

**GRANDVIEW CITY COUNCIL
COMMITTEE-OF-THE-WHOLE SPECIAL MEETING MINUTES
AUGUST 6, 2020**

1. CALL TO ORDER

Mayor Gloria Mendoza called the Committee-of-the-Whole special meeting to order at 6:00 p.m., in the Council Chambers at City Hall.

Governor Proclamation 20-28.8 continued the prohibition on "in-person" meetings. This meeting was available via teleconference.

2. ROLL CALL

Present: Mayor Mendoza and Councilmembers David Diaz, Mike Everett, Bill Moore, Javier Rodriguez and Joan Souders

Absent: Councilmember Diana Jennings

Staff present: City Administrator/Public Works Director Cus Arteaga, City Treasurer Matt Cordray and City Clerk Anita Palacios

Present on behalf of the Port of Grandview: Jim Sewell, Commissioner and Randy Tucker, Property and Marketing Manager

Present on behalf of the Grandview Chamber of Commerce: Cody Goepner, President

3. CORONAVIRUS RELIEF FUNDS FOR LOCAL GOVERNMENTS

At the July 14, 2020 C.O.W. meeting, City Administrator Arteaga explained that the City may be eligible for a reimbursement funding program through the Coronavirus Relief Funds for Local Governments for COVID related expenses in the amount of \$336,000 which may include some of the following:

1. Funding to upgrade electronic equipment to support conference calls and/or zoom meetings. Consider replacing some of the old phones and purchase new laptop computers for zoom meetings for the Mayor, Council and Department Heads.
2. Consider submitting the 4% credit card service fees.
3. Consider submitting the ambulance service fees.
4. Submit all equipment, tools and/or supplies that was purchased for the pandemic.
5. Provide a financial grant to commercial businesses to subsidize their monthly utility bill. The program could be administered by the Yakima County Development Association similar to what they were doing for the City of Yakima and Yakima County.

The Coronavirus Relief Funds were only for costs incurred through the limited timeframe of March 1, 2020 thru October 31, 2020.

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Following discussion at that meeting, the C.O.W. moved the Coronavirus Relief Funds for Local Government to the July 28, 2020 C.O.W. meeting for further discussion.

At the July 28, 2020 C.O.W. meeting, the C.O.W. agreed to hold a special teleconference C.O.W. meeting on Thursday, August 6, 2020 at 6:00 p.m., to discuss the Coronavirus Relief Funds for Local Governments.

City Administrator Arteaga recapped the funding program. He explained that the City could request funding reimbursement for COVID related expenses from March 1 through October 31, 2020. The total amount available was \$336,000. At the last two C.O.W. meetings, discussion took place regarding items to submit for reimbursement. At the July 28th C.O.W. meeting, staff was directed to provide a spreadsheet with options and estimates for Council consideration.

In addition, Councilmember Everett contacted the Port of Grandview and invited the Port to participate in helping support the business grant portion of the recommendations.

Staff presented the following three proposals for consideration:

	Expended To Date	Proposal One	Proposal Two	Proposal Three
Current Expense Balance as of 7/31/2020		\$1,163,000	\$1,163,000	\$1,163,000
Equipment Tools and Staff Costs	\$18,000	\$35,000	\$35,000	
Ambulance Service Fee	\$55,000	\$100,000	\$100,000	
4% Credit Card Service Fee	\$16,000	\$30,000	\$30,000	
Electronic Equipment & Upgrade	-0-	\$10,000	\$15,000	
NaviRetail	-0-	-0-	\$15,000	
Business Grants*	-0-	\$70,000	\$141,000	\$336,000
TOTAL EXPENDITURES		\$245,000	\$336,000	\$336,000
ENDING FUND BALANCE		\$918,000	\$827,000	\$827,000

*In reviewing other agencies, such as Yakima County and City of Yakima, both allocated 20% or less of their funding distribution to business grants.

He pointed out that under Proposal One/Business Grants, staff used the same percentage of allocation that Yakima County and City of Yakima used which was 20%. 20% of Grandview's allocation equaled \$70,000. Under Proposal Two/Business Grants after funding the other five options, staff included the remaining appropriation to support the business grants which increased that amount to \$141,000. Under Proposal Three/Business Grants, staff applied the entire \$336,000 toward the business grant portion of the recommendation.

City Treasurer Cordray provided an overview of the funding program and how each proposal would affect the Current Expense ending fund balance.

Should the Port participate with any funding support, it would be included in the business grant portion of the recommendations.

Staff recommended the following once Council decided on the preferred proposal:

- Partner with YCDA to administer the business grant application and funding.

- Approve a budget amendment to support the new expenses and the funding source for reimbursement.
- Approve a resolution authorizing staff to submit all reimbursement request to the CARES Program.

Discussion took place.

On motion by Councilmember Everett, second by Councilmember Souders, the C.O.W. concurred on Proposal Two and directed staff to prepare the appropriate paperwork to partner with YCDA to administer the business grant application and funding, a budget amendment to support the new expenses and the funding source for reimbursement and a resolution authorizing staff to submit all reimbursement request to the CARES Program for consideration at the August 11, 2020 regular meeting.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Souders – Yes
- Councilmember Rodriguez – Yes
- Councilmember Everett – Yes
- Councilmember Moore – Yes

4. ADJOURNMENT

The C.O.W. special meeting adjourned at 7:00 p.m.

Mayor Gloria Mendoza

Anita Palacios, City Clerk