

**GRANDVIEW CITY COUNCIL
REGULAR MEETING AGENDA
TUESDAY, JULY 23, 2019**



REGULAR MEETING – 7:00 PM

PAGE

- 1. CALL TO ORDER & ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. PRESENTATIONS**
- 4. PUBLIC COMMENT** – At this time, the public may address the Council on any topic whether on the agenda or not, except those scheduled for public hearing.
- 5. CONSENT AGENDA** – Items on the Consent Agenda will be voted on together by the Council, unless a Councilmember requests that items be removed from the Consent Agenda and discussed and voted upon separately. An item removed from the Consent Agenda will be placed under Unfinished and New Business.
 - A. Minutes of the July 9, 2019 Committee-of-the-Whole meeting 1-2
 - B. Minutes of the July 9, 2019 Council meeting 3-6
 - C. Minutes of the July 15, 2019 Council Budget Retreat 7-12
 - D. Payroll Check Nos. 11088-11121 in the amount of \$102,145.20
 - E. Payroll Electronic Fund Transfers (EFT) Nos. 60152-60156 in the amount of \$105,712.58
 - F. Payroll Direct Deposit 7/1/19-7/15/19 in the amount of \$129,534.34
 - G. Claim Check Nos. 117979-118081 in the amount of \$264,493.63
- 6. ACTIVE AGENDA** – Notice: Items discussed at the 6:00 pm Committee-of-the-Whole meeting of an urgent or time sensitive nature may be added to the active agenda pursuant to City Council Procedures Manual Section 3.18(c).
- 7. UNFINISHED AND NEW BUSINESS**
 - A. Cancel C.O.W. and Council Meetings on August 13, 2019 to attend “Together We Can” Community Event, 6-8 pm @ Westside Park
- 8. CITY ADMINISTRATOR AND/OR STAFF REPORTS**
- 9. MAYOR & COUNCILMEMBER REPORTS**
- 10. ADJOURNMENT**

**GRANDVIEW CITY COUNCIL
COMMITTEE-OF-THE-WHOLE MEETING MINUTES
JULY 9, 2019**

1. CALL TO ORDER

Mayor Gloria Mendoza called the Committee-of-the-Whole meeting to order at 6:00 p.m., in the Council Chambers at City Hall.

2. ROLL CALL

Present were: Mayor Mendoza and Councilmembers Gay Brewer, David Diaz, Mike Everett, Diana Jennings, Bill Moore, Javier Rodriguez and Joan Souders.

Staff present were: City Administrator/Public Works Director Cus Arteaga, City Attorney Quinn Plant, City Attorney Tony Menke, City Treasurer Matt Cordray and City Clerk Anita Palacios.

3. PUBLIC COMMENT – None

4. NEW BUSINESS

A. Resolution approving the Police Department Sergeants–Patrol Agreement between the City of Grandview and Teamsters Local No. 760 for the period of January 1, 2019 through December 31, 2021

City Attorney Tony Menke presented the Police Department Sergeants–Patrol Agreement between the City and Teamsters Local No. 760 for the period of January 1, 2019 through December 31, 2021. He summarized the major changes in the union agreement as follows:

Vacation (Article 9.1)

- Upon hire – 3.33 hours per month changed to 6.67 hours per month.

Health Care Benefit Programs (Article 15)

- No change in medical insurance. Employees to remain on Plan A with employer paying 90% of premium and employee paying 10% of premium.

Uniforms, Equipment & Safety (Article 20.5)

- Added retirement handgun wording from previous Memorandum of Understanding (MOU).

Supplemental Pension Plan (Article 25)

- Revised wording to compute amounts on a yearly to monthly basis.
- Added Program for Enhancement Early Retirement wording from previous MOU.

Wages (Appendix 1.A.1)

- 2019 – 3%
- 2020 – 3%
- 2021 – 3%
- Sergeant Differential

Detective & LV Drug Task Force Duties (1.A.3 & 1.A.4)

- \$100 per pay period changed to \$150 per pay period.

Specialty Pay (1.A.3.2)

- \$75 per month changed to \$125 per month (maximum of two specialties).

Officer in Charge (1.A.3.4)

- 5% premium pay

Take-Home Vehicle (1.A.7)

- City Administrator will make the final decision after consultation with Police Chief or Assistant Police Chief.

Educational Incentive Pay (Appendix B 1.B.1 & 1.B.2)

- \$75 per month changed to \$100 per month – Associate Degree.
- \$100 per month changed to \$150 per month – Bachelor of Arts or Science Degree.

Discussion took place.

On motion by Councilmember Moore, second by Councilmember Diaz, the C.O.W. moved a resolution approving the Police Department Sergeants–Patrol Agreement between the City of Grandview and Teamsters Local No. 760 for the period of January 1, 2019 through December 31, 2021 to the July 9, 2019 Council meeting for consideration.

5. OTHER BUSINESS

AWC Conference – Councilmember Moore attended the Association of Washington Cities (AWC) Annual Conference on June 25-28 in Spokane.

6. ADJOURNMENT

The C.O.W. meeting adjourned at 6:40 p.m.

Mayor Gloria Mendoza

Anita Palacios, City Clerk

**GRANDVIEW CITY COUNCIL
REGULAR MEETING MINUTES
JULY 9, 2019**

1. CALL TO ORDER

Mayor Gloria Mendoza called the regular meeting to order at 7:00 p.m. in the Council Chambers at City Hall.

Present were: Mayor Mendoza and Councilmembers Gay Brewer, David Diaz, Mike Everett, Diana Jennings, Bill Moore, Javier Rodriguez and Joan Souders.

Staff present were: City Administrator/Public Works Director Cus Arteaga, City Attorney Quinn Plant, City Treasurer Matt Cordray and City Clerk Anita Palacios.

2. PLEDGE OF ALLEGIANCE

Councilmember Diaz led the pledge of allegiance.

3. PRESENTATIONS – None

4. PUBLIC COMMENT – None

5. CONSENT AGENDA

On motion by Councilmember Rodriguez, second by Councilmember Moore, Council approved the Consent Agenda consisting of the following:

- A. Minutes of the June 25, 2019 Committee-of-the-Whole meeting
- B. Minutes of the June 25, 2019 Council meeting
- C. Payroll Check Nos. 11041-11087 in the amount of \$35,090.53
- D. Payroll Electronic Fund Transfers (EFT) Nos. 60140-60145 in the amount of \$91,307.45
- E. Payroll Direct Deposit 6/16/19-6/30/19 in the amount of \$105,343.43
- F. Claim Check Nos. 117893-117978 in the amount of \$136,575.18

6. ACTIVE AGENDA

- A. Resolution No. 2019-24 accepting the Elm Street and Fir Street Sidewalk Improvements as Complete

This item was previously discussed at the June 25, 2019 C.O.W. meeting.

On motion by Councilmember Brewer, second by Councilmember Souders, Council approved Resolution No. 2019-24 accepting the Elm Street and Fir Street Sidewalk Improvements as Complete.

- B. Public Hearing – 2020-2025 Six-Year Transportation Improvement Program

Mayor Mendoza opened the public hearing to receive comments on the 2020-2025 Six-Year Transportation Improvement Program by reading the public hearing procedure.

City Administrator Arteaga explained that each year, the City was required to update the Six-Year Transportation Improvement Program (TIP). The Six-Year TIP identified street priority projects and funding sources. In the past, Council had not added street projects unless there was a funding source available to support the recommendation. He presented the 2020-2025 Six-Year TIP prioritized as follows:

Priority Number: 1

Project Title: Old Inland Empire Highway Improvements from Grandridge Road to Elm Street

Project Description: Reconstruct roadway including widening, excavation, gravel surfacing, hot mix asphalt, curb and gutter, sidewalk, storm drainage improvements, landscaping and street lights

Project Year: 2024

Funding Source: Surface Transportation Program (STP)

Federal/State Funds: \$1,897,700

Local Funds: \$296,200

Total Funds: \$2,193,900

Priority Number: 2

Project Title: Wine Country Road & McCreddie Road Intersection Roundabout

Project Description: Construct new roundabout including curb and gutter, sidewalks, hot mix asphalt, pavement markings, permanent signing and street lighting

Project Year: 2021

Funding Source: Transportation Improvement Board (TIB)

Federal/State Funds: \$841,500

Local Funds: \$93,500

Total Funds: \$935,000

Priority Number: 3

Project Title: West Fifth Street Resurfacing from Euclid Road to Grandridge Road

Project Description: Grind and overlay asphalt surface, pavement markings, update sidewalk ramps to ADA standards

Project Year: 2021

Funding Source: Transportation Improvement Board (TIB)

Federal/State Funds: \$432,900

Local Funds: \$48,100

Total Funds: \$481,000

Priority Number: 4

Project Title: Larson Street Improvements from West Fifth Street to Queen Street

Project Description: Roadway reconstruction including excavation, roadway widening, storm drainage improvements, hot mix asphalt, curb and gutter, and water system improvements

Project Year: 2022

Funding Source: City of Grandview

Federal/State Funds: -0-

Local Funds: \$468,000

Total Funds: \$468,000

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Priority Number: 5

Project Title: Stassen Street Improvements from Hillcrest Street to Velma Avenue

Project Description: Roadway reconstruction including excavation, roadway widening, storm drainage improvements, hot mix asphalt, and water system improvements

Project Year: 2023

Funding Source: City of Grandview

Federal/State Funds: -0-

Local Funds: \$454,000

Total Funds: \$454,000

Priority Number: 6

Project Title: Birch Street Improvements from Wine Country Road to East Third Street

Project Description: Roadway reconstruction including excavation, curb and gutter, hot mix asphalt, storm drainage improvements, and water system improvements

Project Year: 2023

Funding Source: City of Grandview

Federal/State Funds: -0-

Local Funds: \$555,000

Total Funds: \$555,000

Priority Number: 7

Project Title: Highland Road Improvements from Elm Street to east City limits

Project Description: Roadway reconstruction including excavation, road widening, curb and gutter, hot mix asphalt, storm drainage improvements, and water and sewer system improvements

Project Year: 2024

Funding Source: City of Grandview

Federal/State Funds: -0-

Local Funds: \$3,308,000

Total Funds: \$3,308,000

Priority Number: 8

Project Title: Forsell Road Resurfacing from Wallace Way to Puterbaugh Road

Project Description: Grind and overlay asphalt surface and pavement markings

Project Year: 2022

Funding Source: Transportation Improvement Board (TIB)

Federal/State Funds: \$317,700

Local Funds: \$35,300

Total Funds: \$353,000

Priority Number: 9

Project Title: West Second Street Improvements from Hillcrest Road to Avenue J

Project Description: Reconstruct roadway including excavation, crushed surfacing, hot mix asphalt, curb and gutter, sidewalks, storm drainage, street lighting and pavement markings

Project Year: 2020

Funding Source: Transportation Improvement Board (TIB)

Federal/State Funds: \$581,850

Local Funds: \$64,650

Total Funds: \$646,500

No comments were received during the public hearing or by mail and the hearing was closed.

C. Resolution No. 2019-25 adopting the 2020-2025 Six-Year Transportation Improvement Program

This item was previously discussed at the June 25, 2019 C.O.W. meeting.

On motion by Councilmember Everett, second by Councilmember Rodriguez, Council approved Resolution No. 2019-25 adopting the 2020-2025 Six-Year Transportation Improvement Program.

D. Resolution No. 2019-26 approving the Police Department Sergeants–Patrol Agreement between the City of Grandview and Teamsters Local No. 760 for the period of January 1, 2019 through December 31, 2021

This item was previously discussed at the July 9, 2019 C.O.W. meeting.

On motion by Councilmember Moore, second by Councilmember Jennings, Council approved Resolution No. 2019-26 approving the Police Department Sergeants–Patrol Agreement between the City of Grandview and Teamsters Local No. 760 for the period of January 1, 2019 through December 31, 2021.

7. **UNFINISHED AND NEW BUSINESS** – None
8. **CITY ADMINISTRATOR AND/OR STAFF REPORTS** – None
9. **MAYOR & COUNCILMEMBER REPORTS**

Employee Appreciation Picnic – Councilmember Jennings volunteered to organize the Employee Appreciation Picnic. City Clerk Palacios volunteered to assist.

10. **ADJOURNMENT**

On motion by Councilmember Moore, second by Councilmember Rodriguez, Council adjourned the regular meeting at 7:25 p.m.

Mayor Gloria Mendoza

Anita Palacios, City Clerk

**GRANDVIEW CITY COUNCIL
COUNCIL BUDGET RETREAT
JULY 15, 2019**

1. CALL TO ORDER

Mayor Gloria Mendoza called the Council Budget Retreat to order at 6:00 p.m., in the Council Chambers at City Hall.

2. ROLL CALL

Present were: Mayor Mendoza and Councilmembers David Diaz, Mike Everett, Diana Jennings Bill Moore, Javier Rodriguez and Joan Souders.

Councilmember Gay Brewer arrived at 6:40 p.m.

Staff present were: City Administrator/Public Works Director Cus Arteaga, City Treasurer Matt Cordray, Fire Chief Pat Mason, Parks & Recreation Director Gretchen Chronis, Library Director Elizabeth Jahnke, Police Chief Kal Fuller and City Clerk Anita Palacios.

3. 2020 BUDGET RETREAT GOALS

The following list of 2019 budget retreat goals and accomplishments was distributed:

Councilmember Everett

- Obtain financial participation from the School District, Port District, industries and the public at-large towards the purchase of street trees for Tree City USA designation (The School District purchased street trees for Wine Country Road. Teddy Bear Daycare purchases trees on an annual basis for the City's Arbor Day Tree Plantings.)
- Ban plastic straws and cups (An ordinance was drafted and presented to Council on May 14, 2019. A motion approving the ordinance failed.)
- Development of a Grandview ambulance service (Council approved an Ambulance Service Agreement with the City of Sunnyside on January 22, 2019. The agreement is pending approval by the City of Sunnyside.)
- Construction of a digital sign at the City's east entrance (City Clerk has been in contact with CEIS signs. CEIS signs is interested in constructing another sign on the east entrance pending potential advertisers.)
- Expand economic development efforts (Council entered into an agreement with NaviRetail on September 25, 2018. Mayor Mendoza and City Administrator Arteaga attended the Las Vegas Retail Recruitment Convention in May 2019 along with NaviRetail. City/NaviRetail/Port/YCDA representatives are continuing to meet with developers and property owners.)
- Hire an additional police officer to reduce overtime (Testing for the police officer position is scheduled for July 2019.)
- Excessive force training for police officers (All officers completed training in March 2019 through the Washington Cities Insurance Authority.)
- Staff prepare report on projects that have been completed in the year (Annual project reports are included in the annual budget message.)

Councilmember Mendoza

- Downtown outdoor seating for restaurants (Ordinance drafted and presented to Council at June 11, 2019 COW meeting. Moved to June 25, 2019 regular meeting for consideration.)
- Downtown outdoor stage for performing arts with participation from the School District
- Grandview Rolls "Meals, Deals and Wheels" community event
- Downtown Christmas Tree lighting event
- Development of assisted living facilities (Grandview Assisted Living {former Hillcrest Nursing Home} and The Orchards {former Orchard House} are in the process of being remodeled and reopened.)
- Promote Country Park use and events (The following uses and events were scheduled during 2018/2019/2020:

2018 Community Center Usages & Rentals

January 6: Private Rental (church activities)
January 27: Special Event (GHS senior project)
February 10: Usage (GSD Drama Club)
February 20: Usage (Historical Society)
February 24: Private Rental (baby shower and dance)
March 3: America Legion Crab Feed
March 10: Private Rental (church activities)
March 14: American Legion Blood Drive
April 21: Private Rental (Life Options Walk for Life)
May 9: American Legion Blood Drive
May 27: Private Rental (family reunion)
June 2: Private Rental (graduation party)
June 13: Private Rental (Lower Valley Concert Assoc. gathering)
August 4: Private Rental (wedding)
August 15: American Legion Blood Drive
August 21: Grandview Fire Department Banquet
September 9: Private Usage (American Legion event)
October 20: Private Rental (birthday party)
October 24: American Legion Blood Drive
November 10: American Legion Brunch
November 14: Grandview School District Banquet
December 26: American Legion Blood Drive

2018 Country Park Usages & Rentals

March 31: Community Easter Egg Hunt
March 31: High School Rodeo
April 1: Private Rental Amphitheater (church service)
April 11: Arbor Day Celebration
April 14: Fair – Livestock Weigh-ins & Tags
May 24: Private Usage (Mom & Tot activities)
June 2: Fair – Sheep Way-ins
June 30-31: Pacific Northwest Tejano Music Association Car Show & Fair
August 8: Fair Opening Day
August 9: Fair – Concert
August 10: Fair – Diaper Derby & Rodeo

August 11: Fair – Rodeo & Car Show
September 8: Private Rental (National Guard picnic)
October 5-7: No Rhyme or Reason Country Flea Market
April: Cal Ripken Baseball Usages/Ballfields
May: Cal Ripken Baseball Usages/Ballfields
June: Cal Ripken Baseball Usages/Ballfields
July: Cal Ripken Baseball Usages/Ballfields

2019 Country Park Usages & Rentals

April 5-7: The Society for Creative Anachronism Baroness War
April 12-14: No Rhyme or Reason Country Flea Market
June 29-30: Pacific Northwest Tejano Music Association Car Show & Fair
August: Fair & Rodeo
October 4-6: No Rhyme or Reason Country Flea Market

2020 Country Park Usages & Rentals (reserved in advance)

April 3-5: The Society for Creative Anachronism Baroness War
April 17-19: No Rhyme or Reason Country Flea Market
May 15-17: The Society for Creative Anachronism Crown Tournament
June: Pacific Northwest Tejano Music Association Car Show & Fair
August: Fair & Rodeo
October 2-4: No Rhyme or Reason Country Flea Market

Councilmember Moore

- Work with businesses and residences along Wine Country Road to clean-up (In progress.)
- Continue sealcoating program (Annual sealcoat program presented during annual preliminary budget.)
- Budget for the annual economic development convention (Mayor Mendoza and City Administrator Arteaga attended the Las Vegas Retail Recruitment Convention in May 2019 along with NaviRetail.)
- Budget for future City Administrator and Public Works Director positions (Employment contract with City Administrator/Public Works Director Cus Arteaga in effect until 2021.)
- Continue to communicate and work as a team on future City projects (Rose Garden work party held in April 2019 and Day of Service held in May 2019. The Day of Service cost the City approximately \$8,000 in expenses not previously budgeted.)

Councilmember Souders

- Reinstate the presentation of the Beautification Awards at Council meetings (Referred to Beautification Commission.)
- Create City Council liaison position for high school student
- Budget for retail recruiter (Council entered into an agreement with NaviRetail on September 25, 2018.)
- Budget for future City Administrator and Public Works Director positions (Employment contract with City Administrator/Public Works Director Cus Arteaga in effect until 2021.)
- Budget for additional pool improvements and development of dog park (In progress.)
- Development of higher income residences (In progress. Staff continues to meet with developers.)
- Development of senior housing (Staff was working with The Orchards on proposed senior housing development behind assisted living facility. Quail Run Manufactured Home Park

- annexation approved by Council at June 11, 2019 meeting.)
- Ban the use of plastic bags (An ordinance was drafted and presented to Council on May 14, 2019. A motion approving the ordinance failed.)
- Work with lenders on foreclosure/vacant housing (In progress. Nuisance properties are referred to Code Enforcement Officer.)

Councilmember Rodriguez

- Budget for street tree sidewalk improvements (trip hazards) (Secured funding from WA State Transportation Improvement Board Complete Streets program to remove and install new sidewalk panels.)
- Budget for additional police officer (Testing for the police officer position is scheduled for July 2019.)
- Budget for Council chairs (New chairs purchased in February 2019.)
- Reinstate 3-on-3 basketball tournament (The City works in conjunction with Grandview AAU Basketball and Extra Mile Student Center to hold 3-on-3 basketball tournaments.)
- Clean up the east entrance automotive businesses (In progress.)
- Reinstate employee appreciation picnic

Mayor Childress

- Contract with economic development promotion retailer (Buxton Group & Navi Retailer) (Council entered into an agreement with NaviRetail on September 25, 2018.)
- Ambulance service presentation (Council approved an Ambulance Service Agreement with the City of Sunnyside on January 22, 2019. The agreement is pending approval by the City of Sunnyside.)
- Artificial trees for downtown
- Tiny housing developments

Following review, Mayor Mendoza requested that each councilmember provide their goals for the 2020 budget process:

Councilmember Jennings

- Expand library hours
- Expand code enforcement services
- Plant trees along east entrance to obscure buses
- Re-instate the Employee Appreciation Picnic

Councilmember Rodriguez

- Improve street tree plantings in sidewalks to eliminate trip hazards
- Improve business appearances along east entrance
- Explore new asphalt treatments to extend longevity of road surface

Councilmember Souders

- Keep finances in solid position
- Continue to work on economic development
- Work with downtown business owners to improve buildings, facades and awnings or condemn building
- Construct swimming pool splash pad
- Support City departments

- Meet with Port District, School Board, Legislators, etc.
- Re-instate flag salute leaders at Council meetings
- Re-instate presentation of beautification awards at Council meetings
- Install digital sign at City Hall

Councilmember Moore

- Continue with economic development efforts and budget for NaviRetail
- Continue to budget for annual economic development convention
- Continue to work with businesses and residences along Wine Country Road to cleanup

Councilmember Everett

- Create new means to communicate with public
- Continue economic development efforts
- Implement tree program and landscaping standards for businesses
- Create economic development committee consisting of Mayor, City Administrator and one Councilmember
- Continue with economic development contract with Navi Retail
- Expand code enforcement
- Improve positive contact with public/youth by police/fire personnel
- Implement long term Grandview ambulance services
- Review snow removal efforts and budget
- Support Library
- Expand pool and park usage
- Prioritize sewer trunk main replacement project

Councilmember Diaz

- Improve communication with public
- Meet with School District, Port District, Legislators, etc.
- Continue park improvements
- Improve community involvement
- Additional community events downtown and at Country Park
- Continue street improvements
- Budget additional snow removal
- Implement swimming pool improvements
- Continue to support Police Department
- Improve animal control services
- Continue beautification programs
- Alleviate neighborhood eyesores
- Remove abandoned cars
- City Hall business hours (closed during lunch hour)

Councilmember Brewer

- Limit spending and increase reserve funds
- Promote community involvement in projects
- Continue street resurfacing program
- Plant grass along Stassen Way/Dykstra Park to eliminate dust
- Budget funds to purchase property for new Police Department

Mayor Mendoza

- Obtain donations for the police/fire personnel to promote positive contact with youth
- Continue economic development efforts
- Continue "Safe City" efforts
- Develop new housing opportunities
- Showcase the community, shopping opportunities, schools, leisure activities and parks
- Develop marketing package/strategy (\$25,000)

4. ADJOURNMENT

The retreat adjourned at 7:25 p.m.

Mayor Gloria Mendoza

Anita Palacios, City Clerk