

**GRANDVIEW CITY COUNCIL  
REGULAR MEETING AGENDA  
TUESDAY, NOVEMBER 26, 2019**



**REGULAR MEETING – 7:00 PM**

**PAGE**

1. **CALL TO ORDER & ROLL CALL**
2. **PLEDGE OF ALLEGIANCE** – Eloy Armendariz II, 8<sup>th</sup> grade student at Grandview Middle School
3. **PRESENTATIONS**
  - A. Terry Chambers, President, FruitSmart, Inc. 1-4
4. **PUBLIC COMMENT** – At this time the public may address the Council on any topic whether on the agenda or not, except those scheduled for public hearing.
5. **CONSENT AGENDA** – Items on the Consent Agenda will be voted on together by the Council, unless a Councilmember requests that items be removed from the Consent Agenda and discussed and voted upon separately. An item removed from the Consent Agenda will be placed under Unfinished and New Business.
  - A. Minutes of the November 12, 2019 Committee-of-the-Whole meeting 5-9
  - B. Minutes of the November 12, 2019 Council meeting 10-15
  - C. Minutes of the November 18, 2019 Budget special meeting 16-18
  - D. Payroll Check Nos. 11366-11385 in the amount of \$99,655.66
  - E. Payroll Electronic Fund Transfers (EFT) Nos. 60226-60230 in the amount of \$85,144.92
  - F. Payroll Direct Deposit 11/1/19-11/15/19 in the amount of \$105,423.46
  - G. Claim Check Nos. 118815-118906 in the amount of \$348,734.80
6. **ACTIVE AGENDA** – Notice: Items discussed at the 6:00 pm Committee-of-the-Whole meeting of an urgent or time sensitive nature may be added to the active agenda pursuant to City Council Procedures Manual Section 3.18(c).
  - A. Public Hearing – 2020 Preliminary Budget 19-20
  - B. Notice of Intent to Apply for Funding Assistance to the USDA Rural Development for the purchase of firefighter self-contained breathing apparatus (SCBA) 21
  - C. Resolution No. 2019-42 authorizing the Mayor to obligate USDA Rural Development funding for the purchase of firefighter self-contained breathing apparatus (SCBA) 22-27
7. **UNFINISHED AND NEW BUSINESS**
8. **CITY ADMINISTRATOR AND/OR STAFF REPORTS**
9. **MAYOR & COUNCILMEMBER REPORTS**
10. **ADJOURNMENT**



RECEIVED

NOV 21 2019

CITY OF GRANDVIEW

November 20, 2019

Dear Mayor Gloria Mendoza, and City Council Members,

I am reaching out to share some exciting news about FruitSmart. Today we announced an agreement to be acquired by Universal Corporation. You can read the news release Universal issued earlier today, in the attached.

In case you are unfamiliar, Universal is the leading global leaf tobacco supplier with a 100-year agricultural-based history. Recently, Universal has been working to identify growth opportunities in adjacent markets, specifically looking at agribusinesses. Following discussions over the last several months, we determined that Universal is the ideal buyer of FruitSmart as they not only believe in our growth strategy, but are also committed to upholding our reputation for reliability of supply, high-quality products and customized solutions.

In our conversations with our new partner, it is clear that their global agri-products services and supply chain management expertise, as well as their greater resources and enhanced scale as a larger, public company, will greatly benefit FruitSmart and our employees. Importantly, we will maintain our continued commitment to product quality and our strong relationships with our growers, our customers and the communities in which we operate. We also believe that our employees will benefit from new opportunities for career development.

With Universal's support, FruitSmart will capitalize on recent shifts in market dynamics and consumer behavior including a secular shift towards health and wellness, favoring natural clean-label ingredient producers and the rise of fruit as a natural clean-label sweetener alternative to processed sugar. FruitSmart also stands to benefit from growing consumer interest in better-for-you premium ingredients, including custom blends, not-from-concentrate, value added dry products, and strong growth in targeted end markets utilizing FruitSmart products, including ciders, purees and nutraceuticals.

We greatly value our strong relationship with the City of Grandview and appreciate the support you have given us since opening the Safeway facility. As for next steps, we expect the transaction to close in Universal's current fiscal year, at which point FruitSmart will become a part of Universal. I will continue to oversee the FruitSmart business as President, and our headquarters will remain in the state of Washington. Our two manufacturing facilities will remain central to our operations.

I and my team will be reaching out to schedule an opportunity to speak with you directly at an upcoming City Council Meeting to explain the transaction in more detail and answer any questions you may have.

We greatly value our relationship with you and please do not hesitate to reach out if you have any questions.

Sincerely,

  
Terry G. Chambers  
President, FruitSmart, Inc.



**Universal**  
UNIVERSAL CORPORATION

P.O. Box 25099 ~ Richmond, VA 23260 ~ Phone: (804) 359-9311 ~ Fax: (804) 254-3584

---

## P R E S S   R E L E A S E

### **Universal Corporation to Acquire FruitSmart, a Premier Fruit and Vegetable Processor and Supplier**

*Acquisition Provides New Growth Opportunity in Adjacent Industry and Represents Foundational Step in Building Broader Agri-Products Services Platform*

*Aligns with Stated Capital Allocation Strategy*

Richmond, VA / November 20, 2019/ PRNEWSWIRE

---

Universal Corporation (NYSE: UVV) today announced that it has entered into a definitive agreement to acquire FruitSmart, an independent specialty fruit and vegetable ingredient processor serving global markets.

Founded in 1982, FruitSmart supplies a broad set of juices, concentrates, blends, purees, fibers, seed and seed powders, and other value-added products to food, beverage and flavor companies throughout the United States and internationally through value-added processing of various fruit and vegetable products. FruitSmart processes apples, grapes, blueberries, raspberries, cherries, blackberries, pears, cranberries and strawberries as well as other fruits and vegetables. The business is headquartered in the Yakima Valley of the state of Washington, where it has approximately 200 employees and two manufacturing facilities.

“Since outlining our capital allocation strategy in May 2018, we have been identifying a pipeline of strategic opportunities in adjacent markets around our core strengths: leveraging our highly localized rural infrastructure to source and process high-value, non-commodity, semi-perishable varieties from a large, reliant grower base for customers who demand fully traceable and compliant inputs,” said George C. Freeman, III, Chairman, President and Chief Executive Officer of Universal Corporation.

“Given the worldwide addressable market opportunity for fruit and vegetable sourcing and processing, and the similar supplier dynamics and scale benefits to our existing business, this transaction represents a foundational step in building out a broader agri-products services platform and has the potential to be a new source of growth to drive future value creation for our shareholders,” Mr. Freeman continued. “With a

healthy balance sheet and a demonstrated ability to generate free cash flow, Universal Corporation will continue to explore additional growth opportunities in plant-based ingredients processing and other attractive adjacencies, while maintaining our commitment to our investment grade credit rating and to increasing our quarterly dividend on an annual basis, as we have done for 49 consecutive years.”

Mr. Freeman concluded, “FruitSmart is a market leader for reliability of supply, high-quality products and customized solutions. We are excited to work with the talented and highly regarded FruitSmart management team to build on this strong foundation and FruitSmart’s demonstrated ability to achieve profitable growth.”

Universal Corporation expects the transaction to close in the current fiscal year, subject to customary closing conditions. Following the close of the transaction, Terry Chambers, President of FruitSmart, will continue to lead the FruitSmart business as President.

“By joining Universal Corporation, FruitSmart and our employees will benefit from Universal’s global agri-products services and supply chain management expertise, as well as the greater resources and enhanced scale of a larger, public company. Importantly, we will maintain our continued commitment to outstanding product quality and our strong relationships with our growers and our customers,” said Terry Chambers, President of FruitSmart.

FruitSmart is well-positioned to capitalize on recent shifts in market dynamics and consumer behavior including a secular shift towards health and wellness, favoring natural clean-label ingredient producers and the rise of fruit as a natural clean-label sweetener alternative to processed sugar. FruitSmart also stands to benefit from growing consumer interest in better-for-you premium ingredients, including custom blends, not-from-concentrate and dry products, and strong growth in targeted end markets utilizing FruitSmart products, including ciders, purees and nutraceuticals.

Universal Corporation anticipates this acquisition will be accretive to earnings the first fiscal year following closing. As previously outlined, Universal Corporation believes businesses in adjacent industries could represent at least 10 to 20 percent of earnings in the next five years.

Universal Corporation expects to fund the transaction with a combination of cash on hand and existing borrowing capacity.

#### **Advisors**

J.P. Morgan acted as exclusive financial advisor to Universal Corporation, and Troutman Sanders LLP acted as legal counsel. Cascadia Capital acted as exclusive financial advisor to FruitSmart, and Davis Wright Tremaine LLP acted as legal counsel.

#### **About Universal Corporation**

Universal Corporation (NYSE: UUV), headquartered in Richmond, Virginia, sources, processes, and supplies agri-products. Tobacco has been our principal focus since our founding in 1918, and we are the leading global leaf tobacco supplier. We conduct business in more than 30 countries on five continents. Our revenues for the fiscal year ended March 31, 2019, were \$2.2 billion. For more information on Universal Corporation, visit our website at [www.universalcop.com](http://www.universalcop.com).

#### **Forward Looking Statements**

This release includes “forward-looking statements” within the meaning of the Private Securities Litigation Reform Act of 1995. Words such as “anticipate,” “assume,” “estimate,” “expect,” “target” “project,” “predict,” “intend,” “plan,” “believe,” “potential,” “may,” “should,” “would” and similar expressions may

identify forward looking information. Forward-looking information in these materials includes, but is not limited to: the acquisition of FruitSmart; the expected closing of the FruitSmart acquisition; and contributions to future earnings. The Company cautions readers that any statements contained herein regarding financial condition, results of operation, and future business plans, operations, opportunities, and prospects for its performance are forward-looking statements based upon management's current knowledge and assumptions about future events, and involve risks and uncertainties that could cause actual results, performance, or achievements to be materially different from any anticipated results, prospects, performance, or achievements expressed or implied by such forward-looking statements. Such risks and uncertainties include, but are not limited to, product purchased not meeting quality and quantity requirements; reliance on a few large customers; its ability to maintain effective information technology systems and safeguard confidential information; anticipated levels of demand for and supply of its products and services; costs incurred in providing these products and services; timing of shipments to customers; changes in market structure; government regulation; product taxation; industry consolidation and evolution; changes in exchange rates and interest rates; impacts of regulation and litigation on its customers; industry-specific risks related to its food ingredient business; exposure to certain regulatory and financial risks related to climate change; changes in estimates and assumptions underlying its critical accounting policies; the promulgation and adoption of new accounting standards, new government regulations and interpretation of existing standards and regulations; and general economic, political, market, and weather conditions. Actual results, therefore, could vary from those expected. A further list and description of these risks, uncertainties, and other factors can be found in the Company's Annual Report on Form 10-K for the fiscal year ended March 31, 2019, and in other documents the Company files with the Securities and Exchange Commission. This information should be read in conjunction with the Annual Report on Form 10-K for the year ended March 31, 2019 and the Form 10-Q for the most recently ended fiscal quarter. The Company cautions investors not to place undue reliance on any forward-looking statements as these statements speak only as of the date when made, and it undertakes no obligation to update any forward-looking statements made.

**Investor Contact Information:**

Candace C. Formacek

Phone: (804) 359-9311

Fax: (804) 254-3584

Email: [investor@universalleaf.com](mailto:investor@universalleaf.com)

**Media Contact Information:**

Joele Frank, Wilkinson Brimmer Katcher (Steve Frankel / Arielle Rothstein): 212-355-4449

###

**GRANDVIEW CITY COUNCIL  
COMMITTEE-OF-THE-WHOLE MEETING MINUTES  
NOVEMBER 12, 2019**

**1. CALL TO ORDER**

Mayor Gloria Mendoza called the Committee-of-the-Whole meeting to order at 6:00 p.m., in the Council Chambers at City Hall. Due to a lack of a quorum, the meeting was recessed until a quorum was present. The meeting reconvened at 6:03 p.m.

**2. ROLL CALL**

Present were: Mayor Mendoza and Councilmembers David Diaz, Mike Everett and Bill Moore.

Councilmember Gay Brewer arrived at 6:03 p.m. Councilmember Joan Souders arrived at 6:05 p.m.

Absent were Councilmembers Diana Jennings and Javier Rodriguez.

Staff present were: City Administrator/Public Works Director Cus Arteaga, City Attorney Quinn Plant, City Treasurer Matt Cordray, Police Chief Kal Fuller, Fire Chief Pat Mason and City Clerk Anita Palacios.

**3. PUBLIC COMMENT – None**

**4. NEW BUSINESS**

**A. House Bill 1026 – Breed-Based Dog Regulations – Amending the City's Dangerous Dog Ordinance**

Police Chief Fuller explained that at the October 21, 2019 special C.O.W. meeting, he was asked to follow-up on two questions.

The first question was what the City of Yakima was doing now that the State law regarding breed-based dog regulations would be changing. He explained that the City of Yakima does not have any breed specific language in their current ordinance and so does not need to make any changes. He provided a link to the City of Yakima's Dangerous Dog Ordinance. In addition, the City of Selah has breed specific language similar to Grandview. As of the end of October, they had not determined what they would do to comply with the new law.

The second question was whether American Kennel Club (AKC) Canine Good Citizen Class or equivalent classes were offered in the area. He explained that he was able to locate several Canine Good Citizen classes offered in Yakima and Tri-Cities. The AKC does not provide any classes in Washington State. It appeared that instructors could be trained by the AKC and then offer training themselves. Petco was one of the best known names that offer Canine Good Citizen classes by trained instructors. Phone calls to the local veterinarian offices did not reveal any known classes in the Grandview or southern valley area. They refer people to Petco. Petco in Yakima advised that they have a six week long Canine Good Citizen class on an almost monthly basis. The Class had two prerequisites; Adult Dog Level 1 and Adult Dog Level 2. Both of those classes were also six weeks long. The total progression of all three classes would take a minimum of 18 weeks and at the end, the AKC Canine Good Citizen test would be given to the dog. If the

dog passed it would get its proof of certification. The cost for Petco six week classes was \$129.00 each or a package of all three for \$350.00. Several other entities offered AKC equivalent classes in the Yakima area: Acme Canine Center, 4 Paws Dog Works, and Little Paws. Each of these entities may have different requirements and costs to provide the Canine Good Citizen class.

He noted the two options provided in City Attorney Plant's memo dated October 3, 2019 were to keep breed specific language or not and to either repeal or amend the ordinance.

Discussion took place.

**On motion by Councilmember Everett, second by Councilmember Diaz, the C.O.W. directed the City Attorney to draft an amendment to the Dangerous Dog ordinance for consideration at the November 26, 2019 C.O.W. meeting.**

Councilmember Brewer voted in opposition.

**B. Ordinance amending Grandview Municipal Code Section 13.28.050 setting domestic sewer rates – 3% increase**

City Administrator Arteaga, utilizing a memo prepared by City Engineer Ted Pooler, explained that at the November 4, 2019 special budget meeting, a question was raised regarding the differences in the sewer rates charged for water usage in excess of the first 5,000 gallon per month. The subject 2020 sewer rates were repeated below for reference.

Industrial Employees

Minimum Monthly Charge for 5,000 gallons..... \$41.80  
Plus for each 1,000 gallons after 5,000 gallons..... \$5.19

Residential and Public Users

Minimum Monthly Charge for 5,000 gallons..... \$35.32  
Plus for each 1,000 gallons after 5,000 gallons..... \$5.59

Commercial, Business and Industrial Users

Minimum Monthly Charge for 5,000 gallons..... \$35.32  
Plus for each 1,000 gallons after 5,000 gallons..... \$4.39

Grocery Stores, Bakeries, Restaurants, and Drive-Ins

Minimum Monthly Charge for 5,000 gallons..... \$35.32  
Plus for each 1,000 gallons after 5,000 gallons..... \$5.14

Differences in charges between the user groups were first introduced into the rate structure in 1995 when the City adopted a new approach to rates based on the strength of sewage (known as a loading-based rate structure) rather than a flow-based rate structure. The new structure was phased in over three years with the purpose to equitably distribute costs amongst users and hold industries accountable for their high strength wastes. Fundamental tenants of that original rate structure were:

- Treatment costs were assigned to flow, biochemical oxygen demand (BOD), and total suspended solids (TSS). As the new rate structure was shifted from flow-based to loading-based, a higher proportion of cost was shifted from flow to BOD and TSS.

- Large industrial customers would be charged for the amount of flow (gallons), BOD (pounds), and TSS (pounds) discharged to the system as measured through metering and monitoring stations.
- Since it was impractical to measure BOD and TSS from individual houses and businesses, assumed values were used.
- Base charges and unit charges were set to generate the required revenue. Base charges were held constant among the user groups and unit charges for sewage in excess of the first 5,000 gallons were adjusted to account for the different strengths and treatment costs.
- Some adjustments were made at the Council's discretion to benefit industries, businesses, and other commercial users to retain existing users and promote commercial and industrial growth.

Over the ensuing years, rate adjustments have generally been made across the board based on percentage increases needed to generate the required revenue. As a result, those initial differences in usage charges have been carried forward.

Discussion took place.

Following discussion, Councilmember Everett requested that the sewer rate structure for water usage in excess of the base rate be reviewed the first of the year.

C. **Ordinance amending Grandview Municipal Code Section 13.28.060(B) setting irrigation water rates – 2% increase**

At the November 4, 2019 special budget meeting, this item was moved to the November 12, 2019 regular meeting agenda for consideration.

D. **USDA Rural Development Funding Assistance Application to purchase firefighter self-contained breathing apparatus (SCBA)**

Fire Chief Mason explained that self-contained breathing apparatus (SCBA) were the air packs worn by firefighters to enter an immediately dangerous to life and health atmosphere such as a building full of smoke and heat. The life expectancy of SCBA's was 15 years. The Fire Department currently has 6 SCBA's that were purchased in 2018 with the funding to purchase the new KME Pumper fire truck. An additional 22 SCBA's were purchased in 2005 with an Assistance to Firefighters Grant. The 22 SCBA's need to be replaced in 2020. For the last three years, the City applied for an Assistance to Firefighters Grant to replace the SCBA's and was unsuccessful. It would cost approximately \$161,000 to purchase 22 SCBA's and associated equipment. In 2018 and 2019, \$52,000 was budgeted in the Fire Suppression Fund under the Capital Expenditure category for the purchase of the SCBA's (\$104,000 total). An additional \$57,000 would need to be budgeted in 2020 to make this purchase. Due to the upcoming tight budget, he was asked to research alternative financing for this purchase to spread the impact to the budget over a period of time. USDA Rural Development advised that the SCBA's would qualify for the same type of loan the City applied and received for the purchase of the new fire truck. The current rate for a 10-year loan was 3% until January 1, 2020.



He requested Council consider moving forward with the application process to borrow the \$161,000 from USDA Rural Development for the purchase of the 22 SCBA's.

Discussion took place.

**On motion by Councilmember Everett, second by Councilmember Moore, the C.O.W. authorized staff to issue a public meeting notice of the Council's intent to apply for funding assistance to the USDA Rural Development for the purchase of firefighter self-contained breathing apparatus for consideration at the November 26, 2019 Council meeting.**

#### **E. Snow Control Plan**

The following information was distributed at the August 27, 2019 Council meeting for discussion at a future meeting.

City Administrator Arteaga explained that during the month of February 2019, the City received record setting snow accumulations. Storms such as these were very challenging because City Departments were not equipped with the man-power or equipment to handle such extreme events. Each year, policies/procedures were evaluated and, if appropriate, modified and/or changed regarding snow control. This year, the following information was requested of neighboring cities: snow plans; snow control efforts; snow budgets; and number of employees working snow control. The cities contacted were Prosser, Sunnyside, Toppenish, Moxee and Selah. Overall, it appeared that the industry standard was to begin snow plowing efforts at approximately three inches and to plow all snow accumulations to the sides. In the process, vehicles would be buried as well as driveways making it the property owners' responsibility to dig themselves out. Grandview was the only City that was cleaning residential sidewalks, opening driveways and removing plowed snow from any residential areas. This year, the City expended over \$150,000 battling the extreme snow conditions while Sunnyside and Toppenish spent under \$10,000, Selah spent \$56,000 and Moxee spent \$15,000. The major difference was the cost of removing and/or hauling off snow within the residential areas.

The City could not continue an annual \$150,000 snow control budget without affecting other departments supported by the General Fund. The previous six-year expenditure average was approximately \$34,000. The 2020 snow budget of \$80,000 should support an acceptable program if the City followed the industry standard, as follows:

- Do not plow to the center and only plow to the sides.
- Do not maintain residential sidewalks.
- Minimize the use of private contractors which required the payment of prevailing wages.

The snow plan could be revised to meet the following:

- Begin snow plowing efforts at three inches for the downtown business core, schools, arterials and commercial areas.
- Plow snow to the sides except for the downtown business core. In the downtown business core either remove and/or stock pile snow at the intersection corners similar to the other cities.
- Continue to apply de-icing materials on all street intersections, hill areas, school zones and the downtown business core.
- Continue to apply sand/gravel to the same areas mentioned above, when appropriate.
- Begin incorporating salt into sand during heavy icy weather.

In reviewing the other City's snow control plans, he recommended the City revise the current snow plan to reflect the City of Pasco's snow removal plan. The City of Sunnyside had also adopted the City of Pasco's plan. This plan addressed questions regarding why plowing to the center was not a good option, reasons why plowing snow onto parked cars and driveways was unavoidable and why residential streets were seldom plowed.

Discussion took place.

**On motion by Councilmember Everett, second by Councilmember Souders, the C.O.W. directed staff to draft a new snow removal plan and public media campaign for consideration at the November 26, 2019 C.O.W. meeting.**

5. **OTHER BUSINESS** – None

6. **ADJOURNMENT**

The C.O.W. meeting adjourned at 7:00 p.m.

---

Mayor Gloria Mendoza

---

Anita Palacios, City Clerk

**GRANDVIEW CITY COUNCIL  
MEETING MINUTES  
NOVEMBER 12, 2019**

**1. CALL TO ORDER**

Mayor Gloria Mendoza called the special meeting to order at 7:00 p.m. in the Council Chambers at City Hall.

Present were: Mayor Mendoza and Councilmembers Gay Brewer, David Diaz, Mike Everett, Bill Moore and Joan Souders.

Absent were Councilmembers Javier Rodriguez and Diana Jennings.

**On motion by Councilmember Moore, second by Councilmember Souders, Council excused Councilmembers Rodriguez and Jennings from the meeting.**

Staff present were: City Administrator/Public Works Director Cus Arteaga, City Attorney Quinn Plant, City Treasurer Matt Cordray and City Clerk Anita Palacios.

**2. PLEDGE OF ALLEGIANCE**

Sophia Isabella Godinez, a 4<sup>th</sup> grade student at Harriet Thompson Elementary, led the pledge of allegiance.

**3. PRESENTATIONS**

In observance of Veterans Day, Mayor Mendoza thanked those who serve and have served in the U.S. Armed Forces.

**4. PUBLIC COMMENT – None**

**5. CONSENT AGENDA**

**On motion by Councilmember Diaz, second by Councilmember Souders, Council approved the Consent Agenda consisting of the following:**

- A. Minutes of the October 21, 2019 Committee-of-the-Whole special meeting**
- B. Minutes of the October 21, 2019 Council special meeting**
- C. Minutes of the October 28, 2019 Budget special meeting**
- D. Minutes of the November 4, 2019 Budget special meeting**
- E. Payroll Check Nos. 11334-11365 in the amount of \$29,585.31**
- F. Payroll Electronic Fund Transfers (EFT) Nos. 60214-60219 in the amount of \$92,845.15**
- G. Payroll Direct Deposit 10/16/19-10/31/19 in the amount of \$110,969.09**
- H. Claim Check Nos. 118693-118814 in the amount of \$270,417.81**

**6. ACTIVE AGENDA**

**A. Closed Record Public Hearing – Petition for Annexation & Rezone – John and Jacque LaFever, Parcel No. 230927-14411 located adjacent to Sandhill Road/Monty Python Lane, Grandview, Yakima County, WA**

Mayor Mendoza opened the closed record public hearing to consider an annexation and rezone submitted by John and Jacque LaFever for Parcel No. 230927-14411 consisting of 0.45 acres located adjacent to Sandhill Road/Monty Python Lane, Grandview, Yakima County, Washington, by reading the public hearing procedure.

There was no one in the audience who objected to her participation as Mayor or any of the Councilmembers' participation in these proceedings. None of the Councilmembers had an interest in this issue nor did any stand to gain or lose any financial benefit as a result of the outcome of this hearing and all indicated they could hear and consider the issue in a fair and objective manner.

The purpose of the hearing was for the Council to review the record and consider the pertinent facts relating to this issue. No new public testimony was allowed.

City Clerk Palacios provided the following review of the record:

- The City received a Letter of Intent and Petition for Annexation and Rezone signed by John and Jacque LaFever to annex Parcel No. 230927-14411 located adjacent to Sandhill Road and Monty Python Lane, Grandview, Washington, to the City of Grandview. The petitioners elected to request annexation under the 60% petition method of annexation. The 60% petition method required signatures by owners of not less than 60% of the assessed value of the total property proposed for annexation. The petition contained sufficient signatures of the assessed value.
- The petitioners requested the parcel be annexed with an R-1 Low Density Residential zoning designation as identified on the City's Future Land Use map. The parcel was included in the City's designated Urban Growth Area as residential.
- At the August 27, 2019 City Council meeting, Council approved Resolution No. 2019-27 accepting a request from John and Jacque LaFever for annexation of Parcel No. 230927-14411 located adjacent to Sandhill Road and Monty Python Lane, Grandview, Yakima County, Washington and directed staff to present the Petition for Annexation to the Hearing Examiner for a public hearing.
- On October 9, 2019, a public hearing was held before the Hearing Examiner to receive comments on the proposed annexation and rezone. A copy of the Hearing Examiner's Recommendation was presented.

No clarification of the record was requested by Council.

Following review of the record concerning this issue, Mayor Mendoza advised that the subject was open for decision.

On motion by Councilmember Everett, second by Councilmember Diaz, Council accepted the Hearing Examiner's conclusions and recommendation that the Petition for Annexation submitted by John and Jacque LaFever be approved with R-1 Low Density Residential zoning designation.

- B. Resolution No. 2019-40 authorizing the petition to annex property known as the John and Jacque LaFever Annexation that is contiguous to the City of Grandview and providing for transmittal of said petition to the Yakima County Boundary Review Board for a 45-day review prior to taking final action

On motion by Councilmember Everett, second by Councilmember Moore, Council approved Resolution No. 2019-40 authorizing the petition to annex property known as the John and Jacque LaFever Annexation that is contiguous to the City of Grandview and providing for transmittal of said petition to the Yakima County Boundary Review Board for a 45-day review prior to taking final action.

- C. Closed Record Public Hearing – Petition for Annexation & Rezone – Charvet Brothers Farms located adjacent to Grandridge Road/Apricot Road, Grandview, Yakima County, WA

Mayor Mendoza opened the closed record public hearing to consider an annexation and rezone submitted by Charvet Brothers Farms, a partnership composed of Matthew & Lydia Charvet and Terry & Leslie Charvet, and Kyle & Cyndi Charvet to annex Parcel Nos. 230926-21002, 230926-21003, 230926-24003, 230926-22010, 230926-22011, 230926-23008, 230926-23009, and 230926-24004, consisting of 118.05 acres located adjacent to Grandridge Road/Apricot Road, Grandview, Yakima County, Washington, by reading the public hearing procedure.

There was no one in the audience who objected to her participation as Mayor or any of the Councilmembers' participation in these proceedings. None of the Councilmembers had an interest in this issue nor did any stand to gain or lose any financial benefit as a result of the outcome of this hearing and all indicated they could hear and consider the issue in a fair and objective manner.

The purpose of the hearing was for the Council to review the record and consider the pertinent facts relating to this issue. No new public testimony was allowed.

City Clerk Palacios provided the following review of the record:

- The City received a Letter of Intent and Petition for Annexation and Rezone signed by Charvet Brothers Farms, a partnership comprised of Matthew & Lydia Charvet and Terry & Leslie Charvet, and Kyle & Cyndi Charvet to annex Parcel Nos. 230926-21002, 230926-21003, 230926-24003, 230926-22010, 230926-22011, 230926-23008, 230926-23009 and 230926-24004 located adjacent to Grandridge Road/Apricot Road, Grandview, Washington, consisting of 118.05 acres to the City of Grandview. The petitioners elected to request annexation under the 60% petition method of annexation. The 60% petition method required signatures by owners of not less than 60% of the assessed value of the total property proposed for annexation. The petition contained sufficient signatures of the assessed value.
- The petitioners requested the parcels be annexed with an R-1 Low Density Residential zoning designation as identified on the City's Future Land Use map. The parcels were included in the City's designated Urban Growth Area as residential.
- At the August 27, 2019 City Council meeting, Council approved Resolution No. 2019-29 accepting a request from the Charvet Brothers Farms and Kyle & Cyndi Charvet for annexation of Parcel Nos. 230926-21002, 230926-21003, 230926-24003, 230926-22010, 230926-22011, 230926-23008, 230926-23009 and 230926-24004 located adjacent to

Grandridge Road/Apricot Road, Grandview, Yakima County, Washington and directed staff to present the Petition for Annexation to the Hearing Examiner for a public hearing.

- On October 9, 2019, a public hearing was held before the Hearing Examiner to receive comments on the proposed annexation and rezone. A copy of the Hearing Examiner's Recommendation was presented.

No clarification of the record was requested by Council.

Following review of the record concerning this issue, Mayor Mendoza advised that the subject was open for decision.

**On motion by Councilmember Moore, second by Councilmember Souders, Council accepted the Hearing Examiner's conclusions and recommendation that the Petition for Annexation submitted by Charvet Brothers Farms be approved with R-1 Low Density Residential zoning designation.**

- D. Resolution No. 2019-41 authorizing the petition to annex properties known as the Charvet Brothers Farms Annexation that is contiguous to the City of Grandview and providing for transmittal of said petition to the Yakima County Boundary Review Board for a 45-day review prior to taking final action**

**On motion by Councilmember Moore, second by Councilmember Souders, Council approved Resolution No. 2019-41 authorizing the petition to annex properties known as the Charvet Brothers Farms Annexation that is contiguous to the City of Grandview and providing for transmittal of said petition to the Yakima County Boundary Review Board for a 45-day review prior to taking final action.**

- E. Ordinance No. 2019-16 levying the 2020 ad valorem property taxes and excess levy taxes**

This item was previously discussed at the October 21, 2019 special C.O.W. meeting.

**On motion by Councilmember Everett, second by Councilmember Diaz, Council approved Ordinance No. 2019-16 levying the 2020 ad valorem property taxes and excess levy taxes.**

- F. Ordinance No. 2019-17 increasing the 2020 property tax levy for the City of Grandview above the "limit factor" up to 101 percent**

This item was previously discussed at the October 21, 2019 special C.O.W. meeting.

**On motion by Councilmember Moore, second by Councilmember Souders, Council approved Ordinance No. 2019-17 increasing the 2020 property tax levy for the City of Grandview above the "limit factor" up to 101 percent.**

**G. Ordinance No. 2019-18 amending Grandview Municipal Code Section 13.28.050 setting domestic sewer rates – 3% increase**

This item was previously discussed at the November 4, 2019 special budget meeting and the November 12, 2019 C.O.W. meeting.

**On motion by Councilmember Everett, second by Councilmember Souders, Council approved Ordinance No. 2019-18 amending Grandview Municipal Code Section 13.28.050 setting domestic sewer rates – 3% increase.**

**H. Ordinance No. 2019-19 amending Grandview Municipal Code Section 13.28.060(B) setting irrigation water rates – 2% increase**

This item was previously discussed at the November 4, 2019 special budget meeting and the November 12, 2019 C.O.W. meeting.

**On motion by Councilmember Diaz, second by Councilmember Moore, Council approved Ordinance No. 2019-19 amending Grandview Municipal Code Section 13.28.060(B) setting irrigation water rates – 2% increase.**

**7. UNFINISHED AND NEW BUSINESS**

**A. 2020 Preliminary Budget**

City Administrator Arteaga explained that the following items were incorporated and/or requested to be incorporated into the 2020 preliminary budget during previous budget meetings:

- Proposed 3% salary increase for non-union employees to align with the 3% salary increase that was negotiated for all union employees
- New police officer position beginning in October 2020 – \$25,000
- Dykstra Park Landscaping (requested by Councilmember Brewer) – \$5,000
- Current Expense Fund Transfer to EMS Fund to help with ambulance service fee – \$25,000
- Fire Department personal protective equipment – \$7,000
- Stokely Square tile replacement (requested by Councilmember Brewer) – \$2,000
- Dog Park amenities (requested by Councilmember Souders) – \$2,000
- (9) Council desk lamps (requested by Councilmember Everett) – \$350

He requested Council consider the inclusion and/or deletion of the aforementioned items in order to finalize the budget process.

Discussion took place.

Following discussion, Council decided to include all items presented with the exception of the new police officer position and requested that a final special budget meeting on Monday, November 18, 2019 at 6:00 p.m., be held to consider that item.

**8. CITY ADMINISTRATOR AND/OR STAFF REPORTS – None**

**9. MAYOR & COUNCILMEMBER REPORTS**

Mayor's Action Plan – Mayor Mendoza presented her recommended action plan for the City in order to take it to the next level. She expressed her sincere appreciation to Council for taking the time to volunteer and commit as councilmembers. Grandview has always been blessed with good mayors and councilmembers throughout the years with many positive and successful achievements accomplished. In order for the City to continue to be competitive and successful, it must change to keep up with the times. As the City continued to grow and pursue new development, it was important to prepare and be ready for the challenge by carrying out the following:

- Mayor/Council to receive updated land use training. A land use training session with Ken Harper would be scheduled. This training would be important because of new land use proposals (e.g., annexations, rezones, developments, etc.) in the near future.
- Mayor/Council to participate in parliamentary procedure training in order to demonstrate professionalism and leadership when new developers and/or citizens attend Council meetings.
- Councilmembers were policy makers and a training session with Tony Menke would be scheduled to provide training on how to interact with City employees, the public and how to address one another in a professional setting.

In closing, she indicated her excitement for the future of our “Great City” and together we “can make a difference.” The City was blessed with a very talented and dedicated staff with many years of experience and the skills necessary to help make Grandview a better community.

**10. ADJOURNMENT**

**On motion by Councilmember Moore, second by Councilmember Souders, Council adjourned the regular meeting at 8:00 p.m.**

---

Mayor Gloria Mendoza

---

Anita Palacios, City Clerk



**GRANDVIEW CITY COUNCIL  
SPECIAL MEETING MINUTES – BUDGET  
NOVEMBER 18, 2019**

**1. CALL TO ORDER**

Mayor Pro Tem Bill Moore called the special meeting to order at 6:00 p.m. in the Council Chambers at City Hall.

Present were: Mayor Pro Tem Moore and Councilmembers Gay Brewer, David Diaz, Mike Everett, Javier Rodriguez and Joan Souders.

Absent from the meeting was Mayor Gloria Mendoza and Councilmember Diana Jennings.

Staff present were: City Administrator/Public Works Director Cus Arteaga, City Treasurer Matt Cordray, Police Chief Kal Fuller and City Clerk Anita Palacios.

**2. 2020 PRELIMINARY BUDGET**

At the November 12, 2019 Council meeting, City Administrator Arteaga explained that the following items were incorporated and/or requested to be incorporated into the 2020 preliminary budget during previous budget meetings:

- Proposed 3% salary increase for non-union employees to align with the 3% salary increase that was negotiated for all union employees
- New police officer position beginning in October 2020 – \$25,000
- Dykstra Park Landscaping (requested by Councilmember Brewer) – \$5,000
- Current Expense Fund Transfer to EMS Fund to help with ambulance service fee – \$25,000
- Fire Department personal protective equipment – \$7,000
- Stokely Square tile replacement (requested by Councilmember Brewer) – \$2,000
- Dog Park amenities (requested by Councilmember Souders) – \$2,000
- (9) Council desk lamps (requested by Councilmember Everett) – \$350

At that meeting, City Administrator Arteaga requested Council consider the inclusion and/or deletion of the aforementioned items in order to finalize the budget process. Council decided to include all items presented with the exception of the new police officer position and requested that a final special budget meeting on November 18, 2019 be held to consider that item.

Police Chief Fuller was present to explain his staffing request. He explained that as of July 2019, the Grandview Police Department (PD) returned to the funded minimum road staffing level of 12 officers. By the end of 2019, one new officer was hired to fill a road position in 2020 with the assumption the new hire successfully completed his probationary period. The GPD has six officers that could potentially retire in 2020. At this time, no official retirement notices from those officers have been received. In anticipation of upcoming retirements, he was preparing for the future. Minimum staffing levels provide for two officers on each shift. At minimum staffing, should an officer retire or be out on a long-term medical leave, the PD would be forced to drop below minimum staffing. When the 2019 hire begins working in 2020, the PD would have the ability to remain at the minimum staffing should a retirement occur. At minimum staffing when a road officer takes time off, all or a portion of the shift must be posted as overtime.

He requested that in late 2020, an overlap shift be created that would make available a third officer (2019 hire) from noon to midnight. The overlap shift would substantially reduce overtime during those hours. Since the PD was a 24/7 operation, a future second officer (2020 hire) would allow that overlap shift to occur for both squads throughout the entire year. A new officer represented approximately \$100,000 in wages and benefits. Each overlap shift that was implemented was estimated to save at least \$25,000 in overtime once filled. A high amount of overtime creates burnout. After a time, it becomes difficult to fill overtime shifts. Officers end up working alone because the overtime shifts go unfilled. The quality of an officer's decision making becomes degraded working large amounts of overtime on top of regular shifts.

He noted that in the 2018 budget process, funding was included to hire a new officer in October 2019. It was agreed to revisit the issue in the middle of 2019 and if tax revenues and other factors were still favorable then hiring would proceed. At that time, he advised Council that he needed two new hires to provide a full overlap shift, but that the plan could be carried out over two years with one new hire in 2019 and an additional new hire in 2020. Hiring police officers was different than for most other positions. From the time the hiring process begins until the new officer fills a road shift alone could take almost a year. There was also the possibility (as happened two years ago) that the officer hired fails to graduate the police academy and the City paid the officer for seven months.

2020 New Hire Request – In the 2020 preliminary budget, the he requested to hire one new officer following the 2019 hiring process:

- In the middle of 2020, the City's revenue projections would be reviewed;
- If revenue projections were still on track then testing would begin;
- A starting date in the last quarter of 2020 would be arranged with the applicant;
- The new hire would be scheduled for a late 2020 or early 2021 academy;
- The 2020 new hire would return from the academy and complete field training in 2021; and
- In the third quarter of 2021, the new hire would fill an overlap shift or replace a retiring officer.

Future Sustainability – If any retirements occur after September 2020, the vacancy would be filled by the 2019 hire and the overlap shift would remain empty until late 2021 when the 2020 hire would fill it. Two overlap shifts would allow the PD to backfill any vacancies in the schedule created by retirements. It would also provide for an additional officer over minimum staffing levels. With two officers over minimum staffing levels in 2021, the PD would have the ability to enter into discussions with the School District regarding a second School Resource Officer (SRO) position starting in late 2022 or 2023. A second SRO salary would be split with the School District and provide all the same benefits received from the current SRO. In relation to looming retirements, it would also provide the ability to hire and train a new officer before a retirement occurs rather than waiting until there was a vacancy when the retiree leaves. 2020 would be the year the City could start advancing the PD and setting it up for success and sustainability for 2023 and onward. These were steps the City could take now to secure the PD's future.

Possible Budget Impacts for 2020-Dispatch Savings – During a prior budget meeting, he stated that he was researching the feasibility of contracting dispatch services during evening hours. What that may look like was still being investigated. If that would happen there may be some significant savings in the communications section of the PD budget. In the 2020 budget, he included \$85,000 in communications overtime. Overtime in 2018 was approximately \$112,000. Of that amount

approximately \$80,000 was to pay officers to cover the desk when no dispatcher was available. He believed that if a dispatch reorganization was completed and the PD was able to contract dispatch in the evenings, it would be reasonable to predict that the City may be able to save approximately \$50,000-\$80,000 in communications overtime. This should be an ongoing savings not just a one-time savings for 2020. An ongoing savings in the communications budget would be available to offset the cost of a 2020 anticipatory hire officer into 2021 if officer retirement dates were pushed back into 2022.

Discussion took place.

Following discussion, Council consensus was to budget for the police officer position beginning in October 2020 in the amount of \$25,000, however, the position would not be appropriated until further considered by Council mid-year 2020.

**On motion by Councilmember Everett, second by Councilmember Diaz, Council directed staff to prepare the final budget documents as presented for consideration at the December 10, 2019 Council meeting.**

Councilmember Brewer voted in opposition.

**3. ADJOURNMENT**

The special meeting adjourned at 7:05 p.m.

---

Mayor Pro Tem Bill Moore

---

Anita Palacios, City Clerk



**CITY OF GRANDVIEW  
NOTICE OF FILING AND PUBLIC HEARING  
2020 PRELIMINARY BUDGET**

**NOTICE IS HEREBY GIVEN** that the Mayor of the City of Grandview has filed the 2020 Preliminary Budget with the City Clerk. Copies of the Preliminary Budget will be available to the public on Friday, November 15, 2019 at City Hall, 207 West Second Street, Grandview, Washington and also at the City's website at [www.grandview.wa.us](http://www.grandview.wa.us).

The City Council will conduct a Public Hearing on the 2020 Preliminary Budget at 7:00 p.m., on Tuesday, November 26, 2019. The public is invited to attend this hearing and provide written and oral comments on the proposed Budget. The hearing will be held in the Council Chambers at City Hall. If you have a disability for which you will need reasonable accommodations, please contact the City Clerk, at the preceding address or telephone (509) 882-9208 one week prior to the meeting.

**CITY OF GRANDVIEW**

Anita G. Palacios, MMC  
City Clerk

Publish: Grandview Herald – November 6 & 13, 2019

**CITY OF GRANDVIEW  
CITY COUNCIL**

**PUBLIC HEARING PROCEDURE**

THE FOLLOWING PROCEDURE IS USED BY THE GRANDVIEW CITY COUNCIL TO MEET APPEARANCE OF FAIRNESS REQUIREMENTS:

MAYOR

1. The public hearing for the purpose of receiving comments on the **2020 Preliminary Budget** is now open.
2. Public comments will now be received. When you address the Council, begin by stating your name and address for the record.
3. Comments received by mail will now be entered in the record. The City Clerk will read any received.
4. The public testimony portion of this hearing is now closed. No further comments will be received.



**PUBLIC MEETING AND NOTICE OF INTENT  
TO APPLY FOR FUNDING ASSISTANCE TO THE USDA RURAL DEVELOPMENT  
FOR THE PURCHASE OF FIREFIGHTER SELF-CONTAINED  
BREATHING APPARTUS (SCBA)**

Please take notice that the City of Grandview, Washington, will be submitting an application for funding assistance to Rural Development (RD), a division of the United States Department of Agriculture (USDA). A public meeting will be held at 7:00 p.m., Tuesday, November 26, 2019 by the Grandview City Council in the Council Chambers located at Grandview City Hall, 207 West Second Street, Grandview, Washington. The application is for RD loan and grant monies to be used to finance the purchase of firefighter self-contained breathing apparatus (SCBA). Public comments are welcomed. Written comments should be addressed to Anita Palacios, City Clerk, City of Grandview, 207 West Second Street, Grandview, Washington 98930.

**REUNIÓN PÚBLICA Y NOTIFICACIÓN PARA SOLICITAR ASISTENCIA FINANCIERA PARA  
EL DESARROLLO RURAL DEL USDA PARA LA COMPRA DE APARATO DE  
RESPIRACIÓN BOMBERO AUTÓNOMO**

Tenga en cuenta que la Ciudad de Grandview, Washington, presentará una solicitud de asistencia financiera al Desarrollo Rural (DR), una división del Departamento de Agricultura de los Estados Unidos (USDA). Una reunión pública se llevara a cabo a las 7:00 p.m., martes 26 de noviembre de 2019 por el Consejo Municipal de Grandview en las Cámaras del Consejo ubicadas en el Ayuntamiento de Grandview, 207 West Second Street, Grandview, Washington. La solicitud es para préstamos de DR y fondos de subvenciones que se utilizaran para financiar la compra de un aparato de respiración autónomo para bomberos. Los comentarios públicos son bienvenidos. Los comentarios escritos deben dirigirse a Anita Palacios, Secretaria de la Ciudad, Ciudad de Grandview, 207 West Second Street, Grandview, Washington 98930.

PUBLICATION: Grandview Herald – November 13, 2019

**RESOLUTION NO. 2019-42**

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON,  
AUTHORIZING THE MAYOR TO OBLIGATE USDA RURAL DEVELOPMENT  
FUNDING FOR THE PURCHASE OF FIREFIGHTER SELF-CONTAINED  
BREATHING APPARATUS (SCBA)**

**WHEREAS**, the City of Grandview provided notice to the public of its intent to submit an application for funding assistance to Rural Development (RD), a division of the United States Department of Agriculture (USDA); and

**WHEREAS**, the application is for RD loan and grant monies to be used to finance the purchase of firefighter self-contained breathing apparatus (SCBA) in the amount of \$161,000.00; and

**WHEREAS**, it is necessary that certain conditions be met as part of the funding requirements; and

**WHEREAS**, Mayor Gloria Mendoza is authorized to obligate USDA Rural Development funding on behalf of the City; and

**NOW, THEREFORE**, be it resolved that the City obligates USDA Rural Development funding assistance for the purchase of firefighter self-contained breathing apparatus (SCBA);

**BE IT FURTHER RESOLVED** that the City designates Mayor Gloria Mendoza, as the authorized Chief Administrative Official and authorized representative to act in all official matters in connection with the funding assistance.

**PASSED** by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on November 26, 2019.

**MAYOR**

\_\_\_\_\_  
**ATTEST:**

\_\_\_\_\_  
**CITY CLERK**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**CITY ATTORNEY**

**Application for Federal Assistance SF-424**

Version 02

<b>*1. Type of Submission</b> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	<b>*2. Type of Application</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	<b>*If Revision, select appropriate letter(s):</b>  <b>* Other (Specify)</b>
---	---	--

<b>*3. Date Received:</b>	<b>4. Application Identifier:</b>
---------------------------	-----------------------------------

<b>5a. Federal Entity Identifier:</b>	<b>*5b. Federal Award Identifier:</b>
---------------------------------------	---------------------------------------

**State Use Only:**

<b>6. Date Received by State:</b>	<b>7. State Application Identifier:</b>
-----------------------------------	---

**8. APPLICANT INFORMATION:**

<b>* a. Legal Name:</b> City of Grandview	
<b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b> 91-600-1437	<b>*c. Organizational DUNS:</b> 03-852-0482

**d. Address:**

\*Street1: 207 W. Second Street  
Street 2:  
\*City: Grandview  
County: Yakima  
\*State: Washington  
Province:  
Country: United States \*Zip/ Postal Code: 98930

**e. Organizational Unit:**

<b>Department Name:</b>	<b>Division Name:</b>
-------------------------	-----------------------

**f. Name and contact information of person to be contacted on matters involving this application:**

Prefix: First Name: Pat  
Middle Name:  
\*Last Name: Mason  
Suffix:  
Title: Fire Chief

**Organizational Affiliation:**

<b>*Telephone Number:</b> (509) 882-9224	<b>Fax Number:</b> (509) 882-3099
<b>*Email:</b> pmason@grandview.wa.gov	



**Application for Federal Assistance SF-424**

Version 02

9. Type of Applicant 1: Select Applicant Type: C. City or Township Government

Type of Applicant 2: Select Applicant Type:  
C. City or Township Government

Type of Applicant 3: Select Applicant Type:  
C. City or Township Government

\*Other (specify):

\*10. Name of Federal Agency:  
USDA Rural Development

11. Catalog of Federal Domestic Assistance Number:  
10.766

CFDA Title:

\*12. Funding Opportunity Number:

\*Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):  
City of Grandview

\*15. Descriptive Title of Applicant's Project:  
Purchase of 22 Self Contained Breathing Apparatus (SCBA's) and associated equipment.

**Attach supporting documents as specified in agency instructions.**

**Application for Federal Assistance SF-424**

Version 02

16. Congressional Districts Of: WA-015

\*a. Applicant \_\_\_\_\_ \*b. Program/Project: \_\_\_\_\_

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project: Purchase of 22 Self Contained Breathing Apparatus (SCBA's) and associated equipment.

\*a. Start Date: February 2020 \*b. End Date: June 2020

18. Estimated Funding (\$):

*a. Federal	\$161,000
*b. Applicant	
*c. State	
*d. Local	
*e. Other	
*f. Program Income	
*g. TOTAL	\$161,000

19. Is Application Subject to Review By State Under Executive Order 12372 Process?

a. This application was made available to the State under the Executive Order 12372 Process for review on

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E.O. 12372

20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)

Yes  No

21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

\*\*I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: \_\_\_\_\_ \*First Name: Gloria

Middle Name: \_\_\_\_\_

\*Last Name: Mendoza

Suffix: \_\_\_\_\_

\*Title: Mayor

\*Telephone Number: (509) 882-9200 Fax Number: (509) 882-3099

\*Email: mendozag@grandview.wa.us

\*Signature of Authorized Representative: \_\_\_\_\_ Date Signed: \_\_\_\_\_

## APPLICANT'S FEASIBILITY REPORT

**1. Existing Facility.** Briefly describe what facilities you currently have or how service is currently provided.

We currently have 28 self-contained breathing apparatus (SCBA's) that allow us to enter an immediately dangerous to life and health (IDLH) atmosphere. 6 of these were purchased in 2018 with the purchase of the new KME Pumper fire truck. These SCBA's have a life expectancy of 15 years and will need to be replaced in 2033. We have 22 SCBA's and a rapid intervention team (RIT) SCBA rescue bag that were purchased in 2005 that will reach their life expectancy in 2020 and need to be replaced. Each one of these 28 SCBA's include 2 – 45 minute air bottles, a face piece and multiple safety devices for the firefighter. The RIT bag includes 1 – 60 minute air bottle, 2 air connection hoses and a face piece. These SCBA's are integral to the Grandview Fire Department's ability to enter an IDLH atmosphere to save a life or extinguish a fire. Without this equipment we would be forced to stay out of the IDLH atmosphere area.

**2. Proposed Facility.** Describe what you want to purchase or construct. Indicate what the facility will be used for, approximate size, and expected method of procurement. For buildings indicate location, basic materials or type of construction, and attach a sketch or working drawings. For items of major equipment, indicate new or used, existing or custom-built, and any special features.

The Grandview Fire Department is currently looking to replace the 22 45 minute SCBA's and the 1 60 minute RIT bag that will reach the end of their 15 year life expectancy in 2020. These SCBA's include the complete harness assembly, regulator assembly, safety monitoring equipment, 2 – 45 minute bottles and a face piece for each unit. The RIT bag includes 1 – 60 minute bottle with regulator, extended quick fill hose, extended face piece hose, face piece, monitoring equipment, safety rope and carrying bag. It is our desire to purchase 22 new MSA G-1, 45 minute bottle, SCBA's with 2 bottles each and a face piece per unit. It is also our desire to purchase 1 - 60 minute bottle, RIT bag that is MSA G-1 compatible and includes the bottle, extended quick fill hose, extended face piece hose, face piece, monitoring equipment, safety rope and carrying bag. In addition we desire to purchase 6 additional rechargeable battery packs for the SCBA's, 2 rechargeable battery pack chargers and 4 face piece FIT testing adapters and filters for the annual FIT testing requirements. All of the equipment we are looking at purchasing would be brand new and have a 15 year life expectancy. The purchase of this equipment would bring all of our SCBA's into compliance with NFPA 1981, 2018 Edition and NFPA 1982, 2018 Edition. These are the current NFPA Safety Standards for this type of equipment.

**3. Need for the Facility.** Indicate why the proposed facility is needed.

We are always working to provide the citizens of Grandview with the best emergency services possible. A major factor contributing to this is our ability to enter into an IDLH atmosphere. To be able to accomplish this task we need the proper personal protective equipment which includes our SCBA's. Of our current 28 SCBA's, 22 of them will reach their life expectancy in 2020 and will need to be taken out of service. This will not leave us with enough SCBA units to be effective in our initial attack operations at an IDLH atmosphere emergency. We would then be required to delay our initial actions at an emergency scene delaying our ability to save a life or stop an emergency until our mutual aid departments could arrive to assist us. It is our desire to replace these 22 SCBA's and associated equipment in 2020 and maintain our current response capabilities.

**4. Service Area.** Indicate what area the proposed facility will serve and, if known, the population or number of families served.

The area that would immediately benefit from us being able to purchase these 22 SCBA's would be the City of Grandview. The City of Grandview has a population of 11,147 people. In addition, the Grandview Fire Department has mutual aid agreements with the Cities of Mabton, Sunnyside, Granger, Zillah, Toppenish, Wapato, Yakima County Fire District #5, West Benton Fire & Rescue (Prosser) and Benton County Fire District #2 (Benton City). All of these locations stand to benefit if we are able to purchase these 22 SCBA's.

Public reporting burden for this collection of information is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to U.S. Department of Agriculture, Clearance Officer, OIRM AG Box 7630, Washington, D. C. 20250, and to the Office Management and Budget, Paperwork Reduction Project (OMB No. 0575-0120), Washington, D. C. 20503. Please DO NOT RETURN this form to this address. Forward to the local USDA office only.

**5. Cost Estimate.**

Development and construction.....	\$ _____
Land and rights.....	_____
Legal fees.....	_____
Architect and Engineer.....	_____
Equipment.....	_____
Refinancing.....	_____
Other (describe) .....	_____
Total.....	_____

161,000

161,000

**6. Income.** List the sources and estimate the amount of expected revenue for a typical year.

**7. Other Funds.** List the sources and amount of funds that may be available other than from USDA, to fund part of the project (such as applicant's contributions, commercial loans, or loans or grants from other government agencies).

**8. Operating History.** If you have operated a similar facility, attach audits, financial statements, or lists of income and expenses for the past five years.

9. Signature and Title of Applicant Official

Date