

**GRANDVIEW CITY COUNCIL
COMMITTEE-OF-THE-WHOLE MEETING MINUTES
SEPTEMBER 11, 2018**

1. CALL TO ORDER

Mayor Norm Childress called the Committee-of-the-Whole meeting to order at 6:00 p.m., in the Council Chambers at City Hall.

2. ROLL CALL

Present were: Mayor Childress and Councilmembers Gay Brewer, Mike Everett, Dennis McDonald, Gloria Mendoza, Bill Moore, Javier Rodriguez and Joan Souders.

Staff present were: City Administrator/Public Works Director Cus Arteaga, City Attorney Quinn Plant, City Treasurer Matt Cordray and City Clerk Anita Palacios.

3. PUBLIC COMMENT – None

4. NEW BUSINESS

On motion by Councilmember Everett, second by Councilmember Souders, the C.O.W. amended the agenda to include a resolution authorizing the Mayor to sign a Professional Services Agreement between the City of Grandview and NaviRetail, LLC., for retail recruitment services for consideration under New Business 4 (D).

A. SVID Drain and City Stormwater – West Fifth Street Area – Department of Ecology’s Stormwater Financial Assistance Program Application

Present on behalf of HLA Engineering and Land Surveying were City Engineers Stephanie Ray and Mike Battle.

City Administrator Arteaga explained that the City has numerous stormwater drains connected to SVID’s outdated underground drainage irrigation district (DID) systems within the Larson, Butternut and West Fifth Street area. The stormwater collects at the Butternut and West Fifth Street intersection then flows south on Butternut. The drain line through the Larson area was undersized and would surcharge during a rainstorm causing problems to property owners. SVID requested that all City connections be removed and/or for the City to take ownership of the DID system. The City was pursuing alternate options to manage the stormwater within this area. HLA prepared exhibits and cost estimates for the construction of several low impact design disposal systems to manage the stormwater. On April 17, 2018, the City and HLA met with SVID to review the concept level documents, and SVID supports the current direction proposed by the City. The City authorized HLA to complete an application to the Department of Ecology’s (DOE) Stormwater Financial Assistance Program for design of the identified improvements. Applications were available mid-August and due mid-October. Prior to the application due date, HLA would present to City Council to seek authorization to submit the application.

City Engineer Ray explained that the City intends to apply for design funding through the DOE’s Water Quality Combined Funding Program for stormwater improvements. This program was offered to eligible cities who demonstrated a water quality need. The funding type from the

SFAP program was determined by the DOE and could be grant, loan, or a combination of grant and loan. The funding type was determined after projects were prioritized and state budget information was available. If the project was successful, and loan funding was the only funding type available, the City would have the ability to not accept the loan. The match requirement was typically 25%; however the City qualified for hardship and the match requirement was reduced to 15%. Applications would be submitted electronically to the DOE and due October 15, 2018. Announcements to successful applicants was anticipated to be made in January 2019. After the draft list was available, DOE would notify recipients, and send contracts.

She outlined the project improvement as follows:

Phase 1 – Larson Street Stormwater Improvements

City Staff and SVID identified the need for a stormwater collection and disposal facility to capture stormwater generated on Larson Street. Stormwater currently enters SVID's DID system and ultimately discharges into the Yakima River. The storm drainage improvements would manage and dispose of stormwater by constructing a new subsurface infiltration facility.

Phase 2 - West Fifth Street Stormwater Improvements

City Staff and SVID identified the need for a stormwater collection and disposal facility to capture stormwater generated on West Fifth Street between Cherry Lane and Appleway Road. Stormwater currently enters the City's collection system which connects to SVID's DID system, and ultimately discharges into the Yakima River. The storm drainage improvements would install a collection and infiltration system to manage stormwater.

Phase 3 – Butternut Road Stormwater Improvements

City Staff and SVID identified the need for a stormwater collection and disposal facility to capture stormwater generated on Butternut Road between West Fifth Street and Pecan Road. Stormwater currently enters SVID's DID system and discharges into the Yakima River. The storm drainage improvements would install a collection and swale system to manage stormwater.

The total cost for Phases 1-3 was anticipated at \$950,000. The City's responsibility, if awarded grant funding would be approximately \$142,500.00. Design engineering and construction were recommended by DOE to be submitted separately over two funding cycles. Design engineering would start when DOE contracts were executed summer of 2019. A construction funding application would follow design engineering and would be submitted fall of 2019.

Discussion took place.

On motion by Councilmember Everett, second by Councilmember Moore, the C.O.W. moved the preparation and submittal of the Department of Ecology's Stormwater Financial Assistance Program application for City stormwater improvements in the West Fifth Street area for consideration at the September 11, 2018 regular Council meeting.

B. Ordinance amending the 2018 Annual Budget

City Treasurer Corday explained that staff monitoring and review of fund and department budgets identified a budget account to be amended. By Fund, the highlights of the budget changes were as follows:

- Transportation Benefit District Fund: Increased revenues for contributions from School District. Increase appropriations for Safe Routes to School project. Net effect was a decrease to estimated ending fund balance.

Discussion took place.

On motion by Councilmember Mendoza, second by Councilmember McDonald, the C.O.W. moved an ordinance amending the 2018 Annual Budget for consideration at the September 25, 2018 regular Council meeting.

C. Resolution authorizing the Mayor to sign the Lease Agreement renewal with Baker Commodities, Inc.

City Administrator Arteaga explained that on July 25, 1977, the City of Grandview and Recycling Services, Inc., entered into a twenty (20) year lease agreement. On May 21, 1985, Recycling Services, Inc., assigned said lease to Baker Commodities, Inc. On September 8, 1998, the lease was extended for an additional twenty (20) year term. The lease with Baker Commodities, Inc., expires at the end of September 2018. Baker Commodities wished to extend the lease for an additional twenty (20) year term to September 30, 2038. The lease agreement renewal with Baker Commodities was reviewed by the City Attorney and Baker Commodities.

Discussion took place.

On motion by Councilmember Moore, second by Councilmember Souders, the C.O.W. moved a resolution authorizing the Mayor to sign the Lease Agreement renewal with Baker Commodities, Inc., for consideration at the September 25, 2018 regular Council meeting.

D. Resolution authorizing the Mayor to sign a Professional Services Agreement between the City of Grandview and NaviRetail, LLC., for retail recruitment services

City Administrator Arteaga explained that at the September 10, 2018 special Council meeting, a presentation was made by Casey Kidd with NaviRetail, LLC., regarding retail recruitment. Following the presentation and discussion, Council consensus directed staff to present a contract for services with NaviRetail, LLC., for consideration at the September 11, 2018 C.O.W. meeting.

Discussion took place.

On motion by Councilmember Everett, second by Councilmember Mendoza, the C.O.W. moved a resolution authorizing the Mayor to sign a Professional Services Agreement between the City of Grandview and NaviRetail, LLC., for retail recruitment services and directed staff to prepare a budget amendment for consideration at the September 25, 2018 regular Council meeting.

7. OTHER BUSINESS

Glade Creek Fire Letter of Appreciation – Mayor Childress read a letter of appreciation from Incident Commander Andrew Stenbeck expressing his appreciation for the use of the Country Park Event Center as an Incident Command Post/Fire Camp for the Glade Creek Fire.

8. ADJOURNMENT

The C.O.W. meeting adjourned at 7:00 p.m.

Mayor Norm Childress

Anita Palacios, City Clerk