

**GRANDVIEW CITY COUNCIL
COMMITTEE-OF-THE-WHOLE MEETING MINUTES
JUNE 12, 2018**

1. CALL TO ORDER

Mayor Pro Tem Bill Moore called the Committee-of-the-Whole meeting to order at 6:05 p.m., in the Council Chambers at City Hall.

2. ROLL CALL

Present were: Mayor Pro Tem Moore and Councilmembers Gay Brewer, Mike Everett, Javier Rodriguez and Joan Souders.

Councilmember Gloria Mendoza arrived at 6:10 p.m.

Absent were: Mayor Norm Childress and Councilmember Dennis McDonald.

Staff present were: City Administrator/Public Works Director Cus Arteaga, City Attorney Quinn Plant, City Treasurer Matt Cordray, WWTP Superintendent Dave Lorenz and City Clerk Anita Palacios.

3. PUBLIC COMMENT – None

4. NEW BUSINESS

A. Ambulance Services Report

Present on behalf of the City of Sunnyside was City Manager Don Day and Fire Chief Ken Anderson.

City Administrator Arteaga explained that a couple of months ago, the Prosser Memorial Hospital Ambulance (PMHA) attended a Council meeting and shared that they were financially in a deficit by approximately \$600,000 in 2016, \$600,000 in 2017 and were on track for \$600,000 in 2018. PMHA requested Council's support for a ballot measure to increase the EMS levy to fund ambulance services in the City of Grandview (Grandview). On April 26th, Mayor Childress, Fire Chief Mason and City Administrator Arteaga met with PMHA to request additional information regarding the deficit and to determine the amount of funds being requested from Grandview. Since April 26th, the City had not received the requested information from PMHA. In anticipation of tonight's meeting, City Administrator Arteaga contacted PMHA to share that Grandview was in communications with the City of Sunnyside (Sunnyside) and Astria Sunnyside Hospital (ASH) regarding ambulance services. At today's meeting, PMHA advised that the amount needed for PMHA to continue providing ambulance services was approximately \$160,000 and they were in the process of preparing an agreement to present to Council. On May 1st, Mayor Childress, Fire Chief Mason and City Administrator Arteaga met with Sunnyside City Manager Day as Sunnyside operates an ambulance service. The topic of the meeting was whether Sunnyside could provide ambulance services to Grandview. In addition, the group met with ASH Chief Executive Officer (CEO) to determine whether ASH would be willing to provide financial support to Grandview should Sunnyside be able to provide ambulance services. During the meeting with ASH, a 24/7 preliminary coverage scenario was discussed. Based on call records for a 24/7 coverage scenario, Grandview's cost

would be approximately \$200,000 per year. Following the meeting with ASH, City Administrator Arteaga received an email from the ASH CEO informing that ASH would be willing to finance approximately \$215,000 per year for Sunnyside to provide ambulance services to Grandview. In discussions with City Manager Day, another important factor was that personnel provided by Sunnyside for ambulance services in Grandview would be experienced firefighter/EMT's that could be utilized for additional work around the Fire Station. In addition, Sunnyside currently has two new ambulances and a reserve ambulance. If Grandview was to enter into an agreement with Sunnyside for ambulance services, the agreement would include a financial contribution to replace the reserve ambulance within a couple of years. City Administrator Arteaga advised that the Sunnyside City Manager and Fire Chief were invited to the meeting to share discussions.

City Manager Day explained that Sunnyside was willing to provide ambulance service to Grandview. The level of service to be determined by Grandview would dictate the cost. He encouraged the Council to explore all feasible options in order to make the best choice, i.e., continue ambulance services with PMHA, hire a private ambulance service, or contract for ambulance services with Sunnyside. He noted that if Grandview agreed to contract immediately with Sunnyside for ambulance services, the ambulance would respond from the Sunnyside Fire Station until such time as additional personnel were hired. He spoke briefly to the Sunnyside City Council regarding the preliminary discussions. He added that discussions were in the exploratory stage of the process. He suggested that that the two cities enter into an interlocal agreement for ambulance services for a specified period of time with the agreement automatically renewable until such time as the two parties agree to make any changes to the agreement. He noted that Sunnyside collects an ambulance utility from every citizen to help support ambulance services. He introduced Fire Chief Anderson. He explained that Chief Anderson was a registered nurse and paramedic and his expertise was in the emergency medical field. He was recently hired and brings a lot to the table pertaining to emergency medical services and how to make the ambulance services in Grandview work for the community.

Fire Chief Anderson explained that Sunnyside would have the resources available to provide ambulance services, but would need to hire additional personnel. Currently, Sunnyside provides inter-facility ambulance transports for ASH. He reiterated that preliminary discussions were to place cross-trained firefighter/EMS personnel in Grandview to assist in areas besides EMS. The hours of operation and number of personnel were issues to be determined. He noted that the additional personnel should help the City's fire insurance rating and should also allow Fire Chief Mason to perform more administrative duties.

Councilmember Brewer advised for the record that his spouse was currently the Chair of the Astria Sunnyside Hospital Board of Directors. He recused from the discussion.

City Administrator Arteaga advised for the record that he also currently serves as a member of the Astria Sunnyside Hospital Board of Directors.

Discussion took place.

On motion by Councilmember Souders, second by Councilmember Everett, the C.O.W. directed the City Administrator to prepare a report outlining the service and cost of continuing ambulance service with Prosser Ambulance Service, contracting with a private ambulance service, or a proposed ambulance service with the City of Sunnyside

and Astria Sunnyside Hospital for consideration at a future Committee-of-the-Whole meeting.

Councilmember Brewer recused from the vote.

B. Resolution providing for authorized signatures on the City of Grandview General Account for Payroll and Claim Checks, Treasurer's Checks, Advance Travel Expense Account, Police Investigative Account and Safe Deposit Access

City Clerk Palacios explained that with the transition of Deputy City Clerk/Treasurer Gretchen Chronis to the Parks & Recreation Director position effective July 1, 2018, it was necessary to remove her as an individual authorized to sign on the City of Grandview General Account for Payroll and Claim Checks, Treasurer's Checks, Advance Travel Expense Account, and Safe Deposit Access. Accounting Clerk Susan Desallier would replace Gretchen Chronis as an individual authorized to sign on the City of Grandview General Account for Payroll and Claim Checks, Treasurer's Checks, Advance Travel Expense Account, and Safe Deposit Access.

Discussion took place.

On motion by Councilmember Everett, second by Councilmember Rodriguez, the C.O.W. moved a resolution providing for authorized signatures on the City of Grandview General Account for Payroll and Claim Checks, Treasurer's Checks, Advance Travel Expense Account, Police Investigative Account and Safe Deposit Access for consideration at the June 26, 2018 regular Council meeting.

C. Resolution authorizing the Mayor to sign an Industrial Wastewater User Contract Amendment with Smucker Fruit Processing Company

City Administrator Arteaga explained that the City has a process in place which allows industrial users to adjust Schedule A of their Industrial Wastewater User Contract in order to stay in compliance with the Department of Ecology. Smucker Fruit Processing Plant requested to amend Schedule A of their Industrial Wastewater User Contract to revise the BOD allocation. Smucker was not requesting additional volumes, just rearrangement of the existing volumes. This would be done by taking some of the BOD, not historically used, from the first two quarters of the year and adding them to the current volume of the third quarter. There would be no change to the fourth quarter quantities. There would be no changes to flow or TSS allocations. Andrea Clark, Operations Manager with Smucker Fruit, City Engineer Ted Pooler and WWTP Superintendent Dave Lorenz reviewed the new Schedule A and concurred with the new allocation.

Discussion took place

On motion by Councilmember Souders, second by Councilmember Rodriguez, the C.O.W. moved a resolution authorizing the Mayor to sign an Industrial Wastewater User Contract Amendment with Smucker Fruit Processing Company for consideration at the June 26, 2018 regular Council meeting.

5. RECESS

On motion by Councilmember Everett, second by Councilmember Mendoza, the Council recessed the Committee-of-the-Whole meeting until the end of the regular Council meeting to consider the following items:

- D. Resolution authorizing the Mayor to sign an Irrigation Facilities License and Hold Harmless Agreement with Sunnyside Valley Irrigation District**
- E. Dog Park Operation Proposal**
- F. Wolfe Lane No Parking**
- G. Police Department & Fire Department Additional Staffing Requests – Councilmember Everett**

The C.O.W. meeting recessed at 6:55 p.m.

The C.O.W. meeting reconvened following the regular Council meeting at 8:00 p.m.

6. NEW BUSINESS

- D. Resolution accepting the Wine Country Road Resurfacing Improvement Project as complete**

City Administrator Arteaga explained that Central Washington Asphalt, Inc., completed the construction of the Wine Country Road Resurfacing improvement project. Staff recommended Council accept the project as complete once the requirements in the June 7, 2018 letter from HLA Engineering and Land Surveying, Inc., were satisfied.

Discussion took place.

On motion by Councilmember Everett, second by Councilmember Mendoza, the C.O.W. moved a resolution accepting the Wine Country Road Resurfacing Improvement Project as complete for consideration at the June 26, 2018 regular Council meeting.

- E. Resolution authorizing the Mayor to sign an Irrigation Facilities License and Hold Harmless Agreement with Sunnyside Valley Irrigation District**

City Administrator Arteaga explained that in the mid 1980's, Yakima County Public Works Director Dan Hesse designed, approved and connected the West Fifth Street storm drainage to DID 35 Drain System as part of the street reconstruction project. Sunnyside Valley Irrigation Department (SVID) took over the maintenance and operation of the DID 35 Drain System from Yakima County in the early 1990's. The drain system was outdated and SVID have experienced numerous maintenance problems with the system. In addition when a heavy rainstorm occurs, SVID would also experience some residential flooding because of the storm systems limited capacity. This irrigation season, SVID placed the City on notice and that the City needed to find a different method for handling the stormwater within this area even though the connection was approved by Yakima County when the County operated the system. SVID requested that the City participate with annual maintenance expenses of DID 35 until the City was able to install new stormwater facilities. Staff was working with the City Engineer on a proposed stormwater improvement plan for this area that would be presented to Council in the coming months. The improvements were costly and the recommendation would be to implement the improvements in a phased approach. In addition, the City would need to secure

approval from SVID on the improvements and the potential construction timeline.

Discussion took place.

On motion by Councilmember Mendoza, second by Councilmember Souders, the C.O.W. moved a resolution authorizing the Mayor to sign an Irrigation Facilities License and Hold Harmless Agreement with Sunnyside Valley Irrigation District for consideration at the June 26, 2018 regular Council meeting.

Councilmember Everett voted in opposition.

F. Dog Park Operation Proposal

City Administrator Arteaga explained that on September 9, 2014, the City and the Friends of the Dog Park entered into an interlocal agreement regarding the development of an off-leash dog park area which was to be constructed on City Property located on Willoughby Road. He supported this project because it had merit and was something that the community could benefit from. At the May 8, 2018 Council meeting, Becky Cantu, the remaining member of the Friends of the Dog Park Committee, requested that Council consider providing the insurance coverage for the operation of the dog park and maintenance of the facility. She indicated that the Committee would provide signage and equipment through their fundraising efforts. At this point, he proposed that the City take over the operation of the dog park. The City taking over the dog park would make the most sense due to the following reasons:

- All maintenance would be done by City staff.
- City employees would install components such as a surplus fire hydrant, some tractor tires, and possibly some ramps for dogs to walk over.
- The park was not currently open, but a small amount of people were using the park and staff was picking up trash that was left behind.
- The Friends of the Dog Park could continue to support new amenities by doing fundraisers.

According to the Washington Cities Insurance Authority (WCIA), there was not any increase in the City's liability assessment as a result of opening the dog park since the liability assessment was based on losses and worker hours. In addition, WCIA stated that off leash dog parks had not generated claims to WCIA members and they viewed this as a low risk. The City could take ownership of the dog park in 2018 and appropriate operating funds for 2019 during the budget process, with a grand opening scheduled spring 2019. The City could also install a recognition sign thanking those who started this project during the formal opening of the park in 2019. He truly believed that this was a win-win for everyone. He recommended Council accept the request from Ms. Cantu that the City take ownership of the proposed dog park. In addition, he did not see the need for any additional funding to be requested to operate the dog park for the remainder of this year based on the information from WCIA. Staff would provide an updated report to Council during the budget process to include the cost for any additional phases and the cost for the annual operation and maintenance.

Discussion took place.

On motion by Councilmember Rodriguez, second by Councilmember Everett, the C.O.W. moved the acceptance of the dog park operation to the June 26, 2018 regular meeting for consideration.

Councilmember Souders recused from the vote due to her previous membership on the Dog Park Committee.

G. Wolfe Lane No Parking

City Administrator Arteaga explained that at the May 8, 2018 Council meeting, Councilmember Brewer requested that staff evaluate the on-street parking situation on Wolfe Lane from West Fifth Street to Munson Lane. He met with Police Chief Fuller, who was the City's Public Safety Officer, and directed him to evaluate traffic flows, on-street parking situations and pedestrian traffic for this area. He noted that Wolfe Lane was narrower than other streets however, this street did not receive much traffic other than local traffic. Traffic on Wolfe Lane flows in two directions, half flows to the north on to West Fifth Street and the other half flow south on to Munson Lane then west to Grandridge Road. The same was true for the pedestrian traffic within this area. The Police Chief submitted a memorandum in which he was not seeing any problems regarding the following categories: No accident history; No resident complaints; and Minimal traffic volumes. The Police Chief, as the Public Safety Officer, did not consider Wolfe Lane as a problem and/or unsafe area, and did not recommend any changes to the current use of Wolfe Lane.

Discussion took place. No action was taken.

H. Police Department & Fire Department Additional Staffing Requests – Councilmember Everett

Councilmember Everett withdrew this item for discussion.

7. **OTHER BUSINESS** – None

8. **ADJOURNMENT**

The C.O.W. meeting adjourned at 8:25 p.m.

Mayor Pro Tem Bill Moore

Anita Palacios, City Clerk