

**GRANDVIEW CITY COUNCIL
COMMITTEE-OF-THE-WHOLE MEETING MINUTES
JANUARY 22, 2019**

1. CALL TO ORDER

Mayor Gloria Mendoza called the Committee-of-the-Whole meeting to order at 6:00 p.m., in the Council Chambers at City Hall.

2. ROLL CALL

Present were: Mayor Mendoza and Councilmembers Gay Brewer, Mike Everett, Dennis McDonald, Bill Moore, Javier Rodriguez and Joan Souders.

Staff present were: City Administrator/Public Works Director Cus Arteaga, City Treasurer Matt Cordray, WWTP Superintendent Dave Lorenz and City Clerk Anita Palacios. City Attorney Quinn Plant was absent.

3. PUBLIC COMMENT – None

4. NEW BUSINESS

A. Resolution approving a Business Licensing Service Agreement between the City of Grandview and Washington State Department of Revenue

City Clerk Palacios explained that the Washington State Legislature enacted Engrossed House Bill ("EHB") 2005 during the 2017 regular session. EHB 2005 was intended to simplify the administration of municipal general business licenses for applicants and improve the business climate. The legislation required actions by those cities with business license requirements. EHB 2005 required cities with business license regulations to adopt a model business license ordinance with a minimum threshold and a definition of "engaging in business" by January 1, 2019. Council adopted the model business license Ordinance No. 2018-14 on October 9, 2018. EHB 2005 also required all cities with business licenses to administer their business licensing through the Washington State Department of Revenue Business Licensing Service (BLS) by 2027. The BLS currently has over 80 cities/towns that use their system and was in the process of onboarding 24 additional cities per the 2018-2019 Local Business Licensing Partnership Plan. The Washington State Department of Revenue Business Licensing Service invited the City of Grandview to join in the state's Business Licensing Service partnership in 2019.

Discussion took place.

On motion by Councilmember Moore, second by Councilmember Rodriguez, the C.O.W. moved a resolution approving a Business Licensing Service Agreement between the City of Grandview and Washington State Department of Revenue to the February 12, 2019 regular Council meeting for consideration.

B. 2019 City Board & Commission Appointments

Mayor Mendoza presented the following appointments to Council for confirmation:

<u>Position</u>	<u>Term</u>
Community Center Advisory Committee	
• Middle School Representative – Sienna Black	12/31/2019
• High School Representative – Jaiden Silva	12/31/2019
• Senior Citizen Representative – Wanda Brewer	12/31/2019
• American Legion/Auxiliary Representative – Nancy Davidson	12/31/2019
• At-Large Representative – Dave Copeland	12/31/2019
• At-Large Representative – Laura Massey	12/31/2019
• City Council Representative – Joan Souders	12/31/2019
Benton County Mosquito Control Board – Bill Moore	12/31/2020
Beautification Commission – Mark Drollinger	12/31/2021
Planning Commission – Dale Burgeson	12/31/2023
Civil Service Commission – John Garcia	12/31/2024

Discussion took place.

On motion by Councilmember McDonald, second by Councilmember Everett, the C.O.W. moved the confirmation of the 2019 City Board and Commission appointments as recommended by the Mayor to the February 12, 2019 regular Council meeting for consideration.

C. Complete Streets Award

City Administrator Arteaga explained that the City was notified on January 14, 2019 by the Washington State Transportation Improvement Board (TIB) that the City was nominated for a Complete Streets award. Based on the TIB evaluation, which included information provided by the agency which nominated the City, a range of funds was established for the City to generate a work plan based off. TIB provided the City with two spreadsheets representing two different amounts of funds. TIB requested that the City provide a work plan based on either receiving \$100K or \$200K. All items listed on the work plan must be completed, not just the ones until the money was expended. If the award money was not enough to complete all projects listed, the City would need to find other funds to complete the list. The City would not be eligible to receive additional funding until the work plan projects were complete. An increase in project costs would also not be a valid justification as to why a project was not able to be completed once it was identified on the work plan. The work plan was prepared with the following TIB criteria:

- All work on the work plan must be part of a city, county, or state street.
- All work must be an improvement for bike, pedestrian, access to transit, or aesthetics (no street preservation projects).
- The intention for this funding was not to supplement other funds, but to build projects that otherwise would not be built.
- Provide actual projects that would be built with the funding, not plans and visions. A small amount of the funding could be applied toward modal plan improvements, priority plans, etc., (not full ADA transition plans), but should be limited.
- All funds must be spent within three years from the award date or by March 2022.

Final signed work plans (one for each funding amount) were required to be submitted no later than February 14th. He presented the City's work plans as follows:

Total Work Plan Complete Streets Funding \$200,000

- Dykstra Park Pathway asphalt overlay; 1.5" asphalt overlay of 1.25 miles of pedestrian/bicycle pathway; funding \$75,000; completion 2020
- Install flashing LED stop signs; install TS40 stop flashing LED stop signs at approximately \$2,500 each; funding \$45,500; completion 2020
- Install flashing pedestrian crosswalk system signs; install TS50 stop flashing LED pedestrian signs at approximately \$2,000 each; funding \$45,500; completion 2020
- Remove and replace sidewalk panels near street trees; City funding and forces would remove street trees as appropriate purchase replacements, and replant trees. Complete Streets funding would be used to remove concrete sidewalk panels and pour new ones, funding \$12,000, completion 2020
- Install covered bench areas with trash receptacles, funding \$15,000, completion 2020
- Plant all City flower baskets and pots for 2019, replenish flowers in 60 18-inch baskets, 46 flower pots, including supplies, labor, and fertilizer for 2019, funding \$7,000, completion 2019

Total Work Plan Complete Streets Funding \$100,000

- Dykstra Park Pathway asphalt overlay; 1.5" asphalt overlay of 1.25 miles of pedestrian/bicycle pathway; funding \$75,000; completion 2020
- Install flashing LED stop signs; install TS40 stop flashing LED stop signs at approximately \$2,500 each; funding \$10,000; completion 2020
- Install flashing pedestrian crosswalk system signs; install TS50 stop flashing LED pedestrian signs at approximately \$2,000 each; funding \$10,000; completion 2020
- Install covered bench areas with trash receptacles, funding \$5,000, completion 2020

Discussion took place.

On motion by Councilmember Everett, second by Councilmember Moore, the C.O.W. moved the Complete Streets Funding Work Plans for \$100,000 and \$200,000 to the January 22, 2019 regular meeting for consideration.

- D. **Ordinance prohibiting the distribution of plastic straws and polystyrene-based food containers and requiring retail establishments to collect a pass-through charge from customers for the distribution of plastic bags, and adding a new chapter to the Grandview Municipal Code entitled 8.44–Carryout Bag and Food Container Regulation**

On motion by Councilmember Everett, second by Councilmember Moore, the C.O.W. tabled an ordinance prohibiting the distribution of plastic straws and polystyrene-based food containers and requiring retail establishments to collect a pass-through charge from customers for the distribution of plastic bags, and adding a new chapter to the Grandview Municipal Code entitled 8.44–Carryout Bag and Food Container Regulation to the February 12, 2019 C.O.W. meeting for further consideration.

Councilmember Souders voted in opposition.

Discussion took place regarding scheduling a town hall meeting for public input.

On motion by Councilmember Everett, second by Councilmember Moore, the C.O.W. tabled an ordinance prohibiting the distribution of plastic straws and polystyrene-based food containers and requiring retail establishments to collect a pass-through charge from customers for the distribution of plastic bags, and adding a new chapter to the Grandview Municipal Code entitled 8.44–Carryout Bag and Food Container Regulation to the February 26, 2019 C.O.W. meeting for further consideration.

6. **OTHER BUSINESS** – None

7. **ADJOURNMENT**

The C.O.W. meeting adjourned at 6:55 p.m.

Mayor Gloria Mendoza

Anita Palacios, City Clerk