

**GRANDVIEW CITY COUNCIL
COMMITTEE-OF-THE-WHOLE MEETING MINUTES
NOVEMBER 27, 2018**

1. CALL TO ORDER

Mayor Norm Childress called the Committee-of-the-Whole meeting to order at 6:00 p.m., in the Council Chambers at City Hall.

2. ROLL CALL

Present were: Mayor Childress and Councilmembers Gay Brewer, Mike Everett, Dennis McDonald, Gloria Mendoza and Bill Moore.

Councilmember Javier Rodriguez arrived at 6:05 p.m.

Councilmember Joan Souders arrived at 6:20 p.m.

Staff present were: City Administrator/Public Works Director Cus Arteaga, City Treasurer Matt Cordray, Fire Chief Pat Mason, Assistant Public Works Director Todd Dorsett and City Clerk Anita Palacios.

3. PUBLIC COMMENT – None

4. NEW BUSINESS

A. Resolution accepting the bid and authorizing the Grandview Herald as the Official City Newspaper for the year 2019

City Clerk Palacios explained that RCW 35.23.352(7) provided that bids were required to secure the services of the official newspaper. Bids to serve as the Official City Newspaper for the year 2019 were opened on November 21, 2018. The City received three (3) bids from the Grandview Herald, Daily Sun News and Yakima Herald-Republic. The bids were as follows:

<u>Newspaper</u>	<u>Type of Publication</u>	<u>Rate (per column inch)</u>
Grandview Herald	Legal Notices	\$5.25
Daily Sun News	Legal Notices	\$7.75
Yakima Herald-Republic	Legal Notices	\$7.75

Discussion took place.

On motion by Councilmember Moore, second by Councilmember Mendoza, the C.O.W. moved a resolution accepting the bid and authorizing the Grandview Herald as the Official City Newspaper for the year 2019 for consideration at the December 11, 2018 regular Council meeting.

B. Letter of Intent and Petition for Annexation – Brett & Teresa Smith dba Quail Run Manufactured Home Park – 301 & 311 Hickory Road, Grandview, WA

City Clerk Palacios explained that the City received a Letter of Intent and Petition for Annexation and Rezone signed by Brett and Teresa Smith, dba Quail Run Manufactured Home Park, to annex Parcel No. 230927-11428 located at 301 Hickory Road and Parcel No. 230927-11407 located at 311 Hickory Road, Grandview, Washington, to the City of Grandview. The petitioners elected to request annexation under the 60% petition method of annexation. The 60% petition method required signatures by owners of not less than 60% of the assessed value of the total property proposed for annexation. The petition contained sufficient signatures of the assessed value. The petitioners requested the parcel be annexed with an MR Manufactured Home Park zoning designation as identified on the City's Future Land Use map. The parcel was included in the City's designated Urban Growth Area. State law required the City Council to determine: (1) if the City would accept, modify or reject the proposed annexation, (2) whether the City would require the simultaneous adoption of a proposed zoning regulation for the subject property, and (3) whether the City would require the assumption of all or any portion of existing City indebtedness by the area to be annexed. Upon Council's acceptance of the Letter of Intent, the Petition would be presented to the Hearing Examiner to conduct a public hearing.

Discussion took place.

On motion by Councilmember Everett, second by Councilmember Moore, the C.O.W. moved acceptance of the proposed annexation submitted by Brett and Teresa Smith dba Quail Run Manufactured Home Park, required the simultaneous adoption of zoning regulations consistent with the Urban Growth Area Future Land Use Designations: M2 Manufactured Home Park for Parcel Nos. 230927-11428 and 239027-11407, and required the assumption of all existing City indebtedness by the properties proposed to be annexed the same as all other property within the City in accordance with past practice to the December 11, 2018 regular Council meeting for consideration.

C. Ordinance amending the 2018 annual budget

City Treasurer Cordray explained that staff monitoring and review of fund and department budgets identified a budget account to be amended. By Fund, the highlights of the budget changes were as follows:

- Current Expense Fund: Increased revenues for Building Permits and Plan Checking Fees. Increased appropriations for Inspections and Permits – Professional Services. Net effect was an increase to estimated ending fund balance.

Discussion took place.

On motion by Councilmember Mendoza, second by Councilmember Everett, the C.O.W. moved an ordinance amending the 2018 annual budget for consideration at the December 11, 2018 regular Council meeting.

D. Draft Interlocal Cooperation Agreement between the City of Sunnyside and the City of Grandview for Emergency Medical Transport Services

City Administrator Arteaga explained that at the November 13, 2018 C.O.W. meeting, the C.O.W. recommended the following changes to the Interlocal Cooperation Agreement between the City of Sunnyside and the City of Grandview for Emergency Medical Transport Services:

- Incorporate wording in the draft agreement for Sunnyside to provide a quarterly report on the number of Grandview transports, etc.
- Incorporate wording in the draft agreement that any increase in the annual fee assessed by Sunnyside be provided in writing and the reasons for the fee increase.

He presented another draft with the incorporated wording for review.

Discussion took place.

Following discussion, staff was directed to review the following sections:

- Item 3 – Responsibilities of the City of Grandview – second paragraph – clarify what type of “quarters” shall be provided.
- Item 4 – Cost of Service – second paragraph – articulate the selection process of an arbitrator.
- Item 8 – Termination/Modification – clarify the one year termination notice.

No action was taken.

5. OTHER BUSINESS

Solar Powered Flashing LED Stop Signs – City Administrator Arteaga reported that Councilmember Brewer requested that he research the use of solar powered flashing LED stop signs. He distributed a handout illustrating the signs and the cost (\$1000–\$1500 per sign). He advised that he would meet with the Police Chief to develop criteria that would warrant placement of these types of signs.

Mayor Resignation Letter – Mayor Childress submitted his formal notification of his resignation as Mayor of the City of Grandview effective December 31, 2018. His term as Yakima County Commissioner would begin on January 1, 2019.

Procedure for Selection of Next Mayor – The Mayor and Council reviewed the procedure and process for the selection and appointment of the next Mayor to be conducted during the regular Council meeting.

6. ADJOURNMENT

The C.O.W. meeting adjourned at 6:55 p.m.

Mayor Norm Childress

Anita Palacios, City Clerk