Police Chief was held on June 3, 2021. The testing was limited to employees currently employed as full-time police sergeants with the Grandview Police Department that met the position description minimum qualifications. One candidate was in attendance.

Examination Parts and Weights. The examination consisted of an oral board weighted at 100%. The candidate was scored on oral communication, interpersonal insight, judgment, decisiveness, delegation and control.

The total possible points a candidate could receive was 100. The applicants must have passed with a 70% or better test score. One candidate passed.

Eligibility List: Following is the eligibility list:

<b>Candidate</b>	<b>Score</b>	<b>Percentage</b>	<b>Ranking</b>
Seth Bailey	91	91%	1

**Recommendation and Suggested Motion:** "I move that the Civil Service Commission certify the Assistant Police Chief eligibility list for a one year period to June 7, 2022 and direct that the top name be provided to the Police Chief to determine the candidate best qualified for appointment to any vacant position."