

**GRANDVIEW CITY COUNCIL
COMMITTEE-OF-THE-WHOLE MEETING MINUTES
OCTOBER 13, 2020**

1. CALL TO ORDER

Mayor Gloria Mendoza called the Committee-of-the-Whole meeting to order at 6:00 p.m., in the Council Chambers at City Hall.

Governor Proclamation 20-28.10 continued the prohibition on "in-person" meetings through November 9, 2020. This meeting was available via teleconference.

2. ROLL CALL

Present: Mayor Mendoza and Councilmembers David Diaz, Mike Everett, Diana Jennings, Bill Moore (Mayor Pro Tem), Robert Ozuna, Javier Rodriguez and Joan Souders

Staff present: City Administrator/Public Works Director Cus Arteaga, City Attorney Quinn Plant, City Treasurer Matt Cordray, Fire Chief Pat Mason, Assistant Public Works Director Todd Dorsett and City Clerk Anita Palacios

3. PUBLIC COMMENT - None

4. NEW BUSINESS

A. Resolution accepting the Fire Service Self-Contained Breathing Apparatus (SCBA) as complete

Fire Chief Mason explained that on November 26, 2019, Council approved Resolution 2019-42 authorizing the Mayor to obligate USDA Rural Development funding for the purchase of 22 SCBA in the amount of \$161,000. On March 13, 2020, the City was advised by USDA Rural Development that the City was approved for a Community Facilities Grant in the amount of \$88,500. On May 12, 2020, Council approved Resolution No. 20202-19 authorizing the Mayor to sign the Community Facilities Grant Agreement with the United States Department of Agriculture Rural Housing Services for the purchase of firefighting self-contained breathing apparatus (SCBA). The equipment was purchased and received. The City was preparing to close on the loan/grant to receive reimbursement from USDA. In order for this to take place, a resolution accepting the Fire Service Self-Contained Breathing Apparatus (SCBA) as complete must be approved.

Discussion took place.

On motion by Councilmember Everett, second by Councilmember Moore, the C.O.W. moved a resolution accepting the Fire Service Self-Contained Breathing Apparatus (SCBA) as complete to the October 27, 2020 regular Council meeting for consideration.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – Yes
- Councilmember Jennings – Yes

- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

B. Resolution authorizing the Mayor to sign the Shorelands Shoreline Master Program Agreement No. SEASMP-1921-Grandv-00108 between the State of Washington Department of Ecology and the City of Grandview for the Shoreline Master Program

City Clerk Palacios explained Shoreline Master Programs (SMPs) were local land-use policies and regulations that guide use of Washington shorelines. SMPs apply to both public and private uses for Washington's more than 28,000 miles of lake, stream, wetland, and marine shorelines. They protect natural resources for future generations, provide for public access to public waters and shores, and plan for water-dependent uses. The Washington State Department of Ecology (DOE) reviews and approves SMPs for local governments and provides guidance and technical assistance to help governments develop their SMPs. DOE works with local governments to help create and update these SMPs to ensure they comply with the State Shoreline Management Act and State Shoreline Master Program Guidelines. More than 260 cities and counties have SMPs. SMPs was an important tool for wise management of these precious and valuable areas. The City's SMP was codified under Grandview Municipal Code Chapter 18.100 Shorelines.

On July 12, 2019, the City received a letter from the DOE advising of the next rounds of periodic review of SMPs and offering the City a grant in the amount of \$16,800 to help fund the update. On February 25, 2020, Council approved a Professional Service Agreement with the Yakima Valley Conference of Governments to update the City's Shoreline Master Program Plan. The City applied for the grant funding and on September 24, 2020 was advised by DOE that the grant was approved.

Discussion took place.

On motion by Councilmember Moore, second by Councilmember Rodriguez, the C.O.W. moved a resolution authorizing the Mayor to sign the Shorelands Shoreline Master Program Agreement No. SEASMP-1921-Grandv-00108 between the State of Washington Department of Ecology and the City of Grandview for the Shoreline Master Program to the October 27, 2020 regular Council meeting for consideration.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – Yes
- Councilmember Jennings – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

C. Ordinance granting an Electric Utility Franchise and General Utility Easement to PacifiCorp

City Administrator Arteaga explained that for many years, the City granted PacifiCorp d.b.a. Pacific Power a franchise agreement to distribute electric power within the City. Pursuant to state law, a franchise was granted by an agreement for a 20-year term. The previous 20-year franchise agreement with Pacific Power was approved by Council on January 16, 2001 by Ordinance No. 1592 and would expire January 16, 2021. An electrical franchise, besides authorizing a utility to distribute power in the community, sets the rules for Pacific Power's use of City rights-of-way and determines the amount of the revenue paid to the City by the utility. RCW 35.21.860 eliminates the City's authority to impose a franchise fee on light and power, natural gas distribution, and telephone for the use of the City right-of-way. This same statute does however allow a utility tax to be charged and further states in RCW 35.21.865 a limit on the utility tax rate of 6% for the utilities providing light, power, natural gas, and telephone. For the year 2019, the City received approximately \$615,000 from Pacific Power.

Discussion took place.

On motion by Councilmember Everett, second by Councilmember Diaz, the C.O.W. moved an ordinance granting an Electric Utility Franchise and General Utility Easement to PacifiCorp to the October 27, 2020 regular Council meeting consent agenda for consideration.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – Yes
- Councilmember Jennings – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

D. Ordinance amending the 2020 Annual Budget

City Treasurer Cordray explained that staff monitoring and review of fund and department budgets identified numerous budget accounts to be amended. The amendment was mostly in response to COVID-19 revenues and expenditures. The amendment also included labor negotiations. An ordinance would be prepared to provide for the amending of the 2020 Annual Budget to accommodate the changes in sources and uses. By Fund the highlights of the budget changes were:

- Current Expense Fund: Increased revenues for Commerce CARES Grant and Contribution from the Port of Grandview. Increase appropriations for COVID-19 related expenditures, small business grants, website/social media archiving, and labor negotiations. Net effect was a decrease in estimated ending fund balance.
- EMS Fund: Increased revenues for Commerce CARES Grant. Increased appropriations for COVID-19 related expenditures. Net effect was an increase to estimated ending fund balance.

- Yakima Co. Law & Justice Tax Fund: Increased revenues for Commerce CARES Grant. Increased appropriations for COVID-19 related expenditures. No effect to estimated ending fund balance.
- Street Fund: Increased revenues for Commerce CARES Grant. Increased appropriations for COVID-19 related expenditures. No effect to estimated ending fund balance.
- Cemetery Fund: Increased revenues for Commerce CARES Grant. Increased appropriations for COVID-19 related expenditures. No effect to estimated ending fund balance.
- Water Fund: Increased revenues for Commerce CARES Grant. Increased appropriations for COVID-19 related expenditures. Net effect was an increase to estimated ending fund balance.
- Sewer Fund: Increased revenues for Commerce CARES Grant. Increased appropriations for COVID-19 related expenditures. Net effect was an increase to estimated ending fund balance.
- Irrigation Fund: Increased revenues for Commerce CARES Grant. Increased appropriations for COVID-19 related expenditures. No effect to estimated ending fund balance.
- Solid Waste Fund: Increased revenues for Commerce CARES Grant. Increased appropriations for COVID-19 related expenditures. No effect to estimated ending fund balance.

He noted per discussion at last night's preliminary budget meeting, funds for the retail recruitment would be removed from the budget amendment and included in the 2021 preliminary budget.

Discussion took place.

On motion by Councilmember Jennings, second by Councilmember Souders, the C.O.W. moved an ordinance amending the 2020 Annual Budget to the October 27, 2020 regular Council meeting for consideration.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – Yes
- Councilmember Jennings – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

E. Grandview Small Business Grants – Round Two

City Administrator Arteaga explained that on September 14, 2020, the Department of Commerce advised that the City's Coronavirus Relief Fund award was increased. With the additional funds, the City could re-open the Grandview Small Business Grants for a second round. Staff recommended that the eligibility criteria remain the same with the exception of increasing the number of employees including owner(s) to ten or fewer.

Discussion took place. Council concurred with re-opening the Grandview Small Business Grants for a second round as recommended by staff.

5. OTHER BUSINESS

Grandview Chamber of Commerce Rental Relief Request – Cody Goepner, President with the Grandview Chamber of Commerce explained that the Chamber has felt a negative impact from the global pandemic of COVID-19. The Chamber’s agenda to support the community in 2020 focused on three main areas including: membership, marketing and events. Unfortunately, due to the economic down turn, members and local businesses have felt a huge impact on their companies which shifted the entire landscape of the Chamber’s efforts. As the Chamber reviewed their financial situation, their income stalled due to the fact that they were not able to produce community events with the support of local businesses. The only fundraising event at the beginning of this year was pre-pandemic and was able to support the Chamber’s bottom line for 2020. The Chamber currently rents office space from the City. The office space rental and utilities were their largest expenses. He asked if the City would relieve the Chamber of the expenses for rent and utilities. Doing so would help sustain the financial situation of the Chamber and continue to support our members and local businesses.

City Attorney Plant advised that waiving or reducing rent under the current pandemic circumstances would likely not be a gifting of public funds. He recommended the City agree to waive the rent, but not the utilities.

City Administrator Arteaga indicated that per his discussion with the Chamber President Goepner, the Chamber was requesting rental relief for six months.

Discussion took place. Council concurred with the City Attorney’s recommendation to waive the monthly rental fee for six months.

6. ADJOURNMENT

The C.O.W. meeting adjourned at 7:00 p.m.

Mayor Gloria Mendoza

Anita Palacios, City Clerk