

**GRANDVIEW CITY COUNCIL
SPECIAL MEETING MINUTES – BUDGET
OCTOBER 8, 2018**

1. CALL TO ORDER

Mayor Norm Childress called the special meeting to order at 6:00 p.m. in the Council Chambers at City Hall.

Present were: Mayor Childress and Councilmembers Gaylord Brewer, Gloria Mendoza, Bill Moore, Javier Rodriguez and Joan Souders.

Councilmember Mike Everett arrived at 6:15 p.m.

Absent from the meeting was Councilmember Dennis McDonald.

Staff present were: City Administrator/Public Works Director Cus Arteaga, City Treasurer Matt Cordray and City Clerk Anita Palacios.

2. 2019 PRELIMINARY BUDGET

City Administrator opened the 2019 preliminary budget discussions by identifying items from the August 6, 2018 Council Budget Retreat that were included in the preliminary budget as follows:

Councilmember Everett

- Development of a Grandview ambulance service
- Expand economic development efforts

Councilmember Mendoza

- Promote Country Park use and events

Councilmember Moore

- Continue sealcoating program
- Budget for the annual economic development convention

Councilmember Souders

- Reinstate the presentation of the Beautification Awards at Council meetings
- Budget for retail recruiter
- Budget for additional pool improvements and development of dog park

Councilmember Rodriguez

- Budget for street tree sidewalk improvements (trip hazards)
- Budget for Council chairs

Mayor Childress

- Contract with economic development promotion retailer (NaviRetail)
- Ambulance service presentation

He also noted that a 3% general wage increase was incorporated in the preliminary budget for all City employees. The Public Works Union contract was settled with a 3% wage increase for 2019. The Police Sergeants & Patrol Union and Police Support Union contracts expire December 31, 2018 and were currently in negotiations. Salary increases for the Mayor and Councilmember positions were not incorporated. A salary comparison was prepared based on the City's comparables which identified that the average salary for the mayor position was \$900

per month and the average salary for a councilmember was \$337 per month. Currently, the Mayor receives \$540 per month and Councilmembers receive \$300 per month.

City Treasurer Cordray presented the 2019 preliminary budget as follows:

2019 REVENUE ESTIMATES

Current Expense Fund

Total Beginning Cash Balance - \$1,294,475

Taxes

2018 Budget \$4,341,750

2019 Estimate \$4,563,250

Licenses and Permits

2018 Budget \$131,500

2019 Estimate \$141,500

Intergovernmental Revenues

2018 Budget \$357,600

2019 Estimate \$351,100

Charges for Goods and Services

2018 Budget \$151,860

2019 Estimate \$158,600

Fines and Penalties

2018 Budget \$177,210

2019 Estimate \$170,410

Miscellaneous Revenues

2018 Budget \$154,515

2019 Estimate \$170,465

Total Current Expense Fund Revenues

2018 Budget \$7,282,285

2019 Estimate \$6,849,800

2019 EXPENDITURE ESTIMATES

Current Expense Fund

Legislative Services - Council

2018 Budget \$56,380

2019 Estimate \$56,600

Notable Changes in 2019 – None

Community Support Services

2018 Budget \$36,325

2019 Estimate \$28,090

Notable Changes in 2019 – Reduction in Election Services during non-election year.

Municipal Court Services

2018 Budget \$364,390

2019 Estimate \$358,095

Notable Changes in 2019 – Yakima County District Court costs decreased from \$202,650 in 2018 to \$194,300 in 2019. Each year, the City pays the County a sum equal to the City's percentage of the County's budget. The percentage is determined based on a 4 year running average of the total District Court cases divided by the average number of City cases. For example: if the 4 year average of the District Court cases including Grandview is 10,000 and Grandview's portion 4 year average is 1,000 – the City pays the county 10% of the total budget for that year. In 2018, the City entered into a four-year agreement with Yakima County for probation services at a flat fee of \$70 per case. The cost to the City for probation services decreased from \$4,500 in 2018 to \$3,550 in 2019. For year one (2018) and year two (2019) of the agreement, the County agreed to accept 75% of the total cost that the City would be responsible to pay. For year three (2020) and year four (2021), the City agreed to pay 100% of the total cost. The public defender agreement with the Law Firm of Beck and Phillips, PLLC was renewed in 2018 for a five-year period. The Public Defender compensation in a total fixed-fee increased from \$75,920 in 2018 to \$78,957 in 2019. The Public Defender Agreement reflects a caseload limit, the reimbursement of costs for investigators and experts, warranty of public defender and quarterly reporting requirements. The City also contracts with other defense attorneys in the case of public defender conflicts.

General Management Services – Mayor & City Administrator

2018 Budget \$103,150

2019 Estimate \$111,200

Notable Changes in 2019 – None

Clerk Services – City Clerk

2018 Budget \$54,540

2019 Estimate \$51,220

Notable Changes in 2019 – Elimination of Deputy City Clerk/Treasurer position.

Accounting Services – City Treasurer

2018 Budget \$114,055

2019 Estimate \$114,060

Notable Changes in 2019 – Elimination of Deputy City Clerk/Treasurer position. Professional Services – State Auditor's Office has an increase of \$5,000 for anticipation of receiving a Single Federal Audit.

Risk Management Services

2018 Budget \$159,370

2019 Estimate \$191,620

Notable Changes in 2019 – The City's liability assessment with WCIA increased from \$154,446 in 2018 to \$155,388 in 2019. The assessment formula was based on two factors: worker hours multiplied by the assessment rate. The assessment rate was determined by an actuarial review of the City's last five years loss history and successful completion of WCIA's COMPACT requirements. Property, boiler and machinery, and crime/fidelity rates remained the same for 2019, however, the City's property schedule was re-appraised in 2018 thus increasing building/content values and increasing premiums for several departments in 2019. The City insures 64 vehicles and the City's auto physical damage rates increased from \$15,048 in 2018 to \$19,699 in 2019.

Legal Services

2018 Budget \$103,610

2019 Estimate \$104,590

Notable Changes in 2019 – The following union agreements expire December 31, 2018 and negotiations would continue into 2019:

- Police Sergeants & Patrol Bargaining Unit
- Police Dispatch & Corrections Bargaining Unit

Human Resource Services

2018 Budget \$76,960

2019 Estimate \$76,640

Notable Changes in 2019 – Elimination of Deputy City Clerk/Treasurer position.

General Facilities Services

2018 Budget \$29,020

2019 Estimate \$30,305

Notable Changes in 2019 – None

Planning & Community Development Services

2018 Budget \$36,000

2019 Estimate \$33,260

Notable Changes in 2019 – Increased professional services from \$5,100 to \$7,500 due to anticipated increase in land use activity.

Economic Development Services

2018 Budget \$67,160

2019 Estimate \$34,830

Notable Changes in 2019 – None

The next preliminary budget meeting would be held on Monday, October 15, 2018 at 6:00 p.m.

3. ADJOURNMENT

The special meeting adjourned at 8:00 p.m.

Mayor Norm Childress

Anita Palacios, City Clerk