

**GRANDVIEW CITY COUNCIL  
COMMITTEE-OF-THE-WHOLE MEETING MINUTES  
FEBRUARY 12, 2019**

**1. CALL TO ORDER**

Mayor Gloria Mendoza called the Committee-of-the-Whole meeting to order at 6:00 p.m., in the Council Chambers at City Hall.

**A. Oath of Office – Councilmember Diana Jennings**

City Attorney Plant administered the Oath of Office to newly appointed Councilmember Diana Jennings.

**2. ROLL CALL**

Present were: Mayor Mendoza and Councilmembers Gay Brewer, Mike Everett, Diana Jennings, Dennis McDonald, Bill Moore and Joan Souders.

Absent was Councilmember Javier Rodriguez.

Staff present were: City Administrator/Public Works Director Cus Arteaga, City Attorney Quinn Plant, City Treasurer Matt Cordray, Parks & Recreation Director Gretchen Chronis, Police Chief Kal Fuller and City Clerk Anita Palacios.

**3. PUBLIC COMMENT – None**

**4. NEW BUSINESS**

**A. Resolution authorizing the Mayor to sign a Recreational Use Permit by and between the City of Grandview and the Lower Valley Cal Ripken League**

Parks & Recreation Director Chronis explained that Washington Cities Insurance Authority strongly recommended that the City enter into Recreational Use Permits between those athletic organizations that were utilizing City owned recreational facilities to conduct their respective programs. She presented the Recreational Use Permit between the City and the Lower Valley Cal Ripken League for the 2019 season. Baseball League Coordinator Alexandra Magana of the Lower Valley Cal Ripken League reviewed and signed the agreement.

Discussion took place.

**On motion by Councilmember Brewer, second by Councilmember McDonald, the C.O.W. moved a resolution authorizing the Mayor to sign a Recreational Use Permit by and between the City of Grandview and the Lower Valley Cal Ripken League to the February 26, 2019 regular Council meeting for consideration.**

**B. Resolution declaring a Police Department handgun as surplus and authorizing transfer to the retired police officer**

Police Chief Fuller explained that in 2018, an addition to the contract between the Teamsters Union and the City was made allowing a police officer retiring with 20 years of service to be

awarded his duty handgun upon retirement. The contract required written notice to the Mayor and a Notice of Surplus Property to be presented to City Council. In March 2019, Officer Earl Ripplinger would retire in good standing with over 38 years of service. A notice of a Retirement Handgun Award was presented to Mayor Mendoza and signed on January 17, 2019. The duty weapon assigned to Officer Ripplinger was an H&K .45 caliber USP pistol, Serial Number 25-056960. The H&K pistol may be declared surplus property and the process started to transfer personal ownership of the handgun to Officer Ripplinger.

Discussion took place.

**On motion by Councilmember Everett, second by Councilmember Moore, the C.O.W. moved a resolution declaring a Police Department handgun as surplus and authorizing transfer to the retired police officer to the February 26, 2019 regular Council meeting for consideration.**

**C. Ordinance amending the 2019 Annual Budget**

City Treasurer Cordray explained that staff monitoring and review of fund and department budgets during the first month of 2019 identified numerous budget accounts to be amended. An ordinance was prepared to provide for the amending of the 2019 Annual Budget to accommodate the changes in sources and uses. By Fund the highlights of the budget changes were:

Current Expense Fund: Increase estimated beginning fund balance with an increase in revenues for Contributions from Port of Grandview. Increase appropriations for Misc Chamber of Commerce–Tourism and NaviRetail–Retail Recruitment. Net effect was an increase in estimated ending fund balance.

E.M.S. Fund: Increase estimated beginning fund balance with equal change in estimated ending fund balance.

Yakima Co. Law & Justice Tax Fund: Increase estimated beginning fund balance with equal change in estimated ending fund balance.

Street Fund: Reduction of estimated beginning fund balance. Increase revenues for STP Grant–Safe Routes to School, TIB Grant–Relight Washington Streetlights and Pacific Power Incentive. Increase appropriations for Safe Routes to School and Relight Washington Streetlights. Net effect was an increase in estimated ending fund balance.

Transportation Benefit District Fund: Increase estimated beginning fund balance. Increase appropriations for Safe Routes to School. Net effect was a decrease in estimated ending fund balance.

Cemetery Fund: Increase estimated beginning fund balance with equal change in estimated ending fund balance.

Capital Improvement Fund: Increase estimated beginning fund balance with equal change in estimated ending fund balance.

Water/Sewer Fund: Increase estimated beginning fund balance. Increase appropriations for 21” Sewer Main–Design/Environmental. Net effect was an increase in estimated ending fund balance.

Irrigation Fund: Increase estimated beginning fund balance with equal change in estimated ending fund balance.

Equipment Rental Fund: Increase estimated beginning fund balance. Increase appropriations for Machinery & Equipment. Net effect was an increase in estimated ending fund balance.

Discussion took place.

**On motion by Councilmember Moore, second by Councilmember Souders, the C.O.W. moved an ordinance amending the 2019 Annual Budget to the February 26, 2019 regular Council meeting for consideration.**

**D. Complete Streets Revised Work Plans**

City Administrator Arteaga explained that the City was notified on January 14, 2019 by the Washington State Transportation Improvement Board (TIB) that the City was nominated for a Complete Streets award. TIB requested that the City provide two work plans based on either receiving \$100K or \$200K. The work plans were due to TIB on February 14, 2019.

At the January 22, 2019 meeting, the two work plans were presented. Council approved the following two work plans:

Total Work Plan Complete Streets Funding \$200,000

- Dykstra Park Pathway asphalt overlay; funding \$75,000; completion 2020
- Install flashing LED stop signs; funding \$45,500; completion 2020
- Install flashing pedestrian crosswalk system signs; funding \$45,500; completion 2020
- Remove and replace sidewalk panels near street trees; funding \$12,000, completion 2020
- Install covered bench areas with trash receptacles, funding \$15,000, completion 2020
- Plant all City flower baskets and pots for 2019, funding \$7,000, completion 2019

Total Work Plan Complete Streets Funding \$100,000

- Dykstra Park Pathway asphalt overlay; funding \$75,000; completion 2020
- Install flashing LED stop signs; funding \$10,000; completion 2020
- Install flashing pedestrian crosswalk system signs; funding \$10,000; completion 2020
- Install covered bench areas with trash receptacles, funding \$5,000, completion 2020

Staff submitted the two works plans to TIB on January 29, 2019. Staff was notified by TIB that the Dykstra Park pathway overlay and the replanting of the flower baskets and pots were not eligible projects.

He presented the following revised Complete Streets Work Plans:

Total Work Plan Complete Streets Funding \$100,000

- Install (10) pedestrian crosswalk systems; funding \$73,500; completion 2020
- Install (8) flashing LED stop signs; funding \$20,000; completion 2020
- Install (16) sidewalk panels; funding \$6,400; completion 2019

Total Work Plan Complete Streets Funding \$200,000

- Install (20) pedestrian crosswalk systems; funding \$147,000; completion 2020
- Install (10) flashing LED stop signs; funding \$25,000; completion 2020
- Replace (4) non-ADA ramps with compliant ramps; funding \$24,000; completion 2020
- Install (10) sidewalk panels; funding \$4,000; completion 2019

The Complete Streets Work Plans were due to TIB by February 14, 2019 to be considered for funding.

Discussion took place.

**On motion by Councilmember Moore, second by Councilmember McDonald, the C.O.W. moved the revised Complete Street Funding Work Plans for \$100,000 and \$200,000 to the February 12, 2019 regular Council meeting for consideration.**

**E. Resolution declaring Council Chamber chairs as surplus and authorizing the donation to a charitable organization**

City Administrator Arteaga explained that the purchase of new chairs for the Council Chambers was approved in the 2019 Annual Budget. The new Council Chamber chairs were purchased and received. Staff contacted the Extra Mile Student Center and they would appreciate receiving the old Council Chamber chairs as a donation to the Center.

Discussion took place.

**On motion by Councilmember Everett, second by Councilmember McDonald, the C.O.W. moved a resolution declaring Council Chamber chairs as surplus and authorizing the donation to a charitable organization to the February 26, 2019 regular Council meeting for consideration.**

**6. OTHER BUSINESS – None**

**7. ADJOURNMENT**

The C.O.W. meeting adjourned at 7:00 p.m.

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Mayor Gloria Mendoza

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Anita Palacios, City Clerk