

**GRANDVIEW CITY COUNCIL
COMMITTEE-OF-THE-WHOLE
SPECIAL MEETING AGENDA
TUESDAY, MAY 12, 2020**



Due to public health concerns with COVID-19, this meeting will be available via teleconference. For meeting information and instructions, please contact City Hall at (509) 882-9200.

SPECIAL COMMITTEE-OF-THE-WHOLE MEETING – 6:30 PM

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- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT** – At this time, the public may address the Council on any topic whether on the agenda or not, except those scheduled for public hearing.
- 4. NEW BUSINESS**
 - A. 2020 Pool Operation 1-3
 - B. Ordinance amending the 2020 Annual Budget 4-7
- 5. OTHER BUSINESS**
- 6. ADJOURNMENT**

**CITY OF GRANDVIEW
 AGENDA ITEM HISTORY/COMMENTARY
 COMMITTEE-OF-THE-WHOLE MEETING**

ITEM TITLE

2020 Pool Operation

AGENDA NO.: New Business 4 (A)

AGENDA DATE: May 12, 2020

DEPARTMENT

Parks & Recreation Department

FUNDING CERTIFICATION (City Treasurer)
 (If applicable)

DEPARTMENT DIRECTOR REVIEW

Gretchen Chronis, Parks & Recreation Director



CITY ADMINISTRATOR

MAYOR




ITEM HISTORY (Previous council reviews, action related to this item, and other pertinent history)

Swim pool preparation generally begins in April with the recruitment of staff. Pool maintenance usually begins in May of each year and programs commencing on June 1 with Swim Team activities.

ITEM COMMENTARY (Background, discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the City budget, personnel resources, and/or residents.

Due to recent restrictions and public health concerns surrounding the COVID-19 pandemic, I am seeking a formal recommendation regarding the swim pool operation for the 2020 season (see attached memo).

ACTION PROPOSED

Move agenda item to the May 12, 2020 regular Council meeting for formal recommendation due to its time sensitivity.

GRANDVIEW PARKS & RECREATION DEPARTMENT
MEMORANDUM

TO: Mayor and City Council
CC: Cus Arteaga, City Administrator
FROM: Gretchen Chronis, Parks & Recreation Director
DATE: May 6, 2020
SUBJECT: 2020 Pool Operation

Due to recent restrictions and public health concerns surrounding the COVID-19 pandemic, I am seeking a formal recommendation regarding the swim pool operation for the 2020 season. There are a number of important factors that need to be considered before a final decision is made.

- The Governor's Proclamation continues to prohibit public and private gatherings and multi-person activities for social, spiritual and recreational purposes, regardless of the number of people involved.
- The current social and physical distancing requirements cannot be enforced in a public pool setting.
- Staffing level for the 2020 season would be reduced to 50%. Reserve Guard recruitment is at halt because there are no current Lifeguarding courses available. In an effort to give current Lifeguards an opportunity to seek alternate summer employment, they should be notified as soon as possible.
- The Swim Team organization generates group gatherings of 50-200 individuals for practices and swim meets and is considered to be a sports team (such activities are currently prohibited). Their organization needs to be notified promptly for planning purposes.
- Our Swim Lesson program attracts groups of 50 or more when operating at a full staffing level.
- Consideration must be given to the level of comfort that our staff members would have when potentially being faced with direct contact with a pool patron during a lifesaving emergency.
- I have been in contact with the Yakima Health District to seek input and/or recommendations for municipal pool operations. They will provide updated information as it becomes available.
- The Cities of Ephrata and Manson are the first to announce pool closures for this season. The City of Wenatchee will be announcing the closure of their pool facility on May 11th. Neighboring cities are considering delayed openings contingent on the timeframes for the proposed phases.

I recommend that City Council consider and authorize Staff to postpone or cancel the 2020 swim season for the following reasons:

- There is much uncertainty as to what restrictions are ahead of us after the May 31 Stay at Home order is lifted.
- We are confident that social distancing will continue throughout the summer.
- Currently we do not have enough certified Lifeguards to man the hours of operations.
- We need to provide adequate notice to the Swim Team Coaches/Parents.
- Announcing the closure allows the current employees with the opportunity to seek employment elsewhere.
- Annually, our pool is subsidized by the General Fund and with the closure of the commercial businesses, we have the potential to receive less revenue this year.
- Rapid track option: Open the pool on or about July 1 for a limited programming season (with adequate staff availability and maximum attendance of 50).

We understand the importance and benefit that our pool brings to our community but as we battle this pandemic, we must make some hard decisions that in the end are for the safety of our citizens. We will continue to make maintenance repairs in order to keep this pool in quality condition for future operation.

**CITY OF GRANDVIEW
AGENDA ITEM HISTORY/COMMENTARY
COMMITTEE-OF-THE-WHOLE MEETING**

ITEM TITLE

Ordinance amending the 2020 Annual Budget

AGENDA NO.: New Business 4 (B)

AGENDA DATE: May 12, 2020

DEPARTMENT

City Treasurer

FUNDING CERTIFICATION (City Treasurer)
(If applicable)

DEPARTMENT DIRECTOR REVIEW

Matthew Cordray, City Treasurer



CITY ADMINISTRATOR

MAYOR



ITEM HISTORY (Previous council reviews, action related to this item, and other pertinent history)

Staff monitoring and review of fund and department budgets has identified a budget account to be amended. An ordinance will be prepared to provide for the amending of the 2020 Annual Budget to accommodate the changes in sources and uses.

ITEM COMMENTARY (Background, discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the City budget, personnel resources, and/or residents.

By Fund the highlights of the budget changes are:

CURRENT EXPENSE FUND: Increase revenues for USDA Rural Grant – SCBAs. Increase appropriations for Self Contained Breathing Apparatuses in Fire Control. Net effect is a decrease in estimated ending fund balance.

ACTION PROPOSED

Move an ordinance amending the 2020 Annual Budget to the next regular Council meeting for consideration.

to Sue 5/xx/2020 - mc Ordinance No. 2020-X

Account	Description Fund/Account	Original Estimate	Amendment Amount	New Estimate	Treasurer's notes
001 000 000 308 80 00 00	Current Expense Fund Beginning Fund Balance	1,360,960		1,360,960	
001 000 000 331 10 76 61	USDA Rural Grant - SCBAs Revenues/Sources	5,591,340	88,500	5,679,840	USDA Grant for Self Contained Breathing Apparatuses
	Current Exp. Fund Total	6,952,300	88,500	7,040,800	
001 038 000 594 22 64 03	Self Contained Breathing Apparatuses Expenditures/Uses	6,465,330	131,000	6,596,330	Funds needed to purchase 22 SCBAs
001 099 000 508 80 00 00	Ending Fund Balance Current Exp. Fund Total	486,970	(42,500)	444,470	
	Current Exp. Fund Total	6,952,300	88,500	7,040,800	

ORDINANCE NO. 2020-___

**AN ORDINANCE OF THE CITY OF GRANDVIEW, WASHINGTON,
AMENDING THE 2020 ANNUAL BUDGET**

WHEREAS, the original 2020 estimated beginning fund balances and revenues do not reflect available budget sources; and

WHEREAS, there are necessary and desired changes in uses and expenditure levels in the funds; and

WHEREAS, there are sufficient sources within the funds to meet the anticipated expenditures.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF GRANDVIEW, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. That the 2020 annual budget be amended to reflect the changes presented in Exhibit A.

Section 2. That the City Administrator is authorized and directed to adjust estimated revenues, expenditures and fund balances reflecting the determined changes.

Section 3. This Ordinance shall be in full force and effect five (5) day after its passage and publication as required by law.

PASSED by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on _____, 2020.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

PUBLICATION:
EFFECTIVE:

Exhibit A

Beginning Balance	Estimated Revenues	Appropriated Expenditures	Ending Balance	Budget Total
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Current Expense Fund					
Original 2020 Budget	1,360,960	5,591,340	6,465,330	486,970	6,952,300
Amendment Amount		88,500	131,000	(42,500)	88,500
Amended Total	1,360,960	5,679,840	6,596,330	444,470	7,040,800