

**GRANDVIEW CITY COUNCIL
REGULAR MEETING AGENDA
TUESDAY, SEPTEMBER 11, 2018**



REGULAR MEETING – 7:00 PM

PAGE

- 1. CALL TO ORDER & ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. PRESENTATIONS**
- 4. PUBLIC COMMENT** – At this time, the public may address the Council on any topic whether on the agenda or not, except those scheduled for public hearing.
- 5. CONSENT AGENDA** – Items on the Consent Agenda will be voted on together by the Council, unless a Councilmember requests that items be removed from the Consent Agenda and discussed and voted upon separately. An item removed from the Consent Agenda will be placed under Unfinished and New Business.
 - A. Minutes of the August 27, 2018 Council special meeting 1-24
 - B. Minutes of the August 28, 2018 Committee-of-the-Whole special meeting 25-29
 - C. Minutes of the August 28 2018 Council meeting 30-31
 - D. Payroll Check Nos. 10491-10533 in the amount of \$32,904.90
 - E. Payroll Electronic Fund Transfers (EFT) Nos. 59968-59973 in the amount of \$91,197.35
 - F. Payroll Direct Deposit 8/16/18 – 8/31/18 in the amount of \$108,935.27
 - G. Claim Check Nos. 115953-116033 in the amount of \$118,318.09
- 6. ACTIVE AGENDA** – Notice: Items discussed at the 6:00 pm Committee-of-the-Whole meeting of an urgent or time sensitive nature may be added to the active agenda pursuant to City Council Procedures Manual Section 3.18(c).
 - A. Resolution No. 2017-38 declaring certain City property from the Police Department and Parks & Recreation Department as surplus and authorizing disposal by public auction, sale or trade 32-33
- 7. UNFINISHED AND NEW BUSINESS**
- 8. CITY ADMINISTRATOR AND/OR STAFF REPORTS**
- 9. MAYOR & COUNCILMEMBER REPORTS**
- 10. ADJOURNMENT**

**GRANDVIEW CITY COUNCIL
SPECIAL MEETING MINUTES
AUGUST 27, 2018**

1. CALL TO ORDER

Mayor Norm Childress called the special meeting to order at 6:00 p.m. in the Council Chambers at City Hall.

Present were: Mayor Childress and Councilmembers Gay Brewer, Gloria Mendoza, Bill Moore, Javier Rodriguez and Joan Souders.

Absent were: Councilmembers Mike Everett and Dennis McDonald.

Staff present were: City Administrator/Public Works Director Cus Arteaga and City Clerk Anita Palacios.

2. RETAIL RECRUITMENT PRESENTATION BY BUXTON COMPANY

Chris Gracela, Director of Sales and Robb Miller, Vice President Sales with Buxton Company provided a retail recruitment presentation, a copy of which is attached hereto and incorporated herein as part of these minutes. The cost for a one-year agreement with Buxton Company was \$65,000 or a three-year agreement at \$50,000 per year.

Discussion took place. No action was taken.

3. ADJOURNMENT

The special meeting adjourned at 7:45 p.m.

Mayor Norm Childress

Anita Palacios, City Clerk

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BUXTON'S SOLUTIONS FOR CITY GOVERNMENT

INCREASE TAX REVENUE • IMPROVE QUALITY OF LIFE • RETAIN BUSINESS • DRIVE TOURISM



CITY GOVERNMENT

THE **BUXTON** DIFFERENCE

PUT YOUR CITIZENS AT
THE CENTER OF YOUR
GROWTH STRATEGY



We are the leader in customer analytics. Since our founding in 1994, we have worked with more than 4,000 clients and have earned a reputation for our client-first approach and high-quality solutions.

RESULTS **MATTER**

800
COMMUNITIES
NATIONWIDE

40 MILLION
SQUARE FEET OF
NEW RETAIL SPACE

WORLD CLASS **CLIENT SATISFACTION**

As a Buxton client you have a dedicated, experienced team supporting you through your partnership with us. This team serves as an extension of your staff, tracking your progress and providing guidance to help you evolve your strategy. We know how to help you implement and execute development strategies to see results from your investment.

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BENEFITS OF PARTNERING WITH BUXTON

DEFINE A PROACTIVE STRATEGY FOR RETAIL RECRUITMENT

When you begin working with Buxton, we start with understanding who your citizens truly are and defining the make-up of your community. Once we've studied these consumers, we identify which retail brands are right for your community and what concepts you shouldn't spend time and resources on trying to bring to your city. With this strategy outlined, your team is able to make the best use of their time with proactive marketing tactics.

SUPPORT YOUR EXISTING RETAIL BASE

Business retention is the second pillar of Buxton's partnerships with communities. We ensure city staff, elected officials, economic development staff and business owners work together to form public-private partnerships that promote growth within the community. LSMx, a local store marketing tool, is designed for small business owners. Through your partnership with Buxton you have the ability to give business owners access to LSMx to help them market their business to the best potential customers. This technology helps to keep local businesses competitive in the marketplace, supports entrepreneurs, and gives store owners the ability to market like national retail brands using customer data and analytics.

INCREASE YOUR TAX BASE BY ATTRACTING SUSTAINABLE RETAIL

By identifying the top retail recruitment opportunities for your community, you have a jumpstart on the retail recruitment process. Buxton provides guidance on which retailers are currently operating and expanding in your area and makes the introduction to executives at each of your retail matches. Landing new retail not only increases your tax base, but also improves the quality of life for your citizens by allowing them to shop and dine in their own community.

UNDERSTAND HOW RETAILERS VIEW YOUR MARKET

Buxton is the trusted advisor to thousands of retail and restaurant companies in the U.S. The data and tools we provide to your city are the exact same tools that retailers use when making site selection and new market decisions. Arming you with this data and analyses gives you instant credibility to retailers since so many in the industry know the Buxton name.

ECONOMIC DEVELOPMENT STRATEGY

In addition to our history of retail experience, we've worked in the field of economic development for two decades. When you partner with Buxton, we help you form a long-term economic development strategy and we provide the data, technology and expertise to help you make fact-based decisions for your community.

We understand the need to see results and a return on your investment. That's why our dedicated account management teams are here to act as an extension of your staff, helping you achieve your development goals by providing you with an unparalleled level of service. Great organizations grow with us – and we're ready to start a partnership with you.

PRODUCT

Retail Recruitment

Attract new retail and increase your tax base with defined retail recruitment strategies.



PRODUCT SUMMARY

What is it?

Buxton's Retail Recruitment solution gives community leaders access to the same market intelligence that retailers use to make site selection decisions. Using SCOUT, our proprietary web-based analytics platform, you can showcase retail potential to prospective new businesses and run reports to assist local businesses. We position your community for retail development success.

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PRODUCT FEATURES

What will it do for me?

Effectively recruit new retail and restaurant concepts.

Our analysis digs deep to identify what factors make your community attractive to retailers using drive-time analysis, leakage and surplus analysis and other techniques. Buxton provides a list of 20 retailers whose customers match the profiles of your consumers.

Increase your tax base.

Increase sales and property tax revenue, and reduce retail leakage by keeping business transactions in your community.

Support your local businesses.

Retain and assist business owners by providing market intelligence to optimize merchandising and marketing.

Prepare marketing packages for targeted retailers.

Buxton prepares custom reports and introductory letters to inform retailers on your match list of the opportunities in your community. Your Buxton support team will be available to coach you throughout the recruitment process.

RELATED PRODUCTS

How else can you help me?

Top Markets for Tourism Spending



Tourism Insights

Increase the number of tourists that visit your city



Business Retention

Retention of current retailers and restaurants



SCOUT Touch

Utilize a centralized approach to growing your community

“Buxton gives us true data that supports the kind of growth we have today and can forecast the growth coming in the future. It gives us real numbers, so when we sit down with businesses that are looking at Celina, we have facts.”



RELATED CITIES

Who else trusts Buxton?



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PRODUCT

SCOUT Touch

A centralized approach to growing your community.



PRODUCT SUMMARY

What is it?

From the city manager to elected officials and economic development staff, SCOUT Touch provides city leaders with a centralized approach to growing your community. When city leadership is unified in strategic growth expectations, you can efficiently enhance the quality of life for your residents, grow local business, and recruit new retail.

LEARN MORE

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PRODUCT FEATURES

What will it do for me?

Utilize a centralized approach to growing your community.

SCOUT Touch clearly and simply illustrates your city's development potential based on customers, where they are located, and the value of those customers to a retail or restaurant concept.

Enhance the quality of life for your residents.

SCOUT Touch provides city leaders with the data, insights, and analytics necessary to craft a winning strategy for growth. Bringing essential retail and services to your market will enhance the quality of life for your residents.

Grow local business.

SCOUT Touch gives local business owners instant access to business intelligence, providing the data needed to be more competitive in the market.

Recruit new retail.

With SCOUT Touch, you have access to your targeted retail matches, equipping you to confidently pursue retailers and restaurants that will enhance your growing community.

7

How else can you help me?

SCOUT



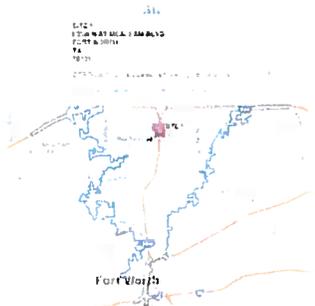
Retail Recruitment

Attract new retail and increase your tax base with defined retail recruitment strategies.



City Planning Insights

Buxton offers retail solutions to help maximize your city's growth.



Business Retention

Retain current retailers and restaurants.

"In this day and age, it's all about analytics and having statistics on your community. Municipalities don't always have that at their fingertips. But with Buxton and the SCOUT program, we've been able to turn that around and provide prospective clients with some really good analytical data to help them make their decision to locate in Rochester."



BUXTON'S CLIENTS

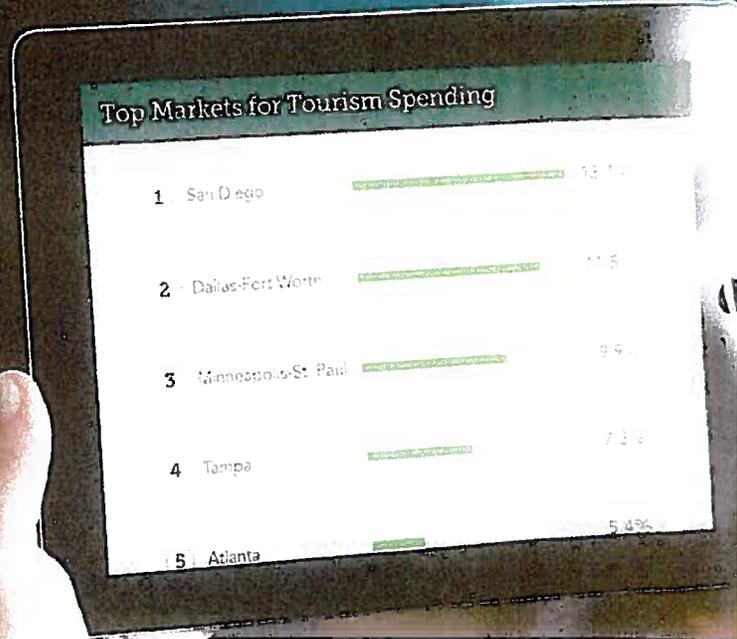
Who else trusts Buxton?



PRODUCT

Tourism Insights

Increase the number of tourists that visit your city.



PRODUCT SUMMARY

What is it?

Buxton's Tourism Insights solution gives you the insights needed to design effective tourism marketing campaigns and to better understand consumer demand for goods and services in your trade area.

PRODUCT FEATURES

What will it do for me?

Maximize your marketing budget.

Pinpoint the markets where your best visitors, and those just like them, live in order to optimize advertising spending. Target marketing messages to past and potential visitors at the household level.

Better understand your tourist base.

Buxton can tell you who is visiting your community and where those tourists are coming from.

Understand the value of the tourist population.

Not only can we identify who your visitors are and where they are coming from, but we can also tell you where they are spending dollars in your community across numerous retail categories.

Quantify the impact of tourism.

Quantify the economic impact of visitors and identify the retail categories where they spend money in your community.

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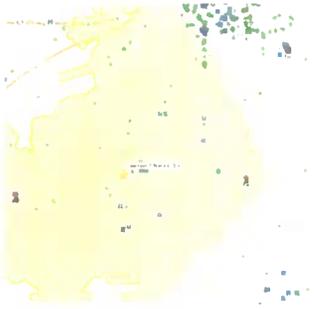
Buxton[®]

How else can you help me?



Downtown Revitalization

Buxton can help communities fill vacant downtown sectors.



Healthcare Gap Analysis

Objective, data-driven solutions that identify healthcare facility shortages in particular regions.



City Planning Insights

Buxton offers retail solutions to help maximize your city's growth.

"Our investment in the Buxton reports and our contract each year turns around, or equates to, \$2 million in retail sales tax every year. So that investment is more than worth the money that we put into Buxton's contract."



BUXTON'S CLIENTS

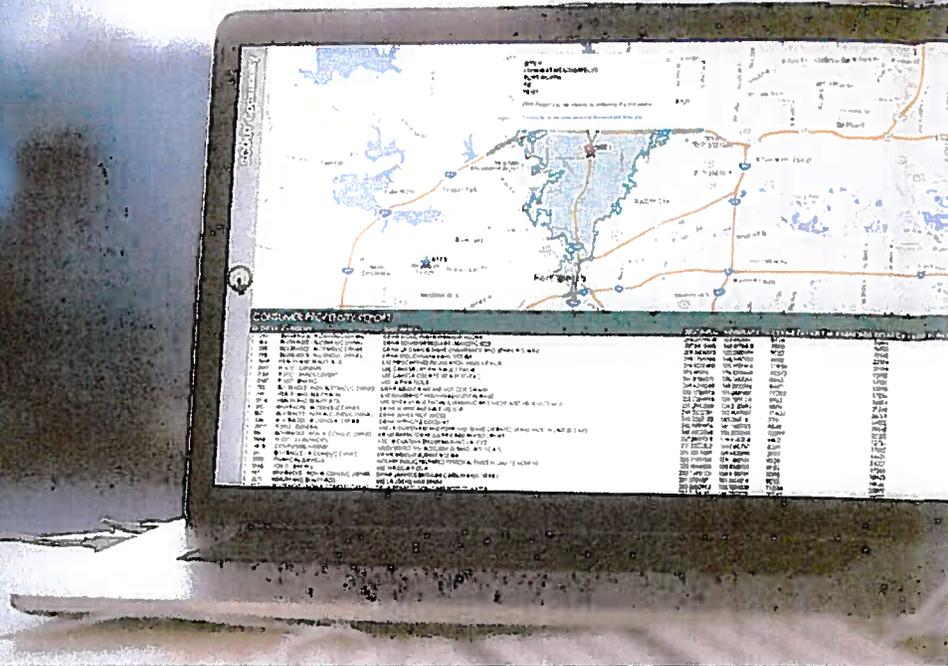
Who else trusts Buxton?



PRODUCT

Business Retention

Retain current retailers and restaurants.



PRODUCT SUMMARY

What is it?

As city leaders know, a thriving retail sector is vital to the overall health of a community. While a big part of maintaining a growing business community includes recruiting the right retailers for your city, an equally important mission is business retention – keeping existing retailers and restaurants in your business community.

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PRODUCT FEATURES

What will it do for me?

Provide market intelligence for business retention.

Buxton can provide market intelligence to optimize merchandising and marketing for existing retailers.

Assist businesses with local store marketing.

As communities aid existing retailers in their marketing efforts, those retailers will be more likely to stay and expand in your community. When you work with Buxton, you have access to LSMx, our local store marketing tool.

Ensure employment of residents.

Retail retention will provide jobs and strengthen economic development for your community's residents.

Help create community culture.

Specific retailers and restaurants often become an important part of a community's culture. By working to retain such retail establishments, you are maintaining your relationship with important community partners.

Buxton[®]

RELATED PRODUCTS

How else can you help me?

SCOUT



Retail Recruitment

Attract new retail and increase your tax base with defined retail recruitment strategies.

SCOUT



SCOUT Touch

Utilize a centralized approach to growing your community.

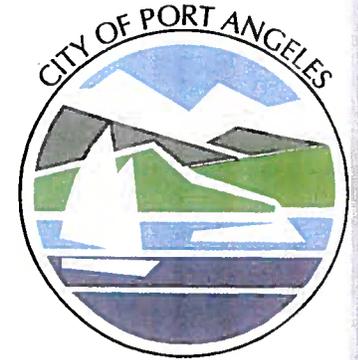
Top Markets for Tourism Spending



Tourism Insights

Increase the number of tourists that visit your city.

“Through Buxton, we received data that really empowers our business owners. Now they can make more informed decisions about what products and services to offer.”



BUXTON'S CLIENTS

Who else trusts Buxton?



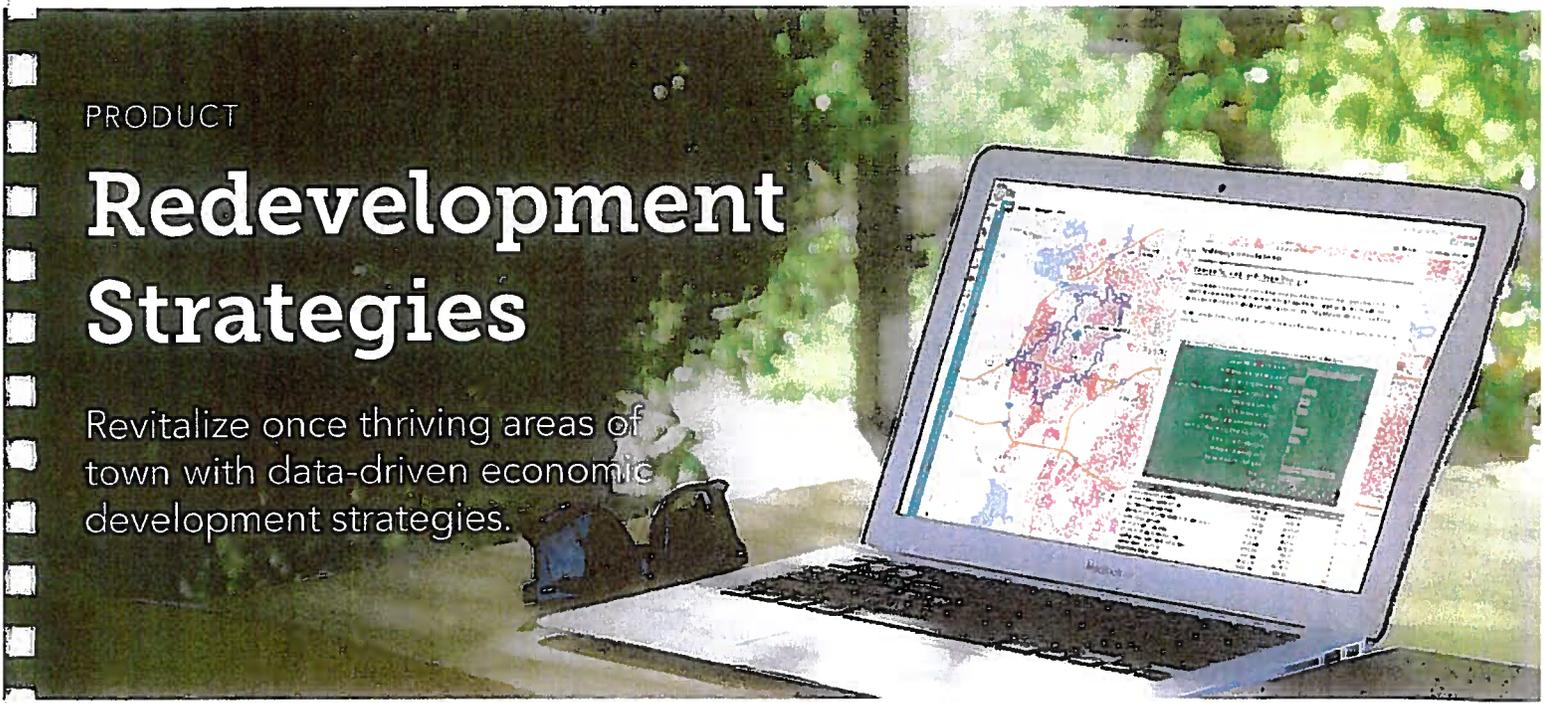
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PRODUCT

Redevelopment Strategies

Revitalize once thriving areas of town with data-driven economic development strategies.



PRODUCT SUMMARY

What is it?

With many companies choosing to migrate to larger, less expensive lots outside of an urban sector, cities may need to implement a strategy for filling those vacant buildings. With the ability to execute local economic development strategies, Buxton gives you the tools and knowledge to help redevelop those key areas by identifying new retailers and restaurants that will best fit each specific site.

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PRODUCT FEATURES

What will it do for me?

Recruit new retailers and restaurants.

Buxton gives cities the tools they need to confidently revitalize key areas of town through the recruitment of new retailers and restaurants.

Increase sales tax revenue.

Recruiting new retail means an increase in tax revenue, reducing retail leakage and satisfying your residents' desire to shop in that area of town.

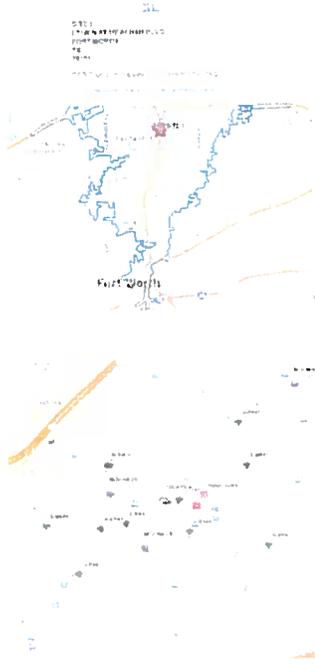
Retain current businesses in that area of town.

As current businesses see the revitalization efforts taking place, they will be more likely to invest in their current locations rather than looking for local economic development strategy options elsewhere.

Draw visitors to that area of town.

Buxton's expert analytics can ensure that your redevelopment efforts are bringing in the best retailers to appeal to residents and visitors alike.

How else can you help me?



Business Retention

Retain current retailers and restaurants.

Downtown Revitalization

Buxton can help communities fill vacant downtown sectors

“Within the first year of using the Buxton SCOUT program, our targeted retail attraction efforts have not only allowed us to fill vacant spaces in our community, but also increase sales receipts.”

SCOUT



Retail Recruitment

Attract new retail and increase your tax base with defined retail recruitment strategies.



BUXTON'S CLIENTS

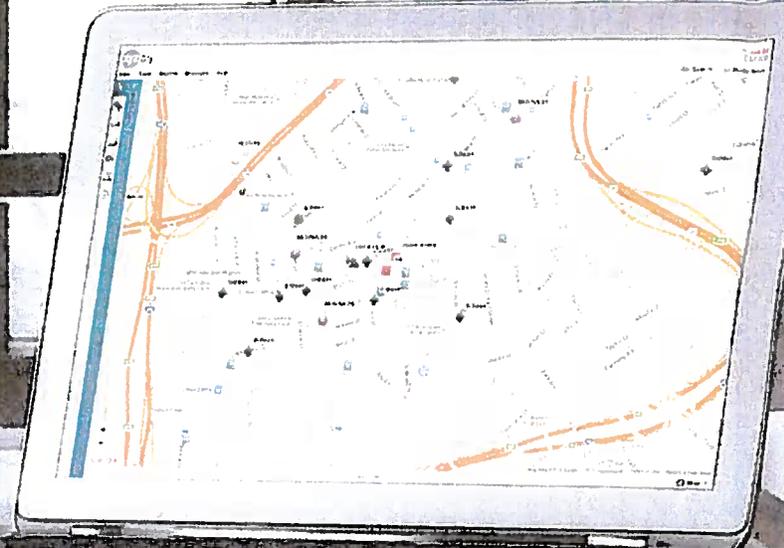
Who else trusts Buxton?



PRODUCT

Downtown Revitalization

Buxton can help communities fill vacant downtown sectors.



PRODUCT SUMMARY

What is it?

Due to suburban expansion and the low cost of rural land, many communities have seen restaurants and retailers abandon downtown sectors, leaving vacant buildings and an overall lackluster environment. Buxton has the expertise to help communities recruit retailers and restaurants specifically suited for an urban setting to drive downtown revitalization.

CALL AT HOME

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PRODUCT FEATURES

What will it do for me?

Draw visitors to your community.

Thriving downtowns rely on an influx of visitors. By recruiting the right retailers and restaurants, both local and out-of-town visitors will be drawn to spend time in the new and improved downtown sector.

Recruit new retailers and restaurants.

In order to bring in visitors, retailers must first be recruited. Buxton has the tools and knowledge to guide your community's recruitment efforts.

Create jobs for city residents and stimulate downtown revitalization.

The opening of new retail establishments and restaurants in your downtown areas will create jobs for residents.

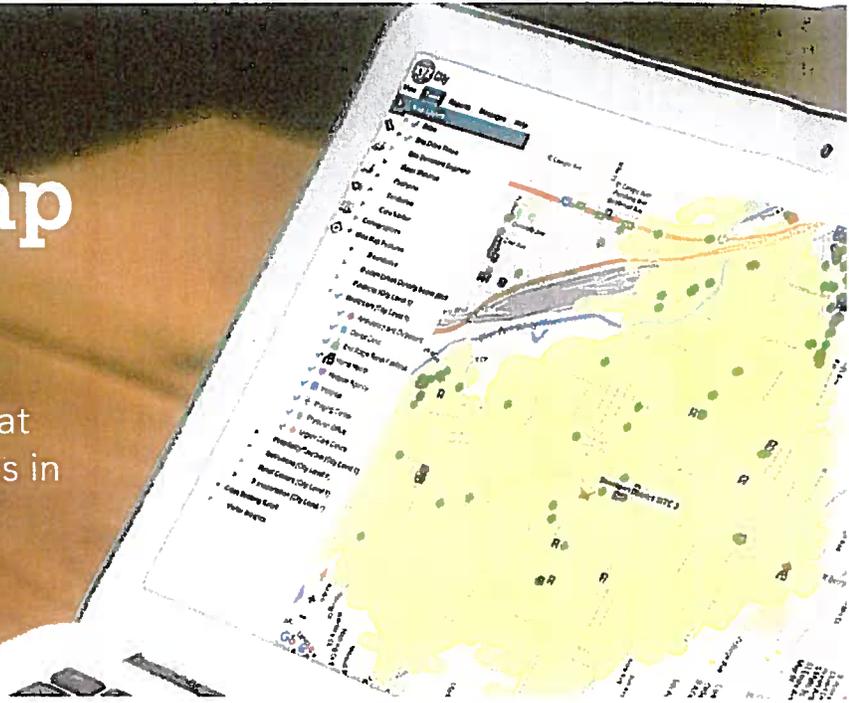
Increase sales tax revenue.

Recruiting new retail means an increase in tax revenue, reducing retail leakage and satisfying your residents' desire to shop in downtown.

PRODUCT

Healthcare Gap Analysis

Objective, data-driven solutions that identify healthcare facility shortages in particular regions.



PRODUCT SUMMARY

What is it?

Identifying gaps in the healthcare industry is an important step for growing communities. Buxton can build a model that allows city leaders to spot healthcare shortages in highly populated markets.

WORK WITH US

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PRODUCT FEATURES

What will it do for me?

Identify gaps in healthcare.

Identify areas of opportunity by visualizing concentrations of core patients and healthcare facilities.

Gain an overall understanding of the state of your city's healthcare system.

Buxton's expert analysis will show city leaders the overall state of the current healthcare system. It will help you answer the questions: What is working in our healthcare system? What is not? In what ways can we expand the healthcare system to better serve our residents?

Know who to recruit.

Perhaps your city is lacking in a specific healthcare specialty or service. Buxton can help city leaders target the right healthcare facilities and service lines for your city.

Leverage trustworthy data to recruit potential healthcare providers.

Buxton will provide custom marketing reports to present to potential healthcare providers, giving them data-driven facts about their expansion opportunities in your city.

How else can you help me?



City Services

Buxton can provide communities with analytics to support their city services.



Redevelopment Strategies

Revitalize once thriving areas of town with data-driven economic development strategies.

SCOUT



Retail Recruitment

Attract new retail and increase your tax base with defined retail recruitment strategies.

"Buxton made us aware of the need for more local and specialized medical services.

Our community hospital has upgraded its facility, added patient services while two competing hospitals are building modern facilities across the highway from each other. With Buxton's help and superior technology, Rochelle could become a medical hub for the region."



BUXTON'S CLIENTS

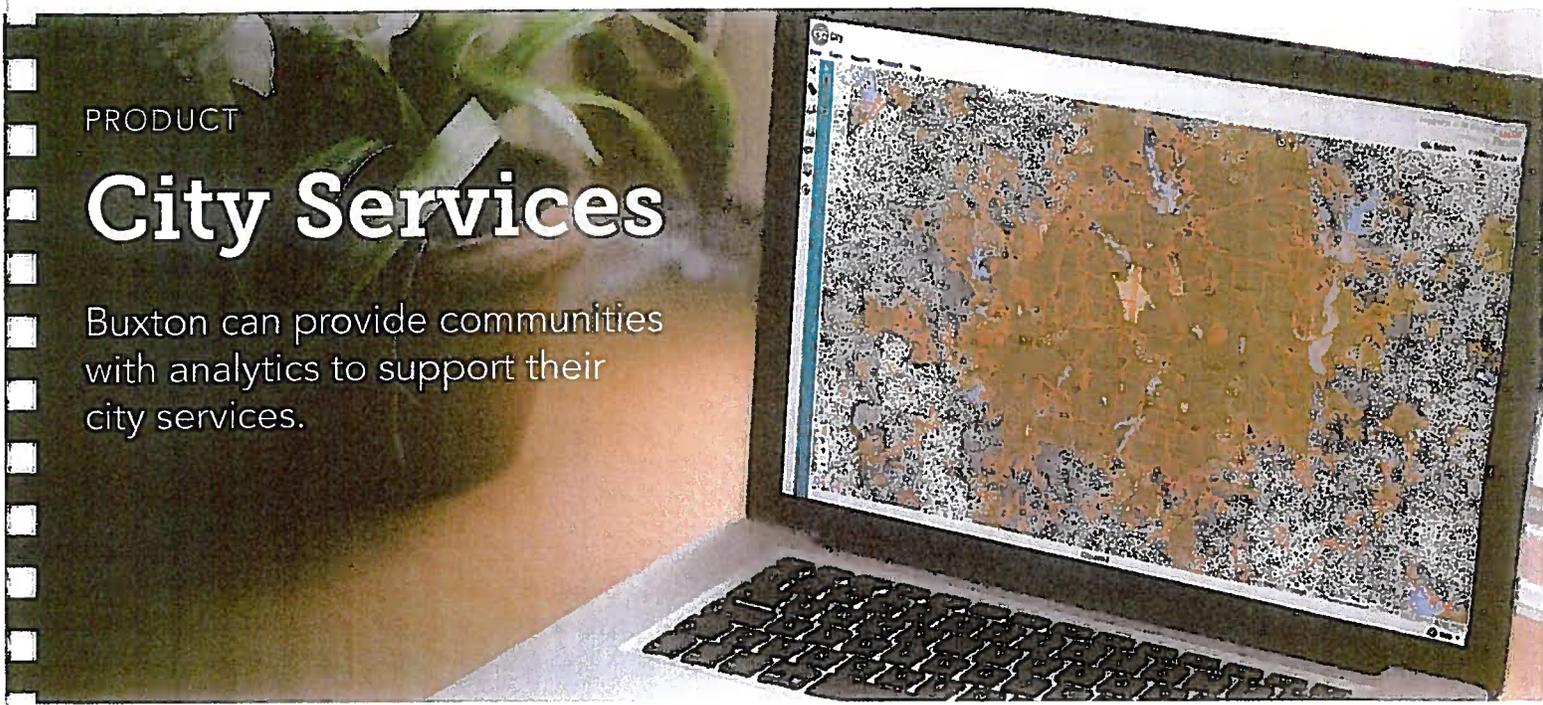
Who else trusts Buxton?



PRODUCT

City Services

Buxton can provide communities with analytics to support their city services.



PRODUCT SUMMARY

What is it?

Analytics can provide valuable information for communities looking to support their city services, such as the library system or fire department. Buxton has the insights to help community leaders determine the best locations for city services and target residents who may be in most need of particular services.

OR 971.457.4111

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PRODUCT FEATURES

What will it do for me?

Ensure site selection decisions.

Buxton has the insights to most efficiently place and locate your city services buildings.

Target residents who most need the support of city services.

Certain residents are potentially more prone to need the services of a fire department or another city service. Buxton can help you understand who those residents are and where they are located.

Improve the overall performance of your city services.

Buxton's analytics can help city services employees understand resident demographics and psychographics. With this knowledge, city services are better equipped to serve the residents in the community.

Improve resident satisfaction with the city.

As city services improve on catering to existing residents, citizens will be more inclined to invest and further establish roots in the community.

RELATED PRODUCTS

How else can you help me?



City Planning Insights

Buxton offers retail solutions to help maximize your city's growth.



Business Retention

Retain current retailers and restaurants.

SCOUT



Retail Recruitment

Attract new retail and increase your tax base with defined retail recruitment strategies

"The data and information that Buxton gives us through SCOUT is just life changing. It's a game-changer for the fire service. We have the opportunity to spend more time on education so we can chase the fire out of the city."



BUXTON'S CLIENTS

Who else trusts Buxton?



PRODUCT

City Planning Insights

Buxton offers retail solutions to help maximize your city's growth.

PRODUCT SUMMARY

What is it?

As your city grows, so should your retail establishments. But beginning the retail recruitment process can be daunting and overwhelming. Buxton has the analytic expertise to help simplify this process. We identify the best retailers for your community, taking the guess work out of retail recruitment.

LEARN MORE

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Buxton

PRODUCT FEATURES

What will it do for me?

Recruit the best retail and restaurant concepts for your community.

Buxton uses drive-time analysis, leakage and surplus analysis, and other techniques to make an enticing proposal to potential retailers who may be interested in opening a location in your community.

Gain access to marketing packages for targeted retailers.

We use our expert analytical insights to prepare custom reports to recruit retailers who may be interested in entering or expanding in your community. We then create introductory letters to help your community leaders begin the recruitment process with these key retailers.

Encourage residents to shop locally.

As new retailers are brought to the community, residents will be more prone to shop locally, ensuring an increase in tax revenue and a reduction in retail leakage.

Make your city more attractive to visitors.

Buxton's City Planning solutions not only maximize your growth, but also increase your visitor potential.

21

RELATED PRODUCTS

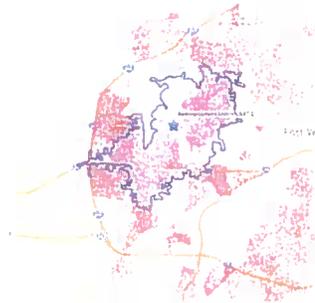
How else can you help me?

SCOUT



Retail Recruitment

Attract new retail and increase your tax base with defined retail recruitment strategies.



Redevelopment Strategies

Revitalize once thriving areas of town with data-driven economic development strategies.



Downtown Revitalization

Buxton can help communities fill vacant downtown sectors.

BUXTON'S CLIENTS

Who else trusts Buxton?



The Magic City



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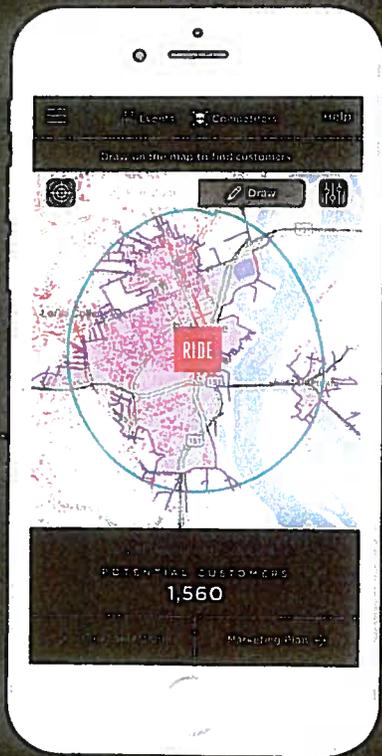
"It was eye-opening to see who we really were as a community."





Support Your Local Businesses With Buxton

As city leaders know, a thriving retail sector is vital to the overall health of your community. A big part of maintaining a growing business community includes recruiting the right retailers for your city. An equally important mission is business retention — keeping and growing existing retailers and restaurants in your community.



See & Select Customers



See Local Events Daily



Create & Send Ads

LEARN MORE AT MYLSMX.COM





Help your local businesses understand:

- Who their customers are
- Where those customers live
- Marketing their business

From Buxton, the experts in retail, we are pleased to introduce LSMx to help cities with their business retention efforts. LSMx is a local store marketing tool that tells businesses WHO their customers are, WHERE those customers live, and allows business owners to target those customers with marketing campaigns. Through a partnership with Buxton, you can provide local business owners with LSMx to enhance the vitality of your local business community.

PUT CONTROL IN THEIR HANDS

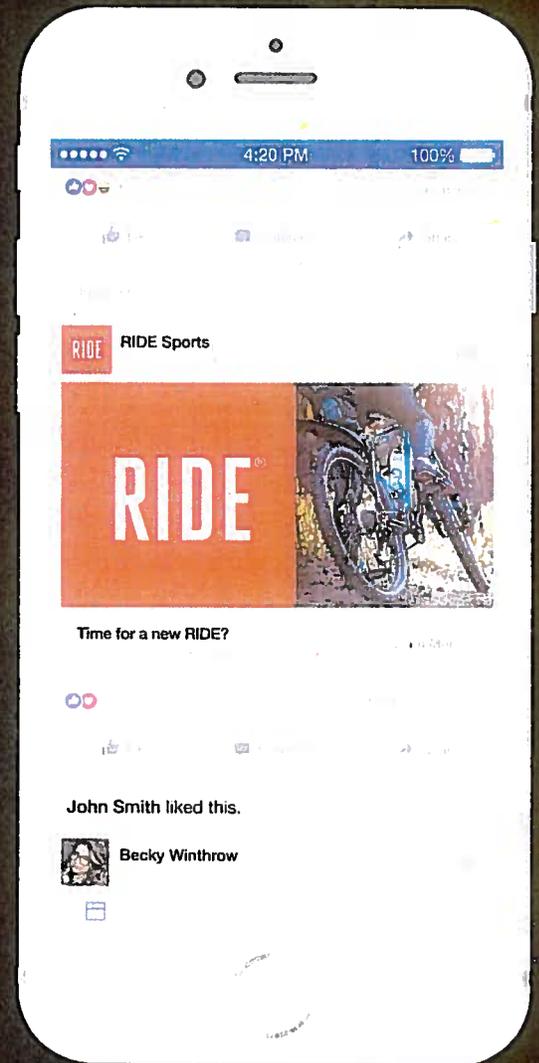
Providing an LSMx subscription to a business owner gives them access to see which customers are most likely to buy their products and how far they are willing to drive to visit their store. This data is visualized on a map, so they can fully understand their market.

EVENT MARKETING

LSMx allows the user to select what types of events are most important to their business. Business owners can easily see the events happening around their store on the map in LSMx. Executing marketing campaigns during events is a great opportunity to promote their business when there will be additional foot traffic in the area.

BECOME A MARKETER

Finding new customers is the #1 problem for small business owners. With LSMx, a business owner will be able to see where their customers live and can create customized advertisements to bring new customers through their doors.



LEARN MORE AT MYLSMX.COM



**GRANDVIEW CITY COUNCIL
SPECIAL COMMITTEE-OF-THE-WHOLE MEETING MINUTES
AUGUST 28, 2018**

1. CALL TO ORDER

Mayor Norm Childress called the Special Committee-of-the-Whole meeting to order at 5:30 p.m., in the Council Chambers at City Hall.

2. ROLL CALL

Present were: Mayor Childress and Councilmembers Dennis McDonald, Gloria Mendoza, Bill Moore and Joan Souders.

Councilmember Javier Rodriguez arrived at 5:35 p.m.

Councilmember Mike Everett arrived at 5:50 p.m.

Councilmember Gay Brewer arrived at 5:55 p.m.

Staff present were: City Administrator/Public Works Director Cus Arteaga, City Attorney Quinn Plant, Assistant Public Works Director Todd Dorsett, City Treasurer Matt Cordray and City Clerk Anita Palacios.

3. PUBLIC COMMENT – None

4. NEW BUSINESS

A. Resolution accepting the bid for the Elm Street and Fir Street Sidewalk Improvements and authorizing the Mayor to sign all contract documents with Reclaim Company

City Administrator Arteaga explained that bids for the Elm Street and Fir Street Sidewalk Improvements funded by the Washington State Department of Transportation Safe Routes to School Program were opened on August 16, 2018. A total of four (4) were received with Reclaim Company of Yakima, Washington, submitting the low bid in the amount of \$349,520. The low bid was approximately twenty-two percent (22%) above the City Engineer's estimate of \$285,145. The Grandview School District pledged an additional \$15,000 towards the project. The remaining funds in the amount of \$15,000 would be available from the Transportation Benefit District (TBD) fund. A budget amendment would need to be approved by Council to appropriate the additional funds from the TBD fund.

Discussion took place.

On motion by Councilmember Moore, second by Councilmember Souders, the C.O.W. moved a resolution accepting the bid for the Elm Street and Fir Street Sidewalk Improvements and authorizing the Mayor to sign all contract documents with Reclaim Company for consideration at the August 28, 2018 regular Council meeting.

B. Resolution declaring certain City property from the Police Department and Parks & Recreation Department as surplus and authorizing disposal by public auction, sale or trade

The Police Department and Parks & Recreation Department have the following vehicles and equipment which were no longer needed for the conduct of City business and were being recommended for surplus:

- 2002 Chevrolet Express Van, VIN #1GAHG39R321237038, License Plate #41223D (PD/9992)
- 2007 Dodge Charger, VIN #2B3KA43H97H758716, License Plate #44069D (PD/208)
- Intel Nobilis computer, ID #01363 (Parks & Rec)
- Dell 2400 computer, ID #01339 (Parks & Rec)
- Dell monitor, ID #01340 (Parks & Rec)
- Pinnell digital impager/copier, ID #01366 (Parks & Rec)

Discussion took place.

On motion by Councilmember Mendoza, second by Councilmember Rodriguez, the C.O.W. moved a resolution declaring certain City property from the Police Department and Parks & Recreation Department as surplus and authorizing disposal by public auction, sale or trade for consideration at the September 11, 2018 regular Council meeting.

C. Ambulance Services Report

Present on behalf of the City of Sunnyside was Fire Chief Ken Anderson.

City Administrator Arteaga presented a report and recommendation for ongoing ambulance service in the City. The report addressed current services as well as future short and long-term recommendations.

CURRENT SERVICE: The City was provided with ambulance service by the Prosser Memorial Hospital Ambulance (PMHA). At the present time, the City had no written agreement for the current ambulance service. PMHA was renting an office space at the Grandview Fire Department for a monthly rental fee of \$356.96. PMHA housed a two-person team with one ambulance for an eight-hour shift per day, seven days a week from this location at no cost to the City. The daily work shift was from 10 am to 7 pm. Outside of that time period, the ambulance responded from the Prosser office.

PROBLEM: The current service was provided to the City at no cost. During the month of March 2018, PMHA notified the City that they were approximately \$600,000 in the red and needed to generate new revenue. PMHA requested that Council support a bond measure on this year's election ballot which would generate \$180,000 per year to help fund the current ambulance service.

PMHA has been working on an interlocal agreement since April 2018 to identify how much the City would need to contribute financially for PMHA to continue to provide an ambulance service in the City of Grandview.

CONTRACTING WITH A PRIVATE SERVICE PROVIDER: Based on the amount of service calls generated within City limits, it would be difficult to encourage a private ambulance company to provide ambulance services in Grandview. Staff had not inquired and/or contacted a private company for ambulance services based on information received from PMHA and Sunnyside Ambulance.

CONTRACTING WITH THE CITY OF SUNNYSIDE: During the month of May, Mayor Childress, City Administrator Arteaga and Fire Chief Mason met with Sunnyside City Manager Don Day to discuss the possibility of expanding the City of Sunnyside's ambulance service to the City of Grandview. Mr. Day requested information regarding the amount of calls for ambulance services for the City in order to determine whether Sunnyside could absorb the additional calls with their existing ambulance staff. Mr. Day stated that Grandview would need to determine the level of service. For example, if the City requested a 24/7 service, Sunnyside would need to add additional staffing and equipment which would increase their annual operation budget. The City of Sunnyside has a city-wide ambulance fee which funds their ambulance services. In addition, Sunnyside Astria Hospital also financially contributes to support the Sunnyside Ambulance Service.

The Grandview Mayor, Grandview Fire Chief, Grandview City Administrator, Sunnyside City Manager and Sunnyside Fire Chief met with the Sunnyside Astria Hospital CEO and CFO to discuss the hospital financially supporting an ambulance service expansion to Grandview. Following that meeting, Astria Hospital sent an email identifying a financial commitment of up to \$215,000 per year to help offset the additional cost to the City of Sunnyside for expanding ambulance services to the City of Grandview. The commitment from the Astria Hospital was for a five-year period and would be re-evaluated at that time.

ITEMS TO CONSIDER AS THE CITY MOVES FORWARD: In discussions between Grandview, Sunnyside and Astria Hospital, the following was considered:

- What was the cost for services? This would depend on the level of service Grandview requested? For example, if Sunnyside Fire Department was to station two paramedics/firefighters, 24 hours a day, 7 days a week, 365 days a year, there would be an increase to the City of Grandview to offset the additional staffing levels to the City of Sunnyside.
- What would the duration of the Interlocal Agreement between both Cities for ambulance services be? Staff recommended a 20-year agreement with an automatic renewal unless either party terminates the agreement with at least a 12 month notice.
- Could the service be modified and/or expanded after it was in place? Yes, the service could be modified and/or expanded if it was determined there was a need.
- How long would Astria Hospital support the financial contribution? Astria Hospital would make a five-year commitment and would re-evaluate the support and could continue as long as it fit their business model and future plans.
- What was the cost for a new ambulance? A new ambulance would cost approximately \$140,000 to \$170,000 depending on vehicle size and options.
- When does Grandview start considering an ambulance fee? A new ambulance would need to be purchased within the next couple of years with funds being allocated during the budget process. Implementing the fee was a councilmatic decision and would not need to be voted on by the public.

COMPARISONS BETWEEN PMHA AND SUNNYSIDE AMBULANCE SERVICES:

- Both ambulance services require a financial commitment from the City of Grandview to be successful.
- PMHA was requesting approximately \$180,000 per year.
- Sunnyside was estimating approximately \$126,000 per year starting in 2019.
- \$180,000 per year contribution to PMHA would provide for one ambulance and a two-person team for medical emergencies only.
- PMHA owned its own ambulances and had not indicated that Grandview would need to participate in purchasing a new ambulance.
- The City of Sunnyside proposed that the City of Grandview participate in purchasing a new ambulance within two years of entering into an interlocal agreement.
- A \$126,000 per year contribution to the City of Sunnyside would provide one ambulance and a two-person team to support emergency services. The two-person team would also assist the Grandview Fire Department with vehicle maintenance, emergency calls, training and/or inspections.
- Astria Hospital was making a five-year financial commitment in the amount of \$215,000 per year to help subsidize Sunnyside's annual ambulance budget for expanding services into Grandview.

SHORT TERM RECOMMENDATION: Based on discussions between PMHA, City of Sunnyside and Astria Hospital, City Administrator Arteaga recommended Council formally contract with the City of Sunnyside for all future ambulance services. The City would first need to complete the following steps:

- The Sunnyside Fire Department would need to obtain approval from the Yakima County EMS and Trauma Care Council and the Washington State Department of Health for their ambulance response area. (During the month of June 2018, preliminary discussions took place to begin this process.)
- The City of Sunnyside and the City of Grandview would need to approve an interlocal agreement to implement the new ambulance service. The agreement would include financial support to cover all employee overtime cost until Sunnyside could add additional staff to support the expansion of the service. It would also include any additional vehicle fuel, vehicle maintenance support and/or housing needs during their stay in Grandview.
- The City of Sunnyside, City of Grandview and Astria Hospital would need to approve an agreement providing for the Hospital's financial support and the duration of that support.
- The City of Grandview would need to provide a financial contribution in the amount of \$126,000 per year to the City of Sunnyside.
- The ambulance service would start with a two-person team stationed at the Grandview Fire Department seven days per week from 7 am to 7 pm. During the night shift, the ambulance would respond from Sunnyside.

LONG TERM RECOMMENDATION: The preliminary discussion with the City of Sunnyside was to make this ambulance service long term and/or indefinitely. However, the agreement would be flexible enough to be modified and/or expanded. Items to consider for long term:

- The City of Grandview would need to implement an ambulance fee to support an ambulance service. The funds would support vehicle replacement, equipment upgrades and labor costs.
- The City of Grandview would need to approve a long-term agreement with the City of Sunnyside. City Administrator Arteaga strongly recommended a 20 year agreement with

automatic 20 year renewals unless a 12 month termination notice was submitted by either party.

- The City of Grandview would need to either expand the Fire Station and/or purchase a location to house the ambulance team and equipment if the Council wanted to expand into a 24 hour a day, 7 days a week, 365 days a year service.
- Overall, the expansion of the Sunnyside Ambulance Service into Grandview makes the most sense. It was a great example of a true “partnership” and demonstrated how two cities could work together for the betterment of both communities.
- Both Cities were located in Yakima County so any future levies and/or bonds would be easily distributed. Both are governmental agencies financially supported by a private source (Astria Hospital).
- The City of Grandview could utilize the Sunnyside Ambulance team to assist around the Fire Department which could provide a direct benefit to the City’s fire insurance rate system by keeping insurance rates affordable.
- The City of Grandview would have the ability to utilize some of the volunteers on the ambulance team. This option could help reduce and/or control the City’s financial contribution.

City Administrator Arteaga explained that transparency was important and it would be easier to document and support how the fees and/or taxes were spent each year for an ambulance service in Grandview by contracting with the City of Sunnyside.

Discussion took place.

On motion by Councilmember Everett, second by Councilmember Mendoza, the C.O.W. directed staff to prepare the necessary agreements to provide ambulance services in the City of Grandview based on financial criteria and any other criteria deemed necessary for Council consideration before the adoption of the 2019 budget.

Councilmember Brewer abstained from the vote as his spouse was currently the Chair of the Astria Sunnyside Hospital Board of Directors.

5. **OTHER BUSINESS** – None

6. **ADJOURNMENT**

The C.O.W. meeting adjourned at 6:30 p.m.

Mayor Norm Childress

Anita Palacios, City Clerk

**GRANDVIEW CITY COUNCIL
REGULAR MEETING MINUTES
AUGUST 28, 2018**

1. CALL TO ORDER

Mayor Norm Childress called the regular meeting to order at 7:00 p.m. in the Council Chambers at City Hall.

Present were: Mayor Childress and Councilmembers Gay Brewer, Mike Everett, Dennis McDonald, Gloria Mendoza, Bill Moore, Javier Rodriguez and Joan Souders.

Staff present were: City Administrator/Public Works Director Cus Arteaga, City Attorney Quinn Plant, City Treasurer Matt Cordray, Assistant Public Works Director Todd Dorsett and City Clerk Anita Palacios.

2. PLEDGE OF ALLEGIANCE

Councilmember McDonald led the pledge of allegiance.

3. PRESENTATIONS

A. 2017 Wastewater Treatment Plant Outstanding Performance Award

The Washington State Department of Ecology presented the City of Grandview Wastewater Treatment Plant with the 2017 Wastewater Treatment Plant Outstanding Performance award. Present on behalf of the Wastewater Treatment Plant personnel were Superintendent Dave Lorenz and Operators Jeff Cochran, Kim Endicott, Rick Rivard and Nick Suarez.

4. PUBLIC COMMENT

Tyler Platt, Prosser Memorial Hospital EMS Director, requested clarification of the motion from the previous meeting regarding ambulance services.

Councilmember Everett referred Mr. Platt to City Administrator Arteaga for clarification.

5. CONSENT AGENDA

On motion by Councilmember Rodriguez, second by Councilmember McDonald, Council approved the Consent Agenda consisting of the following:

- A. Minutes of the July 24, 2018 Committee-of-the-Whole meeting**
- B. Minutes of the July 24, 2018 Council meeting**
- C. Minutes of the August 6, 2018 Council Budget Retreat**
- D. Minutes of the August 14, 2018 special Council meeting**
- E. Payroll Electronic Fund Transfers (EFT) Nos. 5987-5992 in the amount of \$95,111.20**
- F. Payroll Electronic Fund Transfers (EFT) Nos. 55960-59964 in the amount of \$82,567.27**
- G. Payroll Check Nos. 10418-10490 in the amount of \$124,743.50**
- H. Payroll Direct Deposit 7/16/18 – 7/31/18 in the amount of \$110,445.36**
- I. Payroll Direct Deposit 8/1/18 – 8/15/18 in the amount of \$106,356.79**

6. ACTIVE AGENDA

A. Fire Truck Purchase – USDA RD Loan Closing Documents

On motion by Councilmember Mendoza, second by Councilmember Everett, Council approved Ordinance No. 2018-12 providing for the issuance of a limited tax general obligation bond, in the principal amount of \$550,000 to provide funds to purchase a new fire truck; fixing the form, terms and covenants of such bond; approving the sale of the bond to the United State of America, acting through the United States Department of Agriculture; and providing for other matters relating thereto.

On motion by Councilmember McDonald, second by Councilmember Rodriguez, Council approved Resolution No. 2018-35 authorizing and providing for the incurrence of indebtedness for the purpose of providing a portion of the cost of acquiring, constructing, enlarging, improving, and/or extending its purchase fire truck and equipment to serve an area lawfully within its jurisdiction to serve.

On motion by Councilmember Rodriguez, second by Councilmember Souders, Council approved Resolution No. 2018-36 accepting the 2019 KME Custom Pumper Fire Truck as complete.

B. Resolution No. 2018-37 accepting the bid for the Elm Street and Fir Street Sidewalk Improvements and authorizing the Mayor to sign all contract documents with Reclaim Company

On motion by Councilmember Moore, second by Councilmember Rodriguez, Council approved Resolution No. 2018-37 accepting the bid for the Elm Street and Fir Street Sidewalk Improvements and authorizing the Mayor to sign all contract documents with Reclaim Company.

7. UNFINISHED AND NEW BUSINESS – None

8. CITY ADMINISTRATOR AND/OR STAFF REPORTS

2019 Preliminary Budget – Department Directors were working on their 2019 preliminary budgets which were due to the City Treasurer by September 10th. The City Treasurer would be distributing the budget calendar to Council.

9. MAYOR & COUNCILMEMBER REPORTS

National Night Out – Councilmember Moore reported that the National Night Out held on August 14th at Westside Park was very well attended.

10. ADJOURNMENT

On motion by Councilmember Moore, second by Councilmember Rodriguez, Council adjourned the regular meeting at 7:20 p.m.

Mayor Norm Childress

Anita Palacios, City Clerk

RESOLUTION NO. 2018-38

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON,
DECLARING CERTAIN CITY PROPERTY FROM THE POLICE DEPARTMENT AND
PARKS & RECREATION DEPARTMENT AS SURPLUS AND AUTHORIZING
DISPOSAL BY PUBLIC AUCTION, SALE OR TRADE**

WHEREAS, the City no longer has a need for certain personal property that has outlived its useful life and no longer needed for the conduct of City business; and,

WHEREAS, the City Council has determined that it is in the best interest of the City that the foregoing described vehicles and equipment be declared surplus and disposed of;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW, as follows:

Section 1. The following list is hereby declared surplus and no longer needed for the conduct of City business:

- 2002 Chevrolet Express Van, VIN #1GAHG39R321237038, License Plate #41223D (PD/9992)
- 2007 Dodge Charger, VIN #2B3KA43H97H758716, License Plate #44069D (PD/208)
- Intel Nobilis computer, ID #01363 (Parks & Rec)
- Dell 2400 computer, ID #01339 (Parks & Rec)
- Dell monitor, ID #01340 (Parks & Rec)
- Pinnell digital impager/copier, ID #01366 (Parks & Rec)

Section 2. City staff is authorized to dispose of the vehicles and equipment described in Section 1 of this resolution by public auction, sale or trade-in for an amount that represents a fair market value of the vehicles and equipment.

Section 3. The City Administrator is authorized to establish a minimum sale/trade-in price that reflects a fair market value of the vehicles and equipment described in Section 1 of this resolution as deemed necessary to protect the City's interests.

PASSED by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on September 11, 2018.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY