

**GRANDVIEW CITY COUNCIL
SPECIAL MEETING MINUTES – BUDGET
OCTOBER 15, 2018**

1. CALL TO ORDER

Mayor Pro Tem Bill Moore called the special meeting to order at 6:05 p.m. in the Council Chambers at City Hall.

Present were: Mayor Pro Tem Moore and Councilmembers Mike Everett, Gloria Mendoza and Joan Souders.

Councilmember Gay Brewer arrived at 6:20 p.m.

Absent from the meeting were Mayor Norm Childress, Councilmembers Dennis McDonald and Javier Rodriguez.

On motion by Councilmember Souders, second by Councilmember Mendoza, Council excused Mayor Childress and Councilmembers McDonald and Rodriguez from the meeting.

Staff present were: City Administrator/Public Works Director Cus Arteaga, City Treasurer Matt Cordray, Library Director Elizabeth Jahnke, Parks & Recreation Director Gretchen Chronis, Fire Chief Pat Mason and City Clerk Anita Palacios.

2. 2019 PRELIMINARY BUDGET

2019 Current Expense Fund Revenue Sources

City Treasurer Cordray explained that the operating revenue for the Current Expense Fund in 2019 was estimated to be \$5,555,325. The Current Expense Fund revenues estimates were as follows:

<u>Revenue Type</u>	<u>Amount</u>
Property Taxes	\$1,650,000
Sales Tax	\$ 654,750
Criminal Justice Tax	\$ 170,000
City Utility Taxes	\$1,041,000
Private Utility Taxes	\$1,045,000
Other Taxes	\$ 2,500
Licenses & Permits	\$ 141,500
Intergovernmental Revenues	\$ 351,100
Charges for Service	\$ 158,600
Fines & Forfeits	\$ 170,410
Misc. & Other Revenues	<u>\$ 170,465</u>
Total Revenue	\$5,555,325

A public hearing to consider the revenue sources for the 2019 Current Expense Fund budget would take place at the October 22, 2018 special Council meeting.

City Treasurer Cordray continued the presentation of the 2019 preliminary budget, as follows:

2019 Expenditure Estimates – Current Expense Fund

Library Services

2018 Budget \$293,975

2019 Estimate \$305,860

Notable Changes in 2019 –

- Hire “in-training Assistant Librarian” on December 1, 2019 to prepare for end of January 2020 retirement.
- Federal funding decreased for the on-line periodical database and for the OCLC bibliographic database and the e-books/e-audio subscription which increases City costs.
- YVC now contributes to the “out of pocket cost” for the OCLC bibliographic database.
- Depend on Friends of Grandview Library to pay for four newspaper subscriptions.
- Revenue was not consistent year to year.
- Combined catalog with YVC would change workload dynamics. Six month implementation.

Senior Citizen Services

2018 Budget \$19,190

2019 Estimate \$13,300

Notable Changes in 2019 – None

Recreation Services

2018 Budget \$184,300

2019 Estimate \$139,200

Notable Changes in 2019 – None

Aquatics Services

2018 Budget \$141,310

2019 Estimate \$141,185

Notable Changes in 2019 – \$60,000 was earmarked for the Swim Pool Splash project pending successful notification of RCO grant (Capital Improvement Fund). If successful, the Grandview Chamber of Commerce pledged a cash donation of \$20,000 toward the project. In addition, a \$2,000 increase was included for maintenance weekend overtime to oversee pool chemical supervision. Increase of \$2,500 in supplies for the painting of the pool tank (done every other year).

Museum

2018 Budget \$31,740

2019 Estimate \$32,465

Notable Changes in 2019 – An additional amount of \$60,000 (Capital Improvement Fund) for the roofing project. An increase in office & operating supplies from a 2018 Legends Grant for a Children’s Interpretive Center. The increase in professional services was for additional janitorial services and electrical work in the gun case area to include outlets on the workbench and lighting.

Community Center

2018 Budget \$56,650

2019 Estimate \$57,100

Notable Changes in 2019 – Outdoor BBQ area was not constructed in 2018. The amount of \$5,000 was being carried over to 2019.

Fire Administration Services

2018 Budget \$166,210

2019 Estimate \$172,990

Notable Changes in 2019 –

- Salaries and associated line items were slightly increased to reflect possible changes by the Council in 2018 as well as expected insurance cost increases.
- Operating Rentals and Leases restored to previous levels.

Fire Suppression Services

2018 Budget \$934,300

2019 Estimate \$429,685

Notable Changes in 2019 –

- Salaries and associated line items were slightly increased to reflect possible changes by the Council in 2018 as well as expected insurance cost increases.
- Increase in “Volunteer Compensation” to reflect proposed pay increase to be determined by City Administrator, Mayor and City Council. This line item was split between Fire Suppression (40%) and EMS (60%).
- Increase to “Fuel Consumed” to cover potential increase in fuel costs.
- Increase of \$1,500 to “Professional Services” for contracting with a grant writer.
- Anticipated increase of \$1.75 per call dispatch fees as reflected in “Communications.” Dispatch fees were split between Fire Suppression (25%) and EMS (75%).
- Operating Rentals and Leases restored to previous levels.
- Increase of \$3,000 to “Repairs and Maintenance” to cover anticipated higher maintenance costs.
- \$52,000 would be added each budget year from 2018-2020 to “Machinery & Equipment” for Self-Contained Breathing Apparatuses.

Emergency Medical Services Fund

2018 Budget \$366,460

2019 Estimate \$369,405

Notable Changes in 2019 –

- Salaries and associated line items were slightly increased to reflect possible changes by the Council in 2018 as well as expected insurance cost increases.
- Increase in “Volunteer Compensation” to reflect proposed pay increase to be determined by City Administrator, Mayor and City Council. This line item was split between Fire Suppression (40%) and EMS (60%).
- Increase to “Fuel Consumed” to cover potential increase in fuel costs.
- Anticipated increase of \$1.75 per call dispatch fees as reflected in “Communications.” Dispatch fees were split between Fire Suppression (25%) and EMS (75%).

2019 Revenue Estimates – Emergency Medical Services Fund

2018 Budget \$366,460

2019 Estimate \$369,405

The next preliminary budget meeting would be held on Monday, October 29, 2018 at 6:00 p.m.

3. ADJOURNMENT

The special meeting adjourned at 8:00 p.m.

Mayor Pro Tem Bill Moore

Anita Palacios, City Clerk