

**GRANDVIEW CITY COUNCIL
REGULAR MEETING AGENDA
TUESDAY, JULY 10, 2018**



REGULAR MEETING – 7:00 PM

PAGE

1. **CALL TO ORDER & ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **PRESENTATIONS**
4. **PUBLIC COMMENT** – At this time, the public may address the Council on any topic whether on the agenda or not, except those scheduled for public hearing.
5. **CONSENT AGENDA** – Items on the Consent Agenda will be voted on together by the Council, unless a Councilmember requests that items be removed from the Consent Agenda and discussed and voted upon separately. An item removed from the Consent Agenda will be placed under Unfinished and New Business.
 - A. Minutes of the June 26, 2018 Committee-of-the-Whole meeting 1-2
 - B. Minutes of the June 26, 2018 Council meeting 3-8
 - C. Payroll Electronic Fund Transfers (EFT) Nos. 5971-5976 in the amount of \$111,816.04
 - D. Payroll Check Nos. 10344-10385 in the amount of \$31,803.32
 - E. Payroll Direct Deposit 6/16/18-6/30/18 in the amount of \$134,900.64
 - F. Claim Check Nos. 115573-115653 in the amount of \$120,088.58
6. **ACTIVE AGENDA** – Notice: Items discussed at the 6:00 pm Committee-of-the-Whole meeting of an urgent or time sensitive nature may be added to the active agenda pursuant to City Council Procedures Manual Section 3.18(c).
 - A. Ordinance No. 2018-9 amending the 2018 Annual Budget 9-12
7. **UNFINISHED AND NEW BUSINESS**
8. **CITY ADMINISTRATOR AND/OR STAFF REPORTS**
9. **MAYOR & COUNCILMEMBER REPORTS**
10. **ADJOURNMENT**

**GRANDVIEW CITY COUNCIL
COMMITTEE-OF-THE-WHOLE MEETING MINUTES
JUNE 26, 2018**

1. CALL TO ORDER

Mayor Pro Tem Bill Moore called the Committee-of-the-Whole meeting to order at 6:00 p.m., in the Council Chambers at City Hall.

2. ROLL CALL

Present were: Mayor Pro Tem Moore and Councilmembers Gay Brewer, Mike Everett, Dennis McDonald and Joan Souders.

Councilmember Gay Brewer arrived at 6:05 p.m.

Councilmember Javier Rodriguez arrived at 6:10 p.m.

Absent were: Mayor Norm Childress and Councilmember Gloria Mendoza.

Staff present were: City Administrator/Public Works Director Cus Arteaga, City Attorney Quinn Plant, City Treasurer Matt Cordray, Fire Chief Pat Mason and City Clerk Anita Palacios.

3. PUBLIC COMMENT – None

4. NEW BUSINESS

A. Alice Grant Learning Center Roof Replacement

City Administrator Arteaga explained that in 1990, the City applied for and was awarded a Community Development Block Grant through the Washington State Department of Commerce to construct a learning center. The City constructed the Alice Grant Learning Center at 1005 Grandridge Road and leased the building to the Washington State Migrant Council to operate a learning center. A copy of the current lease with Inspire Development Center (formerly Washington State Migrant Council) for the Alice Grant Learning Center was provided. Staff was contacted by Nathan Radach, Facilities Manager with Inspire indicating that the roof on the main building was in need of replacement. The roof was 28 years old and with the recent windstorms, several shingles had blown off. Staff obtained three written bids in the amounts of \$22,532.16, \$29,160.00 and \$35,725.00. There were funds available in the Capital Improvement Fund. In order to complete the roof replacement, a budget amendment would need to be adopted to identify this project in the Capital Improvement Fund.

Discussion took place.

On motion by Councilmember Everett, second by Councilmember Rodriguez, the C.O.W. directed staff to prepare a budget amendment to accept the low bid in the amount of \$22,532.16 for the Alice Grant Learning Center Roof Replacement for consideration at the July 10, 2018 regular Council meeting.

B. Retail Real Estate Convention in Las Vegas

With the absence of Mayor Childress and Councilmember Mendoza, this item was tabled to a future meeting.

C. Tour New Fire Truck

The meeting was suspended at 6:25 p.m., for the Mayor Pro Tem and Councilmembers to tour the new fire truck at the Fire Department.

The meeting reconvened at 6:40 p.m.

7. OTHER BUSINESS

2019 Budget Retreat – City Administrator Arteaga requested direction regarding the 2019 budget retreat.

Following discussion, the C.O.W. concurred to hold a goal setting retreat on Monday, July 23, 2018 at 6 p.m., in the Council Chambers at City Hall. Each Councilmember would provide up to five goals and/or ideas for consideration in the 2019 budget.

8. ADJOURNMENT

The C.O.W. meeting adjourned at 6:55 p.m.

Mayor Pro Tem Bill Moore

Anita Palacios, City Clerk

**GRANDVIEW CITY COUNCIL
REGULAR MEETING MINUTES
JUNE 26, 2018**

1. CALL TO ORDER

Mayor Pro Tem Bill Moore called the regular meeting to order at 7:00 p.m. in the Council Chambers at City Hall.

Present were: Mayor Pro Tem Moore and Councilmembers Gay Brewer, Mike Everett, Dennis McDonald, Javier Rodriguez and Joan Souders.

Absent were: Mayor Norm Childress and Councilmember Gloria Mendoza.

On motion by Councilmember Souders, second by Councilmember McDonald, Council excused Mayor Childress and Councilmember Mendoza from the meeting.

Staff present were: City Administrator/Public Works Director Cus Arteaga, City Attorney Quinn Plant, City Treasurer Matt Cordray, Parks & Recreation Director Mike Carpenter and City Clerk Anita Palacios.

2. PLEDGE OF ALLEGIANCE

Councilmember Brewer led the pledge of allegiance.

3. PRESENTATIONS

A. Retirement Award – Parks & Recreation Director Mike Carpenter

Mayor Pro Tem Moore presented Parks & Recreation Director Mike Carpenter with the City of Grandview Retirement Award in honor of his retirement and in grateful appreciation for his 35 years of loyal and dedicated service to the citizens of the City of Grandview.

4. PUBLIC COMMENT

Kathy Allen and Cherry Fairbanks with the Lower Valley Novella Club requested Council's consideration in increasing the two hour parking limit and/or adding handicap parking spaces in the downtown business district. The club meets on a monthly basis at the Molcajetes Restaurant and their meetings sometimes exceed the two hour parking limit.

City Administrator Arteaga indicated he would meet with the Police Chief to discuss the issue.

5. CONSENT AGENDA

On motion by Councilmember Rodriguez, second by Councilmember McDonald, Council approved the Consent Agenda consisting of the following:

- A. Minutes of the June 12, 2018 Committee-of-the-Whole meeting**
- B. Minutes of the June 12, 2018 Council meeting**
- C. Payroll Electronic Fund Transfers (EFT) Nos. 5963-5967 in the amount of \$80,528.84**
- D. Payroll Check Nos. 10314-10343 in the amount of \$84,904.13**

- E. Payroll Direct Deposit 6/1/18-6/15/18 in the amount of \$103,458.41
- F. Claim Check Nos. 115483-115572 in the amount of \$251,551.70

6. ACTIVE AGENDA

A. Public Hearing – 2019-2024 Six-Year Transportation Improvement Program

Mayor Pro Tem Moore opened the public hearing to receive comments on the 2019-2024 Six-Year Transportation Improvement Program by reading the public hearing procedure.

City Administrator Arteaga explained that each year, the City was required to update the Six-Year Transportation Improvement Program (TIP). The Six-Year TIP identified street priority projects and funding sources. In the past, Council had not added street projects unless there was a funding source available to support the recommendation. He presented the 2019-2024 Six-Year TIP prioritized as follows:

Priority Number: 1

Project Title: Old Inland Empire Highway Improvements from Grandridge Road to Elm Street

Project Description: Reconstruct roadway including widening, excavation, gravel surfacing, hot mix asphalt, curb and gutter, sidewalk, storm drainage improvements, landscaping and street lights

Project Year: 2024

Funding Source: Surface Transportation Program (STP)

Federal/State Funds: \$1,897,700

Local Funds: \$296,200

Total Funds: \$2,193,900

Priority Number: 2

Project Title: Wine Country Road & McCreddie Road Intersection Roundabout

Project Description: Construct new roundabout including curb and gutter, sidewalks, hot mix asphalt, pavement markings, permanent signing and street lighting

Project Year: 2020

Funding Source: Transportation Improvement Board (TIB)

Federal/State Funds: \$801,000

Local Funds: \$89,000

Total Funds: \$890,000

Priority Number: 3

Project Title: West Fifth Street Resurfacing from Euclid Road to Grandridge Road

Project Description: Grind and overlay asphalt surface, pavement markings, update sidewalk ramps to ADA standards

Project Year: 2019

Funding Source: Transportation Improvement Board (TIB)

Federal/State Funds: \$400,500

Local Funds: \$44,500

Total Funds: \$445,000

Priority Number: 4

Project Title: Larson Street Improvements from West Fifth Street to Queen Street

Project Description: Roadway reconstruction including excavation, roadway widening, storm drainage improvements, hot mix asphalt, curb and gutter, and water system improvements

Project Year: 2021

Funding Source: City of Grandview

Federal/State Funds: -0-

Local Funds: \$446,000

Total Funds: \$446,000

Priority Number: 5

Project Title: Stassen Street Improvements from Hillcrest Street to Velma Avenue

Project Description: Roadway reconstruction including excavation, roadway widening, storm drainage improvements, hot mix asphalt, and water system improvements

Project Year: 2022

Funding Source: City of Grandview

Federal/State Funds: -0-

Local Funds: \$432,000

Total Funds: \$432,000

Priority Number: 6

Project Title: Birch Street Improvements from Wine Country Road to East Third Street

Project Description: Roadway reconstruction including excavation, curb and gutter, hot mix asphalt, storm drainage improvements, and water system improvements

Project Year: 2022

Funding Source: City of Grandview

Federal/State Funds: -0-

Local Funds: \$529,000

Total Funds: \$529,000

Priority Number: 7

Project Title: Highland Road Improvements from Elm Street to east City limits

Project Description: Roadway reconstruction including excavation, road widening, curb and gutter, hot mix asphalt, storm drainage improvements, and water and sewer system improvements

Project Year: 2023

Funding Source: City of Grandview

Federal/State Funds: -0-

Local Funds: \$3,150,000

Total Funds: \$3,150,000

Priority Number: 8

Project Title: Forsell Road Resurfacing from Wallace Way to Puterbaugh Road

Project Description: Grind and overlay asphalt surface and pavement markings

Project Year: 2021

Funding Source: Transportation Improvement Board (TIB)

Federal/State Funds: \$302,400

Local Funds: \$33,600

Total Funds: \$336,000

No comments were received during the public hearing or by mail and the hearing was closed.

B. Resolution No. 2018-25 adopting the 2019-2024 Six-Year Transportation Improvement Program

On motion by Councilmember Souders, second by Councilmember Rodriguez, Council approved Resolution No. 2018-25 adopting the 2019-2024 Six-Year Transportation Improvement Program.

C. Resolution No. 2018-26 providing for authorized signatures on the City of Grandview General Account for Payroll and Claim Checks, Treasurer's Checks, Advance Travel Expense Account, Police Investigative Account and Safe Deposit Access

This item was previously discussed at the June 12, 2018 C.O.W. meeting

On motion by Councilmember Everett, second by Councilmember Rodriguez, Council approved Resolution No. 2018-26 providing for authorized signatures on the City of Grandview General Account for Payroll and Claim Checks, Treasurer's Checks, Advance Travel Expense Account, Police Investigative Account and Safe Deposit Access.

D. Resolution No. 2018-27 authorizing the Mayor to sign an Industrial Wastewater User Contract Amendment with Smucker Fruit Processing Company

This item was previously discussed at the June 12, 2018 C.O.W. meeting

On motion by Councilmember Brewer, second by Councilmember Everett, Council approved Resolution No. 2018-27 authorizing the Mayor to sign an Industrial Wastewater User Contract Amendment with Smucker Fruit Processing Company.

E. Resolution No. 2018-28 accepting the Wine Country Road Resurfacing Improvement Project as complete

This item was previously discussed at the June 12, 2018 C.O.W. meeting

On motion by Councilmember Rodriguez, second by Councilmember McDonald, Council approved Resolution No. 2018-28 accepting the Wine Country Road Resurfacing Improvement Project as complete.

F. Resolution No. 2018-29 authorizing the Mayor to sign an Irrigation Facilities License and Hold Harmless Agreement with Sunnyside Valley Irrigation District

This item was previously discussed at the June 12, 2018 C.O.W. meeting

On motion by Councilmember Rodriguez, second by Councilmember Souders, Council approved Resolution No. 2018-29 authorizing the Mayor to sign an Irrigation Facilities License and Hold Harmless Agreement with Sunnyside Valley Irrigation District.

G. Resolution No. 2018-30 authorizing the Mayor to sign the Local Agency State Aid Project Prospectus and Supplement–Local Program State Funding Agreement with the Washington State Department of Transportation for the Safe Routes to School Elm Street and Fir Street Sidewalk Improvements

This item was previously discussed at the June 12, 2018 Council meeting

On motion by Councilmember McDonald, second by Councilmember Rodriguez, Council approved Resolution No. 2018-30 authorizing the Mayor to sign the Local Agency State Aid Project Prospectus and Supplement–Local Program State Funding Agreement with the Washington State Department of Transportation for the Safe Routes to School Elm Street and Fir Street Sidewalk Improvements.

H. Resolution No. 2018-31 accepting the operation and management of the off-leash dog park from the Friends of the Dog Park Committee

This item was previously discussed at the June 12, 2018 C.O.W. meeting

On motion by Councilmember Everett, second by Councilmember Rodriguez, Council approved Resolution No. 2018-31 accepting the operation and management of the off-leash dog park from the Friends of the Dog Park Committee.

Councilmember Souders was recused from the vote.

I. Ordinance No. 2018-8 changing the zoning classification of certain lands and amending the zoning map of the City of Grandview as requested by LPI Holdings, LLC, and Ramandeep Malhi & Sukhjinder Kaur for Parcel No. 230922-43470, 912 Hillcrest, Grandview, Washington

This item was previously discussed at the June 12, 2018 public hearing.

On motion by Councilmember Everett, second by Councilmember Souders, Council approved Ordinance No. 2018-8 changing the zoning classification of certain lands and amending the zoning map of the City of Grandview as requested by LPI Holdings, LLC, and Ramandeep Malhi & Sukhjinder Kaur for Parcel No. 230922-43470, 912 Hillcrest, Grandview, Washington.

Councilmember Brewer was recused from the vote.

7. UNFINISHED AND NEW BUSINESS – None

8. CITY ADMINISTRATOR AND/OR STAFF REPORTS

Assistant Public Works Director Position – City Administrator Arteaga reported that Todd Dorsett accepted the Assistant Public Works Directors position and would begin on July 9th.

9. MAYOR & COUNCILMEMBER REPORTS

Use of a Hearing Examiner for Land Use Decisions – Councilmember Brewer requested that the use of a hearing examiner for land use decisions instead of the Planning Commission be an item for discussion at a future meeting.

10. ADJOURNMENT

On motion by Councilmember Souders, second by Councilmember Rodriguez, Council adjourned the regular meeting at 7:50 p.m.

Mayor Pro Tem Bill Moore

Anita Palacios, City Clerk

**CITY OF GRANDVIEW
AGENDA ITEM HISTORY/COMMENTARY
CITY COUNCIL MEETING**

ITEM TITLE Ordinance No. 2018-9 amending the 2018 Annual Budget	AGENDA NO.: Active 6 (A) AGENDA DATE: July 10, 2018
DEPARTMENT City Treasurer	FUNDING CERTIFICATION (City Treasurer) (If applicable)

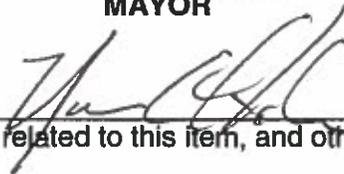
DEPARTMENT DIRECTOR REVIEW

Matthew Cordray, City Treasurer



CITY ADMINISTRATOR

MAYOR



ITEM HISTORY (Previous council reviews, action related to this item, and other pertinent history)

Staff monitoring and review of fund and department budgets has identified a budget account to be amended.

ITEM COMMENTARY (Background, discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the City budget, personnel resources, and/or residents.

By Fund the highlights of the budget changes are:

CAPITAL IMPROVEMENT FUND: Increase appropriations for a new roof at the Alice Grant Learning Center. Net effect is a decrease in estimated ending fund balance.

ACTION PROPOSED

Adoption of Ordinance No. 2018-9 amending the 2018 Annual Budget.

to Sue 7/xx/2018 - mc

Ordinance No. 2018-X

Description Fund/Account	Original Estimate	Amendment Amount	New Estimate	Treasurer's notes
Capital Improvement Fund				
301 000 000 308 80 00 00 Beginning Fund Balance	45,415		45,415	
Revenues/Sources	82,000		82,000	
Capital Improvements Fund Total	127,415	-	127,415	
<input type="checkbox"/> 301 000 090 594 71 62 01 Alice Grant Learning Center Roof		25,000		Roof replacement for AGLC
Expenditures/Uses	71,500		96,500	
<input type="checkbox"/> 301 000 099 508 80 00 00 Ending Fund Balance	55,915	(25,000)	30,915	
Capital Improvements Fund Total	127,415	-	127,415	

ORDINANCE NO. 2018-9

**AN ORDINANCE OF THE CITY OF GRANDVIEW, WASHINGTON,
AMENDING THE 2018 ANNUAL BUDGET**

WHEREAS, the original 2018 estimated beginning fund balances and revenues do not reflect available budget sources; and

WHEREAS, there are necessary and desired changes in uses and expenditure levels in the funds; and

WHEREAS, there are sufficient sources within the funds to meet the anticipated expenditures.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF GRANDVIEW, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. That the 2018 annual budget be amended to reflect the changes presented in Exhibit A.

Section 2. That the City Administrator is authorized and directed to adjust estimated revenues, expenditures and fund balances reflecting the determined changes.

Section 3. This Ordinance shall be in full force and effect five (5) day after its passage and publication as required by law.

PASSED by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on July 10, 2018.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

PUBLICATION: 7/11/18
EFFECTIVE: 7/16/18

Exhibit A

Beginning Balance	Estimated Revenues	Appropriated Expenditures	Ending Balance	Budget Total
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Capital Improvement Fund					
Original 2018 Budget	45,415	82,000	71,500	55,915	127,415
Amendment Amount			25,000	(25,000)	-
Amended Total	45,415	82,000	96,500	30,915	127,415