

**GRANDVIEW CITY COUNCIL
COMMITTEE-OF-THE-WHOLE MEETING MINUTES
DECEMBER 10, 2019**

1. CALL TO ORDER

Mayor Gloria Mendoza called the Committee-of-the-Whole meeting to order at 6:00 p.m., in the Council Chambers at City Hall.

2. OATHS OF OFFICE

City Attorney Plant administered the Oath of Office to the following Councilmembers following the certification of the November 5, 2019 General Election results:

- Council Position 3 – 2 year unexpired term – Diana R. Jennings
- Council Position 4 – 4 year term – Gaylord Brewer
- Council Position 5 – 4 year term – Bill Moore
- Council Position 6 – 4 year short/full term – David S. Diaz
- Council Position 7 – 4 year term – Michael (Mike) Everett

3. ROLL CALL

Present were: Mayor Mendoza and Councilmembers Gay Brewer, David Diaz, Mike Everett, Diana Jennings, Bill Moore and Javier Rodriguez.

Councilmember Joan Souders arrived at 6:05 p.m.

Staff present were: City Administrator/Public Works Director Cus Arteaga, City Attorney Quinn Plant, City Treasurer Matt Cordray and City Clerk Anita Palacios.

4. PUBLIC COMMENT – None

5. NEW BUSINESS

A. Resolution approving Task Order No. 2019-06 with HLA Engineering and Land Surveying, Inc., for the Sanitary Sewer Trunk Main Replacement

City Administrator Arteaga explained that the City applied for and was granted a Water Quality Combined Financial Assistance 2019 Agreement between the State of Washington Department of Ecology to fund the Sanitary Sewer Trunk Main Replacement project.

City Engineer Terry Alapeteri with HLA Engineering and Land Surveying presented Task Order No. 2019-06 with HLA Engineering and Land Surveying, Inc., for the Sanitary Sewer Trunk Main Replacement in an amount of \$570,000.00 for professional engineering services and land surveying during construction.

Discussion took place.

On motion by Councilmember Everett, second by Councilmember Rodriguez, the C.O.W. moved a resolution approving Task Order No. 2019-06 with HLA Engineering and Land Surveying, Inc., for the Sanitary Sewer Trunk Main Replacement to the December 10, 2019 regular Council meeting for consideration.

B. Resolution accepting the bid for the Water Service Meter Equipment and authorizing the Mayor to sign all contract documents with Consolidated Supply Co.

City Engineer Justin Bellamy with HLA Engineering and Land Surveying explained that bids for the water service meter equipment were opened on November 14, 2019. A total of three (3) bids were received with Consolidated Supply Co., of Tigard, Oregon, submitting the low bid in the amount of \$745,135.50. The bid proposals of all bidders were reviewed and checked. In addition to the equipment costs, non-quantitative parameters such as reliability (warranty), manufacturer experience, qualifications, equipment availability, technical support capability, and past project performance were evaluated to ensure the most qualified and cost-effective proposal was selected. The bid evaluation summary and associated worksheets with scores were provided for each bidder. Scores for the equipment cost were granted as a ratio of the cost difference between bidders, with the most points granted to the lowest bidder and fewer points granted to the highest bidder. Points for the warranty values were granted in a similar manner, with the most points granted to the bidder with the longest non-prorated warranty period. Points awarded in the experience and qualifications categories were based on a ranking of the bidders from information provided. All three bidders have strong technical support capabilities and a good record of quality service to customers, so maximum points were granted to each bidder. The bid evaluation summary noted that the highest bidder offered the longest non-prorated warranty period and had the largest number of meter systems in service, however, the cost difference between bids of \$310,331.59 was substantial. The equipment costs, warranty periods, manufacturer experience, and resulting scores of each bidder were reviewed with City staff and it was determined that the bid proposal received from Consolidated Supply Co., would be the most cost-effective equipment solution for the City. Staff recommended the City accept the bid received from Consolidated Supply Co., in the amount of \$745,135.50.

Discussion took place.

On motion by Councilmember Moore, second by Councilmember Diaz, the C.O.W. moved a resolution accepting the bid for the Water Service Meter Equipment and authorizing the Mayor to sign all contract documents with Consolidated Supply Co., to the January 14, 2020 regular Council meeting for consideration.

C. Resolution authorizing the Mayor to sign the Washington State Transportation Improvement Board Fuel Tax Grant Agreement for the FY 2021 Overlay Project 3-E-183(008)-1 East Stover Road to Colleen's Way

City Administrator Arteaga explained that the City submitted a Transportation Improvement Board (TIB) grant funding application to the Arterial Preservation Program in the amount of \$239,715 for a grind and overlay of East Stover Road to Colleen's Way. On November 22, 2019, the City was awarded FY 2021 Overlay Project funding from the Washington State Transportation Improvement Board in the amount of \$239,715 for East Stover Road to Colleen's Way. The City would be required to provide a 10% local match in the amount of \$26,635 which would be funded through the Transportation Benefit District. The project was scheduled for construction in the spring of 2020. He presented the Fuel Tax Grant Agreement with TIB for Council consideration.

Discussion took place.

On motion by Councilmember Moore, second by Councilmember Souders, the C.O.W. moved a resolution authorizing the Mayor to sign the Washington State Transportation Improvement Board Fuel Tax Grant Agreement for the FY 2021 Overlay Project 3-E-183(008)-1 East Stover Road to Colleen's Way to January 14, 2020 regular Council meeting for consideration.

6. **OTHER BUSINESS** – None

7. **ADJOURNMENT**

The C.O.W. meeting adjourned at 7:00 p.m.

Mayor Gloria Mendoza

Anita Palacios, City Clerk