

**GRANDVIEW CITY COUNCIL
COMMITTEE-OF-THE-WHOLE MEETING MINUTES
JULY 23, 2019**

1. CALL TO ORDER

Mayor Gloria Mendoza called the Committee-of-the-Whole meeting to order at 6:00 p.m., in the Council Chambers at City Hall.

2. ROLL CALL

Present were: Mayor Mendoza and Councilmembers Gay Brewer, David Diaz, Mike Everett, Diana Jennings, Bill Moore, Javier Rodriguez and Joan Souders.

Staff present were: City Administrator/Public Works Director Cus Arteaga, City Attorney Quinn Plant, Fire Chief Pat Mason, City Treasurer Matt Cordray, Assistant Public Works Director Todd Dorsett and City Clerk Anita Palacios.

3. PUBLIC COMMENT – None

4. NEW BUSINESS

A. Letter of Intent and Petition for Annexation & Rezone – John & Jacque LaFever – Parcel No. 230927-14411 Sandhill Road/Monty Python Lane, Grandview, WA

City Clerk Palacios explained that the City received a Letter of Intent and Petition for Annexation and Rezone signed by John and Jacque LaFever to annex Parcel No. 230927-14411 located adjacent to Sand Hill Road and Monty Python Lane, Grandview, Washington, to the City of Grandview. Currently, Mr. and Mrs. LaFever own Parcel No. 230927-14444 which was inside City limits and the adjacent Parcel No. 230927-14411 which was outside City limits. Parcel No. 230927-14411 was currently undeveloped land. The petitioners elected to request annexation under the 60% petition method of annexation. The 60% petition method required signatures by owners of not less than 60% of the assessed value of the total property proposed for annexation. The petition contained sufficient signatures of the assessed value. The petitioners requested the parcel be annexed with an R-1 Low Density Residential zoning designation as identified on the City's Future Land Use map. The parcel was included in the City's designated Urban Growth Area. State law required the City Council to determine: (1) if the City would accept, modify or reject the proposed annexation, (2) whether the City would require the simultaneous adoption of a proposed zoning regulation for the subject property, and (3) whether the City would require the assumption of all or any portion of existing City indebtedness by the area to be annexed. Upon Council's acceptance of the Letter of Intent, the Petition would be presented to the Hearing Examiner to conduct a public hearing.

Discussion took place.

On motion by Councilmember Everett, second by Councilmember Brewer, the C.O.W. moved the acceptance of the proposed annexation submitted by John and Jacque LaFever, required the simultaneous adoption of zoning regulations consistent with the Urban Growth Area Future Land Use Designations: R-1 Low Density Residential, and required the assumption of all existing City indebtedness by the properties proposed to

be annexed the same as all other property within the City in accordance with past practice to the August 27, 2019 regular Council meeting for consideration.

B. Resolution accepting the Museum Building Reroof as complete

City Administrator Arteaga explained that Bestebreuer Bros. Construction, Inc., completed the Museum Building Reroof. Staff recommended Council accept the project as complete once the requirements in the July 17, 2019 letter from HLA Engineering and Land Surveying, Inc., were satisfied.

Discussion took place.

On motion by Councilmember Moore, second by Councilmember Jennings, the C.O.W. moved a resolution accepting the Museum Building Reroof as complete to the August 27, 2019 regular Council meeting for consideration.

C. Interlocal Cooperation Agreement between the City of Sunnyside and the City of Grandview for Emergency Medical Transport Services

Councilmember Brewer recused himself from the discussion and abstained from the vote as his spouse was currently the Chair of the Astria Sunnyside Hospital Board of Directors.

Fire Chief Mason provided the following recap. He explained that the Fire Department responds to medical aid calls and initiates on-scene medical care and/or transports service as needed. This included sending Fire Department personnel along with the ambulance during transport if the level of care was warranted. The Fire Department was not typically involved in the actual transport, however, the rescue vehicle was capable of transporting if needed. This would only be utilized in a mass casualty incident where the need exceeded the availability of ambulances. Currently, two ambulance providers service this area. Prosser Hospital Ambulance (PHA) was the primary provider. If they were unavailable or there was need for more ambulances, Sunnyside Fire Department ambulance would respond.

In March 2018, Tyler Platt, Director of Emergency Services for Prosser Hospital, advised Council that PHA was operating at a financial deficit, approximately \$600,000 in 2017 and were on track for the same in 2018. He advised that PHA was exploring revenue opportunities to offset the deficit such as EMS levy funds and/or supplementing funds from the local jurisdictions served. At that time, Council tasked staff to explore options to ensure the citizens of Grandview had access to quality and cost-effective ambulance services for the foreseeable future and under a long-term agreement.

During the evaluation of options available, it was revealed that although both Prosser and Sunnyside ambulances provide exceptional emergency medical services, there were several advantages for Grandview to partner with another fire department versus partnering with an emergency medical service only agency. Those included: (1) additional resources, equipment and personnel; (2) respond as firefighters through auto-aid agreements; (3) partner in future purchase of equipment and/or fire station; (4) partner in grant opportunities; (5) assist with daily routine activities such as truck checks, business inspections, hydrant servicing and training; (6) benefit Grandview in regards to rating with the Washington Survey & Rating Bureau. Following the evaluation process, Council decided to move forward with drafting an Interlocal Cooperation Agreement with the City of Sunnyside Fire Department to provide ambulance service to the City

of Grandview.

In January 2019, the Council approved the agreement with Sunnyside. The agreement was then sent to the City of Sunnyside for approval. Unfortunately, there were staffing changes in Sunnyside during this time which caused delays. On July 8, 2019, the City of Sunnyside approved the agreement with the following changes:

- Page 1 – The July 8, 2019 date was implemented into the agreement.
- Page 2 – The monthly fee of \$13,620 was implemented. The original annual cost estimate of \$602,565 was based on data from 2016/2017. The projected annual cost estimate based on 2018/2019 data was \$617,079. The City's annual share would be \$163,439 or \$13,620 monthly. Approximately \$2,820 more per month than original estimate. The City's first payment to Sunnyside would begin September 1, 2019. In 2021, the monthly fee would increase to \$15,630 which was based on projected increases in costs and labor.
- Page 3 – A start date of September 1, 2019 was implemented into the agreement to provide PHA a 60-day notice of change in service. Sunnyside would start providing coverage on October 1, 2019.
- Exhibit A – A revised Exhibit A outlining the annual cost estimate and revenue.
- The agreement would be for two years ending 2021.

The monthly fee for ambulance services would be paid from the Emergency Medical Services Fund for the first year. During the budget process, discussion would take place regarding long-term funding options.

Discussion took place.

On motion by Councilmember Everett, second by Councilmember Moore, the C.O.W. moved the amended Interlocal Cooperation Agreement between the City of Sunnyside and the City of Grandview for Emergency Medical Transport Services to the July 23, 2019 regular Council meeting for consideration.

D. Annual Fire Truck Maintenance Servicing (tabled from June 11, 2019 C.O.W. meeting)

At the June 11, 2019 C.O.W. meeting, the C.O.W. tabled the resolution authorizing the Mayor to sign an Equipment Maintenance Agreement with Benton County for further consideration and directed the Fire Chief to explore alternative providers.

Fire Chief Mason explained that following the June 11, 2019 C.O.W. meeting, he gathered additional information on the average costs of working with Benton County as well as two other local providers that could perform vehicle maintenance, as follows:

| <u>Vendor</u> | <u>Annual Cost per Truck</u> | <u>Hourly Rate</u> |
|---------------------------------|------------------------------|--------------------|
| American Fleet Maintenance, LLC | \$1,400 | \$125 |
| Clyde's Custom Repair, LLC | \$650 | \$75 |
| Benton County Maintenance Shop | \$972 | \$119 |

From a certification aspect, Clyde's Custom Repair does not have the ability to do as wide an assortment of repairs on the fire trucks as the other two vendors. However, he does possess the certifications to do the basic annual servicing of the vehicles. With that in mind and based on

pricing, Fire Chief Mason recommended that the Fire Department utilize Clyde's Custom Repair for the annual basic service and DOT inspection needs. American Fleet Maintenance would be utilized for any additional certified work that would need to be done or would take the truck to a certified repair shop. Both Clyde's Custom Repair and American Fleet Maintenance would not require the City to enter into a contract since they were privately owned companies. With these resources available to the Fire Department, he recommended that the City not enter into a contract with Benton County based on the language in the contract.

Discussion took place. No action was required.

5. OTHER BUSINESS

2019 Six-Year Street Sealcoat Maintenance Projects – Assistant Public Works Director Dorsett presented a map depicting the 2019 Six-Year Street Sealcoat Maintenance Projects, as follows:

- Butternut Road from West Fifth Street to Pecan Road (1,895 feet)
- Hill Drive from Butternut Road to Appleway Road (1,515 feet)
- Briar Street from Butternut Road to cul-de-sac (893 feet)
- Larson Street from West Fifth Street to West King Street (1,100 feet)
- Eberle Road from West Fifth Street to end of road (677 feet)

The estimated cost for the above-referenced projects was \$55,814 utilizing Transportation Benefit District Funds. The project would be completed by Yakima County Public Works during the month of September.

Dog Park Grand Opening – City Administrator Arteaga and Councilmember Souders reported that the Dog Park grand opening was tentatively scheduled for Thursday, August 8th, 2:00 p.m., at the Dog Park located on Willoughby Road next to the Public Works Department.

Rotary Gamechangers Gala Dinner & Auction – Mayor Mendoza reported that the Grandview Rotary Club would be holding a Gamechangers Gala Dinner & Auction on August 2nd.

6. ADJOURNMENT

The C.O.W. meeting adjourned at 6:50 p.m.

Mayor Gloria Mendoza

Anita Palacios, City Clerk