

2019 Budget

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**2019 BUDGET
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207 West Second Street - Grandview, Washington 98930 – (509) 882-9200

October 30, 2018

Dear Councilmembers and the Citizens of Grandview:

It is a privilege to present the 2019 preliminary annual budget for your consideration. This budget was developed with Council's leadership in identifying the operating and capital priorities. This guidance provides the basis for the departments to submit their budget proposals and additional program requests for consideration as the budget is developed.

The development of the 2019 annual budget required some creative thinking in order to continue to provide a balanced budget as required by law. City staff is committed in providing the citizens with a financially healthy budget with efficient service delivery within available resources.

The 2019 preliminary budget, for the most part, maintains our existing services, although there could be areas where lower priority programs could be eliminated and/or reduced. Reducing and/or eliminating lower priority programs will allow the City to continue to realign resources in order to maintain the current services. Maintaining priority services is possible because of the positive planning efforts that have continued to occur over the past years.

Some of this year's accomplishments are as follows:

- Irrigation main line replacement on Zorada
- Sewer main relining of East Concord
- Design work and inspection of the 21-inch sewer trunk main
- Safe Routes to School sidewalk projects (Elm and Fir Streets)
- Arterial Preservation of East Wine Country Road
- Street tree removal on Higgins Way
- LED streetlight conversion project
- New fire truck purchase

In this budget message, I will comment on each of the key components that are important to a comprehensive understanding of the proposed budget plan for the period of January 1, 2019 to December 31, 2019.

The key components are as follows:

- 2019 Budget Highlights
- Enterprise Funds
- Personnel
- Revenue Enhancements
- Capital Improvement Needs
- Vehicle Replacement
- Summary/Recommendations

2019 BUDGET HIGHLIGHTS

- The proposed budget includes 2019 expenditures of \$6,409,620 in the Current Expense Fund. This represents a .1% decrease from the 2018 projected expenditures and a decrease of 4.3% from the adopted 2018 budget. The projected 12/31/19 Current Expense Fund balance is \$518,300, which represents a fund balance equal to approximately 8.1% of the proposed 2019 expenditures. At this time, this does not meet the City Council's direction to maintain a minimum 15% fund balance.
- The 2018/2019 Budget Summary displays, over a 24-month period, fund balances, revenues and expenditures for each fund. The purpose of this document is to provide the Council and the public with a snapshot of the financial conditions of our City over a period of time.
- We estimate that property tax revenue for 2019 will increase from the 2018 level of \$1,530,000. This is due to an increase in property assessed value of about 17.7%. Property tax revenue represents about 30% of the Current Expense Fund revenues. The estimated annual tax payment to the City for a house assessed at \$100,000 would be \$321.41 or \$26.78 per month. **Attachment A** entitled "Where Does Your Tax Dollar Go" has been prepared to show how the total property taxes paid by the residents are distributed.
- We estimate that sales tax revenue in the Current Expense Fund will have an increase from \$586,250 in 2018 to \$653,250 in 2019. Actual sales taxes collected in 2017 were \$577,637. Sales tax revenue represents about 12% of the Current Expense Fund revenue in 2019.
- Property taxes, sales tax, private utility taxes and City utility taxes are the primary sources to pay for services in the Current Expense Fund and account for 82% of total Current Expense Fund revenue. **Attachment B** displays the various sources of revenue and their respective percentage allocations.

- The primary service costs in the Current Expense Fund are related to public safety services. **Attachment C** displays the various program service costs and their respective percentage allocations.
- The proposed budget contains funding to support several community programs and/or organizations, including:
 - Association of Washington Cities – \$7,860
 - Yakima Valley Conference of Governments – \$7,910
 - Yakima County Development Association – \$10,000
 - Yakima Regional Clean Air Agency – \$4,500
 - Yakima County Emergency Management – \$10,300
 - D.R.Y.V.E – \$1,000
- The 2019 budget contains funding for a School Resource Officer with the costs being shared 50% by the School District and 50% by the City.
- As part of the budget process, Department Directors were asked to examine all current rates for fees and charges to determine if adjustments needed to be made. As a result of reviewing fees in the area, the proposed budget includes a 3% rate increase for sewer, 2% rate increase for irrigation and a 1% rate increase for solid waste.
- The budget for 2019 is formatted into specific programs within each department. The purpose of this approach is to identify and segregate services provided by a department into program budgets, and to help understand the total costs of each service. A program statement has been prepared for each separate program budget to provide more detailed information.

ENTERPRISE FUNDS

Utility rate increases are needed to offset the increasing cost of labor, supplies, fuel, and outside utilities. The base rates listed below are for a typical single family residence. A water and sewer rate analysis was conducted by the City's engineering firm HLA Engineering and Land Surveying, Inc., in October 2018. This is done on an annual basis to make certain that the various utility rates are sufficient to support operation and maintenance and capital projects in the respective funds. The recommended 2% irrigation rate and 1% solid waste rate increases are needed in order to sustain rate increases from Sunnyside Valley Irrigation District and Yakima County Solid Waste Department. The 2018 rate review and analysis is included as **Attachment D**. Also included as **Attachment E** is a survey which shows 2018 and 2019 utility rates of similar sized cities in the area.

Utility	Proposed Rate Increase	Proposed % Rate Increase	2018 Rate	2019 Rate	Last Rate Increase	Additional Revenue
Solid Waste	\$0.14	1%	\$13.95	\$14.09	2018	\$10,000
Water	\$0.00	N/A	\$29.24	\$29.24	2018	\$0
Wastewater	\$1.00	3%	\$33.29	\$34.29	2018	\$95,000
Irrigation	\$0.23	2%	\$11.39	\$11.62	2018	\$10,000
TOTAL	\$1.37		\$87.87	\$89.24		\$115,000

PERSONNEL

The proposed budget provides for 54 full-time and 8 part-time employees in 2019. Since 2006, the City has reduced the following 15 full time employee positions (FTE):

- 1 FTE – Wastewater Treatment Plant
- 3 FTE – Public Works Department
- 1 FTE – Animal Control Officer
- 1 FTE – City Attorney
- 1 FTE – Deputy City Clerk/Treasurer
- 1 FTE – City Hall Administrative Assistant
- 1 FTE – City Administrator
- 1 FTE – Municipal Court Clerk
- 1 FTE – Deputy Recreation Director
- 1 FTE – Police Detective
- 1 FTE – Police Officer
- 1 FTE – Police Administrative Assistant
- 1 FTE – Library Technician

As positions have become vacant, we have and will continue to evaluate and/or consider alternative staffing strategies. These include the use of seasonal labor, reduction/modification of services, or, in the case of animal control and legal/prosecution services, contracting that service. Again this year, we will continue with the combination of the City Administrator/Public Works Director position.

The following general wage increases have been incorporated into the salary schedules:

- Public Works Union Employees – 3% on 1/1/2019 (settled)
- Police Sergeants & Patrol Union Employees – 3% on 1/1/2019 (unsettled)
- Police Support Union Employees – 3% 1/1/2019 (unsettled)
- Non-Union Employees – 3% 1/1/2019 (to be determined by Council)

Rate increases for medical insurance were 3.5% for Plan A (Police Sgt & Patrol Union employees), 3.2% for Plan B (Public Works Union employees) and 7.8% for Plan Z (Police Support Union employees and non-union employees). There was no projected rate increases for dental/ortho and life insurance. Vision insurance rates decreased 3%.

REVENUE ENHANCEMENTS

As was mentioned earlier, one of the challenges as a City is to maintain current services at their current level, particularly in the Current Expense Fund. Under current state law, cities are quite limited in terms of options available to raise additional general purpose revenue to fund services in the Current Expense Fund.

The information outlined below is meant to be for information purposes only:

<u>REVENUE SOURCE</u>	<u>APPROVING AUTHORITY</u>	<u>COMMENTS</u>
Utility tax on private utilities	Voters	1% increase = \$175,000
Utility tax on public utilities	City Council	1% increase = \$65,000
Vehicle license fee	Voters	\$100/year = \$720,000

CAPITAL IMPROVEMENT NEEDS

During the process of developing the proposed 2019 budget, a number of unfunded capital improvements were identified.

The greatest challenge in this regard is in the areas of major fire apparatus and local transportation infrastructure. No financing mechanism is currently in place to make certain that we, as a community, are protecting these investments.

The Grandview Transportation Benefit District (TBD) established an annual vehicle fee in the amount of \$20 which is estimated to generate approximately \$180,000 annually to be used to fund transportation improvements.

I would identify the following areas of major unfunded potential capital needs:

- Street renovations/reconstruction
- Major fire apparatus
- Building Maintenance
- Wastewater Treatment Plant up-grades
- Water System upgrades

VEHICLE REPLACEMENT

The following are scheduled for replacement in 2018:

- Replace #307 2007 Chevy Pickup \$ 27,000
- Replace #315 2008 JD Mower \$ 14,000
- Replace #374 1997 JD Mower \$ 17,000
- Replace #386 2001 Chevy Pickup \$ 26,000
- Replace #432 1999 Chevy Pickup \$ 28,000
- Replace #121 2009 Chevy Tahoe \$ 60,000
- Replace #212 2008 Dodge Charger \$ 50,000
- Replace #213 2010 Dodge Charger \$ 50,000
- Server and 2 computers at City Hall \$ 16,000

SUMMARY/RECOMMENDATIONS

In an effort to continue to reduce 2019 Current Expense Fund expenditures, only minimal proposed capital items are included in this fund. Additionally, capital replacements are either included in the EMS, Yakima County Law and Justice Tax Fund, the Capital Improvement Fund or not funded at all. Ideally, the Current Expense Fund should generate sufficient revenue so that capital outlay items needed to deliver services can be funded from that fund. Under ideal circumstances, the Capital Improvements Fund should only be used for major capital projects.

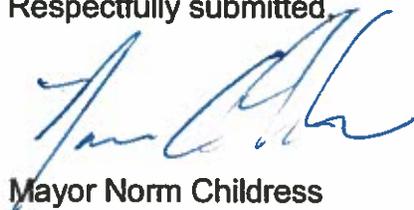
Property tax revenues in 2019 are expected to increase by \$121,100 or 7.9%. While the levy increase is capped at 1%, the cost of delivering services has increased approximately 3% per year. This reality has necessitated the steps taken over the last several years to reduce or modify services. Sales tax levels are established by the state legislature, or are approved by the voters for specific purposes, such as criminal justice or emergency medical services.

In summary, this year's budget is fiscally healthy and responsible and will provide staff with the means to deliver priority services.

As in past years, I want to thank the Department Directors for carefully reviewing their budget submittals and for recognizing that we continue to see limited resources to be allocated to City-wide priorities. I would also like to recognize the employees who work diligently every day to implement the City-wide goals and objectives. The Department Directors continue to approach this year's budget process as a "TEAM" and from the perspective of identifying the services citizens expect and deserve and not from their own departmental perspectives.

We will continue to make progress towards realizing the goal of building a more vibrant community for all of us to live, work and play. In addition, I would encourage Council to continue the efforts of improving the City by funding and participating in a community beautification project.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Norm Childress", is written over the typed name below.

Mayor Norm Childress

ATTACHMENT A
2019 Budget

Where Does Your Property Tax Dollar Go?

For each \$1.00 paid in property taxes, following is the distribution to local and state agencies.

City of Grandview	\$ 0.227
Yakima County	\$ 0.138
Local & State School Total	\$ 0.606
Port of Grandview	\$ 0.029
TOTAL	\$ 1.000



* Yakima County general, Emergency Services & Flood Control

Below is an illustration of the distribution of property taxes paid on a \$100,000 valued parcel.

Assessed Value: \$ 100,000.00

Tax Code Area 440 - City	2018			Total Tax
	Tax Levy Rates/\$1,000 AV *			
	Non-Voted	Voted	Total Rate	
City of Grandview	3.21	-	3.21	321.41
County Emergency Services	0.24	-	0.24	23.96
County Flood Control	0.09	-	0.09	8.71
Grandview Port District #2	0.41	-	0.41	41.42
Grandview School M&O	-	1.93	1.93	192.96
Grandview School Bonds	-	2.90	2.90	289.57
Grandview School Capital Project	-	0.67	0.67	66.70
State School Levy	1.98	-	1.98	198.48
State School Levy Part 2	1.08	-	1.08	108.36
Yakima County	1.62	-	1.62	162.01
Total	8.64	5.49	14.14	1,413.58

City Total	321.41	23%
County Total	194.68	14%
Local & State School Total	856.06	60%
Port Total	41.42	3%
Total	1,413.58	100%

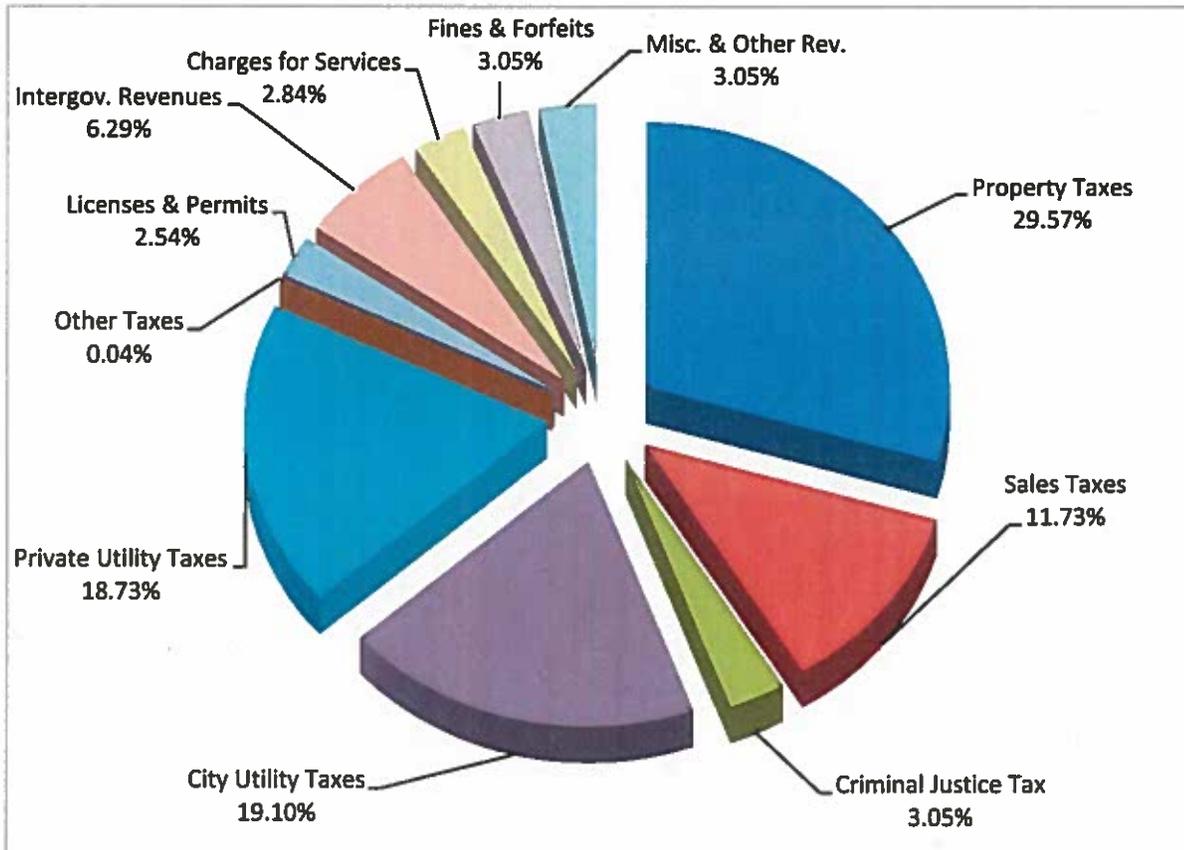
* Rates rounded to nearest cent

ATTACHMENT B

City of Grandview 2019 Budget

Current Expense Revenues

Revenue Type	Amount	
Property Taxes	\$ 1,650,000	29.57%
Sales Taxes	654,750	11.73%
Criminal Justice Tax	170,000	3.05%
City Utility Taxes	1,066,000	19.10%
Private Utility Taxes	1,045,000	18.73%
Other Taxes	2,500	0.04%
Licenses & Permits	141,500	2.54%
Intergov. Revenues	351,100	6.29%
Charges for Services	158,600	2.84%
Fines & Forfeits	170,410	3.05%
Misc. & Other Rev.	170,465	3.05%
Total Revenue	\$ 5,580,325	

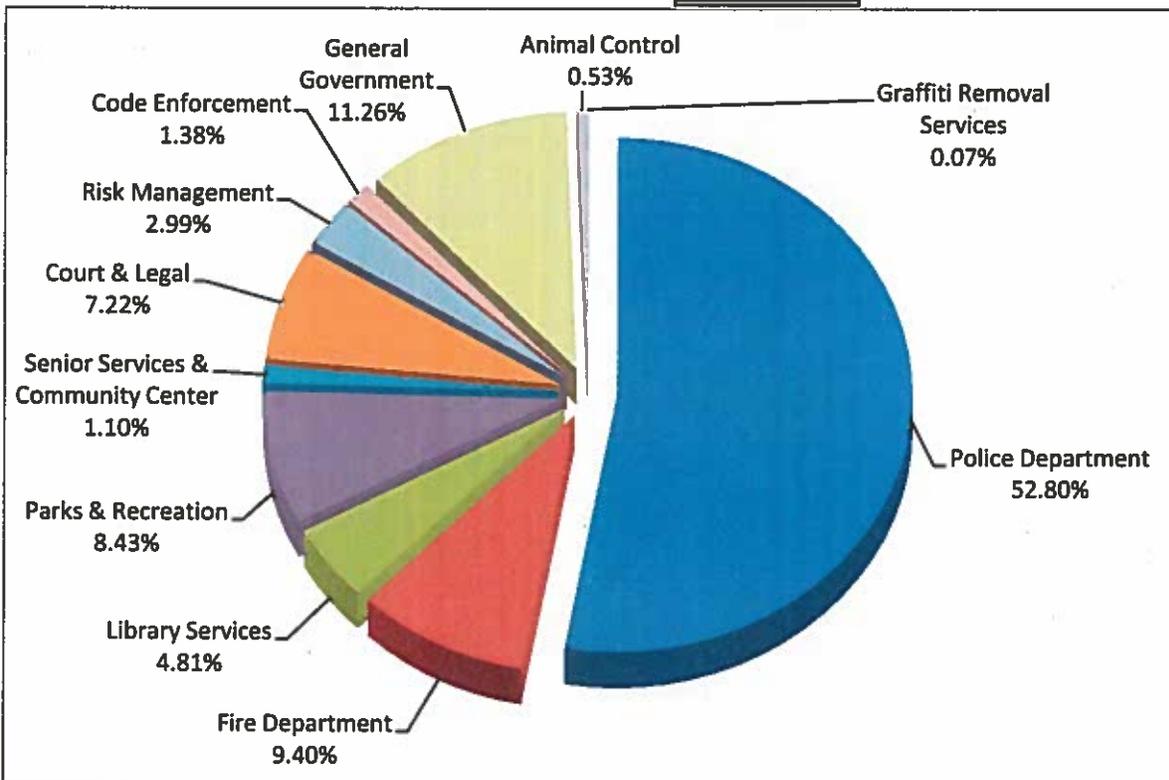


ATTACHMENT C

City of Grandview 2019 Budget Current Expense Expenditures

Department/Services	Amount	%
Police Department	\$ 3,384,225	52.80%
Fire Department	602,675	9.40%
Library Services	308,360	4.81%
Parks & Recreation	540,380	8.43%
Senior Services & Community Center	70,400	1.10%
Court & Legal	462,685	7.22%
Risk Management	191,620	2.99%
Code Enforcement	88,590	1.38%
General Government	721,920	11.26%
Animal Control	34,100	0.53%
Graffiti Removal Services	4,665	0.07%
Total Expenditures	\$ 6,409,620	

See Note below *



*Note: General Government includes the following services: Legislative Services, Community Support Services, General Management Services, Clerk Services, Accounting Services, Human Resource Services, General Facilities Services, Planning Services, Economic Development Services, Inspection & Permitting Services, Museum Services and transfers out to the Street Fund.

ATTACHMENT D
2019 Budget

City of Grandview
2019 Water and Sewer Rate Analysis

RATE ANALYSIS REVIEW
October 29, 2018

Project Background

Revenues and expenditures for Grandview's water and sewer fund are reviewed annually as part of the budget planning process. Though revenues and expenditures are combined into a single Water/Sewer Fund, each department is tracked separately to ensure revenues collected for each system are enough to offset expenses. Furthermore, a long-term plan has been developed to assess future needs, so revenues can be reasonably adjusted to meet capital improvement costs.

This method of analysis has served Grandview well. Modest rate increases were executed in 2015, and no water or sewer rate increases were required in 2016 and 2017. In 2018, no increase in water rates was necessary. However, sewer rates were increased 4% in 2018 in anticipation of a major project to replace the main trunk sewer between the City and the Yakima River, and treatment plant improvements to address Department of Ecology requirements.

Both water and sewer revenues have benefitted from increased industrial demand and the associated increase in user charges. While increased revenues are noteworthy, the City's control of expenditures is also an important factor. In 2018 alone, year-end water department operating expenses are projected to be \$184,000 below budget, and sewer department operating expenses are projected to be \$290,000 below budget. This control of expenses, and the conservative approach to budgeting, has placed the City of Grandview Water/Sewer Fund in a good financial position.

October 2018 Analysis

Our recent analysis included the following major work items:

- A review of 2018 revenues and expenses;
- Projection of 2018 year-end revenues and expenses using historical seasonal distribution of water consumption, sewer discharges, and expenditures;
- Examination of current and proposed capital improvements; and
- Preparation of a cash flow analysis to review projected revenue needs.

The cash flow analysis relies on reasonable revenue projections. Year-end 2016 revenues were lower than past revenue projections. The downturn was probably due to decreased water consumption and decreased industrial wastewater discharges, but in 2017 the downturn was reversed. This reversal is continuing in 2018 with a projected increase in both year-end water and sewer revenues. Though there is a two-year upward trend in water use and sewage discharges, we assumed the projected increases in water and sewer revenues due to increased industrial demand would not continue. The cash flow analysis was then updated to reflect the

revised revenue projections and to account for adjustments in planned capital improvements. A few key items in the analysis are worth noting:

- The Department of Ecology requested an analysis and report to address groundwater concerns at the wastewater treatment plant. The report was submitted to Ecology and the City is awaiting final approval. Based on the report findings, improvements to the facility are planned in 2020 and 2021. The estimated cost of those improvements (\$14 million and the associated debt service) is included in the cash flow analysis.
- In late 2017, a major sewer system capital improvement project was identified: replacement of the trunk sewer line between the City and the Euclid Road Pump Station. Failures of the pipeline highlighted the poor condition of the sewer, and the City received a Department of Ecology SRF (State Revolving Fund) loan with 50% principal forgiveness (i.e., 50% grant) for funding of the \$600,000 field investigation and design of the replacement pipeline. Actual costs are expected to be lower and debt service to repay the loan is included in the analysis.
- A Department of Ecology SRF funding application for \$4 million has been submitted for installation of the trunk sewer line. For financial planning purposes, we assumed this application would also include 50% principal forgiveness, and debt service to repay the loan is included in the analysis. The financing package for the improvements was completed with a successful \$750,000 Community Development Block Grant application.
- Another proposed sewer system capital improvement project is construction of additional paved sludge drying beds. Timing of this \$1.2 million project is flexible, and the amount budgeted in the "Large Equipment Replacement" line item is proposed to pay for the improvements.
- The sewer department paid off the PWTF (Public Works Trust Fund) portion of the sewer debt in 2016, reducing annual expenses by about \$240,000. The revenue bond portion of the sewer debt will be paid off in 2019, further reducing sewer expenses by \$420,000 per year.
- Future improvements outlined in the Water System Plan are considered in the cash flow analysis, but the dates were adjusted to reflect updated project schedules. Major improvements in 2020 (\$3,284,500) and 2021 (\$6,200,000) are proposed to be funded from reserves and through DWSRF (Drinking Water State Revolving Fund) loans, with associated debt service in the following years.
- Other smaller water system O&M improvements as recommended in the Water System Plan, funded using City money, are also included in the financial plan.
- Ending fund balances are adequate to provide a typical minimum balance of at least 50% of annual expenditures, which provides more than six months of reserve.

Results

Water Department

- Future water system capital improvements are consistent with the recommendations found in the City's Water System Plan. Capital improvements should be re-examined each year as part of the budget process, and the long-term financial plan should be updated accordingly.
- Since projected water revenues and expenditures continue to show a positive Water Department fund balance, no water rate increase is recommended for 2019. Based on the current timing of future capital improvements, rate increases may not be needed for several years.

Sewer Department

- Our rate analysis includes future improvements to the wastewater treatment plant needed to address potential groundwater contamination. The report, required by the City's NPDES permit and outlining recommended improvements, has not been approved by the Department of Ecology, so timing of the future improvements may change. The current plan is to construct the future improvements in 2020 and 2021, after the existing debt is retired, to minimize the impact to customers. The financing plan includes building reserves to pay for a portion of the project cost to reduce future debt.
- Our analysis also included replacement of the City's trunk sewer. The first step in the project was a detailed video inspection of the pipeline in 2018 to determine the condition and verify the length of pipe that needs to be replaced. For the 2018 Department of Ecology SRF funding application, cost estimates were prepared based on inspection results, and construction plans will be completed before the end of 2018. Construction can then begin later in 2019 and extend into 2020. The financial plan assumes a 50% forgivable principal (50% grant) on a \$4 million loan application, so the City debt is based on an equivalent \$2 million loan.
- Sewer revenues are projected to increase by \$290,000 from 2017 to 2018, which is about \$165,000 more than estimated based on the 4% rate increase implemented by the City. Industrial revenues have fluctuated in the past, so future revenue increases caused by increased sewer discharges were not considered. Discharges were held at 2018 levels and increases in revenue are due rate increases. Using this conservative revenue projection, and the need to fund anticipated capital improvements, we recommend a 3% increase in sewer rates in 2019.
- Additional sewer rate increases will be needed in the future, but the timing and amount of the increase will depend on when capital improvements are completed, as well as the type of financing. Therefore, the City should continue to monitor sewer revenues and update the rate analysis as more information concerning capital improvements is available. Gradual adjustments to rates could then be made to pay for the proposed year 2020 treatment plant upgrades.

PROJECTED RATE INCREASES - October 2018 ANALYSIS

	2014	2015	2016	2017	2018	2019	2020
Water Department							
Proposed Rates	2%	2%	0%	0%	0%	0%	0%
October 2016 Review	Adopted by Council	Adopted by Council	Adopted by Council	Adopted by Council			
Monthly Charge for "Typical" Residential User (8,200 gal/month)	\$35.18	\$35.89	\$35.89	\$35.89	\$35.89	\$35.89	\$35.89
Increase Over Previous Year	\$0.69	\$0.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Proposed Rates	2%	2%	0%	0%	0%	0%	0%
October 2017 Review	Adopted by Council						
Monthly Charge for "Typical" Residential User (8,200 gal/month)	\$35.18	\$35.89	\$35.89	\$35.89	\$35.89	\$35.89	\$35.89
Increase Over Previous Year	\$0.69	\$0.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Proposed Rates	2%	2%	0%	0%	0%	0%	0%
October 2018 Review	Adopted by Council	Recommended					
Monthly Charge for "Typical" Residential User (8,200 gal/month)	\$35.18	\$35.89	\$35.89	\$35.89	\$35.89	\$35.89	\$35.89
Increase Over Previous Year	\$0.69	\$0.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sewer Department							
Proposed Rates	4%	1%	0%	0%	2%	2%	2%
October 2016 Review	Adopted by Council	Adopted by Council	Adopted by Council	Adopted by Council	Did not include new capital imp.	Did not include new capital imp.	Did not include new capital imp.
Monthly Charge for "Typical" Residential User (8,200 gal/month)	\$47.75	\$48.23	\$48.23	\$48.23	\$49.20	\$50.18	\$51.18
Increase Over Previous Year	\$1.84	\$0.48	\$0.00	\$0.00	\$0.96	\$0.98	\$1.00
Proposed Rates	4%	1%	0%	0%	4%	6%	6%
October 2017 Review	Adopted by Council						
Monthly Charge for "Typical" Residential User (8,200 gal/month)	\$47.75	\$48.23	\$48.23	\$48.23	\$50.16	\$53.17	\$56.36
Increase Over Previous Year	\$1.84	\$0.48	\$0.00	\$0.00	\$1.93	\$3.01	\$3.19
Proposed Rates	4%	1%	0%	0%	4%	3%	2%
October 2018 Review	Adopted by Council	Recommended					
Monthly Charge for "Typical" Residential User (8,200 gal/month)	\$47.75	\$48.23	\$48.23	\$48.23	\$50.16	\$51.67	\$52.70
Increase Over Previous Year	\$1.84	\$0.48	\$0.00	\$0.00	\$1.93	\$1.50	\$1.03

**ATTACHMENT E
2019 Budget**

Comparison of Water/Sewer/Garbage Billing - Similar Size, Local Communities

2018/Current Rates

Water/Sewer billing for 5,000 gallons

	Water Charges	Water Tax	Sewer Charges	Sewer Tax	min. Garbage Charges	Garbage Tax	Total
Selah	22.46	21.0% 4.72	40.13	21.0% 8.43	15.44	21.0% 3.24	94.42
Union Gap	24.57	-	42.36	-	12.38	-	79.31
Toppenish	34.45	33.0% 11.37	65.18	33.0% 21.51	16.28	33.0% 5.37	154.16
Sunnyside	25.01	18.0% 4.50	41.46	18.0% 7.46	11.32	18.0% 2.04	91.79
Prosser	27.48	20.6% 5.66	40.77	22.1% 9.01	14.56	5% 0.73	98.21
West Richland	31.89	13.5% 4.31	43.50	13.5% 5.87	17.21	16.0% 2.75	105.53
Grandview	29.24	24.2% 7.08	33.29	6.0% 2.00	13.95	38.0% 5.30	90.86

2019 Adopted or Anticipated Rates

Water/Sewer billing for 5,000 gallons

	Water Charges	Water Tax	Sewer Charges	Sewer Tax	min. Garbage Charges	Garbage Tax	Total	Utility Tax Total	note/ comment
Selah	23.13	21.0% 4.86	42.14	21.0% 8.85	16.06	21.0% 3.37	98.41	17.08	(1)
Union Gap	24.57	-	42.36	-	12.38	-	79.31	-	(2)
Toppenish	35.48	33.0% 11.71	66.48	33.0% 21.94	16.28	33.0% 5.37	157.26	39.02	(3)
Sunnyside	25.01	29.0% 7.25	41.46	29.0% 12.02	11.32	29.0% 3.28	100.34	22.55	(4)
Prosser	31.69	20.6% 6.53	43.80	22.1% 9.68	14.56	5% 0.73	106.99	16.94	(5)
West Richland	39.70	13.5% 5.36	45.00	13.5% 6.08	22.01	16.0% 3.52	121.67	14.96	(6)
Grandview	29.24	24.2% 7.08	34.29	6.0% 2.06	14.09	38.0% 5.35	92.11	14.49	(7)

- 1) Water +3%, sewer +5%, garbage +4%.
- 2) There will be increases. Amounts unknown.
- 3) Water +3%, sewer + 2%. Garbage is contracted with BDI, zero increase
- 4) Garbage increase (amount unknown). City utility tax increase +10%.
- 5) There will be increases. Amounts unknown. Garbage is contracted with BDI.
- 6) Fees are already established in their master fee schedule. Garbage is contracted with BDI.
- 7) Sewer +3%, garbage +1%, irrigation 2%.

2019 BUDGET SUMMARY

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Fund No.	Fund	1/1/2018 Beg. Balance	Projected Est. 2018 Revenue	Projected Est. 2018 Expenditures	2018 Difference Rev/Exp	Projected Beginning Balance 1/1/2019	Estimated 2019 Revenue	Estimated 2019 Expenditures	2019 Difference Rev/Exp	Estimated Ending Balance
001	CURRENT EXPENSE FUND	1,417,500	6,345,815	6,415,720	(69,905)	1,347,595	5,580,325	6,408,620	(829,295)	518,300
105	EMERGENCY MEDICAL SERVICES	227,765	138,890	137,450	1,440	229,205	140,200	283,475	(143,275)	85,930
106	LAW & JUSTICE TAX .3%	164,210	307,750	283,550	24,200	188,410	302,200	378,030	(75,830)	112,580
110	STREET	365,050	1,378,890	1,423,320	(44,430)	320,620	577,300	728,970	(151,670)	168,950
115	TRANSPORTATION BENEFIT DIST	261,890	199,500	209,330	(9,830)	252,060	183,600	101,595	82,005	334,065
130	CEMETERY	97,690	163,505	159,850	3,655	101,345	153,300	204,790	(51,490)	49,855
205	SIED LOAN - EWC PLAZA FUND	5	58,670	58,670	-	5	58,670	58,670	-	5
210	SIED LOAN - EUCLID/WCR FUND	5	48,900	23,300	25,600	25,605	-	23,300	(23,300)	2,305
301	CAPITAL IMPROVEMENTS	45,360	117,700	68,150	49,550	94,910	91,000	128,000	(37,000)	57,910
325	EWC PLAZA	-	-	-	-	-	-	-	-	-
330	EUCLID/WCR IMPROVEMENTS	-	-	-	-	-	-	-	-	-
410	WATER/SEWER	7,964,845	6,068,480	5,134,350	934,130	8,898,975	6,135,005	5,654,275	480,730	9,379,705
420	IRRIGATION	239,855	477,000	527,010	(50,010)	188,845	486,500	553,855	(67,355)	122,490
430	SOLID WASTE	510,030	1,135,400	1,039,945	95,455	605,485	1,146,420	1,127,225	19,195	624,680
456	W/S REV. BOND REDEMPTION	167,410	437,000	424,150	12,850	180,260	237,000	417,150	(180,150)	110
510	EQUIPMENT RENTAL	2,372,170	464,550	889,215	(424,665)	1,947,505	538,000	633,155	(95,155)	1,852,350
		13,833,785	17,342,050	16,794,010	548,040	14,381,825	15,629,520	16,702,110	(1,072,590)	13,309,235

2018 Budget Summary Work
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Fund No.	Fund Program	Balance 1/1/2018	Projected	Projected	2018	Est. Balance 1/1/2018	Est. 2019 Revenue	Est. 2019 Exp.	2018 Difference NewExp	Est. Ending Balance	2019 Budget
			Est. 2018 Revenue	Est. 2018 Exp.	Difference NewExp						
001	CURRENT EXPENSE FUND	1,417,500	6,345,815	6,415,720	(69,905)	1,347,595	5,580,325	6,409,620	(829,295)	518,300	6,927,920
	Legislative Services			45,730				56,600			
	Community Support Services			34,255				26,390			
	Court Services			364,175				358,095			
	Executive Services			105,530				111,200			
	Clerk Services			53,090				51,220			
	Accounting Services			104,885				114,060			
	Risk Management Services			126,840				191,620			
	Legal Services			80,510				104,590			
	Human Resource Services			65,210				76,640			
	General Facilities Services			27,415				30,305			
	Police Administrative Services			290,810				307,840			
	Police Investigation Services			265,600				289,315			
	Police Patrol Services			1,735,550	3,053,095			1,960,380	3,384,225		
	Police Community Programs			17,225				20,715			
	Police Correction Services			109,100				132,000			
	Police Communication Services			593,110				649,575			
	Graffiti Removal Services			2,460				4,665			
	Fire - Administrative Services			162,100				172,990			
	Fire - Suppression Services			838,490	1,000,590			429,685	602,675		
	Code Enforcement Services			71,700				88,590			
	Animal Control Services			32,350				34,100			
	Senior Services			18,035				13,300			
	Planning Services			39,620				33,260			
	Economic Development Services			65,575				34,830			
	Inspection & Permitting Services			112,985				59,950			
	Library Services			291,815				308,360			
	Recreation Services			168,365				139,200			
	Aquatics Services			139,110	555,945			131,185	540,380		
	Parks Maintenance Services			248,470				269,995			
	Museum			22,410	27,110			27,765	32,465		
	Community Center			41,800				57,100			
	Taxes -> St & Transfers Out			95,000				95,000			
	Police Res. Balance			41,700				24,400			
	Museum Res. Balance			4,700				4,700			
105	EMERGENCY MED. SERVICES FUND	227,765	138,890	137,450	1,440	229,205	140,200	283,475	(143,275)	85,930	369,405
106	LAW & JUSTICE TAX .3% FUND	164,210	307,750	283,550	24,200	188,410	302,200	378,030	(75,830)	112,580	490,610
110	STREET FUND	365,050	1,378,890	1,423,320	(44,430)	320,620	577,300	728,970	(151,670)	168,950	897,920
	Road & Street Maintenance			136,920				182,495			
	Storm Drainage			5,210				10,010			
	Structures			185				3,165			
	Sidewalks			21,040				26,485			
	Street Lighting			411,500				125,000			
	Traffic Control Devices			60,600				85,435			
	Parking Facilities			-				20			
	Snow & Ice Control			65,330				85,510			
	Street Cleaning			20,870				28,940			
	Roadside			94,120				102,735			
	Maintenance Administration			64,705				75,075			
	Construction Project			532,340				4,100			
	Transfers Out - SIED Loan			10,500				-			
115	TRANSPORTATION BENEFIT DIST	261,890	199,500	209,330	(9,830)	252,060	183,600	101,595	82,005	334,065	435,660
130	CEMETERY FUND	97,690	163,505	159,850	3,655	101,345	153,300	204,790	(51,490)	49,835	254,645
205	SIED LOAN - EWC PLAZA	5	58,670	58,670	-	5	58,670	58,670	-	5	58,675
210	SIED LOAN - EUCLID/WCR FUND	5	48,900	23,300	25,600	25,605	-	23,300	(23,300)	2,305	25,605
301	CAPITAL IMPROVEMENTS FUND	45,360	117,700	68,150	49,550	94,910	91,000	128,000	(37,000)	57,910	185,910
325	EWC PLAZA - SIED LOAN	-	-	-	-	-	-	-	-	-	-
330	EUCLID/WCR IMPROVEMENTS - SIED	-	-	-	-	-	-	-	-	-	-
410	WATER/SEWER FUND	7,964,845	6,068,480	5,134,350	934,130	8,898,975	6,135,005	5,654,275	480,730	9,379,705	15,033,980
	Water			1,510,640				2,243,135			
	Sewer Collection			1,316,320				848,475			
	Sewer Treatment			1,469,000				1,926,660			
	W/S Debt Svc & Transfers Out			838,390				636,005			
420	IRRIGATION FUND	239,855	477,000	527,010	(50,010)	189,845	486,500	553,855	(67,355)	122,490	676,345
430	SOLID WASTE FUND	510,030	1,135,400	1,039,945	95,455	605,485	1,146,420	1,127,225	19,195	624,680	1,751,905
	Collection			1,026,970				1,108,890			
	Neighborhood Clean-Up			12,975				18,335			
456	REVENUE BOND REDEMPTION FUND	167,410	437,000	424,150	12,850	180,260	237,000	417,150	(180,150)	110	417,260
510	EQUIPMENT RENTAL FUND	2,372,170	464,550	889,215	(434,665)	1,947,505	538,000	633,155	(95,155)	1,832,150	2,485,505
		13,833,785	17,342,050	16,794,010	548,040	14,581,825	15,629,520	16,702,110	(1,072,590)	13,309,235	30,011,345
			31,175,835		31,175,835		30,011,345		30,011,345		

2019 PERSONNEL SUMMARY

The positions are shown as "Full-Time Equivalents" (FTE), which include all personnel, including full-time, part-time, and seasonal workers. This document displays our services provided, the number of employees dedicated to providing that service, revenue generated, and the annual cost.

FUND/ PROGRAM	DESCRIPTION	2019 FTE	2019 Projected Revenues (1)	2019 Projected Expenses
001	Legislative Services	0	\$ 0	\$ 56,600
002	Community Support Services	0	0	26,390
003	Municipal Court Services	0	175,910	358,095
006	General Management Services	0.40	0	111,200
008	Clerk Services	0.30	37,000	51,220
009	Accounting Services	0.70	237,300	114,060
013	Risk Management Services	0	0	191,620
015	Legal Services	0	0	104,590
020	Human Resource Services	0.30	0	76,640
025	General Facilities Services	0	51,040	30,305
030	Police Administration Services	2.00	0	307,840
031	Police Investigation Services	2.00	0	289,315
032	Police Patrol Services	11.90	0	1,960,380
033	Police Community Programs	.10	55,000	20,715
034	Police Correction Services	0	0	132,000
035	Police Communications Services	5.00	3,000	649,575
036	Graffiti Removal Services	0.20	0	4,665
037	Fire Administrative Services	1.00	0	172,990
038	Fire Suppression Services	.75	3,500	429,685
040	Code Enforcement Services	0.625	0	88,590
055	Animal Control Services	0	4,500	34,100
058	Senior Center Programs	0.10	7,400	13,300
060	Planning & Community Development Services	0.15	5,000	33,260
062	Economic Development Services	0.10	0	34,830
065	Inspection and Permitting Services	0.50	80,000	59,950
075	Library Services	3.20	8,500	308,360
080	Recreation Services	1.40	31,000	139,200
081	Aquatics Services	2.395	23,000	131,185
082	Parks Maintenance Services	1.00	0	269,995
085	RE Powell Museum Services	.225	0	27,765
087	Community Center	0	2,200	57,100
Subtotal Current Expense Fund		34.35	\$ 724,350	\$ 6,285,520
105	Emergency Medical Services	0.25	137,300	283,475
106	Yakima County Law & Justice Tax	2.00	300,000	378,030
110	Street & Transportation Benefit District	2.10	442,300	830,565
130	Cemetery Services	1.175	75,000	204,790
410	Water Pumping, Treatment & Delivery	6.30	} 5,207,805	5,654,275
	Wastewater Collection Services	3.10		
	Wastewater Treatment Services	6.95		
420	Irrigation Water Delivery Services	1.35	485,000	553,855
430	Solid Waste	4.32	810,420	1,127,225
510	Equipment Rental	0.20	500,000	633,155
Grand Total		62.10	\$ 8,682,175	\$ 15,950,890

(1) This reflects those ongoing revenues that can be directly attributed to the existence of a particular city service. It does not include general revenues such as property taxes, sales tax, private utility taxes, and public utility taxes.

CURRENT EXPENSE FUND

City of Grandview ~ 2019 Revenue Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Current Expense Fund					
Beginning Fund Balance - Reserved	0.00	28,275	28,350	25,900	25,900
Beginning Fund Balance	1,688,461.88	1,389,575	1,389,150	1,321,695	1,321,695
Total Beginning Cash Balance	1,688,461.88	1,417,850	1,417,500	1,347,595	1,347,595
Taxes					
Real & Personal Property Taxes	1,496,023.31	1,530,000	1,540,000	1,650,000	1,650,000
Local Sales Tax	577,636.86	586,250	725,000	653,250	653,250
Hotel/motel Tax	1,774.22	1,500	1,800	1,500	1,500
Brokered Natural Gas Use Tax	62,981.28	65,000	60,000	65,000	65,000
Criminal Justice Tax - 1/10%	160,363.31	165,000	170,000	170,000	170,000
Utility Tax - Electricity	663,231.55	635,000	650,000	650,000	650,000
City Water Utility Tax	470,589.21	475,000	485,000	485,000	485,000
Utility Tax - Natural Gas	112,223.81	120,000	105,000	110,000	110,000
City Sewer Utility Tax	193,500.38	196,000	200,000	206,000	206,000
Utility Tax - Garbage	87,146.20	75,000	95,000	90,000	90,000
City Garbage Utility Tax	302,125.13	301,000	305,000	310,000	310,000
Utility Tax - Cable T.V.	26,691.97	30,000	30,000	30,000	30,000
Utility Tax - Telephone	170,104.14	160,000	155,000	165,000	165,000
Leasehold Excise Taxes	2,347.35	2,000	3,000	2,500	2,500
Total Taxes	4,326,738.72	4,341,750	4,524,800	4,588,250	4,588,250
Licenses and Permits					
Amusement Licenses & Permits	4,175.00	4,500	4,000	4,500	4,500
Franchise Fees-Charter Cable	33,232.79	35,000	47,250	40,000	40,000
Business Licenses & Permits	29,915.00	25,000	25,000	25,000	25,000
Other Non-Bus License & Permit	7,077.50	7,500	7,500	7,500	7,500
Building Permits	91,065.49	185,000	215,000	60,000	60,000
Animal Licenses	4,557.50	4,500	4,500	4,500	4,500
Total Licenses and Permits	170,023.28	261,500	303,250	141,500	141,500
Intergovernmental Revenues					
Arbor Day Tree Planting Grant	500.00	500	500	500	500
L.E.A.D. Task Force Grant	16,020.95	10,000	14,000	10,000	10,000
Bulletproof Vest Grant	8,453.16	2,700	0	0	0
Traffic Safety Comm. Grant	19,472.85	15,000	8,000	12,000	12,000
State Library Grant - OCLC	0.00	300	360	0	0
P.U.D. Privilege Tax	48,038.89	45,000	42,300	45,000	45,000
City-County Assistance	116,997.38	115,000	120,000	115,000	115,000
Criminal Justice Tax - Pop.	3,155.24	3,400	3,240	3,400	3,400
Criminal Justice Tax - DCD	11,452.11	11,800	11,700	11,800	11,800
DUI Distribution	1,691.30	1,500	1,700	1,500	1,500
Liquor Excise Tax	53,792.69	55,000	56,500	56,500	56,500
Liquor Board Profits	94,222.39	92,500	92,500	90,500	90,500
In-Lieu of Taxes	1,018.07	1,000	1,000	1,000	1,000
In-Lieu of Taxes - G.F.H.L.P.	405.00	400	400	400	400
Intergov. Charges For Services	4,149.39	3,500	3,500	3,500	3,500
Total Intergovernmental Revenues	379,369.42	357,600	355,700	351,100	351,100

City of Grandview ~ 2019 Revenue Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Current Expense Fund					
Charges for Goods and Services					
Municipal Court Fees & Charges	5,186.66	7,000	5,500	5,500	5,500
Records Search	3,076.46	3,300	3,300	3,300	3,300
Photostatting	2,876.51	3,000	3,000	3,000	3,000
Sales of Merchandise: T-Shirts	181.57	100	250	100	100
Sale of Maps & Publications	0.00	50	0	0	0
Library Photocopies	3,526.65	4,120	3,200	2,500	2,500
PD SRO Services - School Dist.	53,262.96	53,000	55,000	55,000	55,000
Detention and Correction Services	12,008.41	10,000	18,000	15,000	15,000
Abatement Charges-Property Clean	0.00	500	500	500	500
Zoning & Subdivision Fees	4,050.00	4,000	6,500	5,000	5,000
Plan Checking Fees	37,640.40	98,000	120,000	20,000	20,000
Library Use Fees	2,246.39	2,040	2,640	2,500	2,500
Swimming Pool Fees - *t	15,299.52	17,500	15,670	15,500	15,500
Museum Receipts	21.00	250	25	200	200
Swimming Lesson Fees	8,065.00	8,000	7,420	7,500	7,500
Recreation Program Fees - *t	15,252.70	15,000	15,200	15,000	15,000
School Recreation Programs	8,000.00	8,000	8,500	8,000	8,000
Total Charges for Goods and Services	170,694.23	233,860	264,705	158,600	158,600
Fines and Penalties					
Proof of Moter Vehicle Insurance	0.00	1,000	1,700	1,500	1,500
Traffic Infraction Penalties	133,446.11	129,000	125,000	130,000	130,000
Civil Parking Inf. Penalties	413.34	200	300	300	300
DUI Fines	12,640.43	13,500	10,000	11,000	11,000
Other Criminal Traffic Misc.	10,129.96	11,000	10,500	10,500	10,500
Narcotics/Investigative Fund	0.00	10	10	10	10
DUI Investigative Fund	4,093.16	4,000	3,200	3,500	3,500
Other Crim Non-Traffic Fines	9,555.93	10,000	4,000	6,000	6,000
Public Defender Fees	4,468.03	4,500	4,000	4,000	4,000
Library Late Returns	3,342.73	3,900	3,200	3,500	3,500
Building Code Violation Fee	0.00	100	250	100	100
Total Fines and Penalties	178,089.69	177,210	162,160	170,410	170,410

City of Grandview ~ 2019 Revenue Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Current Expense Fund					
Miscellaneous Revenues					
Investment Interest	59,161.36	50,000	70,000	65,000	65,000
Interest On Taxes	1,092.32	900	2,000	1,500	1,500
Interest - Other - Gen. Acct.	13,683.84	12,500	18,000	16,000	16,000
Country Park Facilities Rental	150.00	2,500	800	1,200	1,200
Community Center Rental	2,150.00	2,200	3,000	2,200	2,200
Lease - Inspire Development Centers	13,662.76	13,730	13,730	13,800	13,800
Lease - Chamber of Commerce	2,860.00	2,640	2,640	2,640	2,640
Lease - Verizon - Tower Park	11,700.00	11,700	11,700	12,700	12,700
Lease - Alba	9,495.03	10,450	10,500	10,750	10,750
Lease - Baker	11,609.46	10,830	10,900	11,150	11,150
Concession/jail Phone Proceeds	0.00	50	5	10	10
Contributions to City	25.00	25	25	25	25
Contributions To Police Dept.	3,000.00	3,000	0	3,000	3,000
Contributions To Library	6.95	10	20	10	10
Contrib. - Friends of the Library	1.60	5	5	5	5
Contributions To Park	17,955.49	17,000	18,000	17,000	17,000
Contributions-Park - Trees	700.00	300	700	500	500
Contributions to Museum	4,877.85	2,500	3,200	2,500	2,500
Contributions to Community Center	5,100.00	5,100	5,250	5,400	5,400
Confiscated & Forfeited Property	0.00	500	2,000	500	500
Judgments And Settlements	607.69	1,000	1,500	1,000	1,000
Cashier's Overages & Shortages	256.31	50	50	50	50
Library Over & Short	18.52	25	25	25	25
L&I Retro Refund	0.00	2,500	5,000	2,500	2,500
Other Miscellaneous Revenue	725.00	1,500	500	500	500
Other Miscellaneous Revenue - Courts	5,205.00	3,500	500	500	500
Total Miscellaneous Revenues	164,044.18	154,515	180,050	170,465	170,465
Nonrevenues					
Rental Property Damage Deposit	2,350.00	0	0	0	0
Due Others - Misc. & Deposits	117.25	0	0	0	0
MVIP, CJT, JIS Fees, Etc.	209,925.91	0	0	0	0
State Gun Permit Fee	3,779.00	0	0	0	0
WSP/fingerprinting For CWP	1,392.00	0	0	0	0
Sales Taxes Collected	1,661.59	0	0	0	0
NSF Checks Receivable	4,368.40	0	0	0	0
State Building Code Fee	666.00	0	0	0	0
Bail Pass Through Money	11,100.00	0	0	0	0
Leasehold Tax	3,133.01	0	0	0	0
Total Nonrevenues	238,493.16	0	0	0	0
Other Financing Sources					
USDA Rural Loan - Fire Truck	0.00	550,000	550,000	0	0
Sale of Fixed Assets	2,172.00	0	5,150	0	0
Operating Transfers-In	0.39	0	0	0	0
Total Other Financing Sources	2,172.39	550,000	555,150	0	0
Total Current Expense Fund	7,318,086.95	7,494,285	7,763,315	6,927,920	6,927,920

FUND: CURRENT EXPENSE

PROGRAM: LEGISLATIVE SERVICES

PROGRAM STATEMENT

This program provides for the salaries, governmental association memberships, training, and general operating expenses for the seven (7) elected city council members. The city council is the legislative body of the city government. The council determines the services to be provided by the city, the level of those services, and how they are to be provided.

Staffing Level – None

Overview of Ongoing and Present Activities

- Establishes legislative policy for the city government
- Determines services, service levels, and method of services provided by City of Grandview
- Adopts annual city budget
- Approves ordinances, resolutions, contracts, or agreements, as required by state law or city code

Notable Changes in 2019 –

- None

Mandated Programs – Federal and State – None

Revenue Generated – None

Equipment and Vehicles Assigned – None

City of Grandview ~ 2019 Expenditure Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Current Expense Fund					
Legislative Services - City Council					
Regular Salaries & Wages	25,200.00	26,000	25,200	26,000	26,000
Social Security	1,927.80	1,990	1,930	1,990	1,990
Workman's Compensation	96.60	390	100	290	290
Office & Operating Supplies	912.92	5,500	600	5,500	5,500
Professional Services	0.00	100	0	100	100
Advertising	144.68	200	200	200	200
Communications	453.42	1,500	500	1,000	1,000
Travel	224.57	5,000	2,000	5,000	5,000
Operating Rentals & Leases	120.00	120	120	250	250
Miscellaneous	0.00	500	0	500	500
Misc. - Dues - AWC	7,082.00	7,260	7,260	7,860	7,860
Misc. - Dues - YVCOG	7,437.00	7,820	7,820	7,910	7,910
Total Legislative Services	43,598.99	56,380	45,730	56,600	56,600

FUND: CURRENT EXPENSE

PROGRAM: COMMUNITY SUPPORT SERVICES

PROGRAM STATEMENT

The primary purpose of the Community Support services program is to fund the City's share of expenses for services provided by agencies of Yakima County. These services include Elections, Emergency Management planning and response, Clean Air Authority monitoring and compliance and support of the county Health District's Alcoholism Program. The distribution of community information is included within this program. The modes of dissemination include the City's internet web site and an inventory of community information pamphlets and maps.

Staffing Level – Minimal

Overview of Ongoing and Present Activities

- Participation by City departments in Emergency preparedness and response training.
- Remittance to Yakima County Health District of 2% of the City's share of State Liquor Control Board Taxes and Profits
- Update and maintenance of the City's internet web site and Facebook page
- Support of community Tourism activities through the remittance of Hotel/Motel taxes to the Grandview Chamber of Commerce
- Payment to Yakima County for local election support

Notable Changes in 2019

- Reduction in Election Services during non-election year

Mandated Programs – Federal and State

- Federal Emergency Management Agency preparedness standards
- Washington State Emergency Management preparedness standards
- Dept. of Ecology – Clean Air standards and compliance

Revenue Generated – None

Equipment and Vehicles Assigned – Misc. Office Equipment (City Hall)

City of Grandview ~ 2019 Expenditure Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Current Expense Fund					
Community Support Services					
Voter Registration Costs					
Election Services - County	6,444.60	12,000	11,770	7,000	7,000
Total Voter Registration Costs	6,444.60	12,000	11,770	7,000	7,000
Emergency Services					
Emergency Preparedness Service	12,392.00	11,100	11,060	10,300	10,300
Total Emergency Services	12,392.00	11,100	11,060	10,300	10,300
Pollution Control					
Intergovernmental Services	4,480.00	4,470	4,470	4,500	4,500
Total Pollution Control	4,480.00	4,470	4,470	4,500	4,500
Information Services					
Regular Salaries & Wages	2,965.74	2,800	1,270	0	0
Longevity	85.55	85	85	0	0
Social Security	232.88	220	100	0	0
Retirement	351.99	370	160	0	0
Workman's Compensation	13.09	15	10	0	0
Medical/life Insurance	736.16	675	330	0	0
Office & Operating Supplies	0.00	20	0	20	20
Professional Services	0.00	50	0	50	50
Communications	0.00	20	0	20	20
Misc Chamber of Comm - Tourism	5,475.59	1,500	1,500	1,500	1,500
Total Information Services	9,861.00	5,755	3,455	1,590	1,590
Mental and Physical Health					
Intergovernmental Services	2,209.41	3,000	3,500	3,000	3,000
Total Mental and Physical Health	2,209.41	3,000	3,500	3,000	3,000
Total Community Support Services	35,387.01	36,325	34,255	26,390	26,390

FUND: CURRENT EXPENSE

PROGRAM: MUNICIPAL COURT SERVICES

PROGRAM STATEMENT

The City Clerk manages the Municipal Court Services program. The City contracts with Yakima County for prosecution and probation services on behalf of the Grandview Municipal Court. The Yakima County District Court hears misdemeanor and gross misdemeanor criminal cases as well as hearings on mitigated and contested traffic and non-traffic infractions for the City of Grandview. Some parking infractions are also processed.

Staffing Level – None

Overview of Ongoing and Present Activities

- Monitor and process City traffic infractions, criminal and non-criminal matters pertaining to City ordinances and State statute.
- Monitor statewide filings and court statistical reports impacting Courts of Limited Jurisdiction. Provide ongoing court reports to the Administrative Office of the Courts in Olympia.
- Operate the Statewide DISCIS system for tracking court activity and revenues.
- Prosecution and probation services provided by Yakima County in Grandview Municipal Court actions.
- Oversees service contracts with indigent defense counsel and alternates.

Notable Changes in 2019 – Yakima County District Court costs decreased from \$202,650 in 2018 to \$194,300 in 2019. Each year, the City pays the County a sum equal to the City’s percentage of the County’s budget. The percentage is determined based on a 4 year running average of the total District Court cases divided by the average number of City cases. For example: if the 4 year average of the District Court cases including Grandview is 10,000 and Grandview’s portion 4 year average is 1,000 – the City pays the county 10% of the total budget for that year. In 2018, the City entered into a four-year agreement with Yakima County for probation services at a flat fee of \$70 per case. The cost to the City for probation services decreased from \$4,500 in 2018 to \$3,550 in 2019. For year one (2018) and year two (2019) of the agreement, the County agreed to accept 75% of the total cost that the City would be responsible to pay. For year three (2020) and year four (2021), the City agreed to pay 100% of the total cost. The public defender agreement with the Law Firm of Beck and Phillips, PLLC was renewed in 2018 for a five-year period. The Public Defender compensation in a total fixed-fee increased from \$75,920 in 2018 to \$78,957 in 2019. The Public Defender Agreement reflects a caseload limit, the reimbursement of costs for investigators and experts, warranty of public defender and quarterly reporting requirements. The City also contracts with other defense attorneys in the case of public defender conflicts.

Mandated Programs – Federal and State

Various requirements under Washington State Criminal Code in regards to traffic offenses including driving while under the influence of alcohol and/or drugs.

Revenue Generated

Fees & Charges	\$ 5,500
Fines & Penalties	\$170,410

Equipment and Vehicles Assigned – None

City of Grandview ~ 2019 Expenditure Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Current Expense Fund					
Municipal Court Services					
Prof Svcs - Indigent Defense	86,117.21	85,000	85,000	88,000	88,000
Advertising	0.00	100	0	100	100
Yakima County District Court	190,547.04	202,650	202,650	194,300	194,300
Yakima County Prosecution Services	72,000.00	72,000	72,000	72,000	72,000
Yakima County Probation Services	0.00	4,500	4,500	3,550	3,550
Communications	26.43	20	25	25	25
Travel	105.08	100	0	100	100
Misc - Witness Fees	0.00	20	0	20	20
Total Municipal Court Services	348,795.76	364,390	364,175	358,095	358,095

FUND: CURRENT EXPENSE

PROGRAM: EXECUTIVE ADMINISTRATION

PROGRAM STATEMENT

This program provides for the day to day management of the city government. Funding is provided to support the Mayor, the Chief Executive Officer of the City and the City Administrator, the Chief Administrator of the City. They provide direction and supervision to the city Attorney, City Clerk, City Treasurer, Parks and Recreation Director, Public Works Director, Library Director, Police Chief, and Fire Chief.

Staffing Level – City Administrator .40 FTE

Overview of Ongoing and Present Activities

- Overall administration and management of the City of Grandview
- Carry out policy direction of City Council
- Prepare and monitor city budget
- Serve as appointing authority for all city employees

Notable Changes in 2019 – None

Mandated Programs – Federal and State – None

Revenue Generated – None

Equipment and Vehicles Assigned –
1 – Nissan Rogue

City of Grandview ~ 2019 Expenditure Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Current Expense Fund					
Executive Administration - Mayor/City Administrator					
Regular Salaries & Wages	74,989.58	73,000	75,000	78,000	78,000
Longevity	2,638.13	2,600	2,600	2,750	2,750
Social Security	4,166.92	5,780	5,940	6,180	6,180
Retirement	8,496.35	9,600	9,860	10,260	10,260
Workman's Compensation	681.20	1,130	1,160	900	900
Medical/life Insurance	6,666.55	6,770	7,200	7,770	7,770
Family Medical Leave Premium	0.00	0	0	90	90
Office & Operating Supplies	290.62	350	300	350	350
Communications	982.29	1,000	1,000	1,200	1,200
Travel	2,706.68	2,350	2,350	3,000	3,000
Operating Rentals & Leases	120.00	120	120	250	250
Repairs & Maintenance	0.00	100	0	100	100
Miscellaneous	0.00	250	0	250	250
Misc. - Training Registration	550.00	100	0	100	100
Total General Management	102,288.32	103,150	105,530	111,200	111,200

FUND: CURRENT EXPENSE

PROGRAM: CLERK SERVICES

PROGRAM STATEMENT

The City Clerk is the custodian for all official records and legal documents of the City. This office is responsible for managing municipal codes, City-wide records management program, business licenses, serving as Secretary to the Volunteer Firefighters and Reserve Officers Board of Trustees, processing various actions of the City Council, preparing minutes, and assuring that all legal requirements are met.

Staffing Level

City Clerk .30 FTE

Overview of Ongoing and Present Activities

- Attend Council and other miscellaneous meetings and prepare minutes.
- Process Ordinances and Resolutions; record Deeds and Agreements.
- Maintain official records.
- Conduct City-wide records management systems.
- Provide follow-up to Council actions.
- Issuance and renewal of various licenses and permits.
- Administrative services for LEOFF1 Retirees and Volunteer Firefighters and Reserve Officers Board of Trustees.
- Manage Municipal Code supplement services.
- Respond to public information requests.

Notable Changes in 2019 – Elimination of Deputy City Clerk/Treasurer position.

Mandated Programs – Federal and State – RCW 35.21.180 requires the publication of all ordinances passed by the City Council.

Revenue Generated

Amusement Licenses & Permits	\$ 4,500
Business Licenses & Permits	\$25,000
Non-Business Licenses & Permits	\$ 7,500

Equipment and Vehicles Assigned – None

City of Grandview ~ 2019 Expenditure Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Current Expense Fund					
Records Services - City Clerk					
Regular Salaries & Wages	33,461.89	34,800	34,600	32,350	32,350
Longevity	1,262.54	1,350	1,260	1,300	1,300
Social Security	2,615.05	2,750	2,630	2,600	2,600
Retirement	4,106.14	4,530	4,310	4,300	4,300
Workman's Compensation	80.51	110	90	80	80
Medical/life Insurance	5,107.25	5,100	5,230	4,650	4,650
Family Medical Leave Premium	0.00	0	0	40	40
Office & Operating Supplies	3,149.61	3,000	2,500	3,000	3,000
Communications	2,298.02	2,200	2,000	2,200	2,200
Travel	112.12	150	0	150	150
Operating Rentals & Leases	120.00	150	120	150	150
Repairs & Maintenance	0.00	50	0	50	50
Miscellaneous	345.00	350	350	350	350
Total Clerk Services	52,658.13	54,540	53,090	51,220	51,220

FUND: CURRENT EXPENSE

PROGRAM: ACCOUNTING SERVICES

PROGRAM STATEMENT

The Accounting Services program includes the City Treasurer’s and Auditing departments. Responsibilities and functions include the following: Cash Management, Investment Operations, Banking Relationship Management, Accounting Operations to include Accounts Receivable and Accounts Payable, Financial Reporting, Debt Service Management, Internal Controls Oversight and Financial Systems Monitoring, Budget Preparation Support, Revenue Forecasting, Annual Independent Audit, Management and Support of the City Hall’s computer network.

<u>Staffing Level</u> –	City Treasurer	.40
	Accounts Payable Clerk	<u>.30</u>
		.70 FTE

Overview of Ongoing and Present Activities

- Maintenance of the City’s General Ledger.
- The City Treasurer serves as the custodian of City funds.
- Receipt and deposit monies paid to the City.
- Process vendor payments for goods and services.
- Manage the cash operations and investments of the City.
- Prepare monthly, quarterly and annual financial reports.
- Assist in annual budget preparation.
- Manage varied accounting systems to include Utility Billing, Fixed Assets and Equipment Rental and Replacement.
- Provide internal controls and audit functions in compliance with established accounting standards and audit recommendations.

Notable Changes in 2019 –

Elimination of Deputy City Clerk/Treasurer position.
Professional Services – State Auditor’s Office has an increase of \$5,000 for anticipation of receiving a Single Federal Audit.

Mandated Programs – Federal and State

- RCW 35.27.131 – Monthly Treasurer’s Report
- RCW 35.33.141 – Monthly Receipts and Expenditure Reports
- RCW 35.27.220 – Quarterly Financial Reports and Funds in the Treasury
- RCW 43.09.200 – Compliance w/ WA St. Auditor’s Budgetary, Acctg. and Reporting System
- RCW 39.44.210 – Annual Outstanding Debt Survey submitted to Dept. of CTED
- Federal & State Statutes – Annual Street Report submitted to DOT/Secretary of Transportation
- Federal – IRS – Arbitrage Rebate Regulations on City Issued Long Term Debt (Bonds)
- Annual Financial Audit performed by the Washington State Auditor’s Office

<u>Revenue Generated</u> –	Interest on Investments, All Funds:	\$ 236,100
	Returned Items (NSF Checks) Fees:	\$ 1,200

Equipment and Vehicles Assigned – City Hall Computer Network – File Server and Workstations; Shared use of XEROX WorkCentre 7855 color printer/copier/scanner; Shared use of XEROX WorkCentre 6400 color laser printer/copier/scanner, Miscellaneous Office Machines

City of Grandview ~ 2019 Expenditure Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Current Expense Fund					
Accounting Services - City Treasurer					
Regular Salaries & Wages	54,471.64	55,900	50,500	52,000	52,000
Longevity	1,112.35	1,160	1,150	1,200	1,200
Social Security	4,229.36	4,375	3,950	4,100	4,100
Retirement	7,473.36	7,250	6,100	6,800	6,800
Workman's Compensation	123.10	250	125	200	200
Medical/life Insurance	11,590.55	11,700	10,750	11,000	11,000
Family Medical Leave Premium	0.00	0	0	60	60
Office & Operating Supplies	444.93	500	400	500	500
Professional Services	0.00	50	0	50	50
Advertising	12.30	120	50	100	100
Communications	988.03	1,100	1,050	1,100	1,100
Travel	459.41	400	200	400	400
Operating Rentals & Leases	120.00	200	120	200	200
Miscellaneous	40.00	50	40	50	50
Misc - Bank Service Fees	4,868.77	5,700	5,750	6,000	6,000
Registration - Training	225.00	300	200	300	300
Total Operating Expenses	86,158.80	89,055	80,385	84,060	84,060
Auditing					
Professional Services-S.A.O.	18,908.07	25,000	24,500	30,000	30,000
Total Auditing	18,908.07	25,000	24,500	30,000	30,000
Total Accounting Services	105,066.87	114,055	104,885	114,060	114,060

FUND: CURRENT EXPENSE

PROGRAM: RISK MANAGEMENT SERVICES

PROGRAM STATEMENT

The City Clerk manages the Risk Management program which provides bonds and insurance for City activities, including auto physical damage, boiler and machinery, crime/fidelity, notary public, liability, and property insurance. This program also provides for the payment of medical costs for retired Police and Fire Department employees qualified under the provisions of RCW 41.26 Law Enforcement Officers' and Firefighters' (LEOFF) Plan 1 Retirement System

Staffing Level – None

Overview of Ongoing and Present Activities

- Oversees City-wide risk management programs.
- Manages bonds and insurance for City activities, including auto physical damage, boiler and machinery, crime/fidelity, notary public, liability and property insurance.
- Oversees payment of medical claims and provide medical insurance in accordance with the LEOFF Plan 1 Retirement System and the Yakima County Disability Board. Currently, the City has seven (7) LEOFF 1 retirees.

The City Clerk is the delegate to the Washington Cities Insurance Authority (WCIA) and the City Administrator serves as the alternate. The delegate works with WCIA to ensure all COMPACT requirements are met.

Notable Changes in 2019 – The City's liability assessment with WCIA increased from \$154,446 in 2018 to \$155,388 in 2019. The assessment formula is based on two factors: worker hours multiplied by the assessment rate. The assessment rate is determined by an actuarial review of the City's last five years loss history and successful completion of WCIA's COMPACT requirements. Property, boiler and machinery, and crime/fidelity rates remained the same for 2019, however, the City's property schedule was re-appraised in 2018 thus increasing building/content values and increasing premiums for several departments in 2019. The City insures 64 vehicles and the City's auto physical damage rates increased from \$15,048 in 2018 to \$19,699 in 2019.

Mandated Programs – Federal and State

All costs of provided medical benefits for qualified active and retired Police and Fire (LEOFF 1) employees under RCW 41.26 and Yakima County Disability Board.

Revenue Generated – None

Equipment and Vehicles Assigned – None

City of Grandview ~ 2019 Expenditure Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Current Expense Fund					
Risk Management Services					
Leoff 1 Med Benefits - Police	66,515.93	80,000	45,000	65,000	65,000
Leoff 1 Med. Benefits - Fire	7,116.73	8,500	7,500	8,500	8,500
Total Operating Expenses	73,632.66	88,500	52,500	73,500	73,500
Other Expenditures					
Insurance - Leg.	427.94	430	430	130	130
Insurance - Court	1,089.30	1,090	1,085	130	130
Insurance - Exec.	1,270.85	1,270	1,270	1,190	1,190
Insurance - Treas.	674.33	680	675	1,850	1,850
Insurance - Clerk	492.78	500	490	800	800
Insurance - Attorney	855.88	860	855	130	130
Insurance - H.R.	220.45	220	220	800	800
Insurance - Gen. Fac.	2,976.71	3,000	3,000	2,460	2,460
Insurance - PD Admin	6,889.25	6,880	7,060	5,460	5,460
Insurance - PD Investigation	9,881.47	9,840	10,445	5,890	5,890
Insurance - PD Patrol	7,120.25	7,110	7,210	46,690	46,690
Insurance - Fire Administration	0.00	0	0	2,640	2,640
Insurance - Fire Suppression	11,524.74	11,510	13,625	5,490	5,490
Insurance - PD Corrections	7,005.25	7,000	7,375	460	460
Insurance - Code Enforcement	389.04	390	390	1,650	1,650
Insurance - PD Communications	0.00	0	0	13,190	13,190
Insurance - Animal Control	885.48	890	890	130	130
Insurance - Insp. & Permits	259.36	260	260	1,320	1,320
Insurance - Planning	129.68	130	130	850	850
Insurance - Economic Development	0.00	0	0	140	140
Insurance - Sr. Center	213.97	220	215	1,480	1,480
Insurance - Library	8,100.12	8,100	8,090	9,490	9,490
Insurance - PK Admin.	322.10	210	360	0	0
Insurance - Recreation	1,414.50	1,410	1,410	2,750	2,750
Insurance - Museum	602.76	610	610	1,460	1,460
Insurance - Community Center	214.97	220	215	2,400	2,400
Insurance - Aquatics	4,372.09	4,370	4,365	1,790	1,790
Insurance - PK Maint.	3,671.16	3,670	3,665	7,350	7,350
Total Other Expenditure	71,004.43	70,870	74,340	118,120	118,120
Total Risk Management Services	144,637.09	159,370	126,840	191,620	191,620

FUND: CURRENT EXPENSE

PROGRAM: LEGAL SERVICES

PROGRAM STATEMENT

The primary purpose of the City Attorney is to advise and support the Grandview City Council, City Administrator and City's operating Departments. The City Attorney provides legal opinions and reviews and prepares legal documents for the City Council and Staff.

Staffing Level – None (contract for services)

Overview of Ongoing and Present Activities

- Provides legal opinions and advice to City Council and Staff.
- Represents the City in other necessary legal proceedings.
- Assists the City in the response of public records requests.
- Provides labor services for union negotiations.
- Legal services provided by the law firm of Menke Jackson Beyer, LLP.

Notable Changes in 2019 – The following union agreements expire December 31, 2018 and negotiations will continue into 2019:

- Police Sergeants & Patrol Bargaining Unit
- Police Dispatch & Corrections Bargaining Unit

Mandated Programs – Federal and State – None

Revenue Generated – None

Equipment and Vehicles Assigned – None

City of Grandview ~ 2019 Expenditure Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Current Expense Fund					
Legal Services					
City Attorney Services-General	45,720.00	48,000	48,000	48,000	48,000
City Attorney Services-Other	4,645.28	8,000	7,000	6,000	6,000
City Attorney - Labor Negotiations	46,535.73	47,000	25,000	50,000	50,000
Advertising	6.15	50	0	30	30
Communications	431.04	500	450	500	500
Operating Rentals & Leases	60.00	60	60	60	60
Total Legal Services	97,398.20	103,610	80,510	104,590	104,590

FUND: CURRENT EXPENSE

PROGRAM: HUMAN RESOURCE SERVICES

PROGRAM STATEMENT

This program manages the recruitment, selection, and retention of City employees; processes payroll, payroll adjustments, salary increases, and benefit programs; assists in the administration of various employee committees, programs, and policies related to Human Resources; and labor relations activities. The City Clerk serves as the Human Resource Assistant and as the Secretary/Chief Examiner for the Civil Service Commission.

Staffing Level

City Clerk .30 FTE

Overview of Ongoing and Present Activities

- Implement the recruitment and selection process. Place advertisement of openings, schedule testing, notification to applicants, and interviews.
- Conduct employee orientations and exit interviews.
- Coordinate random drug & alcohol tests, commercial driver's license program, labor & industries forms, and maintain related files.
- Plan, direct and administer City payroll, including pay adjustments/increases, employee benefits and employee health care benefits.
- Coordinate and administer human resource related programs and policies.

Notable Changes in 2019 – Elimination of Deputy City Clerk/Treasurer position.

Mandated Programs – Federal and State

- Department of Transportation (DOT) random commercial driver's license testing
- American with Disabilities Act
- Family & Medical Leave Act
- Whistleblower Act
- Equal Employment/Opportunity
- Civil Service
- Washington State Family Leave Act
- Military Family Leave Act
- Patient Protection and Affordable Care Act

Revenue Generated – None

Equipment and Vehicles Assigned – None

City of Grandview - 2019 Expenditure Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Current Expense Fund					
Human Resource Services					
Regular Salaries & Wages	31,598.98	32,500	30,000	32,500	32,500
Longevity	1,158.61	1,250	1,210	1,300	1,300
Social Security	2,512.06	2,580	2,350	2,600	2,600
Retirement	3,780.78	4,250	3,800	4,300	4,300
Workman's Compensation	95.84	110	220	80	80
Medical/life Insurance	5,153.57	5,100	4,510	4,650	4,650
Family Medical Leave Premium	0.00	0	0	40	40
Office & Operating Supplies	1,753.08	1,000	500	2,000	2,000
Professional Services	17,395.18	25,000	17,500	25,000	25,000
Advertising	1,667.88	3,500	3,700	2,500	2,500
Communications	1,003.21	1,000	950	1,000	1,000
Travel	764.19	350	350	350	350
Operating Rentals & Leases	120.00	120	120	120	120
Miscellaneous	(105.00)	200	0	200	200
Total Human Resoure Services	66,898.38	76,960	65,210	76,640	76,640

FUND: CURRENT EXPENSE

PROGRAM: GENERAL FACILITIES SERVICES

PROGRAM STATEMENT

The City Clerk manages the General Facilities Services program for maintenance and improvements of City-owned buildings in the general fund.

Staffing Level – None

Overview of Ongoing and Present Activities

- Maintenance and improvements for buildings managed by the General Fund departments, including City Hall, Alice Grant Learning Center and 303 West Wine Country Road currently rented to the Grandview Chamber of Commerce.

Notable Changes in 2019 – None

Mandated Programs – Federal and State – None

Revenue Generated

Learning Center Lease	\$13,800
Chamber of Commerce Lease	\$ 2,640
Verizon – Tower Lease	\$12,700
Alba Excavating Lease	\$10,750
Baker Commodities Lease	\$11,150

Equipment and Vehicles Assigned – None

City of Grandview - 2019 Expenditure Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Current Expense Fund					
General Facilities					
Regular Salaries & Wages	639.60	1,500	200	1,500	1,500
Social Security	54.05	100	15	100	100
Retirement	31.16	75	25	75	75
Workman's Compensation	54.28	75	10	75	75
Medical/life Insurance	87.09	100	75	100	100
Family Medical Leave Premium	0.00	0	0	5	5
Office & Operating Supplies	2,690.15	2,500	2,200	2,500	2,500
Small Tools & Minor Equipment	0.00	50	0	50	50
Professional Services	5,294.97	5,450	5,300	5,500	5,500
Advertising	0.00	50	50	50	50
Communications	2,661.40	2,500	2,550	2,550	2,550
Operating Rentals & Leases	120.00	270	290	300	300
Public Utility Services	11,215.80	12,000	12,000	13,000	13,000
Repairs & Maintenance	3,880.30	3,850	4,200	4,000	4,000
Miscellaneous	721.00	500	500	500	500
Total General Facilities Services	27,449.80	29,020	27,415	30,305	30,305

FUND: CURRENT EXPENSE

PROGRAM: POLICE ADMINISTRATION SERVICES

PROGRAM STATEMENT

For the purpose of providing professional management and administration of the Police Department, including accounting, budgeting, planning, organizing and directing the activities and resources to ensure the highest quality interaction, not only within the community served, but the entire justice system in our area. This program is to ensure that the values of a free society are maintained and laws are enforced in a fair and impartial manner, recognizing both the statutory and judicial limitations of its authority and the constitutional rights of all persons.

<u>Staffing Level</u>	Police Chief	1.0
	Asst. Police Chief	<u>1.0</u>
		2.0 FTE

Overview of Ongoing and Present Activities

- Liaison between City Administrator and the Police Department.
- Oversee budget management.
- Review and implement operational policy and procedures.
- Interact with community groups.
- Review and direct department goals and objectives.
- Maintain working relationships with the criminal justice system.
- Insure compliance with City policy and procedures.
- Insure compliance with state training requirements.
- Coordinate activities with other City departments.
- Evaluate needs and develop plans for future services.
- Review management and involvements in federal, state and local grants.
- Set standards and level of professionalism within the department
- Review and direct the delivery of police communications services.
- Maintain preventative maintenance for the department fleet and facility.
- Ensure compliance with federal and state guidelines for jail operations.
- Direct and review the delivery of corrections services.
- Direct and review the delivery of communication services.

Notable Changes in 2019 – None

Mandated Programs – Federal and State

- Manage contracting of jail operations.

Revenue Generated – None

Equipment Assigned - 2010 Ford Expedition (ER-215)
2017 Chevrolet Tahoe (ER-271)

City of Grandview ~ 2019 Expenditure Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Current Expense Fund					
Police Administration Services					
Regular Salaries & Wages	192,422.37	195,000	195,000	204,000	204,000
Overtime	724.52	1,500	500	2,000	2,000
Longevity	6,638.20	6,750	6,750	7,000	7,000
Social Security	15,267.19	16,500	16,500	17,000	17,000
Retirement	10,541.66	11,500	11,500	12,000	12,000
Workman's Compensation	4,387.45	4,700	4,700	4,500	4,500
Medical/life Insurance	29,807.77	29,500	29,500	31,000	31,000
Family Medical Leave Premium	0.00	0	0	240	240
Uniforms & Clothing	1,693.22	2,000	2,000	2,000	2,000
Office & Operating Supplies	1,143.96	1,000	1,000	1,000	1,000
Fuel Consumed	1,169.84	1,800	1,200	1,500	1,500
Small Tools & Minor Equipment	888.09	1,500	1,000	1,500	1,500
Advertising	80.00	100	100	100	100
Communications	1,372.62	1,500	1,500	1,500	1,500
Travel	2,337.69	4,000	4,000	4,000	4,000
Operating Rentals & Leases	3,420.00	10,800	11,060	13,500	13,500
Repairs & Maintenance	999.51	1,000	1,000	1,500	1,500
Miscellaneous	1,992.16	2,000	2,000	2,000	2,000
Miscellaneous - Training	1,500.00	1,500	1,500	1,500	1,500
Total Police Administration	276,386.25	292,650	290,810	307,840	307,840

FUND: CURRENT EXPENSE

PROGRAM: POLICE INVESTIGATIONS SERVICES

PROGRAM STATEMENT

Investigations provide follow-up criminal investigations for the community in support of the mission of the Police Department. This includes the investigation of crimes against persons and property and apprehending those involved in such crimes. Provide officer for active involvement in the LEAD Narcotics Task Force

Staffing Level

Police Detectives 2.0 (1 In-house, 1 LEAD)

Overview of Ongoing and present Activities

- Investigate major crime.
- Process crimes scenes and collect evidence.
- Interview suspects, witness and victims.
- Maintain case management.
- Maintain picture identification files.
- Maintain and file all pawn slips.
- Evidence/Property retention and destruction/auction.
- Maintain the property room/Police warehouse.
- Testify in court.
- Maintain the special Investigations/Drug account.
- Maintains major narcotics cases/DEA task force investigations
- Communicate with prosecutors on major cases.
- Maintain contact with victims of crime.
- Maintain all crime scene and photography supplies.
- Investigate gang activity.

Notable Changes –

Evidence Room Outfitting/Supplies \$7,000

(Second Detective position will be filled in 2019 after new hires are back from academy)

Mandated Programs – Federal and State

- Blood borne and airborne pathogens management
- State mandates on property/evidence management

Revenue Generated – None

Equipment

- 2003 Ford Explorer (9999)
- 2003 Ford Expedition (203)
- 2007 Dodge Charger (210)

City of Grandview - 2019 Expenditure Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Current Expense Fund					
Police Investigation Services					
Regular Salaries & Wages	146,639.92	155,000	155,000	152,500	152,500
Overtime	25,907.10	33,500	22,000	30,000	30,000
Longevity	4,311.99	3,700	3,000	3,700	3,700
Social Security	13,494.08	15,000	14,000	15,000	15,000
Retirement	9,199.16	10,600	10,000	10,500	10,500
Workman's Compensation	4,909.40	4,700	4,500	4,700	4,700
Medical/life Insurance	37,103.36	34,300	34,500	36,000	36,000
Family Medical Leave Premium	0.00	0	0	215	215
Uniforms & Clothing	1,245.47	1,500	1,500	1,500	1,500
Office & Operating Supplies	1,511.43	1,500	1,500	1,500	1,500
Fuel Consumed	2,447.98	4,000	3,000	4,000	4,000
Small Tools & Minor Equipment	2,011.33	2,000	2,000	2,000	2,000
Professional Services	2,832.88	3,500	1,000	4,000	4,000
Communications	1,059.72	1,700	1,400	1,700	1,700
Travel	2,372.79	3,500	3,000	3,500	3,500
Repairs & Maintenance	4,366.83	4,500	4,500	5,000	5,000
Lighting Upgrade	1,238.55	1,000	0	1,000	1,000
Miscellaneous	910.56	1,000	1,000	1,000	1,000
Misc. - Training	2,500.00	2,500	2,500	2,500	2,500
Misc - Investigative Expenses	249.24	1,000	200	1,000	1,000
Special Investigations Unit - YVSIU	0.00	1,000	1,000	1,000	1,000
Evidence Room	0.00	0	0	7,000	7,000
Total Police Investigation Services	264,311.79	285,500	265,600	289,315	289,315

FUND: CURRENT EXPENSE

PROGRAM: POLICE PATROL SERVICES

PROGRAM STATEMENT

Patrol Services provides for the daily, round the clock protection of the Citizens of Grandview. This program ensures that the streets and the neighborhoods are patrolled routinely as well as providing services as needed and requested by citizens of our community. The goal and mission of patrol is to keep the streets of Grandview safe and to make its citizens feel safe.

<u>Staffing Level</u>	Patrol Officers	8.0
	Patrol Sergeants	3.0
	School Officer	<u>.9</u>
	Total	11.9 FTE

Overview of Ongoing and Present Activities

- Provides a visible deterrent to crime.
- Responds to citizens request for service
- Investigates criminal complaints
- Testifies in Federal, county and Municipal courts.
- Assist in operations of jail.
- Arrest, transport and book prisoners.
- Assist LEAD Task Force.
- Investigates traffic accidents and enforce traffic laws.
- Performs community policing functions and programs.
- Helps direct reserve police officer program.
- Assist all other city departments.
- Assist all outside law enforcement agencies.
- Develops information on gang activity, and targets repeat offenders.

The patrol division will continue to focus on the enforcement of quality of life crimes, which has proven to help deter criminal activity and has had a positive impact on the community.

Notable Changes in 2019 –

Separation pay for one retirement (Ripplinger)	\$37,500
Capital Replacement Items:	
Rifle Replacements (13)	\$33,800
Mobile Data Terminal replacement (8, subject to bid)	\$18,000
SWAT Equipment (Headgear, tires, light)	\$7,500
2 Bullet Resistant Vests	\$2,000
1 TASER	\$1,500
Repairs/Maintenance increase	\$3,000
(Vehicle decommission, Fire suppression)	
Office/Operating Supplies	\$2,000
(NARCAN, Computer Access)	
Use of Force Training	\$3,000

Mandated Programs – Federal and State

- Washington State mandated arrest on Domestic Violence
- Enforcement of all Local, State and Federal Laws

Revenue Generated - See Municipal Court Services Program Statement
50% Reimbursement from School District for School Resource Officer

Equipment Assigned – 5-patrol fleet (Equipment Rental), 7 take home (Current Expense), 1 Admin Veh (Current Expense 215), 1 Admin Veh (Equipment Rental 281)

City of Grandview ~ 2019 Expenditure Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Current Expense Fund					
Police Patrol Services					
Regular Salaries & Wages	793,477.76	900,600	900,000	973,000	973,000
Overtime	256,456.58	265,000	280,000	260,000	260,000
Longevity	18,988.40	20,000	18,500	17,500	17,500
Social Security	78,508.13	90,000	91,000	94,500	94,500
Retirement	56,282.89	63,500	61,500	67,000	67,000
Workman's Compensation	30,122.58	28,500	26,500	27,000	27,000
Medical/life Insurance	207,030.47	210,000	200,000	222,000	222,000
Family Medical Leave Premium	0.00	0	0	1,390	1,390
Uniforms & Clothing	8,865.94	10,000	10,000	10,000	10,000
Reserves Pension Fund	0.00	2,000	0	2,000	2,000
Office & Operating Supplies	21,404.49	22,000	20,000	24,000	24,000
Fuel Consumed	3,336.44	5,000	3,000	5,000	5,000
Small Tools & Minor Equipment	1,494.86	1,750	1,750	1,750	1,750
Dui/Impaired Driving Safety	232.72	1,500	1,750	1,500	1,500
Professional Services	1,686.75	1,500	1,500	1,500	1,500
Communications	11,792.59	10,500	12,000	12,000	12,000
Travel	14,127.01	14,500	14,500	18,500	18,500
Operating Rentals & Leases	57,480.00	57,500	57,500	122,240	122,240
Repairs & Maintenance	7,594.75	8,000	6,000	11,000	11,000
Range Maintenance	3,677.32	4,000	4,000	4,000	4,000
Miscellaneous	5,853.71	6,000	6,300	6,000	6,000
Misc. - Training	12,861.54	12,000	12,000	15,000	15,000
EVOC Training	0.00	700	700	700	700
Total Operating Expenses	1,591,274.93	1,734,550	1,728,500	1,897,580	1,897,580
Capital Expenditures					
Vests	28,238.20	2,000	1,270	2,000	2,000
TASER	1,999.63	1,000	1,000	1,500	1,500
Rifles	0.00	0	0	33,800	33,800
MDT	2,290.00	2,500	4,780	18,000	18,000
Defibrillators - Legends Grant	2,999.06	0	0	0	0
SWAT Equipment	0.00	0	0	7,500	7,500
Total Capital Expenditures	35,526.89	5,500	7,050	62,800	62,800
Total Police Patrol Services	1,626,801.82	1,740,050	1,735,550	1,960,380	1,960,380

FUND: CURRENT EXPENSE

PROGRAM: POLICE COMMUNITY PROGRAMS

PROGRAM STATEMENT

This program utilizes all Departmental personnel when needed on a regular basis to organize, teach and lead in community Programs. This provides a positive approach to crime prevention within the City of Grandview. Efficient Police Reserve program to assist officers in the functions of their duties

Staffing Level School Resource Officer .10 FTE

Overview of Ongoing and Present Activities

- Community – Block watch programs
- Teach crime prevention programs to schools, civic groups, churches, etc.
- Provide presentations on gang activity
- Provide security for community functions, eg: parades, dances, and events
- Assist schools with student and parent presentations or information
- Place live view camera in public areas as needed.

Notable Changes in 2019 –

Increase OT \$2,000.

Mandated Programs – Federal and State - None

Revenue Generated - 50% Reimbursement from School District for School Resource Officer

Equipment Assigned

- Speed monitoring Trailer
- 1999 Dodge Pickup
- Live View cellular/internet camera

City of Grandview ~ 2019 Expenditure Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Current Expense Fund					
Police Community Programs					
Regular Salaries & Wages	7,255.06	7,550	7,550	8,000	8,000
Overtime	1,948.80	3,000	3,000	5,000	5,000
Longevity	209.58	250	250	250	250
Social Security	718.33	700	750	1,000	1,000
Retirement	564.41	600	650	750	750
Workman's Compensation	244.29	300	300	300	300
Medical/life Insurance	1,850.59	1,725	1,725	1,900	1,900
Family Medical Leave Premium	0.00	0	0	15	15
Crime Prevention Supplies	2,351.77	2,550	2,500	3,000	3,000
Communications	480.28	500	500	500	500
Total Police Community Programs	15,623.11	17,175	17,225	20,715	20,715

FUND: CURRENT EXPENSE

PROGRAM: POLICE CORRECTION SERVICES

PROGRAM STATEMENT

The purpose of this program is to provide and maintain secure custody of prisoners. The Grandview Jail facility will provide a safe environment for offenders to be temporarily housed until transport can be arranged to a contract facility.

Staffing Level – None

Overview of Ongoing and Present Activities

- Arrange care and custody of prisoners.
- Transport prisoners to and from a contract facility.
- Maintain a temporary housing facility.

Notable Changes in 2019 -

Continue to contract out for most jail services.
Grandview jail continues to be a short term holding facility.

Increase Professional Services from \$96,000 to \$120,000.

Mandated Programs – Federal and State

- Comply with all Local, State and Federal Laws related to prisoner care
- Provide Mental Health and medical needs for inmates

Revenue Generated

None

Equipment Assigned

City of Grandview ~ 2019 Expenditure Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Current Expense Fund					
Police Correction Services					
Regular Salaries & Wages	51,774.06	0	0	0	0
Overtime	2,752.88	2,000	0	0	0
Longevity	990.00	0	0	0	0
Social Security	4,126.49	160	0	0	0
Retirement	6,337.14	260	0	0	0
Workmans Compensation	2,074.81	80	0	0	0
Medical/life Insurance	11,001.06	450	0	0	0
Uniforms & Clothing	436.43	0	0	0	0
Office & Operating Supplies	7,172.28	4,900	3,000	4,900	4,900
Fuel Consumed - Transport Van	152.85	100	100	100	100
Professional Services	65,144.68	96,000	100,000	120,000	120,000
Communications	467.14	1,000	500	1,000	1,000
Repairs & Maintenance	4,740.28	5,000	4,500	5,000	5,000
Van - Repairs & Maintenance	468.09	0	0	0	0
Miscellaneous	185.42	1,000	1,000	1,000	1,000
Miscellaneous - Training	500.00	0	0	0	0
Total Police Correction Services	158,323.61	110,950	109,100	132,000	132,000

FUND: CURRENT EXPENSE

PROGRAM: POLICE COMMUNICATIONS

PROGRAM STATEMENT

Police Communications provides security and integrity of all police records information coming into the department, both manual and automated. The program involves the dissemination of information requested by the department staff and others according to laws that govern such dissemination, all department clerical duties, and statistical activities. Dispatchers are responsible for the basic duties of receiving, storing, transferring and destruction of criminal history information. They provide immediate and accurate radio communications to the patrol officers on duty in the city and to all outside criminal justice agencies, state and county, as well as receive calls from the public on all matters relating to the Police Department.

Staffing Level - Dispatcher 5.0 FTE (On-call Provisionals)

Overview of Ongoing and Present Activities

- Maintenance of an automated police record system.
- Provide timely statistical information for crime analysis.
- Answer incoming business telephone calls.
- Prepare monthly reports.
- Provide appropriate services to walk-in customers.
- Respond to mail requests for information.
- Provide reports and information to others within the criminal justice system.
- Conduct criminal history checks and other appropriate checks for department personnel.
- Keep current and proficient on all police records procedures & requirements.
- Maintain all jail arrest and release records.
- Maintain all custodial care files/court commit files.
- Maintain all office and operations supplies, and materials.
- Take bail and bonds and assist in prisoner release.
- Search prisoners.
- Assist in packing and mailing responsibilities within the department.
- Maintain all communications/computer supplies.
- Maintain all radio communications equipment, base, mobile and portable.

Notable Changes in 2019-

Increase Repairs/Maintenance (Pest control/HVAC)	\$5,000
Increase Provisional wages	\$2,000
Computer Replacements (3 computers)	\$3,500
Call transfer equipment (2018 Carryover)	\$7,000
Wiring/Cable update	\$3,500

Mandated Programs – Federal and State - None

Revenue Generated - \$ 3,000

This division generates revenue from the following Sources: Fingerprinting, Weapons Permits, Booking Receipts/fees, Criminal History Record Checks, and Warrant Fees

Equipment Assigned

one (1) Base Radio; one (1) Repeater; one (1) Digital Recording System; one (1) Server with Spillman Records Management; ACCESS State Computer System; Fax and Copy Machines

City of Grandview - 2019 Expenditure Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Current Expense Fund					
Police Communications Services					
Regular Salaries & Wages	176,795.55	235,000	220,000	252,000	252,000
Overtime	102,090.23	100,000	100,000	80,000	80,000
Longevity	2,502.98	3,600	2,110	2,200	2,200
Social Security	20,537.97	25,500	23,500	26,000	26,000
Retirement	29,412.64	43,000	34,500	42,500	42,500
Workman's Compensation	11,800.91	13,000	11,000	13,000	13,000
Medical/life Insurance	65,297.39	71,000	70,000	77,000	77,000
Family Medical Leave Premium	0.00	0	0	375	375
Unemployment Compensation	5,745.27	3,000	4,000	3,000	3,000
Uniforms & Clothing	1,491.30	4,000	3,000	4,000	4,000
Office & Operating Supplies	9,326.44	9,000	8,500	9,000	9,000
Professional Services	13,670.91	17,000	14,000	17,000	17,000
Communications	58,404.85	58,000	58,000	59,000	59,000
Travel	3,147.29	5,000	4,500	5,000	5,000
Operating Rentals & Leases	6,824.11	9,000	7,000	9,000	9,000
Public Utility Services	16,948.01	18,500	17,000	18,500	18,500
Repairs & Maintenance	3,871.53	11,000	11,000	16,000	16,000
Miscellaneous	893.15	2,000	2,000	2,000	2,000
Total Operating Expenses	528,760.53	627,600	590,110	635,575	635,575
Capital Expenditures					
Computers	3,000.00	3,000	3,000	3,500	3,500
Call Transfer Equipment	0.00	7,000	0	7,000	7,000
Wiring Update	0.00	0	0	3,500	3,500
Total Capital Expenditures	3,000.00	10,000	3,000	14,000	14,000
Total Police Communication Services	531,760.53	637,600	593,110	649,575	649,575
Reserve for Capital Replacement	0.00	35,200	41,700	24,400	24,400
Total Police Department	2,873,207.11	3,119,125	3,053,095	3,384,225	3,384,225

FUND: CURRENT EXPENSE

PROGRAM: GRAFFITI REMOVAL

PROGRAM STATEMENT

This department is responsible for all graffiti nuisance clean-up problems within the City. The process is to clean, wash and/or paint City property as well as private property for the removal of graffiti. This program is under the supervision of the Public Works Department.

Staffing Level Maintenance Employee .20 FTE

Overview of Ongoing and Present Activities

Responsible for all graffiti clean-up which includes all private and public property.

Notable Changes in 2019 - None

Mandated Programs – Federal and State - None

Revenue Generated – None

Equipment and Vehicles Assigned –

- Pick-up
- Portable paint sprayer
- Portable pressure washer

City of Grandview ~ 2019 Expenditure Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Current Expense Fund					
Graffiti Removal					
Regular Salaries & Wages	156.21	1,700	1,000	1,700	1,700
Overtime	0.00	300	100	300	300
Social Security	11.82	160	80	150	150
Retirement	18.41	270	140	250	250
Workman's Compensation	6.89	90	50	60	60
Medical/life Insurance	72.49	400	190	400	400
Family Medical Leave Premium	0.00	0	0	5	5
Crime Prevention Supplies	158.53	0	0	0	0
Graffiti Removal Supplies	800.60	1,800	900	1,800	1,800
Total Graffiti Removal	1,224.95	4,720	2,460	4,665	4,665

FUND: CURRENT EXPENSE

PROGRAM: FIRE ADMINISTRATIVE SERVICES

PROGRAM STATEMENT

The purpose of this program is to provide professional management and administration of the Fire Department. This includes budgeting, accounting, planning, organizing and directing the activities and resources to insure the highest quality interaction within the community, as well as surrounding communities, in emergency and non-emergency situations.

Staffing Level - Fire Chief 1.0 FTE

Overview of Ongoing and Present Activities

- Liaison between City Administrator and the Fire Department
- Oversee budget management.
- Evaluate need for, implement and review operational policies and procedures.
- Develop and maintain programs that actively meet the recruitment and retention needs of the Department and develop and maintain training programs that meet the needs of the Volunteers to stay proficient in their areas of Professionalism.
- Interact with community groups.
- Set, review and direct Fire Department goals and objectives as identified by Mayor and City Council Vision 2021 guidelines and the City Administrator.
- Maintain working relationships with surrounding communities and jurisdictions.
- Insure compliance with City policies and procedures and State training requirements.
- Coordinate activities with other City Departments and Yakima County Fire District #5.
- Evaluate needs and develop plans to meet those future service needs.
- Review management and involvement in Federal, State and local grants.
- Set standards and level of professionalism within the Fire Department and hold all Volunteers accountable to those standards and levels.
- Maintain preventative maintenance for the Fire Department fleet and facilities.
- Coordinate needs with our facilities and equipment with Yakima County Fire District #5.
- Set staffing levels of Fire Department in conjunction with City Administrator, Mayor and City Council, and provide oversight to maintain said levels.

Notable Changes in 2019

- Salaries and associated line items are slightly increased to reflect possible changes by the City Council in 2018.
- Operating Rentals and Leases restored to previous levels.

Mandated Programs – Federal and State

Maintain compliance with Department of Labor and Industries Occupational Health & Safety Standards, Federal and State requirements for Blood borne and Airborne Pathogen control, and International Fire Code and applicable Washington Administrative Codes.

Revenue Generated

- Fees for reviewing sprinkler and alarm systems and copy fees (reports) – varies
- Fees for requesting copies of reports - varies

Equipment Assigned - 2015 Chevrolet Tahoe (Grandview 1)

City of Grandview - 2019 Expenditure Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Current Expense Fund					
Fire Administration Services					
Regular Salaries & Wages	99,253.73	101,200	101,200	104,200	104,200
Longevity	1,946.01	2,000	2,000	2,050	2,050
Social Security	7,632.66	8,100	8,100	8,150	8,150
Retirement	5,297.26	5,800	5,800	5,850	5,850
Workman's Compensation	3,316.75	4,100	3,300	3,300	3,300
Medical/life Insurance	13,663.60	13,800	13,800	14,300	14,300
Family Medical Leave Premium	0.00	0	0	120	120
Uniforms & Clothing	880.57	900	900	900	900
Office & Operating Supplies	1,059.65	1,400	1,400	1,400	1,400
Public Education Supplies	2,062.30	2,200	2,200	2,320	2,320
Small Tools & Minor Equipment	2,624.85	2,500	2,000	2,500	2,500
Advertising	145.80	600	300	600	600
Communications	10,711.86	12,710	11,700	12,900	12,900
Travel	197.02	500	500	500	500
Operating Rentals & Leases	2,400.00	3,500	2,400	7,000	7,000
Miscellaneous	4,686.57	6,000	6,000	6,000	6,000
Misc - Training	0.00	900	500	900	900
Total Fire Administrative Services	155,878.63	166,210	162,100	172,990	172,990

FUND: CURRENT EXPENSE

PROGRAM: FIRE SUPPRESSION SERVICES

PROGRAM STATEMENT

The purpose of the Fire Suppression Program is to prevent the loss of life and property from the ravages of fire, hazardous materials releases, accidents and other natural disasters by maintaining sufficient numbers of certified trained personnel available 24 hours a day and adequate apparatus with well-maintained equipment available for most types of emergency incidents.

<u>Staffing Level</u>	Fire Captains	.75 FTE
	Firefighters / Volunteers	16.00

Overview of Ongoing and Present Activities

- Respond to citizen requests for all fires, explosions, and hazardous materials releases to protect the life and property of all citizens and visitors.
- Investigate all suspicious and unknown caused fires.
- Work jointly with the Police Department on all criminal cases involving fire.
- Investigate all smoke and burning complaints.
- Perform fire prevention activities.
- Conduct annual flow testing of one-fifth of fire hydrants to complete all 320+ fire hydrants in a five year cycle and inspections of all fire hydrants.
- Annual testing of fire hoses, ladders, aerial ladder, pump testing fire engines and Self Contained Breathing Apparatus.
- Conduct annual Fire and Life Safety inspections of all businesses, schools, medical care facilities, and daycares as well as citizens that request home safety inspections.
- Conduct public education classes such as fire extinguisher operations and etc.
- Attend public functions as requested and appropriate.
- Perform cleaning and general maintenance to apparatus, equipment and the fire station.
- Collect and assemble data for hydrants, maps and pre-fire planning.
- Enter all incident data into our online "Emergency Reporting System" to maintain records and supply data for the Federal "National Fire Incident Reporting System."
- Conducts volunteer recruit training for new volunteer firefighters as needed.
- Coordinate and conduct ongoing training for all Volunteers.
- Track and maintain all training records of fire personnel.
- Assist other Fire Departments as requested and resources allow.
- Works with Washington State Survey and Rating Bureau to maintain our current ISO fire rating of a "5".

Notable Changes in 2019

- Salaries and associated line items are slightly increased to reflect possible changes by the City Council in 2018 as well as expected insurance cost increases.
- Increase in "Volunteer Compensation" to reflect proposed pay increase to be determined by City Administrator, Mayor and City Council. This Line Item is split between Fire Suppression (40%) and EMS (60%).
- Increase to "Fuel Consumed" to cover potential increase in fuel costs.
- Increase of \$1,500 to "Professional Services" for contracting with a grant writer.

- Anticipated increase of \$1.75 per call dispatch fees as reflected in “Communications.” Dispatch fees are split between Fire Suppression (25%) and EMS (75%).
- Operating Rentals and Leases restored to previous levels.
- Increase of \$3,000 to “Repairs and Maintenance” to cover anticipated higher maintenance costs.
- \$52,000 will be added each budget year from 2018-2020 to “Machinery & Equipment” for Self-Contained Breathing Apparatuses.

Mandated Programs – Federal and State

- Compliance with Department of Labor and Industries Occupational Health & Safety Standards
- Compliance with the National Fire Incident Reporting System to compile and submit data for all incidents the Fire Department responds to.
- Mandatory annual flow and pressure testing of all apparatus pumps.
- Mandatory annual testing of all fire hose.
- Mandatory annual testing of all ladders.
- Mandatory annual flow testing of SCBA’s, hydro-testing of bottles every 5 years (2010, 2015) and replacement of complete pack and bottles every 15 years (2020).
- Mandatory annual testing of aerial ladders with extended testing every 5 years.

Revenue Generated

Intergovernmental Charges for Services	\$3,500
Equipment Rental (State Mobilization)	<u>Varies</u>
Total	\$3,500

Equipment Assigned

- 2018 KME Fire Engine (Grandview 11)
- 1995 E-One Fire Engine (Grandview 13)
- 1999 American La France Aerial (Grandview 18)
- 2004 American La France Fire Engine (Grandview 12)
- 2010 E-One Fire Engine (214)
- 2005 Ford Expedition (Grandview 6 / Training)
- 2009 Chevrolet Tahoe (Grandview 3 / Duty Officer)
- 24 Self Contained Breathing Apparatus

City of Grandview - 2019 Expenditure Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Current Expense Fund					
Fire Suppression Services					
Regular Salaries & Wages	49,313.49	46,500	46,000	49,000	49,000
Volunteer Compensation	35,683.32	49,000	38,000	49,000	49,000
Overtime	8,470.88	11,500	10,000	11,500	11,500
Social Security	4,414.40	4,600	4,600	4,650	4,650
Retirement	3,062.47	3,400	3,000	3,400	3,400
Workman's Compensation	2,421.03	3,600	2,500	2,900	2,900
Medical/life Insurance	9,290.04	11,300	11,300	11,600	11,600
Family Medical Leave Premium	0.00	0	0	135	135
Uniforms & Clothing	11,621.04	11,500	11,500	11,500	11,500
Pension And Disability Payment	2,545.00	2,700	2,700	2,700	2,700
Office & Operating Supplies	1,114.29	3,000	2,500	3,000	3,000
Fuel Consumed	2,509.21	2,700	2,700	3,300	3,300
Small Tools & Minor Equipment	7,860.12	9,500	8,500	9,500	9,500
Professional Services	2,589.39	5,900	5,500	5,400	5,400
Communications	5,929.45	9,000	7,000	9,500	9,500
Travel	1,961.82	3,000	2,500	3,000	3,000
Operating Rentals & Leases	18,177.00	20,000	19,000	55,000	55,000
Repairs & Maintenance	7,242.54	8,000	8,000	8,000	8,000
Miscellaneous	1,223.16	2,000	2,000	2,000	2,000
Misc - Training	2,883.56	4,000	4,000	4,000	4,000
Total Operating Expenses	178,312.21	211,200	191,300	249,085	249,085

City of Grandview - 2019 Expenditure Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Current Expense Fund					
Fire Suppression Services					
Facilities					
Office & Operating Supplies	185.41	600	600	600	600
Supplies For Repairs	1,656.10	3,000	3,000	3,000	3,000
Small Tools & Minor Equipment	284.20	600	600	600	600
Professional Services	2,489.67	2,900	2,500	2,900	2,900
Public Utility Services	12,851.91	17,500	13,000	17,500	17,500
Repairs & Maintenance	11,538.24	13,000	20,500	16,000	16,000
Total Facilities	29,005.53	37,600	40,200	40,600	40,600
Long Term Debt					
Debt Service - Fire Truck - Principal	0.00	12,500	4,250	17,500	17,500
Debt Service - Fire Truck - Interest	0.00	23,000	4,630	18,500	18,500
Total Long Term Debt	0.00	35,500	8,880	36,000	36,000
Capital Expenditures					
Machinery & Equipment	0.00	52,000	0	104,000	104,000
Fire Truck - City's match	0.00	56,000	56,240	0	0
Pumper Fire Truck	0.00	542,000	541,870	0	0
Total Capital Expenditures	0.00	650,000	598,110	104,000	104,000
Total Fire Suppression Services	207,317.74	934,300	838,490	429,685	429,685
Total Fire Department	363,196.37	1,100,510	1,000,590	602,675	602,675

FUND: CURRENT EXPENSE

PROGRAM: CODE ENFORCEMENT SERVICES

PROGRAM STATEMENT

The responsibility of this program is to enforce all City of Grandview ordinances pertaining to building, plumbing, and mechanical codes, uniform housing code, mobile homes, zoning, fire/life safety inspections, home occupation licenses, and the issuing of building permits. This program also enforces clean city ordinances pertaining to weed abatement and the codes pertaining to overcrowding and unsanitary living conditions.

Staffing Level

Code Enforcement Officer	.600
Public Works Office Clerk	<u>.025</u>
	.625 FTE

Overview of Ongoing and Present Activities –

Receive and handle nuisance complaints (e.g. weed abatement, unsafe conditions, etc.)

Notable Changes in 2019 – Increase in salaries and benefits to train additional staff to assist with construction of new high school and other major projects.

Mandated Programs – Federal and State

- Administration of the International Codes as amended by the State, including the Residential, Building, Mechanical, Fire and Uniform Plumbing Codes.
- State Energy Code
- Ventilation and Indoor Air Quality Code
- Barrier-Free Facilities Code
- International Property Maintenance Code (IPMC)

Revenue Generated – None

Equipment and Vehicles Assigned – 2012 Ford Escape

City of Grandview - 2019 Expenditure Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Current Expense Fund					
Code Enforcement Services					
Regular Salaries & Wages	37,991.80	38,500	42,000	48,000	48,000
Wages - Administration	1,159.07	1,230	1,180	1,220	1,220
Overtime	0.00	200	200	200	200
Longevity	1,142.87	1,200	1,150	1,210	1,210
Social Security	3,081.18	3,130	3,410	3,870	3,870
Retirement	4,822.55	5,200	5,660	6,430	6,430
Workman's Compensation	1,151.48	1,450	1,000	1,290	1,290
Medical/life Insurance	10,322.64	10,510	11,000	13,060	13,060
Family Medical Leave Premium	0.00	0	0	60	60
Uniforms & Clothing	203.18	400	200	400	400
Office & Operating Supplies	238.91	1,000	400	1,000	1,000
Small Tools & Minor Equipment	0.00	250	0	250	250
Professional Services	1,493.69	2,100	1,500	2,100	2,100
Advertising	0.00	100	0	100	100
Communications	1,152.18	1,500	1,000	1,500	1,500
Travel	0.00	200	0	200	200
Operating Rentals & Leases	1,620.00	2,000	2,000	2,000	2,000
Public Utility Services	418.20	1,000	600	1,000	1,000
Repairs & Maintenance	495.56	400	400	500	500
Miscellaneous-Abatement	431.60	400	0	4,000	4,000
Misc - Training	0.00	200	0	200	200
Total Code Enforcement Services	65,724.91	70,970	71,700	88,590	88,590

FUND: CURRENT EXPENSE

PROGRAM: ANIMAL CONTROL SERVICES

PROGRAM STATEMENT

The Animal Control Service has the responsibility to handle all animal-related problems in the City. They respond to and control animals running at large, as well as enforcement of all animal control ordinances and ensuring that citizens are in compliance with all laws and ordinances. They also promote public safety and education on understanding the responsibilities of pet ownership. They also provide adoption programs for animals.

Staffing Level – Contracted with Yakima Humane Society

Overview of Ongoing and Present Activities

- Respond to animal complaints
- Capture of neglected and/or abused animals.
- Enforcement of animal control ordinances.
- Provide information on animal control issues to the public & the department.
- Monitor animal quarantines and disposals.
- Maintain proficiency on animal related matters.
- Animal adoption program
- Licensing of all dogs within City limits

Notable Changes in 2019 – Continue contracting for services with the Yakima Humane Society for animal control (15 hours a week) coverage. Current contract is good through 2020.

2019 rate is \$32,220

2020 rate is \$32,868

Mandated Programs – Federal and State

Comply with State, Federal and DEA requirements on usage, storage and disposal of drugs used with this department

Revenue Generated

Animal Licenses \$4,500

Equipment Assigned

All major equipment provided by the Yakima Humane Society Animal Control shelter.

City of Grandview ~ 2019 Expenditure Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Current Expense Fund					
Animal Control Services					
Office & Operating Supplies	817.89	1,200	500	1,200	1,200
Professional Services	30,837.00	32,000	31,600	32,500	32,500
Communications	148.18	200	150	200	200
Operating Rentals & Leases	0.00	200	100	200	200
Total Animal Control Services	31,803.07	33,600	32,350	34,100	34,100

FUND: CURRENT EXPENSE

PROGRAM: SENIOR CITIZEN SERVICES

PROGRAM STATEMENT

The Parks and Recreation Department offers a comprehensive menu of programs and activities for the benefit of area senior citizens at the Grandview Community Center. The department also builds partnerships and engages in networking to maximize program benefits.

Staffing Level Parks and Recreation Director .10 FTE

Overview of Ongoing and Present Activities

- Oversee operation and implementation of programs.
- Secure and set-up facility for lunch program, rentals, and special events.
- Coordinate special Holiday Events.
- Order program and event supplies for facility.
- Prepare monthly activity calendar.
- Attend Senior Citizen Club monthly meetings.
- Promote facility and programs through banners, flyers, and press releases.
- Work with seniors on fundraising events.
- Manage departmental budget.
- Partner with the Senior Network to offer quarterly events.

Notable Changes in 2019 – None.

Mandated Programs – Federal and State

- Health requirements for kitchen duty.

Revenue Generated –

United Way Contributions: \$2,000

People For People Program Agreement: \$5,400

Equipment and Vehicles Assigned – N/A

City of Grandview ~ 2019 Expenditure Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Current Expense Fund					
Senior Citizen Services					
Regular Salaries & Wages	8,227.78	14,310	13,350	8,700	8,700
Overtime	0.00	50	35	0	0
Longevity	316.51	330	330	350	350
Social Security	652.76	1,030	1,100	700	700
Retirement	986.31	1,190	1,070	1,150	1,150
Workman's Compensation	192.44	240	100	170	170
Medical/life Insurance	1,472.44	1,590	1,590	1,500	1,500
Family Medical Leave Premium	0.00	0	0	10	10
Office & Operating Supplies	779.37	440	450	700	700
Communications	1.65	10	10	20	20
Total Senior Citizen Services	12,629.26	19,190	18,035	13,300	13,300

FUND: CURRENT EXPENSE

PROGRAM: PLANNING & COMMUNITY DEVELOPMENT SERVICES

PROGRAM STATEMENT

This program covers expenditures for the Planning Commission, Hearing Examiner and the contract Planner.

Staffing Level City Clerk .15 FTE

Overview of Ongoing and Present Activities

The Yakima Valley Conference of Governments (YVCOG) provides staff liaison services to City staff, Planning Commission and Hearing Examiner.

The City Clerk, along with YVCOG, administers zoning ordinance and related land use codes, reviews appeals, land use applications, and conducts annual review of the Grandview Comprehensive Plan.

The Public Works Director reviews and approves short plat applications and assists developers with design of subdivision, multi-family housing developments within the city and provides technical assistance to developers of property within the Urban Growth Area (UGA) to ensure compliance with City development standards.

Inquiries, applications and proposals are initially fielded by the City Clerk.

Notable Changes in 2019 – Increased professional services from \$5,100 to \$7,500 due to anticipated increase in land use activity.

Mandated Programs – Federal and State

- State statutory requirements for administration of current planning.
- State statutory requirements for Growth Management Act (GMA) long-range community development planning.

Revenue Generated

Fees for Permits and Applications \$5,000

Equipment and Vehicles Assigned – None

City of Grandview ~ 2019 Expenditure Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Current Expense Fund					
Planning & Community Development Services					
Regular Salaries & Wages	20,532.70	20,500	20,900	16,500	16,500
Longevity	789.99	850	840	650	650
Social Security	1,616.21	1,670	1,670	1,300	1,300
Retirement	2,461.41	2,770	2,770	2,200	2,200
Workman's Compensation	51.99	60	60	40	40
Medical Insurance	2,944.66	3,000	2,800	2,400	2,400
Family Medical Leave Premium	0.00	0	0	20	20
Office & Operating Supplies	146.12	200	150	200	200
Professional Services	7,039.10	5,100	8,500	7,500	7,500
Advertising	233.98	400	500	500	500
Communications	1,062.64	1,000	1,050	1,100	1,100
Travel	624.55	100	50	500	500
Operating Rentals & Leases	60.00	100	80	100	100
Miscellaneous	50.00	250	250	250	250
Total Planning & Community Services	37,613.35	36,000	39,620	33,260	33,260

FUND: CURRENT EXPENSE

PROGRAM: ECONOMIC DEVELOPMENT SERVICES

PROGRAM STATEMENT

This program provides staff and financial support for the City's role in promoting the retention and expansion of employment opportunities and enhancing the economic health of the community.

Staffing Level City Administrator .10 FTE

Overview of Ongoing and Present Activities

- Respond to inquiries and provide appropriate information
- Work with Port of Grandview, Yakima County Development Association, Chamber of Commerce and Grandview's E.D.G.E.

Notable Changes in 2019 –

- Travel funds for annual Las Vegas Retail Show \$ 7,000

Mandated Programs – Federal and State – None

Revenue Generated – None

Equipment and Vehicles Assigned – None

City of Grandview - 2019 Expenditure Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Current Expense Fund					
Economic Development Services					
Regular Salaries & Wages	7,565.64	7,920	7,700	8,200	8,200
Longevity	291.19	300	300	310	310
Social Security	507.82	630	610	650	650
Retirement	906.93	1,040	1,020	1,080	1,080
Workman's Compensation	91.51	120	120	100	100
Medical/life Insurance	736.17	750	720	780	780
Family Medical Leave Premium	0.00	0	0	10	10
Office & Operating Supplies	0.00	100	0	100	100
Professional Services	676.34	600	0	600	600
Advertising	289.00	2,970	2,960	3,000	3,000
NaviRetail - Retail Recruitment	0.00	37,000	37,000	0	0
Communications	2.30	250	10	250	250
Travel	0.00	6,230	6,300	7,000	7,000
Operating Rentals & Leases	60.00	250	100	250	250
Miscellaneous	305.00	2,350	2,235	2,500	2,500
Misc - Y.C.D.A.	6,600.00	6,650	6,500	10,000	10,000
Total Economic Development Services	18,031.90	67,160	65,575	34,830	34,830

FUND: CURRENT EXPENSE

PROGRAM: INSPECTION AND PERMITS

PROGRAM STATEMENT

The responsibility of this department is to enforce all City of Grandview ordinances pertaining to building, plumbing, and mechanical codes, uniform housing code, mobile homes, zoning, fire/life safety inspections, home occupation licenses, and the issuing of building permits. This department also enforces clean city ordinances pertaining to weed abatement and the codes pertaining to overcrowding and unsanitary living conditions.

Staffing Level –

Building Official/Code Enforcement Officer	.40
Public Works Office Clerk	<u>.10</u>
	.50 FTE

Overview of Ongoing and Present Activities

This program is responsible for all building, energy, mechanical and plumbing code enforcement for the City. Provide uniform and coordination permitting and follow-up inspection services. Remain current on the cost of construction, labor and materials.

Notable Changes in 2019 – Increase in salaries and benefits to train additional staff to assist with construction of new high school and other major projects.

Mandated Programs – Federal and State

- Administration of the International Codes as amended by the State, including the Residential, Building, Mechanical, Fire and Uniform Plumbing Codes.
- State Energy Code
- Ventilation and Indoor Air Quality Code
- Barrier-free Facilities Code
- International Property Maintenance Code (IPMC)

Revenue Generated –

- Building Permits	\$60,000
- Plan Review Fees	<u>\$20,000</u>
Total	\$80,000

Equipment and Vehicles Assigned – 2012 Ford Escape

City of Grandview ~ 2019 Expenditure Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Current Expense Fund					
Inspection & Permitting Services					
Regular Salaries & Wages	22,889.81	23,500	24,000	28,000	28,000
Wages - Administration	4,635.54	4,790	4,720	4,860	4,860
Overtime	0.00	240	240	240	240
Longevity	877.51	1,000	880	930	930
Social Security	2,167.91	2,260	2,250	2,600	2,600
Retirement	3,400.44	3,750	3,730	4,320	4,320
Workman's Compensation	714.83	1,040	750	870	870
Medical/life Insurance	7,320.22	7,410	7,580	8,190	8,190
Family Medical Leave Premium	0.00	0	0	40	40
Uniforms & Clothing	203.18	400	250	400	400
Office & Operating Supplies	269.14	2,600	500	2,000	2,000
Small Tools & Minor Equipment	0.00	250	0	200	200
Professional Services	1,493.69	63,500	63,500	1,600	1,600
Advertising	0.00	100	0	100	100
Communications	243.14	500	300	500	500
Travel	407.91	500	500	600	600
Operating Rentals & Leases	1,620.00	2,000	2,100	2,200	2,200
Public Utility Services	418.20	1,000	600	1,000	1,000
Repairs & Maintenance	495.55	500	500	500	500
Miscellaneous	230.00	350	230	350	350
Miscellaneous - Training	325.00	400	355	450	450
Total Inspection & Permitting Services	47,712.07	116,090	112,985	59,950	59,950

FUND: CURRENT EXPENSE

PROGRAM: LIBRARY SERVICES

PROGRAM STATEMENT

Grandview Library serves Grandview residents, YVC students, staff and faculty and other individuals in the area by acquiring, organizing, providing and promoting informational, educational, cultural and recreational materials in a variety of formats.

Staffing Level

Library Director	1.00	Library Page	.35
Assistant Librarian	1.00	Library Page	<u>.35</u>
Library Aide	.50		3.20 FTE

Overview of Ongoing and Present Activities

- Purchase, prepare and maintain books, periodicals, audio-visual materials and online resources, including e-books, e-audios and downloadable music.
- Provide information services and research assistance.
- Provide public access to the internet, word processing, e-reading materials, periodical database and other computer programs and assist in training patrons in their use.
- Provide reader's advisory and plan activities to promote literacy and library usage.
- Participate in civic organizations, school, college, library and city sponsored programs that promote awareness of library services.
- Interact with college personnel regarding building, IT, network and library needs.
- Interact with college students, staff and faculty regarding academic materials for addition to the collection.
- Maintain automated library system for accuracy in bibliographic and patron information.

Notable Changes in 2019

- Hire "in-training Assistant Librarian" on December 1 to prepare for end of January 2020 retirement.
- Federal funding has decreased for the on-line periodical database and for the OCLC bibliographic database and the e-books/e-audio subscription which makes our costs increase.
- YVC now contributes to our "out of pocket cost" for the OCLC bibliographic database.
- Depend on Friends of Grandview Library to pay for our four newspaper subscriptions.
- Revenue is not consistent year to year.
- Combined catalog with YVC will change workload dynamics. Six months-implementation.

Mandated Programs – Federal and State – Annual statistical report to qualify for state and federal assistance.

Revenue Generated

\$3,500 Library Late Returns
\$2,500 Library Photocopies
\$2,500 Library Use Fees

Equipment and Vehicles Assigned – None

City of Grandview ~ 2019 Expenditure Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Current Expense Fund					
Library Services					
Regular Salaries & Wages	117,237.10	119,365	119,365	125,400	125,400
Regular Wages - Part Time	28,881.60	29,310	29,310	32,300	32,300
Longevity	2,969.98	3,030	3,030	3,120	3,120
Social Security	11,389.04	11,650	11,500	12,030	12,030
Retirement	15,721.28	17,220	16,500	18,000	18,000
Workman's Compensation	878.37	950	760	810	810
Medical/life Insurance	25,992.80	26,000	26,000	28,320	28,320
Family Medical Leave Premium	0.00	0	0	180	180
Office & Operating Supplies	2,536.04	4,000	4,000	4,000	4,000
Professional Services	23.29	5,400	4,500	5,700	5,700
Advertising	0.00	50	50	50	50
Communications	250.97	300	300	300	300
Travel	329.00	1,000	1,000	1,000	1,000
Miscellaneous	29.99	50	50	50	50
Total Operating Expenses	206,239.46	218,325	216,365	231,260	231,260
Capital Expenditures					
Books	7,936.75	10,000	10,000	12,500	12,500
Periodicals	796.17	750	650	700	700
Other Media	1,919.71	1,800	1,800	1,800	1,800
Online Databases	2,394.97	2,600	2,500	2,600	2,600
e-media, e-books & e-audio	5,943.80	6,000	6,000	6,200	6,200
Total Capital Expenditures	18,991.40	21,150	20,950	23,800	23,800
Redemption Of Long-Term Debt					
Debt Service - St. Loan - Principal	30,000.00	30,000	30,000	30,000	30,000
Debt Service - St. Loan - Interest	25,700.00	24,500	24,500	23,300	23,300
Total Debt Service	55,700.00	54,500	54,500	53,300	53,300
Total Library Services	280,930.86	293,975	291,815	308,360	308,360

FUND: CURRENT EXPENSE

PROGRAM: RECREATION SERVICES

PROGRAM STATEMENT

The goal of the department is to provide quality, safe and comprehensive recreation programs to enhance the quality of life for our patrons. We strive to offer innovative activities to reflect the needs of our diverse community. We embrace partnerships and volunteers that help enhance the quality of life for our community.

<u>Staffing Level</u>	Parks and Recreation Director	.80
	Part-Time Help	<u>.60</u>
		1.40 FTE

Overview of Ongoing and Present Activities

- Recruit and supervise recreation and volunteer staff.
- Manage departmental budget and United Way Community Fund.
- Attend meetings and prepare minutes/agendas for respective committees.
- Prepare correspondence, administer contracts, research materials, and maintain pertinent records for department files
- Manage timesheets and monitor employee volunteer L & I hours.
- Maintain true and accurate accounting of recreation fees collected.
- Conduct registration for special events, programs, classes, etc.
- Provide P.R. for all events; compile flyers and offer support to website updates.
- Host special events and programs, including set-up and clean-up of those events.
- Instruct specialty classes/camps and offer programs for the disabled.
- Coordinate/organize Frenzy Friday, Youth Drop-in Program, Fitness/Dance Courses and other recreational programming; plus special events.
- Process park usage permit forms for park reservations and communicate and coordinate with other city departments.
- Solicit sponsorships and head fundraising efforts to keep recreation fees at a minimum.
- Order and maintain recreation and administrative supplies as needed.

Notable Changes in 2019 – None

Mandated Programs – Federal and State – None

<u>Revenue Generated</u> -	United Way Contributions:	\$ 8,000
	Recreation Fees:	\$ 5,000
	School District Programs:	<u>\$ 18,000</u>
	TOTAL:	\$ 31,000

Equipment and Vehicles Assigned - #437 2005 Ford Ranger & Vehicle #439 2012 Ford Escape (Equipment Rental).

City of Grandview ~ 2019 Expenditure Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Current Expense Fund					
Recreational Services					
Regular Salaries & Wages	65,822.44	112,140	108,600	69,100	69,100
Regular Wages - Part Time	9,231.75	15,000	10,500	14,500	14,500
Overtime	0.00	500	515	500	500
Longevity	2,532.00	2,580	1,850	2,800	2,800
Social Security	5,928.93	9,420	9,000	6,800	6,800
Retirement	7,890.69	9,580	8,650	9,150	9,150
Workman's Compensation	2,538.92	3,330	2,000	3,000	3,000
Medical/life Insurance	11,779.16	12,780	12,850	11,900	11,900
Family Medical Leave Premium	0.00	0	0	100	100
Unemployment Compensation	33.67	420	0	100	100
Office & Operating Supplies	4,866.00	9,500	8,000	9,500	9,500
Professional Services	108.00	100	150	100	100
Rec. Program Instructor Fees	2,550.18	2,500	1,500	2,500	2,500
Communications	946.93	1,200	1,000	1,400	1,400
Travel	187.52	500	300	500	500
Operating Rentals & Leases	1,140.00	1,500	1,150	4,000	4,000
Repairs & Maintenance	171.33	250	0	250	250
Miscellaneous	1,076.29	3,000	2,300	3,000	3,000
Total Recreational Services	116,803.81	184,300	168,365	139,200	139,200

FUND: CURRENT EXPENSE

PROGRAM: AQUATICS

PROGRAM STATEMENT

The Aquatics program reflects the operation of one outdoor 40-yard pool during the summer months for public swimming, lessons, private pool rentals and swim team usage.

<u>Staffing Level</u>	Parks and Recreation Director	.075
	PW Maintenance Technician	.100
	Pool Manager	.150
	Asst. Pool Manager	.150
	Lifeguards (16)	<u>1.920</u>
		2.395 FTE

Overview of Ongoing and Present Activities

- Offer and instruct a swim lesson curriculum.
- Recruit and train qualified aquatic staff.
- Order and monitor operating supplies.
- Schedule open swim, family swim, pool parties and adaptive aquatics.
- Secure and prepare facility for swim team usage/weekly swim meets.
- Conduct registration for swim lessons, rentals and special classes.
- Daily deposit of fees and receipts with true and accurate accounting.
- Overall administration of swim pool facility.
- Work closely with Public Works staff to orchestrate pool maintenance.
- Manage departmental budget.
- Keep up-to-date and accurate pool operation records.

Notable Changes in 2019 – \$60,000 is earmarked for the Swim Pool Splash project pending successful notification of RCO grant (Capital Improvement Fund). If successful, the Grandview Chamber of Commerce has pledged a cash donation of \$20,000 toward the project. In addition, a \$2,000 increase is included for maintenance weekend overtime to oversee pool chemical supervision. Increase of \$2,500 in supplies for the painting of the pool tank (done every other year).

Mandated Programs – Federal and State

- Yakima County Health District/Annual Inspections/State Regulations for Water Recreation Facilities
- Safe Chemical Usage/Storage and MDS Sheets
- Red Cross Lifeguard Certification.

Revenue Generated – Swimming Pool Revenues \$ 23,000

Equipment and Vehicles Assigned – N/A

City of Grandview ~ 2019 Expenditure Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Current Expense Fund					
Aquatics					
Regular Salaries - Admin.	6,171.19	10,590	10,250	6,600	6,600
Regular Salaries & Wages	43,231.09	49,400	49,710	49,000	49,000
Regular Sal & Wages -Maint.	9,204.63	4,800	5,700	5,800	5,800
Overtime	1,034.58	1,000	2,975	3,000	3,000
Longevity	237.39	250	200	260	260
Social Security	4,575.18	4,690	5,200	5,000	5,000
Retirement	1,891.71	1,400	1,900	1,500	1,500
Workman's Compensation	4,590.67	4,400	4,000	4,400	4,400
Medical/life Insurance	3,618.45	2,200	3,300	1,200	1,200
Family Medical Leave Premium	0.00	0	0	75	75
Uniforms & Clothing	376.97	500	350	500	500
Office & Operating Supplies	19,031.99	22,000	19,500	24,500	24,500
Small Tools & Minor Equipment	1,003.00	0	0	0	0
Professional Services	400.00	15,000	15,300	5,000	5,000
Advertising	96.60	350	350	400	400
Communications	310.54	330	320	400	400
Travel	0.00	200	50	200	200
Operating Rentals & Leases	1,262.36	650	530	650	650
Public Utility Services	7,338.19	11,000	9,500	12,000	12,000
Repairs & Maintenance	7,428.57	7,500	4,500	7,500	7,500
Miscellaneous	1,569.00	2,700	3,200	3,200	3,200
Total Operating Expenses	113,372.11	138,960	136,835	131,185	131,185
Capital Expenditures					
Machinery & Equipment	5,610.80	2,350	2,275	0	0
Total Capital Expenditures	5,610.80	2,350	2,275	0	0
Total Aquatics	118,982.91	141,310	139,110	131,185	131,185

FUND: CURRENT EXPENSE

PROGRAM: PARKS MAINTENANCE SERVICES

PROGRAM STATEMENT

Offer and maintain a quality parks system for the citizens of Grandview. Our goal is to enhance the overall beauty of our community.

Staffing Level

Public Works Maintenance Technicians	0.20
Part-time Seasonal Maintenance Employees	<u>0.80</u>
	1.00 FTE

Overview of Ongoing and Present Activities

- Maintain 65+ acres of park land
- Turf management including mowing, grooming and irrigation
- Manage and make repairs to irrigation systems as needed
- Conduct safety inspections throughout the park system
- Constant litter patrol of parks
- Conduct safety check on playground equipment, picnic tables, etc.
- Make timely repairs of park amenities as required
- Secure and prepare facilities for rentals and usage
- Maintain accurate records on inspections, inventory, vehicle maintenance, graffiti, equipment repairs, etc.
- Maintain/groom Museum, Library, Police and City Hall grounds
- Setup/cleanup for community events as needed
- Manage winterization program of park system
- Manage department budget
- Recruit and train staff and volunteers
- Supervise tree care program on an ongoing basis

Notable Changes in 2019 –

- | | |
|-----------------------------------|-----------------|
| - Dykstra Park Irrigation Phase 5 | \$ 5,000 |
| - Playground chips | \$ 5,000 |
| - Arbor Day Tree Planting | \$ 1,000 |
| - Tree Pruning for Eastside Park | <u>\$15,000</u> |
| Total | \$26,000 |

Mandated Programs – Federal and State - None

Revenue Generated – None

Equipment and Vehicles Assigned

1 – Nissan Rogue	3 – Full size truck	2 – 1 Ton Trucks
1 – Mixer	2 – Backhoes	3 – Tractors
1 – 4 Track	2 – Generators	
3 – Weed-eaters	4 – Mowers	
1 – Grass Sweeper		

City of Grandview - 2019 Expenditure Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Current Expense Fund					
Parks Maintenance Services					
Regular Salaries & Wages	49,364.24	42,000	43,000	43,000	43,000
Regular Wages - Seasonal	0.00	250	100	250	250
Overtime	1,053.10	2,000	3,000	2,000	2,000
Longevity	2,753.00	2,800	550	3,000	3,000
Social Security	4,061.97	3,830	3,500	3,670	3,670
Retirement	6,491.95	6,360	6,000	6,080	6,080
Workman's Compensation	1,830.32	2,170	1,770	1,480	1,480
Medical/life Insurance	12,551.21	10,420	14,500	11,260	11,260
Family Medical Leave Premium	0.00	0	0	55	55
Unemployment Compensation	0.00	1,000	0	1,000	1,000
Uniforms & Clothing	1,407.49	1,500	1,100	1,500	1,500
Office & Operating Supplies	39,187.87	29,000	34,000	40,000	40,000
Professional Services	23,740.84	28,000	28,000	30,000	30,000
Advertising	0.00	400	0	400	400
Communications	1,350.34	1,200	1,350	1,500	1,500
Travel	26.96	800	100	600	600
Travel - Training	0.00	600	0	400	400
Operating Rentals & Leases	20,670.76	19,000	25,000	25,000	25,000
Public Utility Services	39,631.64	45,000	40,000	46,000	46,000
Repairs & Maintenance	22,884.62	21,500	27,500	25,000	25,000
Miscellaneous	292.60	1,700	1,000	1,700	1,700
Misc - Training	0.00	100	0	100	100
Total Operating Expenses	227,298.91	219,630	230,470	243,995	243,995
Capital Expenditures					
Improve. Other Than Buildings	6,042.40	18,000	18,000	26,000	26,000
Total Capital Expenditures	6,042.40	18,000	18,000	26,000	26,000
Total Parks Maintenance Services	233,341.31	237,630	248,470	269,995	269,995
Total Parks & Recreations	469,128.03	563,240	555,945	540,380	540,380

FUND: CURRENT EXPENSE

PROGRAM: GRANDVIEW MUSEUM

PROGRAM STATEMENT

The Grandview Museum facility is open to the public based on the regular schedule. The facility has a variety of memorabilia that depicts the history of Grandview.

<u>Staffing Level</u>	Parks and Recreation Director	.025
	Part-Time Museum Staff	<u>.200</u>
		.225 FTE

Overview of Ongoing and Present Activities

- Manage day to day operation of museum facility.
- Conduct group tours upon request.
- Provide historic information on artifacts and items to patrons.
- Maintain friendly and courteous atmosphere.
- Update inventory catalog as required/record all loaned and donated items.
- Manage Memorial Fund and donations
- Oversee ongoing maintenance and operation of facility.
- Attend Museum Board Meeting/distribute agendas and meeting minutes.
- Recruitment and supervision of volunteers.
- Manage departmental budget.

Notable Changes in 2019 – An additional amount of \$60,000 (Capital Improvement Fund) for the roofing project. An increase in office & operating supplies from a 2018 Legends Grant for a Children’s Interpretive Center. The increase in professional services is for additional janitorial services and electrical work in the gun case area to include outlets on the workbench and lighting.

Mandated Programs – Federal and State – N/A

Revenue Generated - None

Equipment and Vehicles Assigned – N/A

City of Grandview - 2019 Expenditure Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Current Expense Fund					
Museum					
Regular Salaries & Wages	2,100.30	3,410	3,400	2,200	2,200
Regular Wages - Part Time	0.00	3,990	1,800	4,800	4,800
Overtime	0.00	200	100	200	200
Longevity	67.33	90	60	90	90
Social Security	79.13	650	450	600	600
Retirement	166.47	300	300	290	290
Workman's Compensation	246.54	300	200	375	375
Medical/life Insurance	52.37	400	450	400	400
Family Medical Leave Premium	0.00	0	0	10	10
Office & Operating Supplies	368.10	2,900	2,900	3,500	3,500
Professional Services	2,835.30	2,000	1,700	4,900	4,900
Communications	1,413.00	2,800	2,600	2,800	2,800
Public Utility Services	4,660.23	4,900	5,200	6,500	6,500
Repairs & Maintenance	1,518.08	1,000	200	1,000	1,000
Miscellaneous	1.00	100	50	100	100
Total Operating Expenses	13,507.85	23,040	19,410	27,765	27,765
Capital Expenditures					
Improve. Other Than Buildings	6,614.82	4,500	3,000	0	0
Total Capital Expenditures	6,614.82	4,500	3,000	0	0
Ending Fund Balance					
Ending Fund Bal. - Museum	0.00	4,200	4,700	4,700	4,700
Total Ending Fund Balance	0.00	4,200	4,700	4,700	4,700
Total Museum	20,122.67	31,740	27,110	32,465	32,465

FUND: CURRENT EXPENSE FUND

PROGRAM: COMMUNITY CENTER

PROGRAM STATEMENT

The Grandview Community Center continues to be an optimal facility in meeting the leisure time needs of Grandview and beyond. The facility is available to the community for rentals.

Staffing Level - (See recreation and senior citizen services budgets)

Overview of Ongoing and Present Activities

- Manage departmental budget.
- Ensure mandated inspections are conducted.
- Oversee ongoing maintenance and operation of facility.
- Perform troubleshooting duties as required.
- Coordinate maintenance with Public Works Department.

Notable Changes in 2019 – Outdoor BBQ area was not constructed in 2018. The amount of \$5,000 is being carried over to 2019.

Mandated Programs – Federal and State

- Federal and State: meeting the needs of low to moderate income level patrons in terms of recreational, nutritional and social programming.
- Annual testing of fire control system, kitchen hood operation, security alarm system and monthly testing of exit lighting.

Revenue Generated – Facilities Rental \$2,200

Equipment and Vehicles Assigned – N/A

City of Grandview - 2019 Expenditure Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Current Expense Fund					
Community Center					
Office & Operating Supplies	3,890.47	4,000	4,000	4,100	4,100
Professional Services	17,781.06	20,500	15,000	21,000	21,000
Communications	3,975.10	4,150	4,400	5,000	5,000
Public Utility Services	12,728.48	14,600	12,000	16,000	16,000
Repairs & Maintenance	2,793.05	6,000	4,000	6,000	6,000
Total Operating Expenses	41,168.16	49,250	39,400	52,100	52,100
Capital Expenditures					
Improvements Other Than Buildings	971.08	5,000	0	5,000	5,000
Computer	0.00	2,400	2,400	0	0
Total Capital Expenditures	971.08	7,400	2,400	5,000	5,000
Total Community Center	42,139.24	56,650	41,800	57,100	57,100

FUND: CURRENT EXPENSE

PROGRAM: TRANSFERS OUT AND ENDING FUND BALANCE

PROGRAM STATEMENT

Occasionally there are operating transfers or equity transfers made from the Current Expense Fund. Often they are made in support of operations in other funds or the creation of a special revenue fund. Interfund loans (out) involving the Current Expense Fund would be noted and accounted for here.

Staffing Level – None

Overview of Ongoing and Present Activities

Notable Activities in 2019

- A \$50,000 transfer to the Street Fund is anticipated in 2019.

Mandated Programs – Federal and State - None

Equipment and Vehicles Assigned - None

City of Grandview - 2019 Expenditure Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Current Expense Fund					
Nonexpenditures					
Cntry Park Deposit Remitted	200.00	0	0	0	0
Community Center Deposit Remitted	2,150.00	0	0	0	0
Mvip, Cjr, Jis Fees Remitted	210,422.58	0	0	0	0
Gun Permit Fees Remitted	3,846.00	0	0	0	0
Wsp/fingerprints Remitted	1,628.00	0	0	0	0
State Tax on Utility Tax	45,233.47	40,000	45,000	45,000	45,000
Nsf Checks Remitted	4,603.88	0	0	0	0
Bldg Code Fee Remitted	666.00	0	0	0	0
Bail Pass Thru Remitted	11,100.00	0	0	0	0
Leasehold Tax Remitted	3,094.41	0	0	0	0
Total Nonexpenditures	282,944.34	40,000	45,000	45,000	45,000
Transfers					
Transfer Out - Street Fund	230,000.00	50,000	50,000	50,000	50,000
Transfer Out - Cap. Improvement Fund	100,000.00	0	0	0	0
Total Transfers	330,000.00	50,000	50,000	50,000	50,000
Ending Fund Balance					
Ending Fund Balance - Reserved	28,350.00	11,500	25,900	8,500	8,500
Ending Fund Balance - C.E.	1,389,150.27	782,015	1,321,695	509,800	509,800
Total Ending Fund Balance	1,417,500.27	793,515	1,347,595	518,300	518,300
Total Current Expense Fund	7,318,086.95	7,494,285	7,763,315	6,927,920	6,927,920

EMERGENCY MEDICAL SERVICES FUND

City of Grandview - 2019 Revenue Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Emergency Medical Services Fund					
Reserve - Capital Replacement	75,000.00	85,000	85,000	95,000	95,000
Beginning Fund Balance - Reserved	136,075.22	143,190	142,765	134,205	134,205
Total Beginning Cash Balance	211,075.22	228,190	227,765	229,205	229,205
Taxes					
Property Taxes-E.M.S.	124,738.21	130,000	128,000	130,000	130,000
Total Taxes	124,738.21	130,000	128,000	130,000	130,000
Intergovernmental Revenues					
Dept. of Health - E.M.S. Grant	1,270.00	1,200	1,220	1,200	1,200
Intergov. Charges-Fire Dist. #5	3,487.34	3,500	3,500	3,500	3,500
Intergov. Charges-P. Hospital	3,792.46	2,570	2,570	2,600	2,600
Total Intergovernmental Revenues	8,549.80	7,270	7,290	7,300	7,300
Miscellaneous Revenues					
Investment Interest	1,790.68	1,000	3,600	2,900	2,900
	1,790.68	1,000	3,600	2,900	2,900
Total Emergency Medical Services	346,153.91	366,460	366,655	369,405	369,405

FUND: EMERGENCY MEDICAL SERVICES

PROGRAM: EMERGENCY MEDICAL SERVICES

PROGRAM STATEMENT

The purpose of this program is to provide initial response Emergency Medical Care to the Residents and Visitors of the City of Grandview at the highest standard of care feasible at all times. Funds for this program are generated from a voter approved EMS tax levy. The formula is based on three factors; Population (from Census), EMS Calls (from Yakima County Fire District #5 Dispatch Center) and assessed valuation (from Yakima County Assessor's Office). Funds are available for the purchase of medical supplies and equipment, personnel training and supplies, personnel salaries and benefits, new vehicles, and other costs associated with providing Emergency Medical Services. Currently we are in the fifth year of a ten-year levy.

<u>Staffing Level</u>	Fire Captain	.25 FTE
	Firefighters / Volunteer	21.00

Overview of Ongoing and Present Activities

- Respond to all Emergency Medical calls with-in the City of Grandview.
- Continue receiving mandatory monthly medical training provided by Yakima County Department of Emergency Medical Services and the Washington State Department of Health
- Continue agreement with Yakima County Fire District #5 on the joint purchase of medical supplies and equipment and the sharing of purchase, maintenance and operating costs of Rescue 14.
- Interact with other health care providers in our area and assist them when requested.

Notable Changes in 2019

- Salaries and associated line items are slightly increased to reflect possible changes by the City Council in 2018 as well as expected insurance cost increases.
- Increase in "Volunteer Compensation" to reflect proposed pay increase to be determined by City Administrator, Mayor and City Council. This Line Item is split between Fire Suppression (40%) and EMS (60%).
- Increase to "Fuel Consumed" to cover potential increase in fuel costs.
- Anticipated increase of \$1.75 per call dispatch fees as reflected in "Communications." Dispatch fees are split between Fire Suppression (25%) and EMS (75%).
- Ambulance Service Fee of \$126,100

Mandated Programs – Federal, State and County

- Compliance with the Washington State Department of Health for training requirements, Washington State Department of Labor and Industries for Occupational Health and Safety Standards, Federal and State requirements for blood borne and airborne pathogen control, Federal HIPPA (Health Insurance Portability Privacy Act) standards on the release of patient's medical information, and Yakima County Medical Program Director.

<u>Revenue Generated</u>	EMS Tax	\$130,000
	Dept. of Health Grant	\$ 1,200
	Intergovernmental Charges	\$ 6,100

Equipment Assigned - 1997 Braun Heavy Rescue Truck (Rescue 14)
2009 Chevrolet Tahoe (Grandview 2)

City of Grandview - 2019 Expenditure Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Emergency Medical Services Fund					
Regular Salaries & Wages	16,437.61	16,000	15,500	16,500	16,500
Volunteer Compensation	53,524.93	73,500	60,000	73,500	73,500
Overtime	2,823.60	4,000	4,000	4,000	4,000
Social Security	1,471.44	1,600	1,600	1,700	1,700
Retirement	1,020.83	1,200	1,200	1,300	1,300
Workman's Compensation	807.00	1,200	1,200	1,100	1,100
Medical/life Insurance	3,096.66	3,700	3,700	4,000	4,000
Family Medical Leave Premium	0.00	0	0	125	125
Uniforms & Clothing	6,149.69	10,700	10,700	10,700	10,700
Pension & Disability Payments	2,545.00	2,700	2,700	2,700	2,700
Office & Operating Supplies	1,814.36	2,250	2,250	2,250	2,250
Fuel Consumed	316.74	1,000	1,000	1,600	1,600
Small Tools & Minor Equipment	82.57	2,000	2,000	2,000	2,000
Ambulance Service	0.00	0	0	126,100	126,100
Communications	20,453.24	24,000	22,000	25,300	25,300
Travel	769.94	1,000	0	1,000	1,000
Operating Rentals & Leases	6,540.00	6,600	6,600	6,600	6,600
Repairs & Maintenance	136.33	1,000	1,000	1,000	1,000
Miscellaneous	160.00	1,000	1,000	1,000	1,000
Miscellaneous - Training	240.00	1,000	1,000	1,000	1,000
Total Rescue And Emergency Aid	118,389.94	154,450	137,450	283,475	283,475
Capital Expenditures					
Machinery & Equipment	0.00	0	0	0	0
Total Capital Expenditures	0.00	0	0	0	0
Ending Fund Balance					
Reserve - Capital Replacement	85,000.00	85,000	95,000	65,000	65,000
Ending Fund Balance - Reserved	142,763.97	127,010	134,205	20,930	20,930
Total Ending Fund Balance	227,763.97	212,010	229,205	85,930	85,930
Total E.M.S. Fund	346,153.91	366,460	366,655	369,405	369,405

YAKIMA COUNTY LAW & JUSTICE FUND

City of Grandview ~ 2019 Revenue Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Yakima Cnty Law & Justice Tax Fund					
Beginning Fund Balance - Reserved	158,408.59	164,110	164,210	188,410	188,410
Taxes					
Criminal Justice Tax - 3/10%	291,343.53	285,000	305,000	300,000	300,000
Total Taxes	291,343.53	285,000	305,000	300,000	300,000
Miscellaneous Revenues					
Investment Interest	1,371.72	1,000	2,750	2,200	2,200
Total Miscellaneous Revenue	1,371.72	1,000	2,750	2,200	2,200
Total Yakima Cnty Law & Justice Tax	451,123.84	450,110	471,960	490,610	490,610

FUND: CRIMINAL JUSTICE FUND
PROGRAM: CRIMINAL JUSTICE FUNDS

PROGRAM STATEMENT

The tax payers in the City of Grandview and Yakima County approved a 3/10ths of 1% Sales Tax Initiative in November 2004. It was renewed in 2010, and again in 2015, to make improvements to public safety and criminal justice services, and to hire county and city law enforcement officers. This initiative has a 6-year Sunset.

- Provide for more efficient coverage of patrol officers on the streets.
- Provide for two Patrol Officers
- Purchase needed equipment for the Police Department

Staffing Level Patrol Officers 2.00 FTE

Overview of Ongoing and Present Activities

- Two patrol officer's salaries
- Police department capital items

Notable Changes in 2019 -

Lexipol Policy Program (\$10k yearly, \$7k setup)	\$17,500
WCIA reimburses \$1,000 per year for participation	
LEAD Task Force (Continuation of service)	
Carry-over, not used in 2018	\$26,500
Hiring of one new police recruit	\$25,000
 Capital Replacement items:	
1 Portable Radio (One BCSO)	\$4,000
1 Pistol (Possible new hire)	\$2,000
Lower Valley Repeater Project	
Carry-over, not used in 2018	\$6,000
Crime Scene Investigations Equipment	\$3,000
UAV platform (Drone)	\$9,500

Mandated Programs – Federal and State - None

Revenue Generated - \$300,000 a year

Equipment Assigned – MRAP Armored Vehicle

City of Grandview - 2019 Expenditure Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Yakima County Law & Justice Tax Fund					
Regular Salaries & Wages	138,596.42	164,600	150,000	173,000	173,000
Overtime	34,121.71	36,000	40,000	45,000	45,000
Longevity	3,469.01	4,500	3,700	3,800	3,800
Social Security	13,395.29	15,700	14,000	16,900	16,900
Retirement	9,851.66	11,150	10,000	12,100	12,100
Workman's Compensation	4,790.71	5,050	4,500	5,000	5,000
Medical/life Insurance	35,029.70	37,000	32,000	39,000	39,000
Family Medical Leave Premium	0.00	0	0	230	230
Uniforms & Clothing	6,221.08	5,000	5,050	5,000	5,000
Office & Operating Supplies	2,472.85	3,000	3,000	3,500	3,500
Small Tools & Minor Equipment	1,373.43	1,500	1,500	2,000	2,000
LEAD Task Force	0.00	26,500	0	26,500	26,500
Miscellaneous - Training	4,276.50	4,000	4,100	4,000	4,000
Policy Program	0.00	0	0	17,500	17,500
Total Operating Expenses	253,598.36	314,000	267,850	353,530	353,530
Capital Expenditures					
Pistols	0.00	1,000	0	2,000	2,000
Portable Radio	5,931.74	4,000	4,000	4,000	4,000
Radio Repeater	0.00	6,000	0	6,000	6,000
Mobile Car Radios	11,715.67	0	0	0	0
Crime Scene Investigations Equipment	9,739.00	3,000	3,000	3,000	3,000
Search and Rescue Equipment	5,930.48	0	0	0	0
Eliptical Machine	0.00	8,700	8,700	0	0
UAV Platform	0.00	0	0	9,500	9,500
Total Capital Expenditures	33,316.89	22,700	15,700	24,500	24,500
Ending Fund Balance					
Ending Fund Balance - Reserved	164,208.59	113,410	188,410	112,580	112,580
Total Ending Fund Balance	164,208.59	113,410	188,410	112,580	112,580
Total Yak Cnty Law&Justice Tax Fund	451,123.84	450,110	471,960	490,610	490,610

STREET FUND

City of Grandview - 2019 Revenue Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Street Fund					
Beginning Fund Balance - Reserved	0.00	317,500	317,595	260,500	260,500
Beginning Fund Balance	475,372.44	47,385	47,455	60,120	60,120
Total Beginning Cash Balance	475,372.44	364,885	365,050	320,620	320,620
Taxes					
Real & Personal Property Tax	67.16	100	50	50	50
Local Sales Tax	224,157.61	227,500	280,000	253,500	253,500
Total Taxes	224,224.77	227,600	280,050	253,550	253,550
Intergovernmental Revenues					
STP Grant - OIE	2,564.01	3,550	4,600	3,550	3,550
STP Grant - Safe Routes Elm St. & Fir St.	0.00	355,200	355,200	0	0
TIB Grant - WCR Ash St. to Fir St.	3,465.39	0	0	0	0
TIB Grant - W. 5th St. Larson to Euclid	350,210.00	0	0	0	0
TIB Grant - 2017 Emergency Repairs	50,000.00	0	0	0	0
TIB Grant - Wine Country Rd Resurfacing	0.00	311,100	170,840	0	0
TIB Grant - Relight WA Streetlights	0.00	218,000	218,000	0	0
Multimodal Transportation	11,732.89	15,700	15,700	15,500	15,500
Motor Vehicle Fuel Tax	241,693.54	239,100	246,000	244,500	244,500
Total Intergovernmental Revenues	659,665.83	1,142,650	1,010,340	263,550	263,550
Miscellaneous Revenues					
Investment Interest	2,786.99	1,500	5,500	4,400	4,400
Contributions - Sidewalks	2,046.18	2,300	2,000	2,300	2,300
Contributions & Donations - St	3,500.00	3,500	3,500	3,500	3,500
Pacific Power Incentive	0.00	27,500	27,500	0	0
Special Item - TBD moved from Street	(178,356.24)	0	0	0	0
Total Miscellaneous Revenues	(170,023.07)	34,800	38,500	10,200	10,200
Other Financing Sources					
Transfer from C.E. Fund	230,000.00	50,000	50,000	50,000	50,000
Total Other Financing Sources	230,000.00	50,000	50,000	50,000	50,000
Total Street Fund	1,419,239.97	1,819,935	1,743,940	897,920	897,920

FUND: STREET

PROGRAM: STREET

PROGRAM STATEMENT

This program is responsible for the repair and maintenance of approximately 46 miles of City streets. This program also maintains city sidewalks and storm drains. Other responsibilities within the Street program include snow and ice removal, street lighting, traffic control and the control of weeds, brush, and trees on City property and in City right-of-ways that create a safety problem.

Staffing Level

Public Works Director	0.150	City Clerk	0.050
City Treasurer	0.050	Assistant Public Works Director	0.050
Public Works Foreman	0.100	Public Works Maintenance Technician	1.000
Public Works Assistant	0.125	Seasonal Maintenance Technician	0.500
Accounting Clerk	0.050	Public Works Office Clerk	<u>0.025</u>
			2.100 FTE

Overview of Ongoing and Present Activities –

- Vegetation control of City right-of-ways
- Snow and ice control
- Pothole and seal-coat maintenance
- Street painting
- Maintenance of gravel roads and alleys

Notable Changes in 2019 –

- Street Tree Pruning (Higgins Way)	\$60,000
- Paint Machine	\$10,000
- Sidewalk Repairs	<u>\$15,000</u>
Total	\$85,000

Mandated Programs – Federal and State

- All traffic control is in compliance with the Uniform Traffic Control Devices Manual.
- All road construction meets the Standard Specification for Road, Bridge, and Municipal Construction Manual.

Revenue Generated

- Fuel Taxes	\$260,000
- Sidewalk Contribution (donation)	<u>\$ 2,300</u>
Total	\$262,300

Equipment and Vehicles Assigned – All equipment and vehicles are shared within the Public Works Department.

1 – Nissan Rogue

1 – Road Grader

1 – Paint Striper

1 – Loader

1 – Forklift

1 – Backhoe

6 – Full size Pick-ups

1 – Ford Explorer

3 – Tractors

1 – 1 Ton Truck

3 – Weed eaters

2 – Flatbed Truck

2 – Riding Mowers

2 – Dump Trucks

1 – Generator

1 – Air Compressor

1 – Brush Hog

1 – Sweeper

1 – Sewer Rodder

1 – Water Truck

City of Grandview ~ 2019 Expenditure Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Street Fund					
Roadway					
Regular Salaries & Wages	27,046.54	14,000	11,000	17,000	17,000
Overtime	6,099.72	1,700	1,800	1,800	1,800
Social Security	2,473.76	1,320	1,200	1,440	1,440
Retirement	3,972.22	2,180	1,990	2,390	2,390
Workman's Compensation	1,303.80	750	680	580	580
Medical/life Insurance	8,176.58	4,500	4,000	5,260	5,260
Family Medical Leave Premium	0.00	0	0	25	25
Unemployment Compensation	0.00	100	0	100	100
Uniforms & Clothing	826.31	1,000	850	1,000	1,000
Office & Operating Supplies	31,170.70	11,500	12,500	12,000	12,000
Professional Services	31,401.58	29,000	30,000	25,000	25,000
Advertising	451.72	1,000	1,100	1,000	1,000
Communications	2,041.93	2,100	2,100	2,300	2,300
Travel	157.00	500	200	500	500
Operating Rentals & Leases	39,128.85	35,000	42,000	40,000	40,000
Repairs & Maintenance	7,628.89	5,500	6,000	10,000	10,000
Miscellaneous	1,315.93	2,100	1,500	2,100	2,100
Total Roadway	163,195.53	112,250	116,920	122,495	122,495
Capital Expenditures					
Improvements O/T Buildings	117.00	20,000	20,000	60,000	60,000
Machinery & Equipment	6,765.65	0	0	0	0
Total Capital Expenditures	6,882.65	20,000	20,000	60,000	60,000
Drainage					
Regular Salaries & Wages	1,627.54	4,700	3,000	4,700	4,700
Overtime	669.18	500	500	500	500
Social Security	172.68	380	270	400	400
Retirement	260.55	640	450	660	660
Workman's Compensation	64.93	220	150	160	160
Medical/life Insurance	204.42	550	540	580	580
Family Medical Leave Premium	0.00	0	0	10	10
Office & Operating Supplies	971.34	1,000	300	1,000	1,000
Repairs & Maintenance	2,050.10	1,800	0	2,000	2,000
Total Drainage	6,020.74	9,790	5,210	10,010	10,010

City of Grandview - 2019 Expenditure Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Street Fund					
Structures					
Regular Salaries & Wages	0.00	600	135	800	800
Social Security	0.00	50	10	60	60
Retirement	0.00	80	20	100	100
Workman's Compensation	0.00	30	5	30	30
Medical/life Insurance	0.00	370	15	370	370
Family Medical Leave Premium	0.00	0	0	5	5
Professional Services	517.64	700	0	800	800
Repairs & Maintenance	0.00	600	0	1,000	1,000
Total Structures	517.64	2,430	185	3,165	3,165
Sidewalks					
Salaries & Wages	2,580.51	1,700	1,300	2,500	2,500
Overtime	259.10	500	500	500	500
Social Security	216.34	150	130	230	230
Retirement	358.48	240	220	380	380
Workmans Compensation	128.20	80	70	90	90
Medical/life Insurance	396.11	710	720	780	780
Family Medical Leave Premium	0.00	0	0	5	5
Office & Operating Supplies	1,856.05	3,200	3,100	3,000	3,000
Repairs & Maintenance	1,012.10	5,000	5,000	4,000	4,000
Total Sidewalks	6,806.89	11,580	11,040	11,485	11,485
Capital Expenditures					
Improvements O/T Buildings	2,256.19	11,500	10,000	15,000	15,000
Total Capital Expenditures	2,256.19	11,500	10,000	15,000	15,000
Street Lighting					
Public Utility Services	155,010.45	160,000	158,000	115,000	115,000
Repairs & Maintenance	0.00	8,000	8,000	10,000	10,000
Total Street Lighting	155,010.45	168,000	166,000	125,000	125,000
Capital Expenditures					
Relight Washington Streelights	0.00	245,500	245,500	0	0
Total Capital Expenditures	0.00	245,500	245,500	0	0

City of Grandview - 2019 Expenditure Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Street Fund					
Traffic Control Devices					
Regular Salaries & Wages	14,806.55	20,000	15,000	20,000	20,000
Regular Salaries - Seasonal	0.00	7,000	7,000	0	0
Overtime	937.89	1,500	1,000	500	500
Social Security	1,198.02	1,650	1,720	2,140	2,140
Retirement	1,956.21	2,730	2,860	3,560	3,560
Workman's Compensation	563.50	930	980	900	900
Medical/life Insurance	3,633.27	4,670	3,920	4,240	4,240
Family Medical Leave Premium	0.00	0	0	35	35
Uniforms & Clothing	25.00	400	100	460	460
Office & Operating Supplies	24,364.64	7,500	7,000	10,000	10,000
Professional Services	7,335.77	0	0	10,000	10,000
Travel	0.00	300	320	500	500
Operating Rentals & Leases	86.32	500	100	500	500
Repairs & Maintenance	7,650.19	20,500	20,500	22,000	22,000
Miscellaneous	0.00	600	100	600	600
Total Traffic Control Devices	62,557.36	68,280	60,600	75,435	75,435
Capital Expenditures					
Paint Machine	0.00	0	0	10,000	10,000
Total Capital Expenditures	0.00	0	0	10,000	10,000
Parking Facilities					
Miscellaneous	0.00	20	0	20	20
Snow And Ice Control					
Regular Salaries & Wages	16,206.14	20,000	15,000	20,000	20,000
Overtime	11,925.84	12,000	10,000	12,000	12,000
Social Security	2,138.50	2,450	1,910	2,450	2,450
Retirement	3,195.88	4,060	3,180	4,070	4,070
Workman's Compensation	986.19	1,390	1,090	990	990
Medical/life Insurance	9,393.26	12,500	10,150	10,960	10,960
Family Medical Leave Premium	0.00	0	0	40	40
Office & Operating Supplies	11,918.83	10,000	8,000	10,000	10,000
Professional Services	47,423.80	15,000	10,000	15,000	15,000
Operating Rentals & Leases	3,000.00	3,000	3,000	5,000	5,000
Repairs & Maintenance	5,517.59	3,000	3,000	5,000	5,000
Total Snow And Ice Control	111,706.03	83,400	65,330	85,510	85,510

City of Grandview - 2019 Expenditure Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Street Fund					
Street Cleaning					
Regular Salaries & Wages	5,603.42	8,000	6,000	8,000	8,000
Overtime	712.63	600	600	600	600
Social Security	506.83	660	500	660	660
Retirement	799.54	1,090	830	1,090	1,090
Workman's Compensation	230.96	370	290	260	260
Medical/life Insurance	1,901.19	1,900	1,350	2,220	2,220
Family Medical Leave Premium	0.00	0	0	10	10
Uniforms & Clothing	0.00	500	0	500	500
Office & Operating Supplies	0.00	100	0	100	100
Operating Rentals & Leases	16,500.00	14,000	11,000	15,000	15,000
Public Utility Services	275.85	500	300	500	500
Total Street Cleaning	26,530.42	27,720	20,870	28,940	28,940
Roadside					
Regular Salaries & Wages	41,187.11	47,500	42,000	52,000	52,000
Overtime	2,463.48	4,000	3,500	4,000	4,000
Social Security	3,327.53	4,280	3,440	4,290	4,290
Retirement	5,029.56	7,110	5,720	7,110	7,110
Workman's Compensation	1,878.21	2,430	1,960	1,720	1,720
Medical/life Insurance	11,326.91	11,330	11,000	10,750	10,750
Family Medical Leave Premium	0.00	0	0	65	65
Uniforms & Clothing	99.38	600	0	600	600
Office & Operating Supplies	15,949.15	21,000	21,000	18,000	18,000
Repairs & Maintenance	4,617.93	5,000	5,500	3,500	3,500
Miscellaneous	221.25	700	0	700	700
Total Roadside	86,100.51	103,950	94,120	102,735	102,735
Maintenance Administration					
Regular Salaries & Wages	0.00	100	0	100	100
Wages - Supervision	13,119.49	20,000	13,500	20,000	20,000
Wages - Administration	26,812.52	27,000	27,000	27,000	27,000
Overtime	0.00	100	0	100	100
Longevity	512.77	750	590	610	610
Longevity	895.43	800	680	730	730
Social Security	3,170.74	3,730	3,200	3,720	3,720
Retirement	4,819.55	6,190	5,050	6,160	6,160
Workman's Compensation	437.73	2,120	1,200	1,500	1,500
Medical/life Insurance	6,956.68	6,980	6,580	7,100	7,100
Family Medical Leave Premium	0.00	0	0	55	55
Supplies	0.00	300	0	300	300
Communications	84.29	200	100	200	200
Insurance	6,119.47	6,850	6,805	7,000	7,000
Miscellaneous	0.00	150	0	500	500
Total Maintenance Administration	62,928.67	75,270	64,705	75,075	75,075

City of Grandview - 2019 Expenditure Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Street Fund					
Street Construction					
Land - Right of Way	0.00	1,000	1,000	0	0
OIE (Design)	2,964.17	4,100	5,300	4,100	4,100
West 5th Street - Larson to Euclid	350,210.00	0	0	0	0
Wine Country Road Resurfacing	0.00	310,100	170,840	0	0
Safe Routes to School - Elm St. & Fir St.	0.00	355,200	355,200	0	0
Total Streets Construction	353,174.17	670,400	532,340	4,100	4,100
Transfer Out to SIED Loan Euclid/WCR	10,500.00	10,500	10,500	0	0
Ending Fund Balance					
Ending Fund Balance - Reserved	317,595.87	179,500	260,500	112,000	112,000
Ending Fund Balance	47,456.85	19,845	60,120	56,950	56,950
Total Ending Fund Balance	365,052.72	199,345	320,620	168,950	168,950
Total Street Fund	1,419,239.97	1,819,935	1,743,940	897,920	897,920

TRANSPORTATION BENEFIT DISTRICT FUND

City of Grandview - 2019 Revenue Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Transportation Benefit District					
Beginning Fund Balance - Reserved	0.00	261,870	261,890	252,060	252,060
Taxes					
License Tab Fees	179,881.37	165,000	180,000	180,000	180,000
Total Taxes	179,881.37	165,000	180,000	180,000	180,000
Miscellaneous Revenues					
Investment Interest	1,423.36	1,000	4,500	3,600	3,600
Contribution - School District	0.00	15,000	15,000	0	0
Special Item - TBD moved from Street	178,356.24	0	0	0	0
Total Miscellaneous Revenues	179,779.60	16,000	19,500	3,600	3,600
 Total Transportation Benefit District	 359,660.97	 442,870	 461,390	 435,660	 435,660

FUND: TRANSPORTATION BENEFIT DISTRICT

PROGRAM: TRANSPORTATION BENEFIT DISTRICT

PROGRAM STATEMENT

The Grandview Transportation Benefit District(TBD) is a program which will provide maintenance such as seal coats, grind and overlays and/or transportation related new construction. The TBD was formed by the Grandview City Council in 2011. It is governed by the city council. The primary funding source for the TBD will be vehicle license tab fees paid at the time of license renewal. The district began collecting these fees in February 2012.

Staffing Level

City Clerk	Minimal and as needed
City Treasurer	Minimal and as needed

Overview of Ongoing and Present Activities - None

Notable Changes in 2019 –

- Increase Repairs & Maintenance for additional seal coat, crack sealing and pothole repairs. \$13,300

Mandated Programs – Federal and State

The operation of the Grandview Transportation Benefit District is according to Revised Code of Washington 36.73.

Revenue Generated

License Tab Fees	\$180,000
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Equipment and Vehicles Assigned – None

City of Grandview ~ 2019 Expenditure Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Transportation Benefit District					
TBD					
Regular Salaries & Wages	0.00	3,500	3,450	3,600	3,600
Social Security	0.00	300	270	280	280
Retirement	0.00	450	440	460	460
Workman's Compensation	0.00	190	150	110	110
Medical/life Insurance	0.00	1,300	1,160	2,140	2,140
Family Medical Leave Premium	0.00	0	0	5	5
Office & Operating Supplies	0.00	800	800	5,000	5,000
Professional Services	0.00	22,000	21,500	10,000	10,000
Repairs & Maintenance	47,350.00	67,700	67,500	80,000	80,000
Total Operating Expenses	47,350.00	96,240	95,270	101,595	101,595
Street Construction					
West 5th Street - Larson to Euclid	50,423.61	0	0	0	0
Wine Country Road Resurfacing	0.00	23,100	22,560	0	0
Safe Routes to School - Elm St. & Fir St.	0.00	91,500	91,500	0	0
Total TBD Street Construction	50,423.61	114,600	114,060	0	0
Ending Fund Balance					
Ending Fund Balance - Reserved	261,887.36	232,030	252,060	334,065	334,065
Total Ending Fund Balance	261,887.36	232,030	252,060	334,065	334,065
Total TBD Fund	359,660.97	442,870	461,390	435,660	435,660

CEMETERY FUND

City of Grandview - 2019 Revenue Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Cemetery Fund					
Beginning Fund Balance - Reserved	0.00	36,200	36,145	57,500	57,500
Beginning Fund Balance	91,633.51	61,385	61,545	43,845	43,845
Total Beginning Cash Balance	91,633.51	97,585	97,690	101,345	101,345
Taxes					
Local Sales Taxes	60,350.12	61,250	75,500	68,250	68,250
Total Taxes	60,350.12	61,250	75,500	68,250	68,250
Charges for Goods and Services					
Sale of Lots	18,565.00	18,000	20,000	18,000	18,000
Sale of Liners	15,900.00	18,000	17,500	18,000	18,000
Opening & Closing	32,425.00	30,000	30,000	30,000	30,000
Setting Markers	12,729.20	9,000	10,500	9,000	9,000
Total Charges for Goods and Services	79,619.20	75,000	78,000	75,000	75,000
Miscellaneous Revenues					
Investment Interest	9,888.92	9,000	10,000	10,000	10,000
Other Miscellaneous Revenue	0.00	50	5	50	50
Total Miscellaneous Revenues	9,888.92	9,050	10,005	10,050	10,050
Nonrevenues					
Sales Taxes Collected	1,271.19	0	0	0	0
Prepayment of Services	790.53	0	0	0	0
Total Nonrevenues	2,061.72	0	0	0	0
Total Cemetery Fund	243,553.47	242,885	261,195	254,645	254,645

FUND: CEMETERY

PROGRAM: CEMETERY SERVICES

PROGRAM STATEMENT

This program has the responsibility for the maintenance of the cemetery grounds and interments. It is also responsible for the proper setting of headstones and temporary markers.

Staffing Level

Public Works Director	.100
Public Works Foreman	.100
Public Works Assistant	.100
City Treasurer	.050
Accounting Clerk	.025
Public Works Maintenance Technician	<u>.800</u>
	1.175 FTE

Overview of Ongoing and Present Activities

- Responsible for the irrigation and mowing maintenance of the eight-acres of cemetery grounds.
- Responsible for all new headstone settings.
- Responsible for opening/closing of funeral services.

Notable Changes in 2019 –

- Expansion of New Area (Road Entrance, Mapping and Landscaping)	\$35,000
- Lowering Device (Office Supplies)	\$ 3,000
- Big Guns Sprinkler (Office Supplies)	<u>\$ 1,500</u>
Total	\$39,500

Mandated Programs – Federal and State

- Maintenance and Operations mandated by State Regulations

Revenue Generated

Sale of Lots	\$18,000
Sale of Liners	\$18,000
Opening & Closing	\$30,000
Headstone Setting	<u>\$ 9,000</u>
Total	\$75,000

Equipment and Vehicles Assigned – All equipment and vehicles are shared within the Public Works Department.

1 – Nissan Rogue	1 – Full size truck
2 – 1 Ton Trucks	1 – Mixer
2 – Backhoes	2 – Tractors
3 – Weeders	4 – Mowers
1 – Grass Sweeper	1 – Mule

City of Grandview ~ 2019 Expenditure Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Cemetery Fund					
Cemetery Services					
Regular Salaries & Wages	26,822.94	43,000	42,500	34,000	34,000
Wages - Supervision	3,670.77	7,000	4,000	7,000	7,000
Wages - Administration	13,952.81	14,000	15,000	15,000	15,000
Overtime	2,356.85	3,000	2,700	3,000	3,000
Longevity	139.78	400	400	400	400
Longevity	452.41	400	500	500	500
Social Security	3,591.38	4,420	4,950	4,580	4,580
Retirement	5,549.25	7,340	8,000	7,610	7,610
Workman's Compensation	1,252.42	2,510	2,000	1,850	1,850
Medical/life Insurance	11,942.07	18,270	18,000	13,930	13,930
Family Medical Leave Premium	0.00	0	0	70	70
Uniforms & Clothing	504.67	700	500	700	700
Office & Operating Supplies	9,995.62	13,500	13,000	14,500	14,500
Liners Purchased For Resale	7,500.00	7,500	7,000	7,500	7,500
Small Tools & Minor Equipment	0.00	500	0	500	500
Professional Services	25,862.68	11,000	10,000	21,000	21,000
Niche Wall Engraving	250.00	500	250	500	500
Communications	881.42	800	750	850	850
Travel	0.00	100	0	100	100
Operating Rentals & Leases	13,680.00	12,500	12,800	14,000	14,000
Insurance	1,880.75	2,000	2,000	2,200	2,200
Public Utility Services	5,936.40	8,000	8,500	9,000	9,000
Repairs & Maintenance	8,121.86	11,000	5,000	10,000	10,000
Miscellaneous	286.50	2,000	2,000	1,000	1,000
Total Cemetery Services	144,630.58	170,440	159,850	169,790	169,790
Non Expenditures					
Sales Taxes Remitted	1,232.87	0	0	0	0
Total Non Expenditures	1,232.87	0	0	0	0
Capital Expenditures					
Improvements O/T Buildings	0.00	15,000	0	35,000	35,000
Total Capital Expenditures	0.00	15,000	0	35,000	35,000
Ending Fund Balance					
Ending Fund Balance - Reserved	36,145.00	27,200	57,500	30,800	30,800
Ending Fund Balance	61,545.02	30,245	43,845	19,055	19,055
Total Ending Fund Balance	97,690.02	57,445	101,345	49,855	49,855
Total Cemetery Fund	243,553.47	242,885	261,195	254,645	254,645

EWC PLAZA DEBT SERVICE FUND

City of Grandview - 2019 Revenue Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
SIED Loan - EWC Plaza Fund					
Beginning Fund Balance - Reserved	0.00	0	5	5	5
Non Revenues					
Loan Payment Rec - Grandview Lumber	58,670.00	58,670	58,670	58,670	58,670
Total Non Revenues	58,670.00	58,670	58,670	58,670	58,670
Total SIED Loan - EWC Plaza Fund	58,670.00	58,670	58,675	58,675	58,675

FUND: SIED LOAN – EWC PLAZA

PROGRAM: EWC PLAZA DEBT SERVICE

PROGRAM STATEMENT

The City of Grandview and Yakima County entered into a Supporting Investments in Economic Diversification (SIED) contract for East Wine Country Plaza infrastructure improvements. The project was constructed with a combination of City, Private and County Funds. This Fund is in place to satisfy the loan portion of the project. The City will receive payment from Grandview Lumber and then make principal and interest payments of the same amount to Yakima County Infrastructure Fund until the year 2026.

Staffing Level – None budgeted

Overview of Ongoing and Present Activities – None

Notable Changes in 2019 – None

Mandated Programs – Federal and State – None

Revenue Generated - \$58,670 from Grandview Lumber

Equipment and Vehicles Assigned - None

City of Grandview - 2019 Expenditure Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
SIED Loan - EWC Plaza Fund					
SIED Loan Principal	29,894.25	47,225	47,225	48,380	48,380
SIED Loan Interest	28,773.11	11,445	11,445	10,290	10,290
Ending Fund Balance - Reserved	2.64	0	5	5	5
Total SIED Loan - EWC Plaza Fund	58,670.00	58,670	58,675	58,675	58,675

EUCLID/WCR DEBT SERVICE FUND

City of Grandview - 2019 Revenue Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
SIED Loan - Euclid/WCR Fund					
Beginning Fund Balance - Reserved	4.41	5	5	25,605	25,605
FruitSmart Contribution	12,800.00	12,800	38,400	0	0
Transfer In from Street Fund	10,500.00	10,500	10,500	0	0
Total Contributions and Transfers-In	23,300.00	23,300	48,900	0	0
Total SIED Loan - Euclid/WCR Fund	23,304.41	23,305	48,905	25,605	25,605

FUND: SIED LOAN – EUCLID/WCR IMPROVEMENTS

PROGRAM: EUCLID/WCR IMPROVEMENTS DEBT SERVICE

PROGRAM STATEMENT

The City of Grandview and Yakima County entered into a Supporting Investments in Economic Diversification (SIED) contract for Euclid/Wine Country Road improvements. The project was constructed with a combination of City, Private and County Funds. This Fund is in place to satisfy the loan portion of the project. The City was to receive contributions totaling \$64,000 from FruitSmart Inc. to go towards the repayment of the loan. This amount was satisfied in 2018. The City will be responsible for repayment of the loan which will be satisfied in the year 2025.

Staffing Level – None budgeted

Overview of Ongoing and Present Activities – None

Notable Changes in 2019 – FruitSmart Inc. satisfied their obligation towards the loan in 2018. By doing this, the City of Grandview will not have to contribute any funds for repayment again until 2020.

Mandated Programs – Federal and State - None

Revenue Generated – None

Equipment and Vehicles Assigned - None

City of Grandview - 2019 Expenditure Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
SIED Loan - Euclid/WCR Fund					
SIED Loan Principal	18,754.32	19,215	19,215	19,680	19,680
SIED Loan Interest	4,544.15	4,085	4,085	3,620	3,620
Ending Fund Balance - Reserved	5.94	5	25,605	2,305	2,305
Total SIED Loan - Euclid/WCR Fund	23,304.41	23,305	48,905	25,605	25,605

CAPITAL IMPROVEMENT FUND

City of Grandview ~ 2019 Revenue Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Capital Improvements Fund					
Beginning Fund Balance	158,515.18	45,415	45,360	94,910	94,910
Taxes					
Real Estate Excise Tax	94,956.90	80,000	115,000	90,000	90,000
Total Taxes	94,956.90	80,000	115,000	90,000	90,000
Miscellaneous Revenues					
Investment Interest	575.96	500	1,200	1,000	1,000
Contributions to Pool Amenities	6,000.00	1,500	1,500	0	0
Total Miscellaneous Revenues	6,575.96	2,000	2,700	1,000	1,000
Other Financing Sources					
Transfer In from Current Expense	100,000.00	0	0	0	0
Total Other Financing Sources	100,000.00	0	0	0	0
Total Capital Improvements Fund	360,048.04	127,415	163,060	185,910	185,910

FUND: CAPITAL IMPROVEMENTS

PROGRAM: CAPITAL IMPROVEMENTS

PROGRAM STATEMENT

The Capital Improvements Fund is required by RCW 82.46 when a municipality has chosen to impose the Real Estate Excise Tax. The purpose of the fund is to account for the Real Estate Excise Taxes collected at the time of sale of real property within the City. The use of the taxes is restricted to capital projects.

Staffing Level – None

Overview of Ongoing and Present Activities – None

Notable Changes in 2019 – The museum facility renovation did not include a new roof. This budget includes \$60,000 to replace the roof at the new location. Also included in the budget is \$60,000 that is earmarked for a pool splash pad in anticipation of a successful RCO grant.

Mandated Programs – Federal and State

Authorized uses of these funds are for capital projects. Capital projects are public works projects of a local government that involve planning, acquisition, construction, reconstruction, repair, replacement, rehabilitation, or improvements of the following: streets, roads, highways, sidewalks, street and road lighting systems, traffic signals, bridges, domestic water systems, storm and sanitary sewers, parks, recreational facilities, law enforcement facilities, fire protection facilities, trails, libraries, administrative and/or judicial facilities, and river and/or waterway flood control projects. These tax revenues can be used solely for financing capital projects specified in a capital facilities plan element of a comprehensive plan (RCW 36.70A.040) and housing relocation assistance under RCW 59.18.440 and 59.18.450.

Revenue Generated

Real Estate Excise Tax	\$90,000
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Equipment and Vehicles Assigned - None

City of Grandview ~ 2019 Expenditure Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Capital Improvement Fund					
Capital Expenditures					
Regular Salaries & Wages	0.00	0	0	0	0
Social Security	0.00	0	0	0	0
Retirement	0.00	0	0	0	0
Workman's Compensation	0.00	0	0	0	0
Medical/life Insurance	0.00	0	0	0	0
Alice Grant Learning Center Roof	0.00	25,000	25,000	0	0
Museum Roof	0.00	30,000	7,000	60,000	60,000
Swimming Pool Construction	277,387.24	0	0	0	0
Swimming Pool Design	37,299.18	0	0	0	0
Pool Deck	0.00	31,500	30,730	0	0
Pool Amenities	0.00	6,000	5,420	0	0
Pool Splash Pad	0.00	0	0	60,000	60,000
Total Capital Expenditures	314,686.42	92,500	68,150	120,000	120,000
Roadside Development					
Trees	0.00	4,000	0	8,000	8,000
Total Roadside Development	0.00	4,000	0	8,000	8,000
Ending Fund Balance					
Ending Fund Balance	45,361.62	30,915	94,910	57,910	57,910
Total Ending Fund Balance	45,361.62	30,915	94,910	57,910	57,910
Total Capital Improvements Fund	360,048.04	127,415	163,060	185,910	185,910

EWC PLAZA FUND

City of Grandview - 2019 Revenue Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
EWC Plaza Fund					
Beginning Fund Balance	10,266.22	0	0	0	0
Intergovernmental Revenues					
Yakima Co. SIED Grant	0.00	0	0	0	0
Total Intergovernmental Revenues	0.00	0	0	0	0
Miscellaneous Revenues					
Investment Interest	0.00	0	0	0	0
Total Miscellaneous Revenues	0.00	0	0	0	0
Other Financing Sources					
Yakima Co. SIED Loan	0.00	0	0	0	0
Total Other Financing Sources	0.00	0	0	0	0
 Total EWC Plaza Fund	 10,266.22	 0	 0	 0	 0

FUND: EWC PLAZA – SIED LOAN AND GRANT

PROGRAM: EWC PLAZA

PROGRAM STATEMENT

The City of Grandview and Yakima County entered into a Supporting Investments in Economic Diversification (SIED) contract for East Wine Country Plaza infrastructure improvements. The project constructs water, sewer, irrigation and new roadway south of Wine Country Road between Fir Street and the SVID canal. The project also completes roadway improvements along the south side of Wine Country Road.

Staffing Level – None budgeted

Overview of Ongoing and Present Activities – None

Notable Changes in 2019 – Project completed in 2016

Mandated Programs – Federal and State

Revenue Generated - None

Equipment and Vehicles Assigned - None

City of Grandview - 2019 Expenditure Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
EWC Plaza - SIED Loan					
Transfer Out - Irrigation Fund	10,266.22	0	0	0	0
Ending Net Cash And Investments					
Ending Fund Balance	0.00	0	0	0	0
Total Ending Net Cash And Investments	0.00	0	0	0	0
Total EWC Plaza Fund	10,266.22	0	0	0	0

EUCLID/WCR IMPROVEMENT FUND

City of Grandview - 2019 Revenue Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Euclid/WCR Improvements Fund					
Beginning Fund Balance - Reserved	0.39	0	0	0	0
Intergovernmental Revenues					
Yakima Co. SIED Grant	0.00	0	0	0	0
Total Intergovernmental Revenues	0.00	0	0	0	0
Miscellaneous Revenues					
Investment Interest	0.00	0	0	0	0
Port of Grandview Contribution	0.00	0	0	0	0
Other Miscellaneous Revenue	0.00	0	0	0	0
Total Miscellaneous Revenues	0.00	0	0	0	0
Other Financing Sources					
Yakima Co. SIED Loan	0.00	0	0	0	0
Transfer In from Current Expense	0.00	0	0	0	0
Total Other Financing Sources	0.00	0	0	0	0
 Total Euclid/WCR Fund	 0.39	 0	 0	 0	 0

FUND: EUCLID/WCR IMPROVEMENTS – SIED LOAN & GRANT

PROGRAM: EUCLID/WCR IMPROVEMENTS

PROGRAM STATEMENT

The City of Grandview and Yakima County entered into a Supporting Investments in Economic Diversification (SIED) contract for Euclid/Wine Country Road improvements. The project will improve the intersection by removing a section of the existing island at the intersection to accommodate the turning radius of large trucks heading northwest on Wine Country Road and turning south onto Euclid Road. This project will also widen the very narrow Forsell Road from Wallace Way to Euclid Road. It will further accommodate the expansion of FruitSmart Inc.'s facilities and improve access to Smucker's as well as the Port of Grandview's Wallace Way Business Park site.

Staffing Level – None budgeted

Overview of Ongoing and Present Activities – None

Notable Changes in 2019 – Project completed in 2016

Mandated Programs – Federal and State

Revenue Generated - None

Equipment and Vehicles Assigned - None

City of Grandview ~ 2019 Expenditure Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Euclid/WCR Improvements					
Transfer Out - Current Expense Fund	0.39	0	0	0	0
Ending Net Cash And Investments					
Ending Fund Balance - Reserved	0.00	0	0	0	0
Total Ending Net Cash And Investments	0.00	0	0	0	0
Total EWC Plaza Fund	0.39	0	0	0	0

WATER/SEWER FUND

The City of Grandview operates a Combined Water/Sewer Fund. Within the fund there are three identified operating departments. Those departments are:

- Water Pumping, Treatment and Delivery see page 137
- Wastewater Collection see page 139
- Wastewater Treatment see page 141

As a combined utility fund the revenues from Water and Sewer departments are pledged to the utilities' debt service liabilities, see page 144. To satisfy conditions of a recent USDA loan the City has pledged to separate the current combined fund to independent Water Fund and Wastewater Fund by the year 2020.

City of Grandview - 2019 Revenue Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Water/Sewer Fund					
Beginning Fund Balance	6,744,380.58	7,937,785	7,964,845	8,898,975	8,898,975
Charges for Goods and Services					
Sale of Pipe, etc.	0.00	5	0	5	5
Water Receipts	1,847,262.64	1,868,500	1,900,000	1,900,000	1,900,000
City Utility Taxes - Water	520,863.71	523,000	535,800	535,800	535,800
Water Service Connections	10,080.00	8,000	10,000	8,000	8,000
Water Service - Capital Recovery	1,430.00	800	800	800	800
Sewer Receipts	3,141,691.73	3,172,000	3,200,000	3,295,000	3,295,000
City Utility Taxes - Sewer	306,156.03	307,500	310,500	320,000	320,000
Sewer Service Connections	6,300.00	4,000	3,500	4,000	4,000
Total Charges for Goods and Services	5,833,784.11	5,883,805	5,960,600	6,063,605	6,063,605
Miscellaneous Revenues					
Investment Interest	54,032.54	40,000	95,000	65,000	65,000
Rents & Leases	1,977.00	2,000	1,980	2,000	2,000
Lease - Verizon - Tower Park Res.	3,900.00	3,900	3,900	4,200	4,200
Judgements & Settlements	235.04	100	0	100	100
Miscellaneous Revenues	0.00	100	0	100	100
Total Miscellaneous Revenues	60,144.58	46,100	100,880	71,400	71,400
Nonrevenues					
Hydrant Rental Deposit	900.00	0	0	0	0
Total Nonrevenues	900.00	0	0	0	0
Other Financing Sources					
Sale of Fixed Assets	226.25	0	7,000	0	0
Total Other Financing Sources	226.25	0	7,000	0	0
Total Water/Sewer Fund	12,639,435.52	13,867,690	14,033,325	15,033,980	15,033,980

FUND: WATER/SEWER

PROGRAM: WATER PUMPING, TREATMENT & DELIVERY

PROGRAM STATEMENT

The primary function of this program is the maintenance of the domestic water system. Presently the water system has eight active wells pumping approximately 6,000,000 gallons of water per day. The water system serves approximately 2,500 residential and commercial accounts and 25 industrial accounts.

Staffing Level

Public Works Director	0.30	Public Works Foreman	0.80
Public Works Assistant	0.25	Public Works Maintenance Technician	3.50
Public Works Office Clerk	0.25	City Clerk	0.05
City Treasurer	0.15	Utility Billing Clerk	0.30
Deputy City Clerk/Treasurer	0.20	Accounting Clerk	<u>0.10</u>
Assistant Public Works Director	0.40		6.30 FTE

Overview of Ongoing and Present Activities

- Water meter reading, installation and repairs.
- Operation and maintenance of the wells and pumping stations.
- Fire hydrant flushing and repairs.
- Cross-connection control program.
- Water main flushing repairs.

Notable Changes in 2019

- Reservoir Inspection (3 MG)	\$ 15,000
- Water Meter Replacements	\$600,000
- Chlorinator Parts (Office Supplies)	\$ 5,000
- Chlorine Scales	\$ 3,000
- Pipe Locator	\$ 5,000
- Desktop Computers	\$ 2,000
- Willoughby Property Irrigation	<u>\$ 30,000</u>
Total	\$660,000

Mandated Programs – Federal and State

- All of the water activities are mandated by state and federal requirements.

Revenue Generated

- Water receipts	\$1,900,000
- Water service connections	\$ 8,000
- Water Capital Recovery	<u>\$ 800</u>
Total	\$1,908,800

Equipment and Vehicles Assigned – All are shared within the Public Works Department.

1 – Nissan Rogue	1 – Flatbed	4 – Generators
2 – Air Compressors	2 – Dump Trucks	3 – K-saws
1 – Tractor	1 – 1 Ton Flatbed	1 – Pressure Washer
1 – Concrete Mixer	1 – 1 Ton Truck	2 – Trach Pumps
6 – Full size Pick-ups	1 – Forklift	2 – Backhoes
1 – Sweeper	1 – Mower	

City of Grandview ~ 2019 Expenditure Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Water/Sewer Fund					
Water					
Regular Salaries & Wages	114,908.28	150,000	120,000	150,000	150,000
Wages - Supervision	74,592.64	85,000	70,000	85,000	85,000
Wages - Administration	87,358.38	85,000	85,000	85,000	85,000
Overtime	19,473.05	15,000	15,000	20,000	20,000
Longevity	448.47	1,500	1,600	500	500
Longevity	4,961.96	4,800	3,790	4,130	4,130
Social Security	23,048.81	26,110	23,000	26,370	26,370
Retirement	35,763.80	43,350	36,000	43,770	43,770
Workman's Compensation	6,576.31	14,820	6,500	10,610	10,610
Medical/life Insurance	65,333.73	66,190	70,000	73,870	73,870
Family Medical Leave Premium	0.00	0	0	385	385
Uniforms & Clothing	1,410.88	2,000	1,300	2,000	2,000
Office & Operating Supplies	79,895.54	89,000	85,000	84,000	84,000
Small Tools & Minor Equipment	0.00	1,000	0	1,000	1,000
Professional Services	27,046.76	45,000	20,000	55,000	55,000
Advertising	965.52	2,000	1,800	2,000	2,000
Reservoir Inspection (3MG)	0.00	0	0	15,000	15,000
Communications	9,743.45	11,000	9,000	11,000	11,000
Travel	613.45	1,500	1,000	1,500	1,500
Operating Rentals & Leases	32,113.56	45,000	40,000	45,000	45,000
Insurance	16,891.68	23,000	22,950	24,000	24,000
Public Utility Services	216,258.76	220,000	222,000	220,000	220,000
Repairs & Maintenance	30,147.07	50,000	40,000	50,000	50,000
Miscellaneous	6,253.19	12,000	12,500	12,000	12,000
Misc - State Taxes	95,732.85	90,000	90,000	90,000	90,000
Misc - City Taxes	470,593.21	475,000	485,000	485,000	485,000
Misc - Permits	4,170.40	6,000	4,200	6,000	6,000
Total Operating Expenses	1,424,301.75	1,564,270	1,465,640	1,603,135	1,603,135
Water Meters	10,000.00	45,000	45,000	600,000	600,000
SCADA Well Computer Upgrades	31,605.32	0	0	0	0
Ashel Curtis Well (S17) Rehab	131,707.29	0	0	0	0
Desktop Computers	0.00	0	0	2,000	2,000
Pipe Locator	0.00	0	0	5,000	5,000
Chlorine Scales	0.00	0	0	3,000	3,000
Willoughby Property - Irrigation System	0.00	20,000	0	30,000	30,000
Total Capital Expenditures	173,312.61	65,000	45,000	640,000	640,000
Total Water	1,597,614.36	1,629,270	1,510,640	2,243,135	2,243,135

FUND: WATER/SEWER

PROGRAM: WASTEWATER COLLECTION SERVICES

PROGRAM STATEMENT

This program is responsible for the construction, repair and maintenance of the sewer collection system. The sewer system serves approximately 2,400 residential and commercial accounts and 25 industrial accounts.

Staffing Level

Public Works Director	0.150	Assistant Public Works Director	0.250
Public Works Assistant	0.125	Public Works Foreman	0.400
Public Works Office Clerk	0.125	Public Works Maintenance Technician	1.500
City Clerk	0.025	City Treasurer	0.075
Utility Billing Clerk	0.150	Deputy City Clerk/Treasurer	<u>0.200</u>
Accounting Clerk	0.100		3.100 FTE

Overview of Ongoing and Present Activities

- Operations and maintenance of the collection system.
- Operations and maintenance of our lift stations.
- Respond to emergency situation involving the collection system.
- Inspection of new sewer line connections.

Notable Changes in 2019 –

- | | |
|---|-----------|
| - Desktop Computers | \$ 2,000 |
| - Carry over funds for the 21" Sewer Main project | \$ 20,000 |

Mandated Programs – Federal and State

All operations are regulated by DOE, EPA, and the Health Department.

Revenue Generated –

- Sewer Receipts	\$3,295,000
- Sewer service connections	\$ 4,000
- Sale of Pipe	<u>\$ 5</u>
Total	\$3,299,005

Equipment and Vehicles Assigned – All equipment and vehicles are shared within the Public Works Department.

1 – Nissan Rogue	2 – Air Compressor
1 – Road Grader	1 – Sewer Rodder
6 – Full size Pick-ups	2 – Forklift
2 – Dump Trucks	1 – Water Truck
1 – Loader	2 – Backhoes
1 – Pressure Washer	3 – Generators

City of Grandview ~ 2019 Expenditure Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Water/Sewer Fund					
Sewer Collection					
Regular Salaries & Wages	43,177.35	46,000	44,700	48,000	48,000
Wages - Supervision	45,380.19	55,000	42,000	57,000	57,000
Wages - Administration	53,588.61	55,000	50,000	55,000	55,000
Overtime	11,913.81	6,000	7,000	8,000	8,000
Longevity	2,002.00	2,200	2,050	2,130	2,130
Longevity	1,742.64	2,000	1,140	1,170	1,170
Longevity	1,567.71	1,450	1,010	1,450	1,450
Social Security	12,276.80	12,830	11,240	13,220	13,220
Retirement	19,090.61	21,290	18,660	21,940	21,940
Workman's Compensation	3,275.71	7,280	4,500	5,320	5,320
Medical/life Insurance	37,101.24	35,160	39,000	41,550	41,550
Family Medical Leave Premium	0.00	0	0	195	195
Uniforms & Clothing	1,116.89	2,000	1,100	2,000	2,000
Office & Operating Supplies	35,747.31	26,000	15,000	30,000	30,000
Small Tools & Minor Equipment	0.00	2,000	0	500	500
Professional Services	58,403.99	15,000	15,000	15,000	15,000
Advertising	1,099.96	500	100	500	500
21" Sewer Main Repairs Video	0.00	150,000	100,000	0	0
21" Sewer Main - Design/Environmental	0.00	501,000	481,000	20,000	20,000
Communications	9,488.74	10,000	10,000	10,000	10,000
Travel	603.66	500	700	500	500
Operating Rentals & Leases	76,998.64	48,500	52,000	50,000	50,000
Insurance	95,263.97	101,500	101,170	105,000	105,000
Public Utility Services	15,173.21	25,000	15,000	25,000	25,000
Repairs & Maintenance	172,727.73	50,000	20,000	50,000	50,000
East Concord Sewer Main Relining	0.00	25,000	13,450	0	0
Miscellaneous	677.18	2,000	1,500	2,000	2,000
Misc - State Taxes	74,828.62	75,000	69,000	75,000	75,000
Misc - City Taxes	193,500.38	196,000	200,000	206,000	206,000
Total Sewer Collection	966,746.95	1,474,210	1,316,320	846,475	846,475
Machinery & Equipment	0.00	0	0	0	0
Desktop Computers	0.00	0	0	2,000	2,000
Total Capital Expenditures	0.00	0	0	2,000	2,000
Total Sewer Collection	966,746.95	1,474,210	1,316,320	848,475	848,475

FUND: WATER/SEWER

PROGRAM: WASTEWATER TREATMENT SERVICES

PROGRAM STATEMENT

This program is responsible for the construction, repair and maintenance of the wastewater treatment plant. The sewer system serves approximately 2,400 residential and commercial accounts and 25 industrial accounts.

Staffing Level

Public Works Director	0.150	Assistant Public Works Director	0.100
Public Works Assistant	0.250	Public Works Maintenance Technician	5.000
Public Works Office Clerk	0.125	Wastewater Superintendent	1.000
City Treasurer	0.075	City Clerk	<u>0.025</u>
Utility Billing Clerk	0.150		6.950 FTE
Accounting Clerk	0.075		

Overview of Ongoing and Present Activities

Operations and Maintenance of the wastewater treatment facility

Notable Changes in 2019 –

- Large Equipment Replacement Fund (Metering Stations, Bio-Solid Presses, and Control Panels)	\$250,000
- 100' x 200' Bio-Solid Drying Beds	\$250,000
- Weed Sprayer (Office Supplies)	<u>\$ 500</u>
Total	\$500,500

Mandated Programs – Federal and State

All operations are regulated by DOE, EPA, and the Health Department.

Revenue Generated – see Collection services.

Equipment and Vehicles Assigned – All equipment and vehicles are shared within the Public Works Department.

1 – Jeep Renegade	2 – Air Compressor
1 – Road Grader	1 – Sewer Rodder
6 – Full size Pick-ups	2 – Forklift
2 – Dump Trucks	1 – Water Truck
1 – Loader	2 – Backhoes
1 – Pressure Washer	3 – Generators

City of Grandview ~ 2019 Expenditure Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Water/Sewer Fund					
Sewer Treatment					
Regular Salaries & Wages	252,509.99	260,000	265,000	275,000	275,000
Wages - Supervision	107,574.89	108,000	108,000	108,000	108,000
Wages - Administration	46,321.00	48,000	47,000	50,000	50,000
Overtime	7,750.39	9,500	9,500	9,500	9,500
Overtime - Supervision	7,117.37	8,000	6,000	8,000	8,000
Overtime - Administration	0.00	500	0	500	500
Longevity	5,748.03	6,000	6,400	7,130	7,130
Longevity - Supervision	4,146.03	4,500	4,130	4,250	4,250
Longevity - Administration	1,435.56	1,300	1,250	1,400	1,400
Social Security	20,541.87	21,080	21,360	22,310	22,310
Social Security - Supervision	9,077.42	9,220	9,500	9,200	9,200
Social Security - Admin.	3,577.79	3,810	3,690	3,970	3,970
Retirement	32,107.70	34,990	35,460	37,040	37,040
Retirement - Supervision	13,804.37	15,300	15,000	15,270	15,270
Retirement - Administration	5,539.54	6,330	6,130	6,600	6,600
Workman's Compensation	9,334.69	10,960	9,500	8,270	8,270
Workman's Compensation-Superv	2,575.97	3,140	2,660	2,010	2,010
Workman's Compensation - Admin	259.90	1,670	600	1,350	1,350
Medical/life Insurance	76,588.64	79,300	79,740	86,120	86,120
Medical/life Insurance -Super	17,040.51	17,430	17,580	18,980	18,980
Medical/life Insurance-Admin.	10,459.24	10,590	11,500	11,640	11,640
Family Medical Leave Premium	0.00	0	0	325	325
Family Medical Leave Premium - Superv	0.00	0	0	135	135
Family Medical Leave Premium - Admin	0.00	0	0	60	60
Uniforms & Clothing	3,228.35	3,600	2,500	3,600	3,600
Office & Operating Supplies	92,075.94	146,000	140,000	115,000	115,000
Small Tools & Minor Equipment	695.79	2,500	0	2,500	2,500
Professional Services	41,214.38	50,000	35,000	50,000	50,000
Advertising	0.00	1,000	0	1,000	1,000
Communications	9,365.38	10,000	9,100	10,000	10,000
Travel	109.82	1,000	1,200	1,000	1,000
Operating Rentals & Leases	8,839.85	15,000	15,000	16,000	16,000
Insurance	0.00	500	200	500	500
Public Utility Services	305,529.62	325,000	335,000	340,000	340,000
Repairs & Maintenance	90,703.83	80,000	50,000	80,000	80,000
Miscellaneous	1,711.75	25,000	16,000	25,000	25,000
Misc - Permits	12,685.68	15,000	12,500	15,000	15,000
Misc. - BioSolids Disposal	42,426.27	50,000	35,000	80,000	80,000
Total Utilities and Environment	1,242,097.56	1,384,220	1,311,500	1,426,660	1,426,660

City of Grandview - 2019 Expenditure Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Capital Expenditures					
Machinery And Equipment	21,461.42	0	0	0	0
Large Equipment Replacement	0.00	250,000	150,000	250,000	250,000
19' Genie Lift	0.00	15,000	7,500	0	0
Bio-Solid Drying Bed 100' x 200'	0.00	100,000	0	250,000	250,000
Total Capital Expenditures	21,461.42	365,000	157,500	500,000	500,000
Total Sewer Treatment	1,263,558.98	1,749,220	1,469,000	1,926,660	1,926,660
Total Sewer Collection & Treatment	2,230,305.93	3,223,430	2,785,320	2,775,135	2,775,135

FUND: WATER/SEWER REVENUE

PROGRAM: WATER/SEWER DEBT SERVICE & OPERATING TRANSFERS

PROGRAM STATEMENT

This program represents the numerous loans entered into by the Water/Sewer Fund to finance capital improvements to the Water and Sewer systems. In addition to the loans within the revenue fund there are transfers out to the Water/Sewer Revenue Bond Redemption funds to meet those debt service requirements.

Staffing Level – None

Overview of Ongoing and Present Activities –

Following are the outstanding loans with their respective years of origin and maturity.

- Public Works Trust Fund Loan – Well Rehab Project
 - 1999 – 2019
- Public Works Board, Drinking Water State Revolving Fund Loan – Well Rehab
 - 2004 – 2023
- Yakima County S.I.E.D. Loan – Downtown Water Service Improvements
 - 2009 – 2019
- U.S.D.A. Note – Water System Improvements
 - 2009 – 2049
- Public Works Board, Drinking Water State Revolving Fund Loan – Old Inland Empire Water Improvements
 - 2014 – 2036
- U.S.D.A. Loan – Waste Water System Improvements
 - 2016 - 2056

Notable Changes in 2019 – None

Mandated Programs – Federal and State

Terms of the multiple loan contracts.

Revenue Generated – None

Equipment and Vehicles Assigned - None

City of Grandview ~ 2019 Expenditure Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Water/Sewer Fund					
Long Term Debt & Transfers Out					
Principal					
Princ. Pwtf Loan Well Rehab	27,137.14	27,140	27,140	27,140	27,140
Principal Dwsrf Well Rehab	140,017.09	140,020	140,020	140,020	140,020
USDA Note-'09 & '10 Water Imp	7,236.10	7,485	7,485	7,735	7,735
Principal DWSRF OIE Water	45,495.45	45,500	45,500	45,500	45,500
Yakima Cnty-Sied Loan-Downtown	26,510.49	27,160	27,160	27,820	27,820
USDA Loan - '13 & '14 WWTP	47,472.91	49,000	48,985	50,295	50,295
Total Principal	293,869.18	296,305	296,290	298,510	298,510
Interest					
Interest DWSRF OIE Water	18,907.53	12,970	12,970	12,285	12,285
Int. Pwtf Loan Well Rehab	814.11	545	545	275	275
Interest Dwsrf Well Rehab	9,801.20	8,405	8,405	7,000	7,000
Yakima Cnty-Sied Loan-Downtown	1,988.31	1,345	1,345	680	680
USDA Note-'09 & '10 Water Imp	14,363.90	14,120	14,120	13,870	13,870
USDA Loan - '13 & '14 WWTP	86,225.09	84,700	84,715	83,385	83,385
Total Interest	132,100.14	122,085	122,100	117,495	117,495
Transfers Out					
Operating Transfer-Out Bond Red.	420,000.00	420,000	420,000	220,000	220,000
Total Transfers Out	420,000.00	420,000	420,000	220,000	220,000
Nonexpenditures					
Hydrant Rental Deposit Return	700.00	0	0	0	0
Total Nonexpenditures	700.00	0	0	0	0
Ending Fund Balance					
USDA Loan WW Loan Reserve	0.00	49,200	49,200	62,500	62,500
USDA Loan Short-Lived Assets Reserve	0.00	44,100	44,100	51,450	51,450
USDA Loan WW O & M	0.00	415,050	415,050	415,050	415,050
Ending Fund Balance	7,964,845.91	7,668,250	8,390,625	8,850,705	8,850,705
Total Water/Sewer Fund	12,639,435.52	13,867,690	14,033,325	15,033,980	15,033,980

IRRIGATION FUND

City of Grandview ~ 2019 Revenue Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Irrigation Fund					
Beginning Fund Balance	241,484.60	240,215	239,855	189,845	189,845
Charges for Goods and Services					
Irrigation Water Receipts	471,319.57	470,000	475,000	485,000	485,000
Total Charges for Goods and Services	471,319.57	470,000	475,000	485,000	485,000
Miscellaneous Revenues					
Investment Interest	1,564.56	1,000	2,000	1,500	1,500
Total Miscellaneous Revenues	1,564.56	1,000	2,000	1,500	1,500
Other Financing Sources					
Transfers-In	10,266.22	0	0	0	0
Total Other Financing Sources	10,266.22	0	0	0	0
 Total Irrigation Fund	 724,634.95	 711,215	 716,855	 676,345	 676,345

FUND: IRRIGATION

PROGRAM: IRRIGATION WATER DELIVERY SERVICES

PROGRAM STATEMENT

This program was established to provide an adequate irrigation water supply for the City's citizens. Maintenance of pumps and major delivery lines is the responsibility of this program, as well as the updating of the system to meet present and future needs. The Sunnyside Valley Irrigation District is the supply district for the City's irrigation water. The system serves approximately 2,400 accounts that are billed monthly.

Staffing Level

Public Works Director	.05	Assistant Public Works Director	.15
Public Works Assistant	.05	Public Works Foreman	.30
Public Works Office Clerk	.10	Public Works Maintenance Technician	.30
Accounting Clerk	.05	City Treasurer	.05
City Clerk	.05	Deputy City Clerk/Treasurer	<u>.05</u>
Utility Billing Clerk	.15		1.35 FTE

Overview of Ongoing and Present Activities –

- Responsible for the maintenance of all irrigation pump stations and equipment.
- Responsible for all of the irrigation distribution system. Responsible for addressing daily customer complaints.

Notable Changes in 2019 – Increase of 2% in the irrigation rates to Grandview consumers is to cover the 2.6% rate increase from Sunnyside Valley Irrigation District.

- Water Purchased For Resale	\$17,000
- Main Line Replacement	\$ 5,000
- Desktop Computers	<u>\$ 2,000</u>
Total	\$24,000

Mandated Programs – Federal and State - None

Revenue Generated –

- Irrigation Water Receipts	\$485,000
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Equipment and Vehicles Assigned – All equipment and vehicles are shared within the Public Works Department.

1 – Nissan Rogue	1 – Forklift	
4 – Full size pick-ups	1 – Air Compressor	3 – K-saws
1 – Dump trucks	1 – Sewer Rodder	1 – Pressure Washer
3 – 1-Ton Trucks	1 – Concrete Mixer	2 – Generators
2 – Backhoes	1 – Sweeper	2 – Upright Plate Whackers
2 – Trach pumps		

City of Grandview ~ 2019 Expenditure Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Irrigation					
Regular Salaries & Wages	17,155.72	34,000	28,000	34,000	34,000
Wages - Supervision	25,780.33	24,500	22,500	27,000	27,000
Wages - Administration	35,389.42	35,000	33,500	35,000	35,000
Overtime	4,291.03	2,600	3,500	2,600	2,600
Longevity	990.83	1,000	1,020	1,050	1,050
Longevity	1,006.35	1,000	1,000	1,470	1,470
Social Security	6,419.35	6,970	7,000	7,740	7,740
Retirement	9,888.98	11,570	11,200	12,840	12,840
Workman's Compensation	1,513.86	3,960	2,000	2,240	2,240
Medical/life Insurance	18,823.22	21,810	24,500	23,000	23,000
Family Medical Leave Premium	0.00	0	0	115	115
Uniforms And Clothing	595.09	700	500	700	700
Office & Operating Supplies	11,444.17	10,000	10,000	10,000	10,000
Water Purchased For Resale	270,301.79	278,000	281,310	295,000	295,000
Small Tools & Minor Equipment	0.00	500	0	500	500
Professional Services	736.00	2,000	0	2,000	2,000
Advertising	0.00	100	0	100	100
Communications	4,826.32	5,000	4,800	5,000	5,000
Travel	0.00	100	0	100	100
Operating Rentals & Leases	21,195.00	27,000	27,000	27,000	27,000
Insurance	2,730.39	3,000	2,900	3,000	3,000
Public Utility Services	26,394.48	25,000	30,000	28,000	28,000
Repairs & Maintenance	24,990.61	28,000	32,000	28,000	28,000
Miscellaneous	307.80	350	380	400	400
Total Irrigation	484,780.74	522,160	523,110	546,855	546,855
Capital Expenditures					
Improvements O/T Buildings	0.00	5,000	3,900	5,000	5,000
Desktop Computers	0.00	0	0	2,000	2,000
Total Capital Expenditures	0.00	5,000	3,900	7,000	7,000
Ending Fund Balance	239,854.21	184,055	189,845	122,490	122,490
Total Irrigation Fund	724,634.95	711,215	716,855	676,345	676,345

SOLID WASTE FUND

City of Grandview ~ 2019 Revenue Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Solid Waste Fund					
Beginning Fund Balance	435,732.03	510,505	510,030	605,485	605,485
Charges for Goods and Services					
Collection Service Fees	792,801.22	790,500	800,000	810,000	810,000
City Utility Taxes-Solid Waste	321,255.11	321,000	325,000	328,000	328,000
Total Charges for Goods and Services	1,114,056.33	1,111,500	1,125,000	1,138,000	1,138,000
Miscellaneous Revenues					
Investment Interest	7,265.61	6,000	10,000	8,000	8,000
Scales Rental	435.67	400	400	420	420
Total Miscellaneous Revenues	7,701.28	6,400	10,400	8,420	8,420
Total Solid Waste Fund	1,557,489.64	1,628,405	1,645,430	1,751,905	1,751,905

FUND: SOLID WASTE

PROGRAM: COLLECTION SERVICES

PROGRAM STATEMENT

This program is responsible for the collection of refuse within the City limits and also maintains City owned refuse containers.

Staffing Level

Public Works Director	0.10	Assistant Public Works Director	0.05
Public Works Assistant	0.10	Public Works Foreman	0.10
City Treasurer	0.10	Public Works Maintenance Technician	2.60
City Clerk	0.05	Deputy City Clerk/Treasurer	0.20
Utility Billing Clerk	0.25	Accounting Clerk	<u>0.15</u>
Public Works Office Clerk	0.25		3.95 FTE

Overview of Ongoing and Present Activities

- Collection of refuse and yard waste and transport to the County Landfill.
- Maintain/replace refuse containers.
- Maintain records and accounts.
- Operate and maintenance of equipment.
- Maintain customer relations.
- Spring community clean-up.

Notable Changes in 2019 – Increase of 1% in the collection rates to Grandview consumers is to cover the increased tipping fees from Yakima County Waste.

- | | |
|---------------------|-----------|
| - Tipping Fees | \$ 20,000 |
| - Desktop Computers | \$ 2,000 |

Mandated Programs – Federal and State

- Solid Waste Management Plan.
- Comply with WSDOT requirements.

Revenue Generated

- Collection services	\$810,000
- Scale Rental	<u>\$ 420</u>
Total	\$810,420

Equipment and Vehicles Assigned - All equipment and vehicles are shared within the Public Works Department.

1 – Nissan Rogue	1 – 1 Ton Flatbed
3 – Garbage Compactors	2 – Backhoes
1 – Pick-up	

City of Grandview - 2019 Expenditure Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Solid Waste Fund					
Collection					
Regular Salaries & Wages	112,819.15	120,000	114,000	120,000	120,000
Wages - Supervision	11,558.42	20,000	12,000	17,000	17,000
Wages - Administration	65,718.34	63,000	63,000	68,000	68,000
Overtime	6,333.20	4,000	4,300	6,000	6,000
Longevity	3,004.03	4,950	3,070	3,190	3,190
Longevity	442.87	650	440	450	450
Longevity	1,882.68	1,750	1,460	1,280	1,280
Social Security	15,154.86	16,400	15,070	16,520	16,520
Retirement	23,690.82	27,220	25,020	27,420	27,420
Workman's Compensation	4,973.68	9,310	5,000	4,770	4,770
Medical/life Insurance	50,436.31	50,740	51,540	55,670	55,670
Family Medical Leave Premium	0.00	0	0	240	240
Unemployment Compensation	0.00	1,000	0	1,000	1,000
Uniforms & Clothing	783.90	1,500	900	1,500	1,500
Office & Operating Supplies	37,048.37	38,000	36,500	38,000	38,000
Small Tools & Minor Equipment	0.00	500	0	500	500
Professional Services	409.62	2,000	250	2,000	2,000
Advertising	0.00	50	0	50	50
Communications	5,380.83	5,600	5,200	5,600	5,600
Travel	0.00	200	100	200	200
Operating Rentals & Leases	137,445.00	130,000	120,000	145,000	145,000
Insurance	12,768.06	15,000	12,920	15,000	15,000
Public Utility Services	4,085.00	4,500	3,900	4,500	4,500
Repairs & Maintenance	3,300.94	10,000	3,000	10,000	10,000
Miscellaneous	296.00	1,000	300	1,000	1,000
Miscellaneous - Tipping Fees	196,354.86	205,000	205,000	210,000	210,000
Miscellaneous - City Taxes	302,125.13	301,000	305,000	310,000	310,000
Miscellaneous - State Taxes	39,952.43	40,000	39,000	42,000	42,000
Total Collection	1,035,964.50	1,073,370	1,026,970	1,106,890	1,106,890
Capital Expenditures					
Machinery & Equipment	0.00	0	0	0	0
Desktop Computers	0.00	0	0	2,000	2,000
Total Capital Expenditures	0.00	0	0	2,000	2,000
Total Collection	1,035,964.50	1,073,370	1,026,970	1,108,890	1,108,890

FUND: SOLID WASTE

PROGRAM: NEIGHBORHOOD CLEAN-UP SERVICES

PROGRAM STATEMENT

This program is responsible for the annual clean-up disposal services of miscellaneous household items to neighborhoods within the City limits. For two Saturdays in the spring, the Public Works Department provides personnel and solid waste dumpsters to receive and dispose of the citizen's refuse.

Staffing Level

Public Works Foreman	.10
Public Works Employees	<u>.27</u>
	.37 FTE

Overview of Ongoing and Present Activities

Spring community clean-up.

Notable Changes in 2019 –

- None

Mandated Programs – Federal and State

- Solid Waste Management Plan.
- Comply with WSDOT requirements.

Revenue Generated – None

Equipment and Vehicles Assigned - All equipment and vehicles are shared within the Public Works Department.

1 – Backhoe

City of Grandview - 2019 Expenditure Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Solid Waste Fund					
Neighborhood Cleanup					
Regular Salaries & Wages	47.06	200	0	200	200
Overtime	1,884.99	1,550	1,520	1,700	1,700
Social Security	145.46	210	115	150	150
Retirement	215.99	340	195	240	240
Workman's Compensation	81.26	120	50	60	60
Medical/life Insurance	501.33	560	110	130	130
Family Medical Leave Premium	0.00	0	0	5	5
Office & Operating Supplies	0.00	400	0	400	400
Advertising	0.00	200	0	200	200
Operating Rentals	0.00	1,000	0	1,000	1,000
Repairs & Maintenance	0.00	250	0	250	250
Tipping Fees & Miscellaneous	8,621.38	11,000	10,985	14,000	14,000
Total Neighborhood Cleanup	11,497.47	15,830	12,975	18,335	18,335
Ending Fund Balance	510,027.67	539,205	605,485	624,680	624,680
Total Solid Waste Fund	1,557,489.64	1,628,405	1,645,430	1,751,905	1,751,905

REVENUE BOND REDEMPTION FUND

City of Grandview ~ 2019 Revenue Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
2015 W/S Bond Redemption Fund					
Beginning Fund Balance	152,331.27	167,130	167,410	180,260	180,260
Miscellaneous Revenues					
Investment Interest	15,776.88	15,500	17,000	17,000	17,000
Total Miscellaneous Revenues	15,776.88	15,500	17,000	17,000	17,000
Other Financing Sources					
Operating Transfers IN	420,000.00	420,000	420,000	220,000	220,000
Total Other Financing Sources	420,000.00	420,000	420,000	220,000	220,000
Total 2015 W/S Bond Redemption Fund	588,108.15	602,630	604,410	417,260	417,260

FUND: 2015 W/S REVENUE BOND REDEMPTION FUND

PROGRAM: WATER/SEWER BOND DEBT SERVICE

PROGRAM STATEMENT

The Water/Sewer Fund currently has one outstanding bond issue. This program is in place to meet the requirement of bond principal and interest payments. Principal payments are made in November while interest is paid semi annually in May and November. The funding for this debt service comes from the Water/Sewer fund.

Staffing Level – None

Overview of Ongoing and Present Activities

Following is the outstanding bond issue and year of origin and maturity:

- 2015 W/S Revenue Bonds, Improvements to Water and Sewer systems.
Term: 2015 to 2019

Notable Changes in 2019 – Outstanding Bond will be paid off this year.

Mandated Programs – Federal and State

Revenue Bonds carry with them a number of covenants. These are assurances to the bondholder that the issuer, the City, will be able to meet the annual payments for interest and principal. One of these covenants is called “Coverage”. This requires the city to operate the water/sewer system in such a manner that income from operating revenues is 1.25 times greater than the annual bonded debt service after operating expenses are paid.

Revenue Generated

Operating Transfers-In	\$ 220,000
Investment Interest	\$ 17,000

Equipment and Vehicles Assigned - None

City of Grandview ~ 2019 Expenditure Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
2015 W/S Bond Redemption Fund					
Principal	385,000.00	400,000	400,000	405,000	405,000
Interest	35,700.00	24,150	24,150	12,150	12,150
Ending Fund Balance	167,408.15	178,480	180,260	110	110
Total 2015 W/S Bond Redempt Fund	588,108.15	602,630	604,410	417,260	417,260

EQUIPMENT RENTAL FUND

City of Grandview ~ 2019 Revenue Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Equipment Rental Fund					
Beginning Fund Balance	2,290,290.20	2,372,215	2,372,170	1,947,505	1,947,505
Charges for Goods and Services					
Equipment Rental Services	416,865.00	420,000	425,000	500,000	500,000
Total Charges for Goods and Services	416,865.00	420,000	425,000	500,000	500,000
Miscellaneous Revenues					
Investment Interest	37,502.22	37,000	38,000	38,000	38,000
Total Miscellaneous Revenues	37,502.22	37,000	38,000	38,000	38,000
Other Financing Sources					
Sale of Fixed Assets	2,353.00	0	1,550	0	0
Total Other Financing Sources	2,353.00	0	1,550	0	0
 Total Equipment Rental Fund	 2,747,010.42	 2,829,215	 2,836,720	 2,485,505	 2,485,505

FUND: EQUIPMENT RENTAL

PROGRAM: EQUIPMENT RENTAL AND REPLACEMENT

PROGRAM STATEMENT

The Equipment Rental Fund was created to provide a means to operate, maintain and then replace vehicles and equipment used by the numerous operating city departments. The operating department makes the original equipment purchase. Equipment placed within the fund is then “rented” back to the department at a monthly rate. The rates are set annually and cover the cost of operating, maintaining, insuring and replacing the equipment at the end of its estimated life. Currently there are 82 vehicles and pieces of equipment within the Equipment Rental Fund.

Staffing Level

Accounts Payable Clerk	.15
City Treasurer	<u>.05</u>
	.20 FTE

Overview of Ongoing and Present Activities

- Maintain the fleet of vehicles and numerous pieces of equipment used in the daily operations of multiple city programs.
- Replace vehicles and equipment as needed.

Notable Changes in 2019 –

The following equipment to purchase or replace:

Replace #307 (2007 Chevy pickup)	\$ 27,000
Replace #315 (2008 JD Mower)	\$ 14,000
Replace #374 (1997 JD Mower)	\$ 17,000
Replace #386 (2001 Chevy Pickup)	\$ 26,000
Replace #432 (1999 Chevy Pickup)	\$ 28,000
Replace #121 (2009 Chevy Tahoe)	\$ 60,000
Replace #212 (2008 Dodge Charger)	\$ 50,000
Replace #213 (2010 Dodge Charger)	\$ 50,000
Server and 2 computers at City Hall	<u>\$ 16,000</u>
Total -	\$288,000

Mandated Programs – Federal and State - None

Revenue Generated

Rental Fees from Operating Departments	\$ 500,000
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Equipment and Vehicles Assigned – 82 units used by the multiple city programs in the delivery of city services.

City of Grandview ~ 2019 Expenditure Estimates

Description	2017 Actual	2018 Budget	2018 Projected	2019 Estimate	2019 Adopted
Equipment Rental Fund					
Equipment Rental Services					
Regular Salaries & Wages	4,677.18	4,300	4,500	4,500	4,500
Wages - Administration	7,987.37	8,200	8,400	8,500	8,500
Longevity	350.61	375	375	420	420
Social Security	995.66	1,000	1,020	1,050	1,050
Retirement	1,455.09	1,650	1,700	1,700	1,700
Workman's Compensation	61.72	70	70	70	70
Medical/life Insurance	3,041.57	2,975	3,050	3,100	3,100
Family Medical Leave Premium	0.00	0	0	15	15
Office & Operating Supplies	40,367.19	32,000	32,000	35,000	35,000
Fuel Consumed	96,214.12	126,000	100,000	130,000	130,000
Small Tools & Equipment	0.00	250	50	50	50
Professional Services	0.00	250	50	50	50
Advertising	18.45	500	50	50	50
Communications	623.65	500	550	550	550
Travel	0.00	250	50	50	50
Insurance	17,503.47	19,000	18,500	15,000	15,000
Repairs & Maintenance	140,436.54	130,000	135,000	135,000	135,000
Miscellaneous	8,744.15	10,000	8,500	10,000	10,000
Misc - Training	0.00	100	50	50	50
Total Equipment Rental Services	322,476.77	337,420	313,915	345,155	345,155
Capital Expenditures					
Machinery & Equipment	52,363.81	575,300	575,300	288,000	288,000
Total Capital Expenditures	52,363.81	575,300	575,300	288,000	288,000
Ending Fund Balance	2,372,169.84	1,916,495	1,947,505	1,852,350	1,852,350
Total Equipment Rental Fund	2,747,010.42	2,829,215	2,836,720	2,485,505	2,485,505