

**GRANDVIEW CITY COUNCIL  
COMMITTEE-OF-THE-WHOLE MEETING MINUTES  
JANUARY 12, 2021**

**1. CALL TO ORDER**

Mayor Gloria Mendoza called the Committee-of-the-Whole meeting to order at 6:00 p.m., in the Council Chambers at City Hall.

Governor Proclamation 20-28.14 continued the prohibition on "in-person" meetings through January 19, 2021. This meeting was available via teleconference.

**2. ROLL CALL**

Present: Mayor Mendoza and Councilmembers David Diaz, Mike Everett, Diana Jennings, Bill Moore (Mayor Pro Tem), Robert Ozuna and Javier Rodriguez. Councilmember Joan Souders arrived at 6:05 p.m.

Staff present: City Administrator Cus Arteaga, City Attorney Quinn Plant, City Treasurer Matt Cordray, Fire Chief Pat Mason, Assistant Public Works Director Todd Dorsett and City Clerk Anita Palacios

**3. PUBLIC COMMENT – None**

**4. NEW BUSINESS**

**A. Resolution approving Task Order No. 2021-01 with HLA Engineering and Land Surveying, Inc., for the Wine Country Road Resurfacing**

City Administrator Arteaga explained that the City applied for and received funding from the Washington State Transportation Improvement Board for roadway improvements to Wine Country Road from the I-82 on-ramp to Euclid Road. He presented Task Order No. 2021-01 with HLA Engineering and Land Surveying, Inc., for the Wine Country Road Resurfacing project with a total fee for services in the amount of \$72,700.00 for design engineering and construction engineering.

Discussion took place.

**On motion by Councilmember Diaz, second by Councilmember Moore, the C.O.W. moved a resolution approving Task Order No. 2021-01 with HLA Engineering and Land Surveying, Inc., for the Wine Country Road Resurfacing to the January 26, 2021 regular Council meeting for consideration.**

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – Yes
- Councilmember Jennings – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

**B. Resolution approving Task Order No. 2021-02 with HLA Engineering and Land Surveying, Inc., for the Water System Plan Update**

City Administrator Arteaga explained that the City owns, operates, and maintains a Group A municipal potable water supply, storage, and distribution system to serve its citizens. Community public water systems were regulated by the Washington State Department of Health (DOH). The City was required to update their Water System Plan (WSP) and obtain DOH approval, at or before the current WSP expiration date of April 8, 2022, in accordance with the requirements of WAC 246-290-100. The WSP preparation and DOH approval process takes approximately two years to complete. He presented Task Order No. 2021-02 with HLA Engineering and Land Surveying, Inc., for the Water System Plan Update with a total fee for services in the amount of \$120,000.00 for professional engineering services.

Discussion took place.

**On motion by Councilmember Everett, second by Councilmember Ozuna, the C.O.W. moved a resolution approving Task Order No. 2021-02 with HLA Engineering and Land Surveying, Inc., for the Water System Plan Update to the January 26, 2021 regular Council meeting for consideration.**

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – Yes
- Councilmember Jennings – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

**C. Resolution approving Task Order No. 2021-03 with HLA Engineering and Land Surveying, Inc., for the General Sewer Plan**

City Administrator Arteaga explained that the City owns, operates, and maintains a sanitary sewer collection system to serve its citizens. The City desires to update their General Sewer Plan (GSP) for the efficient operation and maintenance of the City's sanitary sewer collection system, including cost-effective capital improvement planning. The City's current GSP was completed in 2011, including an amendment approved by the Washington State Department of Ecology on October 31, 2017. This GSP would be completed as an update to the current plan and amendment. He presented Task Order No. 2021-03 with HLA Engineering and Land Surveying, Inc., for the General Sewer Plan with a total fee for services in the amount of \$84,000.00 for professional engineering services.

Discussion took place.

**On motion by Councilmember Ozuna, second by Councilmember Diaz, the C.O.W. moved a resolution approving Task Order No. 2021-03 with HLA Engineering and Land Surveying, Inc., for the General Sewer Plan to the January 26, 2021 regular Council meeting for consideration.**

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – Yes
- Councilmember Jennings – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

**D. Resolution approving Amendment No. 1 to Task Order No. 2019-04 with HLA Engineering and Land Surveying, Inc., for the Sludge Drying Bed Evaluation and Design**

City Administrator Arteaga explained that the City operates a Wastewater Treatment Plant (WWTP) under the terms of a National Pollutant Discharge Elimination System (NPDES) Permit issued by the Washington State Department of Ecology (Ecology). A by-product of the operation was the production of waste solids known as “sludge.” The sludge was dewatered and placed on asphalt-paved drying beds where it was dried to remove moisture and to reduce pathogens. The dried and treated sludge, now regulated as “biosolids,” could be applied to agricultural land and put to beneficial use as a soil amendment. The City contracts with Natural Selection Farms to haul the biosolids away and put them to beneficial use. Task Order No. 2019-04 was originally approved by City Council on October 21, 2019. The Task Order provided for the evaluation of the sludge treatment and disposal process with the understanding the scope of design and construction phase engineering services would be refined after completion of the process evaluation. The completed evaluation recommended proceeding with sludge drying bed improvements in two phases: Phase 1 - 65,000 square feet of paved drying beds at an estimated cost of \$600,000, and Phase 2 - 135,000 square feet at an estimated cost of \$970,000. The City budgeted \$600,000 for drying bed improvements in 2021, so funding was available to proceed with Phase 1. The Amendment to Task Order No. 2019-04 revised the Scope of Services, Time of Performance, and Fee for Service to reflect the recommendations of the sludge treatment process evaluation completed under the Scope of Services defined in the original Task Order. He presented Amendment No. 1 to Task Order No. 2019-04 with HLA Engineering and Land Surveying, Inc., for the Sludge Drying Bed Evaluation and Design with a total fee for services in the amount of \$162,800.00 for engineering design, plans and specifications, and bidding assistance and services during construction.

Discussion took place.

**On motion by Councilmember Diaz, second by Councilmember Souders, the C.O.W. moved a resolution approving Amendment No. 1 to Task Order No. 2019-04 with HLA Engineering and Land Surveying, Inc., for the Sludge Drying Bed Evaluation and Design to the January 26, 2021 regular Council meeting for consideration.**

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – Yes
- Councilmember Jennings – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

**E. Ambulance Service Utility Fee Update**

Fire Chief Mason updated the Council regarding the ambulance service utility fee. He explained that during the past few weeks, he had met with each Councilmember to explain the cost of service study. He was in the process of completing the study to determine the total costs necessary to regulate, operate and maintain the ambulance utility. He recommended Council hold a special meeting on Tuesday, January 19<sup>th</sup> at 6:00 p.m., to further discuss the study as a group.

**On motion by Councilmember Everett, second by Councilmember Diaz, the C.O.W. scheduled a special Council meeting on Thursday, January 21<sup>st</sup> at 6:30 p.m., to discuss the ambulance service utility fee.**

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – Yes
- Councilmember Jennings – No
- Councilmember Moore – Yes
- Councilmember Ozuna – No
- Councilmember Rodriguez – No
- Councilmember Souders – No

Motion failed.

**On motion by Councilmember Jennings, second by Councilmember Diaz, the C.O.W. scheduled a special Council meeting on Tuesday, January 19<sup>th</sup> at 6:00 p.m., to discuss the ambulance service utility fee.**

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – Yes
- Councilmember Jennings – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

**F. 2021 City Board & Commission Appointments**

City Administrator Arteaga explained that the following appointments were being presented by the Mayor to Council for confirmation:

<u>Position</u>	<u>Term</u>
Community Center Advisory Committee	
• Middle School Representative – Brendan Kramer	12/31/2021
• High School Representative – Sienna Black	12/31/2021
• Senior Citizen Representative – Wanda Brewer	12/31/2021
• American Legion/Auxiliary Representative – Nancy Davidson	12/31/2021
• At-Large Representative – Dave Copeland	12/31/2021
• At-Large Representative – Laura Massey	12/31/2021
• City Council Representative – Joan Souders	12/31/2021
Planning Commission – Randy Tucker	12/31/2024
Civil Service Commission – Andrea Arteaga-Morris	12/31/2026

Discussion took place.

**On motion by Councilmember Jennings, second by Councilmember Moore, the C.O.W. moved confirmation of the 2021 City Board and Commission appointments as recommended by the Mayor to the January 26, 2021 regular Council meeting for consideration.**

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – Yes
- Councilmember Jennings – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Abstained

**5. OTHER BUSINESS – None**

**6. ADJOURNMENT**

On motion by Councilmember Moore, second by Councilmember Souders, Council adjourned the meeting at 6:58 p.m.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – Yes
- Councilmember Jennings – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes

- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

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Mayor Gloria Mendoza

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Anita Palacios, City Clerk