

**GRANDVIEW CITY COUNCIL
COMMITTEE-OF-THE-WHOLE
SPECIAL MEETING AGENDA
TUESDAY, AUGUST 28, 2018**



COMMITTEE-OF-THE-WHOLE SPECIAL MEETING – 5:30 PM

PAGE

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PUBLIC COMMENT** – At this time, the public may address the Council on any topic whether on the agenda or not, except those scheduled for public hearing.
4. **NEW BUSINESS**
 - A. Ambulance Services Report 1-6
 - B. Resolution accepting the bid for the Elm Street and Fir Street Sidewalk Improvements and authorizing the Mayor to sign all contract documents with Reclaim Company 7-14
 - C. Resolution declaring certain City property from the Police Department and Parks & Recreation Department as surplus and authorizing disposal by public auction, sale or trade 15-17
5. **OTHER BUSINESS**
6. **ADJOURNMENT**



Memorandum

To: Mayor and Council

From: Cus Arteaga, City Administrator/Public Works Director

Date: August 28, 2018

RE: Ambulance Services

This report is a recommendation for ongoing ambulance service in the City of Grandview. The report will address current services as well as future short and long-term recommendations.

CURRENT SERVICE: The City is provided with ambulance service by the Prosser Memorial Hospital Ambulance (PMHA). At this time, we do not have a written agreement for the current ambulance service. PMHA is renting an office space at the Grandview Fire Department for a monthly rental fee of \$356.96. PMHA houses a two-person team with one ambulance for an eight-hour shift per day, seven days a week from this location at no cost to the City. The daily work shift is from 10 am to 7 pm. Outside of that time period, the ambulance responds from the Prosser office.

PROBLEM: The current service is provided to the City of Grandview at no cost. During the month of March 2018, PMHA notified the City that they were approximately \$600,000 in the red and needed to generate new revenue. PMHA requested that Council support a bond measure on this year's election ballot which would generate \$180,000 per year to help fund the current ambulance service.

PMHA has been working on an interlocal agreement since April 2018 to identify how much the City would need to contribute financially for PMHA to continue to provide an ambulance service in Grandview.

CONTRACTING WITH A PRIVATE SERVICE PROVIDER: Based on the amount of service calls generated within City limits, it would be difficult to encourage a private ambulance company to provide ambulance services in Grandview. We have not inquired and/or contacted a private company for ambulance services based on information received from PMHA and Sunnyside Ambulance.

CONTRACTING WITH THE CITY OF SUNNYSIDE: During the month of May, Mayor Childress, City Administrator Arteaga and Fire Chief Mason met with Sunnyside City Manager Don Day to discuss the possibility of expanding the City of Sunnyside's ambulance service to the City of Grandview. Mr. Day requested information regarding the amount of

calls for ambulance services for the City in order to determine whether Sunnyside could absorb the additional calls with their existing ambulance staff. Mr. Day stated that Grandview would need to determine the level of service. For example, if the City was requesting a 24/7 service, Sunnyside would need to add additional staffing and equipment which would increase his annual operation budget. The City of Sunnyside has a city-wide ambulance fee which funds their ambulance services. In addition, Sunnyside Astria Hospital also financially contributes to support the Sunnyside Ambulance Service.

The Grandview Mayor, Grandview Fire Chief, Grandview City Administrator, Sunnyside City Manager and Sunnyside Fire Chief met with the Sunnyside Astria Hospital CEO and CFO to discuss the hospital financially supporting an ambulance service expansion to Grandview. Following that meeting, Astria Hospital sent an email identifying a financial commitment of up to \$215,000 per year to help offset the additional cost to the City of Sunnyside for expanding ambulance services to the City of Grandview (**see attached email from Brian Gibbons**). The commitment from the Astria Hospital is for a five-year period and would be re-evaluated at that time.

ITEMS TO CONSIDER AS THE CITY MOVES FORWARD: In discussions between Grandview, Sunnyside and Astria Hospital, the following was considered:

- **WHAT IS THE COST FOR SERVICES?** This will depend on the level of service Grandview requests? For example, if Sunnyside Fire Department is to station two paramedics/firefighters, 24 hours a day, 7 days a week, 365 days a year, there will be an increase to the City of Grandview to offset the additional staffing levels to the City of Sunnyside.
- **WHAT WILL THE DURATION OF THE INTERLOCAL AGREEMENT BETWEEN BOTH CITIES FOR AMBULANCE SERVICES BE?** We are recommending a 20-year agreement with an automatic renewal unless either party terminates the agreement with at least a 12 month notice.
- **CAN THE SERVICE BE MODIFIED AND/OR EXPANDED AFTER IT'S BEEN IN PLACE?** Yes, the service can be modified and/or expanded if it is determined that there is a need.
- **HOW LONG WILL ASTRIA HOSPITAL SUPPORT THE FINANCIAL CONTRIBUTION?** Astria Hospital will make a five-year commitment and will re-evaluate the support and could continue as long as this fits their business model and future plans.
- **WHAT IS THE COST FOR A NEW AMBULANCE?** A new ambulance will cost approximately \$140,000 to \$170,000 depending on vehicle size and options.
- **WHEN DOES GRANDVIEW START CONSIDERING AN AMBULANCE FEE?** A new ambulance will need to be purchased within the next couple of years with funds being allocated during the budget process. Implementing the fee is a councilmatic decision and does not need to be voted on by the public.

COMPARISONS BETWEEN PMHA AND SUNNYSIDE AMBULANCE SERVICES:

- Both ambulance services require a financial commitment from the City of Grandview to be successful.
- PMHA is requesting approximately \$180,000 per year.
- Sunnyside is estimating approximately \$126,000 per year starting in 2019 (**see attached proposal**).
- \$180,000 per year contribution to PMHA provides for one ambulance and a two-person team for medical emergencies only.
- PMHA owns its own ambulances and has not indicated that Grandview would need to participate in purchasing a new ambulance.
- The City of Sunnyside proposes that the City of Grandview participate in purchasing a new ambulance within two years of entering into an interlocal agreement.
- A \$126,000 per year contribution to the City of Sunnyside provides one ambulance and a two-person team to support emergency services. The two-person team would also assist the Grandview Fire Department with vehicle maintenance, emergency calls, training and/or inspections.
- Astria Hospital is making a five-year financial commitment in the amount of \$215,000 per year to help subsidize Sunnyside's annual ambulance budget for expanding services into Grandview.

SHORT TERM RECOMMENDATION: Based on discussions between PMHA, City of Sunnyside and Astria Hospital, it is my recommendation to formally contract with the City of Sunnyside for all future ambulance services. We will first need to complete the following steps:

- The Sunnyside Fire Department would need to obtain approval from the Yakima County EMS and Trauma Care Council and the Washington State Department of Health for their ambulance response area. (During the month of June 2018, preliminary discussions took place to begin this process.)
- The City of Sunnyside and the City of Grandview will need to approve an interlocal agreement to implement the new ambulance service. The agreement will include financial support to cover all employee overtime cost until Sunnyside can add additional staff to support the expansion of the service. It will also include any additional vehicle fuel, vehicle maintenance support and/or housing needs during their stay in Grandview.
- The City of Sunnyside, City of Grandview and Astria Hospital will need to approve an agreement providing for the Hospital's financial support and the duration of that support.

- The City of Grandview will need to provide a financial contribution in the amount of \$126,000 per year to the City of Sunnyside.
- The ambulance service would start with a two person team stationed at the Grandview Fire Department seven days per week from 7 am to 7 pm. During the night shift, the ambulance would respond from Sunnyside.

LONG TERM RECOMMENDATION: The preliminary discussion with the City of Sunnyside is to make this ambulance service long term and/or indefinitely. However, the agreement will be flexible enough to be modified and/or expanded. Items to consider for long term:

- The City of Grandview will need to implement an ambulance fee to support an ambulance service. The funds would support vehicle replacement, equipment upgrades and labor costs.
- The City of Grandview will need to approve a long-term agreement with the City of Sunnyside. I would strongly recommend a 20 year agreement with automatic 20 year renewals unless a 12 month termination notice is submitted by either party.
- The City of Grandview would need to either expand the Fire Station and/or purchase a location to house the ambulance team and equipment if we wanted to expand into a 24 hour a day, 7 days a week, 365 days a year service.
- Overall, the expansion of the Sunnyside Ambulance Service into Grandview makes the most sense. It is a great example of a true “partnership” and this demonstrates how two cities can work together for the betterment of both communities.
- Both Cities are located in Yakima County so any future levies and/or bonds would be easily distributed. Both are governmental agencies financially supported by a private source (Astria Hospital).
- The City of Grandview can utilize the Sunnyside Ambulance team to assist around the Fire Department which could provide a direct benefit to the City’s fire insurance rate system by keeping insurance rates affordable.
- The City of Grandview will have the ability to utilize some of the volunteers on the ambulance team. This option could help reduce and/or control the City’s financial contribution.

Transparency is important in our line of work and it will be a lot easier to document and support how the fees and/or taxes are spent each year for an ambulance service in Grandview by contracting with the City of Sunnyside.

Cus Arteaga

From: Brian Gibbons <Brian.Gibbons@astria.health>
Sent: Friday, June 08, 2018 2:52 PM
To: Cus Arteaga
Cc: Donald D. Day; Mike Long; Brian Gibbons
Subject: Astria Sunnyside Hospital notes re: Sunnyside Ambulance Support

Hello Cus,

Thank you for meeting with me yesterday. Astria Sunnyside Hospital has an existing support relationship with the City of Sunnyside for financial support of its ambulance services. Please be assured by this note that Astria Sunnyside Hospital is able and agreeable to increasing its support up to \$215,000 in the first year, and in ongoing years if necessary, to the City of Sunnyside for its ambulance service should it expand to cover the Grandview and other surrounding areas. We view this as an investment in the continued health of our communities, and an effort to ensure that the City of Grandview maintains ambulance services should there be a change in ambulance providers.

We understand there may need to be a relationship developed between the City of Grandview and the City of Sunnyside should such a change be necessary, and we offer our support in any way needed to accomplish your shared goals.

Thank you again for taking the time to meet with me yesterday.

Brian Gibbons

Brian P. Gibbons, Jr., FACHE
Chief Executive Officer
Astria Sunnyside Hospital
1016 Tacoma Ave | Sunnyside, WA 98944

509.837.1650 (o)
brian.gibbons@astria.health

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Proposal to provide ambulance transport service to City of Grandview beginning January 2019

PROJECTED ANNUAL OPERATIONAL COSTS: Year 1

Annual Payroll:

Full Time Payroll & Benefits (4 FTE @ 24/48 pursuant to IAFF 3542 CBA)	\$379,820
Part Time / Backfill Payroll & Benefits (Washington Initiative 1433 compliant)	\$130,910
Unforseen OT 1.5% (is historically 5%)	\$7,661
Subtotal Annual Payroll:	\$518,391

Annual Professional Services:

Insurance - Personnel (included in payroll) / Vehicle under SSFD umbrella if owned)	TBD
Legal Fees - TBD via interlocal agreement	TBD
DOH Ambulance Licensing Fees -	SFD
EMS Billing Services @ 7% of collected	\$10,584
LVFD Dispatch Fees	\$40,000
Vehicle Maintenance Services	\$5,200
Annual DOT Physicals	\$810
Subtotal Annual Professional Services:	\$56,594

Annual Training & Consumable Supplies:

Personnel Uniforms 2 sets annually	\$6,505
Annual NFPA / OSHA / EMS Training and ConEd	\$7,500
Zoll Maintenance Fees	\$1,100
Fuel & Oil	\$9,500
EMS Disposable Equipment & Supplies	\$2,975
Subtotal Annual Training & Consumable Supplies:	\$27,580

TOTAL PROJECTED ANNUAL OPERATIONAL COSTS: \$602,565

PROJECTED REVENUE & OFFSETS:

Astria Hospital Good Will	\$215,000
EMS Billing for estimated 800 calls annually @ \$189/each	\$151,200
EMS Levy on estimated 672 calls (includes 5% estimated increased call volume 2017)	\$97,440
Subtotal Projected Revenue & Offests before City contribution	\$463,640

Annual Projected Shortfall:	\$140,000
Sunnyside acceptance of 24% of annual shortfall (partial 4th FTE)	-\$33,925
Grandview acceptance of 76% of annual shortfall (break even)	\$105,000
25% share purchase of M37 (to allow ERF creation)	\$26,023

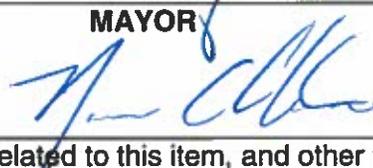
Grandview initial cost of operations \$126,023

**CITY OF GRANDVIEW
 AGENDA ITEM HISTORY/COMMENTARY
 COMMITTEE-OF-THE-WHOLE MEETING**

ITEM TITLE Resolution accepting the bid for the Elm Street and Fir Street Sidewalk Improvements and authorizing the Mayor to sign all contract documents with Reclaim Company	AGENDA NO.: New Business 4 (B) AGENDA DATE: August 28, 2018
DEPARTMENT Public Works Department	FUNDING CERTIFICATION (City Treasurer) (If applicable)

DEPARTMENT DIRECTOR REVIEW

City Administrator/Public Works Director Cus Arteaga

CITY ADMINISTRATOR 
MAYOR 

ITEM HISTORY (Previous council reviews, action related to this item, and other pertinent history)

ITEM COMMENTARY (Background, discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the City budget, personnel resources, and/or residents.

Bids for the Elm Street and Fir Street Sidewalk Improvements were opened on August 16, 2018. A total of four (4) were received with Reclaim Company of Yakima, Washington, submitting the low bid in the amount of \$349,520.00. The low bid was approximately twenty-two percent (22%) above the City Engineer's estimate of \$285,145.00.

ACTION PROPOSED

Move resolution accepting the bid for the Elm Street and Fir Street Sidewalk Improvements and authorizing the Mayor to sign all contract documents with Reclaim Company to the regular Council meeting for consideration.

Anita Palacios

From: Caroline Fitzsimmons <cfitzsimmons@hlacivil.com>
Sent: Thursday, August 16, 2018 5:18 PM
To: Cus Arteaga
Cc: Lillian Veliz; Anita Palacios; Matt Cordray; Stephen Hazzard
Subject: HLP-SR17(005), 17141 GV ELM STREET AND FIR STREET SIDEWALK IMPROVEMENTS - Rec of Award, Bid Sum, Award Ltr
Attachments: 2018-08-16 17141 RECAWARD BID SUM.pdf; 2018-08-29 17141 DBE Zero Goal - Award Ltr.docx

Good Afternoon Cus,

Attached, please find HLA Recommendation of Award and Bid Summary regarding the project referenced above. The original and six (6) copies will be mailed to you tomorrow.

WSDOT Local Programs has directed a change in policy regarding Award Letters concerning federally funded projects. All Award Letters must use agency letterhead.

Also attached, please find the Award Letter document for the City to edit (fitting to your letterhead), print, execute, and mail to Reclaim Company, if the City Awards the contract at the August 28, 2018 Council meeting. Please scan an executed copy of the Award letter to HLA the *morning of August 29, 2018*, so we may process the contracts to Reclaim Company as soon as possible. We will include the City Award letter in our email to Reclaim Company explaining the requirements regarding this project.

Please let us know if you have any questions.

Thank You,

Caroline Fitzsimmons

HLA Engineering and Land Surveying, Inc.

2803 River Road Yakima, WA 98902

Phone: (509)966-7000 | Fax: (509)965-3800

cfitzsimmons@hlacivil.com | www.hlacivil.com

August 16, 2018

City of Grandview
207 W. Second Street
Grandview, WA 98930

Attn: Mr. Cus Arteaga

Re: City of Grandview
ELM STREET AND FIR STREET SIDEWALK IMPROVEMENTS
State Aid Project No.: HLP-SR17(005)
HLA Project No.: 17141
Recommendation of Award

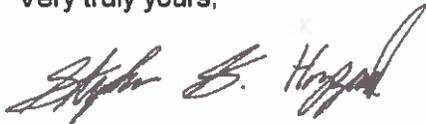
Dear Mr. Arteaga:

The bid opening for the above referenced project was held at Grandview City Hall at 10:00 a.m. on Thursday, August 16, 2018. A total of four (4) bids were received with the low bid of \$349,520.00, being offered by Reclaim Company, of Yakima, Washington. This low bid is approximately twenty-two (22) percent above the Engineer's Estimate of \$285,145.00.

We have reviewed and checked the bid proposals of all bidders and recommend the City of Grandview award a construction contract to Reclaim Company, in the amount of \$349,520.00. All bids received were higher than the funding available. The City has the option to reject current bids, and re-bid early next year with no guarantee lower bid prices will be received. Or, the City can make a budget revision to cover this overage. Should the City decide to award this project, please send us a copy of the City of Grandview Council minutes authorizing award.

Enclosed are copies of the project Bid Summary for your review. Please advise if we may answer any questions or provide additional information.

Very truly yours,



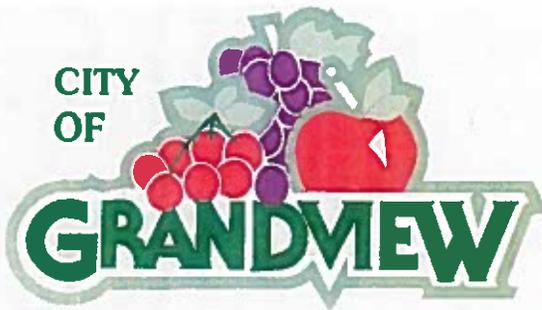
Stephen S. Hazzard, PE

SSH/crf

Enclosures

Copy: Bill Preston, PE, WSDOT Local Programs (Email)
Caroline Fitzsimmons, HLA
Rachelle Pacsuta, HLA

BID SUMMARY											
CITY OF GRANDVIEW ELM STREET AND FIR STREET SIDEWALK IMPROVEMENTS 17141 August 16, 2018											
Owner: CITY OF GRANDVIEW											
Project: ELM STREET AND FIR STREET SIDEWALK IMPROVEMENTS											
HLA Project No. 17141											
Bid Opening Date: August 16, 2018											
Item No.	Item Description	Unit	Quantity	ENGINEER'S ESTIMATE		BIDDER #1		BIDDER #2		BIDDER #3	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1	Minor Change	FA	EST.	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00
2	Mobilization	LS	1	\$24,000.00	\$24,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$40,000.00	\$40,000.00
3	Project Temporary Traffic Control	LS	1	\$10,000.00	\$10,000.00	\$16,000.00	\$16,000.00	\$8,900.00	\$8,900.00	\$30,000.00	\$30,000.00
4	Removal of Structures and Obstructions	LS	1	\$3,000.00	\$3,000.00	\$15,000.00	\$15,000.00	\$10,500.00	\$10,500.00	\$50,000.00	\$50,000.00
5	Unclassified Excavation Incl. Haul	CY	350	\$35.00	\$12,250.00	\$40.00	\$14,000.00	\$102.50	\$35,875.00	\$32.50	\$11,375.00
6	Crushed Surfacing Top Course	TON	340	\$40.00	\$13,600.00	\$55.00	\$18,700.00	\$132.00	\$44,880.00	\$45.00	\$15,300.00
7	HMA Cl. 1/2-inch PG 64-28	TON	150	\$150.00	\$22,500.00	\$175.00	\$26,250.00	\$212.77	\$31,915.50	\$165.50	\$24,825.00
8	Storm Sewer Pipe 12 In. Diam.	LF	80	\$60.00	\$4,800.00	\$80.00	\$4,800.00	\$47.50	\$3,800.00	\$85.00	\$6,800.00
9	Storm Sewer Pipe 8 In. Diam.	LF	20	\$50.00	\$1,000.00	\$50.00	\$1,000.00	\$58.00	\$1,160.00	\$80.00	\$1,600.00
10	Underdrain Pipe Infiltration Trench System 12 In. Diam.	LF	120	\$110.00	\$13,200.00	\$250.00	\$30,000.00	\$82.00	\$7,440.00	\$130.00	\$15,600.00
11	Catch Basin Type 2 48 In. Diam.	EA	3	\$3,250.00	\$9,750.00	\$5,000.00	\$15,000.00	\$3,765.00	\$11,295.00	\$2,800.00	\$8,400.00
12	Catch Basin Type 1	EA	4	\$1,500.00	\$6,000.00	\$2,500.00	\$10,000.00	\$3,550.00	\$14,200.00	\$1,800.00	\$7,200.00
13	Adjust Catch Basin	EA	1	\$1,000.00	\$1,000.00	\$1,500.00	\$1,500.00	\$750.00	\$750.00	\$325.00	\$325.00
14	Shoring or Extra Excavation	LF	120	\$1.00	\$120.00	\$5.00	\$600.00	\$25.00	\$3,000.00	\$12.00	\$1,440.00
15	Select Backfill, as Directed	CY	50	\$50.00	\$2,500.00	\$30.00	\$1,500.00	\$21.06	\$1,053.00	\$50.00	\$2,500.00
16	Adjust Valve Box	EA	3	\$400.00	\$1,200.00	\$750.00	\$2,250.00	\$300.00	\$900.00	\$450.00	\$1,350.00
17	Landscape Restoration	FA	EST.	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
18	Cement Conc. Traffic Curb and Gutter	LF	1,720	\$20.00	\$34,400.00	\$26.00	\$44,720.00	\$27.50	\$47,300.00	\$34.00	\$58,480.00
19	Cement Conc. Sidewalk 6-Inch Thick	SY	325	\$85.00	\$27,625.00	\$60.00	\$19,500.00	\$58.20	\$18,915.00	\$83.00	\$26,975.00
20	Cement Conc. Sidewalk 4-Inch Thick	SY	740	\$55.00	\$40,700.00	\$55.00	\$40,700.00	\$50.40	\$37,296.00	\$75.50	\$55,870.00
21	Cement Conc. Curb Ramp	EA	13	\$1,300.00	\$16,900.00	\$3,000.00	\$39,000.00	\$1,600.00	\$20,800.00	\$1,900.00	\$24,700.00
22	Mailbox Support, Type 1	EA	2	\$1,100.00	\$2,200.00	\$2,000.00	\$4,000.00	\$700.00	\$1,400.00	\$500.00	\$1,000.00
23	Adjust Utility Vault	EA	1	\$400.00	\$400.00	\$5,000.00	\$5,000.00	\$700.00	\$700.00	\$1,100.00	\$1,100.00
24	Permanent Signing	LS	1	\$25,000.00	\$25,000.00	\$7,500.00	\$7,500.00	\$28,000.00	\$28,000.00	\$31,000.00	\$31,000.00
25	Pavement Markings	LS	1	\$2,000.00	\$2,000.00	\$5,000.00	\$5,000.00	\$5,100.00	\$5,100.00	\$4,000.00	\$4,000.00
BID TOTAL					\$285,145.00		\$349,520.00		\$362,879.50		\$437,340.00



207 W. 2nd Street • Grandview, Washington 98930 • Tel: (509) 882-9200 • Fax: (509) 882-3099 • www.grandview.wa.us

August 29, 2018

Reclaim Company
P.O. Box 4136
Yakima, WA 98904

Attn: Mr. Kris Strutner

Re: City of Grandview
ELM STREET AND FIR STREET SIDEWALK IMPROVEMENTS
State Aid Project No.: HLP-SR17(005)
HLA Project No.: 17141C

Dear Kris:

This letter is to advise you that the contract for the above referenced project has been awarded on August 28, 2018 to your firm at your bid price of \$349,520.00.

As a part of entering this contract, the contractor agrees to take all necessary and responsible steps in accordance with 49 CFR Part 26 to ensure that Disadvantaged Business Enterprises (DBE) have an opportunity to participate in the performance of this contract.

The award of this contract was made with the understanding that Reclaim Company, will provide the following items prior to submitting the signed contract for execution:

1. A list of all firms who submitted a bid or quote in an attempt to participate in this contract whether they were successful or not. Include the following information:
 - Correct business name and mailing address.

Send this information to HLA Engineering and Land Surveying, Inc. (HLA). Failure to provide this information prior to execution will result in forfeiture of the bidder's proposal security.

The Contractor shall submit a Small Business Enterprise (SBE) Participation Plan prior to commencing contract work. Although the goal is voluntary, the outreach efforts to provide SBE maximum practicable opportunities are not.

Reclaim Company
August 29, 2018
Page 2

A total of three (3) copies of the Contract Documents are attached. Please follow the below instructions:

- Execute all document copies, but do not date the Contract or Contract Bond as they will be dated by the City of Grandview.
- Return three (3) executed Contract Documents to HLA, as soon as possible, for processing and City of Grandview approval.
- Provide the required contract bond and certificate of insurance to HLA, as soon as possible, for processing and City review. The Contracts will not be signed without an approved Contract Bond and certificate of insurance.
- Return the signed Contracts with Contract Bond and insurance to HLA, no later than September 13, 2018.

Following review and approval of the Contract, bond and insurance, one (1) fully executed copy of the Contract Documents will be provided to you. A preconstruction conference will be scheduled by HLA. The Notice to Proceed will be issued by HLA, following receipt of all required documents.

Please contact HLA at (509) 966-7000, should you have any questions.

Very truly yours,

Mayor Norm Childress

NC/crf

Copy: Cus Arteaga, City Administrator / Public Works Director
Bill Preston, PE, WSDOT Local Programs (Email)
Stephen S. Hazzard, PE, HLA, Inc. (Email)
Caroline Fitzsimmons, HLA, Inc. (Email)

RESOLUTION NO. 2018-___

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON,
ACCEPTING THE BID FOR THE ELM STREET AND FIR STREET SIDEWALK
IMPROVEMENTS AND AUTHORIZING THE MAYOR TO SIGN ALL CONTRACT
DOCUMENTS WITH RECLAIM COMPANY**

WHEREAS, the City of Grandview has advertised for bids for the Elm Street and Fir Street Sidewalk Improvements; and,

WHEREAS, Reclaim Company of Yakima, Washington, has submitted the lowest responsible bid, which bid has been accepted;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW, AS FOLLOWS:

The Mayor is hereby authorized to sign all contract documents with Reclaim Company for the Elm Street and Fir Street Sidewalk Improvements in the amount of \$349,520.00.

PASSED by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on _____, 2018.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

**CITY OF GRANDVIEW
AGENDA ITEM HISTORY/COMMENTARY
COMMITTEE-OF-THE-WHOLE MEETING**

ITEM TITLE Resolution declaring certain City property from the Police Department and Parks & Recreation Department as surplus and authorizing disposal by public auction, sale or trade	AGENDA NO.: New Business 4 (C) AGENDA DATE: August 28, 2018
DEPARTMENT Police Department Parks & Recreation Department	FUNDING CERTIFICATION (City Treasurer) (If applicable)

DEPARTMENT DIRECTOR REVIEW

Kal Fuller, Police Chief 

Gretchen Chronis, Parks & Recreation Director 

CITY ADMINISTRATOR 	MAYOR 
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ITEM HISTORY (Previous council reviews, action related to this item, and other pertinent history)

ITEM COMMENTARY (Background, discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the City budget, personnel resources, and/or residents.

The Police Department and Parks & Recreation Department have vehicles and equipment which are no longer needed for the conduct of City business and are being recommended for surplus.

ACTION PROPOSED

Move Resolution declaring certain City property from the Police Department and Parks & Recreation Department as surplus and authorizing disposal by public auction, sale or trade to a regular Council meeting agenda for consideration.

RESOLUTION NO. 2018-___

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON,
DECLARING CERTAIN CITY PROPERTY FROM THE POLICE DEPARTMENT AND
PARKS & RECREATION DEPARTMENT AS SURPLUS AND AUTHORIZING
DISPOSAL BY PUBLIC AUCTION, SALE OR TRADE**

WHEREAS, the City no longer has a need for certain personal property that has outlived its useful life and no longer needed for the conduct of City business; and,

WHEREAS, the City Council has determined that it is in the best interest of the City that the foregoing described vehicles and equipment be declared surplus and disposed of;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW, as follows:

Section 1. The following list is hereby declared surplus and no longer needed for the conduct of City business:

- 2002 Chevrolet Express Van, VIN #1GAHG39R321237038, License Plate #41223D (PD/9992)
- 2007 Dodge Charger, VIN #2B3KA43H97H758716, License Plate #44069D (PD/208)
- Intel Nobilis computer, ID #01363 (Parks & Rec)
- Dell 2400 computer, ID #01339 (Parks & Rec)
- Dell monitor, ID #01340 (Parks & Rec)
- Pinnell digital impager/copier, ID #01366 (Parks & Rec)

Section 2. City staff is authorized to dispose of the vehicles and equipment described in Section 1 of this resolution by public auction, sale or trade-in for an amount that represents a fair market value of the vehicles and equipment.

Section 3. The City Administrator is authorized to establish a minimum sale/trade-in price that reflects a fair market value of the vehicles and equipment described in Section 1 of this resolution as deemed necessary to protect the City's interests.

PASSED by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on _____, 2018.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY