

**GRANDVIEW CITY COUNCIL
COMMITTEE-OF-THE-WHOLE MEETING MINUTES
JULY 28, 2020**

1. CALL TO ORDER

Mayor Gloria Mendoza called the Committee-of-the-Whole meeting to order at 6:00 p.m., in the Council Chambers at City Hall.

Governor Proclamation 20-28.7 continued the prohibition on "in-person" meetings. This meeting was available via teleconference.

2. ROLL CALL

Present: Mayor Mendoza and Councilmembers Gay Brewer, David Diaz, Mike Everett, Diana Jennings, Bill Moore, Javier Rodriguez and Joan Souders

Staff present: City Administrator/Public Works Director Cus Arteaga, City Attorney Quinn Plant, City Treasurer Matt Cordray, Parks & Recreation Director Gretchen Chronis, Police Chief Kal Fuller, Assistant Public Works Director Todd Dorsett and City Clerk Anita Palacios

3. PUBLIC COMMENT – None

4. NEW BUSINESS

A. Coronavirus Relief Funds for Local Governments

At the July 14, 2020 C.O.W. meeting, City Administrator Arteaga explained that the City may be eligible for a reimbursement funding program through the Coronavirus Relief Funds for Local Governments for COVID related expenses in the amount of \$336,000 which may include some of the following:

1. Funding to upgrade electronic equipment to support conference calls and/or zoom meetings. Consider replacing some of the old phones and purchase new laptop computers for zoom meetings for the Mayor, Council and Department Heads.
2. Consider submitting the 4% credit card service fees.
3. Consider submitting the ambulance service fees.
4. Submit all equipment, tools and/or supplies that was purchased for the pandemic.
5. Provide a financial grant to commercial businesses to subsidize their monthly utility bill. The program could be administered by the Yakima County Development Association similar to what they were doing for the City of Yakima and Yakima County.

The Coronavirus Relief Funds were only for costs incurred through the limited timeframe of March 1, 2020 thru October 31, 2020.

Following discussion at that meeting, the C.O.W. moved the Coronavirus Relief Funds for Local Government to the July 28, 2020 C.O.W. meeting for further discussion.

Discussion took place.

On motion by Councilmember Everett, second by Councilmember Souders, the C.O.W. agreed to hold a special teleconference C.O.W. meeting on Thursday, August 6, 2020 at 6:00 p.m., to discuss the Coronavirus Relief Funds for Local Governments.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Souders – Yes
- Councilmember Rodriguez – Yes
- Councilmember Everett –Yes
- Councilmember Jennings – Yes
- Councilmember Moore – Yes
- Councilmember Brewer – Yes

B. Ordinance amending the 2020 Annual Budget

City Treasurer Cordray explained that at a prior meeting, Council approved the closure of the municipal pool due to COVID-19 concerns. At the July 14, 2020 meeting, Council approved separating the Water and Sewer Funds per the requirement of a USDA Loan. Staff monitoring and review of these funds identified several budget accounts to be amended. An ordinance was presented to amend the 2020 Annual Budget to accommodate the changes in sources and uses. By Fund the highlights of the budget changes were:

- Current Expense Fund: Decreased revenues for Swimming Pool Fees and Swimming Lessons. Decreased several appropriations within Swimming Pools. Net effect was an increase in estimated ending fund balance.
- Water Fund: Move all Sewer revenues, expenditures and balances to Sewer Fund.
- Sewer Fund: Move all Sewer revenues, expenditures and balances from the Water Fund.

Discussion took place.

On motion by Councilmember Everett, second by Councilmember Moore, the C.O.W. moved an ordinance amending the 2020 Annual Budget to the July 28, 2020 regular Council meeting for consideration.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Souders – Yes
- Councilmember Rodriguez – Yes
- Councilmember Everett –Yes
- Councilmember Jennings – Yes
- Councilmember Moore – Yes
- Councilmember Brewer – Yes

C. Resolution authorizing the Mayor to sign the Law Enforcement Assistance Agreement Communications/ 2020 with Yakima County Sheriff

Police Chief Fuller explained that the Police Department has an in-house dispatch center which takes in phone calls and handles police radio traffic. In the event of an emergency or disaster which would close the current building there has never been any backup systems in place. Backup systems would allow us to implement a Continuity of Operations Plan (COOP) to continue routine public safety operations throughout a disruption of normal activities. In the 2020 Police budget, funds were included to purchase equipment to allow phone calls and radio traffic to be sent off-site. Most of the equipment has been purchased and installed. Agreements have been signed with Yakima County Tech Services to allow for radio traffic to be handled over currently existing fiber optic lines. A Law Enforcement Assistance Agreement with Yakima County Sheriff's Office (YSO) has been drafted to allow for their dispatch center to handle Grandview radio traffic sent to them over the County fiber optic lines. In order to implement a Continuity of Operations Plan (COOP) for the Police Department, the City needs an agreement in place to send phone calls and radio traffic through the Yakima County Sheriff's Office (YSO). The agreement presented has been drafted to provide a set billing amount with a yearly review. The 2020 per call rate was set at \$19.46. The City would be billed at a per call rate. If the City does not utilize YSO services, the City pays nothing and was under no other obligations.

Discussion took place.

On motion by Councilmember Moore, second by Councilmember Diaz, the C.O.W. moved a resolution authorizing the Mayor to sign the Law Enforcement Assistance Agreement Communications/2020 with Yakima County Sheriff to the August 11, 2020 regular Council meeting for consideration.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Souders – Yes
- Councilmember Rodriguez – Yes
- Councilmember Everett –Yes
- Councilmember Jennings – Yes
- Councilmember Moore – Yes
- Councilmember Brewer – Yes

6. OTHER BUSINESS

Retail Recruitment Teleconference Meeting with Casey Kidd, CEO, NaviRetail – City Administrator Arteaga advised that Casey Kidd, CEO with NaviRetail, requested to hold a special teleconference meeting with the Council to provide a retail recruitment update. Available dates would be distributed to the Council for consideration of a date and time.

7. ADJOURNMENT

The C.O.W. meeting adjourned at 7:00 p.m.

Mayor Gloria Mendoza

Anita Palacios, City Clerk