

**GRANDVIEW CITY COUNCIL
REGULAR MEETING AGENDA
TUESDAY, MAY 26, 2020**



Due to public health concerns with COVID-19, this meeting will be available via teleconference. For meeting information and instructions, please contact City Hall at (509) 882-9200.

REGULAR MEETING – 7:00 PM

PAGE

- 1. CALL TO ORDER & ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. PRESENTATIONS**
- 4. PUBLIC COMMENT** – At this time, the public may address the Council on any topic whether on the agenda or not, except those scheduled for public hearing.
- 5. CONSENT AGENDA** – Items on the Consent Agenda will be voted on together by the Council, unless a Councilmember requests that items be removed from the Consent Agenda and discussed and voted upon separately. An item removed from the Consent Agenda will be placed under Unfinished and New Business.
 - A. Minutes of the May 12, 2020 Special Committee-of-the-Whole meeting 1-3
 - B. Minutes of the May 12, 2020 Council meeting 4-7
 - C. Payroll Check Nos. 11656-11671 in the amount of \$93,863.51
 - D. Payroll Electronic Fund Transfers (EFT) Nos. 60333-60337 in the amount of \$84,644.52
 - E. Payroll Direct Deposit 5/1/20-5/15/20 in the amount of \$106,579.09
 - F. Claim Check Nos. 119929-120014 in the amount of \$321,846.34
- 6. ACTIVE AGENDA** – Notice: Items discussed at the 6:00 pm Committee-of-the-Whole meeting of an urgent or time sensitive nature may be added to the active agenda pursuant to City Council Procedures Manual Section 3.18(c).
 - A. Ordinance No. 2020-5 amending the 2020 Annual Budget 8-9
- 7. UNFINISHED AND NEW BUSINESS**
- 8. CITY ADMINISTRATOR AND/OR STAFF REPORTS**
- 9. MAYOR & COUNCILMEMBER REPORTS**
- 10. ADJOURNMENT**

**GRANDVIEW CITY COUNCIL
SPECIAL COMMITTEE-OF-THE-WHOLE MEETING MINUTES
MAY 12, 2020**

1. CALL TO ORDER

Mayor Gloria Mendoza called the Special Committee-of-the-Whole meeting to order at 6:30 p.m., in the Council Chambers at City Hall. The Council Chambers was open to the public. To ensure compliance with the President's Coronavirus Guidelines for America, the Centers for Disease Control and Prevention Guidelines, and the Governor's Proclamation #20-07 for social distancing, the Council, staff and public were encouraged to participate remotely by telephone.

2. ROLL CALL

Present in person: Mayor Mendoza and Councilmembers David Diaz, Bill Moore, Javier Rodriguez and Joan Souders

Present by telephone: Councilmembers Gay Brewer, Mike Everett, Diana Jennings and City Attorney Quinn Plant

Staff present: City Administrator/Public Works Director Cus Arteaga, City Treasurer Matt Cordray, Fire Chief Pat Mason, Parks & Recreation Director Gretchen Chronis and City Clerk Anita Palacios

3. PUBLIC COMMENT – None

4. NEW BUSINESS

A. 2020 Pool Operation

Parks and Recreation Director Chronis explained that swim pool preparation would begin in April with the recruitment of staff and pool maintenance would begin in May with programs commencing on June 1 with Swim Team activities. Due to recent restrictions and public health concerns surrounding the COVID-19 pandemic, the following important factors would need to be considered regarding the 2020 pool operation before a final decision was made:

- The Governor's Proclamation continued to prohibit public and private gatherings and multi-person activities for social, spiritual and recreational purposes, regardless of the number of people involved.
- The current social and physical distancing requirements could not be enforced in a public pool setting.
- Staffing level for the 2020 season would be reduced to 50%. Reserve guard recruitment was on hold because there were no current lifeguarding courses available. In an effort to give current lifeguards an opportunity to seek alternate summer employment, they would need to be notified as soon as possible.
- The Swim Team organization would generate group gatherings of 50-200 individuals for practices and swim meets and was considered to be a sports team (such activities were currently prohibited). Their organization would need to be notified promptly for planning purposes.
- The swim lesson program attracts groups of 50 or more when operating at a full staffing level.

- Consideration must be given to the level of comfort that staff members would have when potentially being faced with direct contact with a pool patron during a lifesaving emergency.
- Contact was made with the Yakima Health District to seek input and/or recommendations for municipal pool operations. They would provide updated information as it becomes available.
- The Cities of Ephrata and Manson were the first to announce pool closures for this season. The City of Wenatchee would be announcing the closure of their pool facility on May 11th. Neighboring cities were considering delayed openings contingent on the timeframes for the proposed phases. On May 11th, the Cities of Toppenish and Sunnyside announced the closure of their pool facilities.

She recommended Council consider and authorize staff to postpone or cancel the 2020 swim season for the following reasons:

- There was much uncertainty as to what restrictions were ahead after the May 31st "Stay at Home" order was lifted.
- Confident that social distancing would continue throughout the summer
- Currently, do not have enough certified lifeguards to man the hours of operations.
- Need to provide adequate notice to the Swim Team coaches/parents.
- Announcing the closure would allow the current employees with the opportunity to seek employment elsewhere.
- Annually, the pool was subsidized by the General Fund and with the closure of the commercial businesses, there was the potential to receive less revenue this year.
- Rapid track option: Open the pool on or about July 1 for a limited programming season (with adequate staff availability and maximum attendance of 50).

Staff understood the importance and benefit the pool brought to the community, but as the community battles this pandemic, the City must make some hard decisions that in the end would be for the safety of the citizens. Staff would continue to make maintenance repairs in order to keep the pool in quality condition for future operation. Staff requested a formal recommendation regarding the swim pool operation for the 2020 season.

Discussion took place.

On motion by Councilmember Rodriguez, second by Councilmember Souders, the C.O.W. moved the cancellation of the 2020 swim pool season due to recent restrictions and public health concerns surrounding the COVID-19 pandemic to the May 12, 2020 regular Council meeting for consideration.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Souders – Yes
- Councilmember Rodriguez – Yes
- Councilmember Everett – No
- Councilmember Jennings – Yes
- Councilmember Moore – Yes
- Councilmember Brewer – No

5. RECESS & RECONVENE OF C.O.W. MEETING

On motion by Councilmember Moore, second by Councilmember Souders, the Council recessed the Committee-of-the-Whole meeting at 7:00 p.m., to reconvene following the regular Council meeting.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Souders – Yes
- Councilmember Rodriguez – Yes
- Councilmember Everett – Yes
- Councilmember Jennings – Yes
- Councilmember Moore – Yes
- Councilmember Brewer – Yes

The Committee-of-the-Whole meeting reconvened at 7:45 p.m., to discuss the following item:

B. Ordinance amending the 2020 Annual Budget

City Treasurer Cordray explained that staff monitoring and review of fund and department budgets identified a budget account to be amended. An ordinance was prepared to provide for the amending of the 2020 Annual Budget to accommodate the changes in sources and uses. By fund the highlights of the budget change was as follows:

- Current Expense Fund: Increased revenues for USDA Rural Grant – SCBAs. Increased appropriations for Self-Contained Breathing Apparatuses in Fire Control. Net effect was a decrease in estimated ending fund balance.

Discussion took place.

On motion by Councilmember Everett, second by Councilmember Brewer, the C.O.W. moved an ordinance amending the 2020 Annual Budget to the May 26, 2020 regular Council meeting for consideration.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Souders – Yes
- Councilmember Rodriguez – Yes
- Councilmember Everett – Yes
- Councilmember Jennings – Yes
- Councilmember Moore – Yes
- Councilmember Brewer – Yes

6. OTHER BUSINESS - None

7. ADJOURNMENT

The C.O.W. meeting adjourned at 7:50 p.m.

**GRANDVIEW CITY COUNCIL
REGULAR MEETING MINUTES
MAY 12, 2020**

1. CALL TO ORDER

Mayor Gloria Mendoza called the regular meeting to order at 7:00 p.m. in the Council Chambers at City Hall. The Council Chambers was open to the public. To ensure compliance with the President's Coronavirus Guidelines for America, the Centers for Disease Control and Prevention Guidelines, and the Governor's Proclamation for social distancing, the Council, staff and public were encouraged to participate remotely by telephone.

Present in person: Mayor Mendoza and Councilmembers David Diaz, Bill Moore, Javier Rodriguez and Joan Souders

Present by telephone: Councilmembers Gay Brewer, Mike Everett, Diana Jennings and City Attorney Quinn Plant

Staff present: City Administrator/Public Works Director Cus Arteaga, City Treasurer Matt Cordray, Fire Chief Pat Mason, Parks & Recreation Director Gretchen Chronis and City Clerk Anita Palacios

2. PLEDGE OF ALLEGIANCE

Councilmember Moore led the pledge of allegiance.

3. PRESENTATIONS – None

4. PUBLIC COMMENT – None

5. CONSENT AGENDA

On motion by Councilmember Moore, second by Councilmember Diaz, Council approved the Consent Agenda consisting of the following:

- A. Minutes of the April 28, 2020 Committee-of-the-Whole meeting**
- B. Minutes of the April 28, 2020 Council meeting**
- C. Payroll Check Nos. 11627-11655 in the amount of \$27,154.00**
- D. Payroll Electronic Fund Transfers (EFT) Nos. 60324-60329 in the amount of \$94,038.40**
- E. Payroll Direct Deposit 4/16/20-4/30/20 in the amount of \$113,303.68**
- F. Claim Check Nos. 119850-119928 in the amount of \$168,925.13**

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes
- Councilmember Everett – Yes
- Councilmember Jennings – Yes
- Councilmember Moore – Yes
- Councilmember Brewer – Yes

6. **ACTIVE AGENDA**

On motion by Councilmember Everett, second by Councilmember Jennings, Council amended the agenda to include item (D) Resolution No. 2020-21 authorizing application submittal to the Yakima Valley Conference of Governments for Surface Transportation Block Grant (STBG) Set-Aside funding assistance for the West Wine Country Road Sidewalk and Pathway Improvements.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Souders – Yes
- Councilmember Rodriguez – Yes
- Councilmember Everett – Yes
- Councilmember Jennings – Yes
- Councilmember Moore – Yes
- Councilmember Brewer – Yes

A. **Resolution No. 2020-19 authorizing the Mayor to sign the Community Facilities Grant Agreement with the United States Department of Agriculture Rural Housing Services for the purchase of firefighting self-contained breathing apparatus (SCBA)**

This item was previously discussed at the April 28, 2020 C.O.W. meeting and was deemed necessary and routine.

On motion by Councilmember Rodriguez second by Councilmember Moore, Council approved Resolution No. 2020-19 authorizing the Mayor to sign the Community Facilities Grant Agreement with the United States Department of Agriculture Rural Housing Services for the purchase of firefighting self-contained breathing apparatus (SCBA).

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes
- Councilmember Everett – Yes
- Councilmember Jennings – Yes
- Councilmember Moore – Yes
- Councilmember Brewer – Yes

B. **Resolution No. 2020-20 authorizing the Mayor to sign Amendment No. 1 to Agreement No. WQC-2020-Grandview-00007 between the State of Washington Department of Ecology and the City of Grandview for the Grandview Stormwater Improvements**

This item was previously discussed at the April 28, 2020 C.O.W. meeting and was deemed necessary and routine.

On motion by Councilmember Souders second by Councilmember Diaz, Council approved Resolution No. 2020-20 authorizing the Mayor to sign Amendment No. 1 to Agreement No. WQC-2020-Grandview-00007 between the State of Washington Department of Ecology and the City of Grandview for the Grandview Stormwater Improvements.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes
- Councilmember Everett – Yes
- Councilmember Jennings – Yes
- Councilmember Moore – Yes
- Councilmember Brewer – Yes

C. 2020 Pool Operation

This item was previously discussed at the May 12, 2020 C.O.W. meeting and was deemed necessary and routine.

Holly Castle via telephone voiced her opposition to the pool closure.

On motion by Councilmember Rodriguez second by Councilmember Jennings, Council cancelled the 2020 swim pool season due to recent restrictions and public health concerns surrounding the COVID-19 pandemic.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – No
- Councilmember Everett – No
- Councilmember Jennings – Yes
- Councilmember Moore – Yes
- Councilmember Brewer – No

D. Resolution No. 2020-21 authorizing application submittal to the Yakima Valley Conference of Governments for Surface Transportation Block Grant (STBG) Set-Aside funding assistance for the West Wine Country Road Sidewalk and Pathway Improvements

City Administrator Arteaga explained that the Yakima Valley Conference of Governments MPO/RTPO Technical Advisory Committee advised of a funding opportunity through the Surface Transportation Block Grant (STBG) Set-aside program and requested a Call for Projects Phase 2 with a project application form due by May 22, 2020. Staff reviewed the project requirements of the STBG Set-aside and identified West Wine Country Road sidewalk and pathway improvements near the City's park and ride lot as eligible for STBG funding and a priority non-motorized transportation improvement. The project would install sidewalk on the southwest side of West Wine Country Road adjacent to the City's existing park and ride lot. Currently, bicyclists and pedestrians utilizing the sidewalk and/or pathway in this area were directed through the park

and ride lot creating potential accidents and conflicts with vehicles entering and exiting the park and ride lot. A new sidewalk constructed along West Wine Country Road would allow safe passage for bicyclists and pedestrians by being routed outside of the park and ride lot thereby avoiding vehicle movements within the park and ride lot. The project would meet the emphasis for the call for projects in the following categories:

- Construction, planning and design of on-road and off-road trail facilities for pedestrians, bicyclists and other non-motorized transportation (includes traffic calming and ADA); and,
- Construction, planning and design of infrastructure-related projects providing safe routes for non-drivers; and
- Infrastructure activities eligible under Safe Routes to School program including improvements within two miles of schools to improve the ability of students to walk and bicycle to school.

This item was discussed and was deemed necessary and routine.

On motion by Councilmember Moore second by Councilmember Jennings, Council approved Resolution No. 2020-21 authorizing application submittal to the Yakima Valley Conference of Governments for Surface Transportation Block Grant (STBG) Set-Aside funding assistance for the West Wine Country Road Sidewalk and Pathway Improvements.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes
- Councilmember Everett – Yes
- Councilmember Jennings – Yes
- Councilmember Moore – Yes
- Councilmember Brewer – Yes

7. **UNFINISHED AND NEW BUSINESS** – None

8. **CITY ADMINISTRATOR AND/OR STAFF REPORTS** – None

9. **MAYOR & COUNCILMEMBER REPORTS** - None

10. **ADJOURNMENT**

On motion by Councilmember Souders second by Councilmember Moore, Council adjourned the regular meeting at 7:45 p.m.

Mayor Gloria Mendoza

Anita Palacios, City Clerk

ORDINANCE NO. 2020-5

**AN ORDINANCE OF THE CITY OF GRANDVIEW, WASHINGTON,
AMENDING THE 2020 ANNUAL BUDGET**

WHEREAS, the original 2020 estimated beginning fund balances and revenues do not reflect available budget sources; and

WHEREAS, there are necessary and desired changes in uses and expenditure levels in the funds; and

WHEREAS, there are sufficient sources within the funds to meet the anticipated expenditures.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF GRANDVIEW, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. That the 2020 annual budget be amended to reflect the changes presented in Exhibit A.

Section 2. That the City Administrator is authorized and directed to adjust estimated revenues, expenditures and fund balances reflecting the determined changes.

Section 3. This Ordinance shall be in full force and effect five (5) day after its passage and publication as required by law.

PASSED by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on May 26, 2020.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

PUBLICATION: 5/27/20
EFFECTIVE: 6/1/20

Exhibit A

Beginning Balance	Estimated Revenues	Appropriated Expenditures	Ending Balance	Budget Total
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Current Expense Fund					
Original 2020 Budget	1,360,960	5,591,340	6,465,330	486,970	6,952,300
Amendment Amount		88,500	131,000	(42,500)	88,500
Amended Total	1,360,960	5,679,840	6,596,330	444,470	7,040,800