

**GRANDVIEW CITY COUNCIL  
COMMITTEE-OF-THE-WHOLE MEETING MINUTES  
SEPTEMBER 10, 2019**

**1. CALL TO ORDER**

Mayor Gloria Mendoza called the Committee-of-the-Whole meeting to order at 6:00 p.m., in the Council Chambers at City Hall.

**2. ROLL CALL**

Present were: Mayor Mendoza and Councilmembers Gay Brewer, David Diaz, Mike Everett, Bill Moore, Javier Rodriguez and Joan Souders.

Absent was Councilmember Diana Jennings.

Staff present were: City Administrator/Public Works Director Cus Arteaga, City Attorney Quinn Plant, City Treasurer Matt Cordray, Parks & Recreation Director Gretchen Chronis and City Clerk Anita Palacios.

**3. PUBLIC COMMENT – None**

**4. NEW BUSINESS**

**On motion by Councilmember Everett, second by Councilmember Souders, the C.O.W. amended the C.O.W. agenda to include a Professional Services Agreement between the City of Grandview and NaviRetail, LLC., for Retail Recruitment Services.**

**A. Resolution approving a Site Use Agreement between People For People and the City of Grandview Community Center**

Parks & Recreation Director Chronis explained that for several years, the City allowed the use of the Community Center for the operation of a noon meal program to serve hundreds of area senior citizens. This valuable program enhances the health and social well-being of the elderly. She presented the annual Site Use Agreement between People For People and the City to provide food and nutrition services for area senior citizens for consideration. The noon meal program offered a host of opportunities for the Parks and Recreation staff and volunteers to enhance lives with additional and meaningful recreation programs. In addition, the agreement included a reimbursement provision for utility costs from People For People in the amount of \$500 per month. The term of the agreement was from December 31, 2018 through December 31, 2021.

Discussion took place.

**On motion by Councilmember Moore, second by Councilmember Rodriguez, the C.O.W. moved a resolution approving a Site Use Agreement between People For People and the City of Grandview Community Center to the September 24, 2019 regular Council meeting for consideration.**

Councilmember Souders recused herself from the vote due to her position on the People For People Board of Directors.

**B. Ordinance amending the 2019 Annual Budget**

City Treasurer Cordray explained that monitoring and review of fund and department budgets identified a few budget accounts to be amended. An ordinance would be prepared to provide for the amending of the 2019 Annual Budget to accommodate the changes in sources and uses. By Fund the highlights of the budget changes were:

Current Expense Fund: Increased revenues for AT&T Lease and Dog Park Contributions. Increased appropriations for Dog Park Supplies. Net effect was an increase in estimated ending fund balance.

Street Fund: Increased revenues for TIB Grant–2019 Complete Streets. Increased appropriations for Sidewalk Office & Operating Supplies and Professional Services. Net effect was an increase in estimated ending fund balance.

Water/Sewer Fund: Increased revenues for AT&T Lease. Increased appropriations for Sewer Collection Repairs & Maintenance. Net effect was a decrease in estimated ending fund balance.

Discussion took place.

**On motion by Councilmember Everett, second by Councilmember Moore, the C.O.W. moved an ordinance amending the 2019 Annual Budget to the September 24, 2019 regular Council meeting for consideration.**

**C. Resolution accepting the Wine Country Road Resurfacing – E. Stover Road to I-82 Ramp as complete**

City Administrator Arteaga explained that Central Washington Asphalt, Inc., completed the construction of the Wine Country Road Resurfacing from East Stover Road to the I-82 Ramp. Staff recommended Council accept the project as complete once the requirements in the September 5, 2019 letter from HLA Engineering and Land Surveying, Inc., were satisfied.

Discussion took place.

**On motion by Councilmember Souders, second by Councilmember Everett, the C.O.W. moved a resolution accepting the Wine Country Road Resurfacing – E. Stover Road to I-82 Ramp as complete to the September 24, 2019 regular Council meeting for consideration.**

**D. Professional Services Agreement between the City of Grandview and NaviRetail, LLC., for Retail Recruitment Services**

Councilmember Everett explained that the annual Professional Services Agreement between the City and NaviRetail for retail recruitment services would expire on September 25, 2019. At the special Council meeting on September 5, 2019, Casey Kidd with NaviRetail provided an update on his firm's retail recruitment efforts during the past year on behalf of the City.

Council was provided with a copy of the new annual Professional Services Agreement with NaviRetail.

**On motion by Councilmember Everett, second by Councilmember Rodriguez, the C.O.W. moved a resolution authorizing the Mayor to sign a Professional Services Agreement with NaviRetail, LLC., for Retail Recruitment Services to the September 24, 2019 regular Council meeting for consideration.**

## **5. OTHER BUSINESS**

2018 Annual Audit – City Treasurer Cordray reported that the 2018 Annual Audit with the Washington State Auditor’s Office was completed. An exit interview would be scheduled in the next couple of weeks.

2020 Preliminary Budget – City Treasurer Cordray reported that he received all Department Directors preliminary budgets and he would be compiling the documentation for distribution to Council within the next week.

Dog Park – Councilmember Souders reported that she received many good comments regarding the opening of the Dog Park.

2019 Sealcoat Maintenance Project – City Administrator Arteaga reported that the 2019 Sealcoat Maintenance Project consisting of Butternut Road, Hill Drive, Briar Street, Larson Street and Eberle Street was completed last week by Yakima County Public Works.

IACC Conference–Reschedule October 22, 2019 C.O.W. and Council Meetings – City Administrator Arteaga reported that the IACC Conference was scheduled for October 22–24, 2019 in Wenatchee. He requested that Council consider rescheduling the October 22, 2019 C.O.W. and Council meetings to Monday, October 21, 2019 to accommodate his attendance at the conference.

**On motion by Councilmember Everett, second by Councilmember Moore, the C.O.W. moved the rescheduling of the October 22, 2019 C.O.W. and Council meetings to the regular Council meeting for consideration.**

Flag Salute Leaders – Mayor Mendoza reported that she was working with the elementary schools to coordinate students to lead the flag salute at Council meetings.

Grandview School District Performance Standards – Mayor Mendoza reported that the Grandview School District was working diligently to improve their performance standards.

Joint Meeting with City Council/School District/Port/Chamber/YVC – Councilmember Souders suggested that staff coordinate a joint meeting with the City Council, School District, Port, Chamber and YVC Grandview Campus. City Administrator Arteaga suggested scheduling the meeting in the spring following approval of the 2020 Budget.

YVCOG General Membership Meeting – The City of Grandview would be hosting the YVCOG General Membership meeting on September 18, 2019 at the Community Center.

Employee Appreciation Picnic – The Employee Appreciation Picnic hosted by the City Council was scheduled for September 17, 2019 at the Country Park Food Pavilion.

Traffic Congestion at Schools – City Administrator Arteaga reported that a meeting was held this afternoon with City and School Administration to discuss traffic congestion and parking issues before and after school. The City and School District would be working together to attempt to remedy the issues.

**6. ADJOURNMENT**

The C.O.W. meeting adjourned at 6:40 p.m.

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Mayor Gloria Mendoza

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Anita Palacios, City Clerk