

**GRANDVIEW CITY COUNCIL
COMMITTEE-OF-THE-WHOLE MEETING MINUTES
SEPTEMBER 26, 2017**

1. CALL TO ORDER

Mayor Norm Childress called the Committee-of-the-Whole meeting to order at 6:00 p.m., in the Council Chambers at City Hall.

2. ROLL CALL

Present were: Mayor Childress and Councilmembers Gay Brewer, Mike Everett, Dennis McDonald, Bill Moore and Joan Souders.

Councilmember Gloria Mendoza arrived at 6:10 p.m.

Absent from the meeting was Councilmember Javier Rodriguez.

On motion by Councilmember Everett, second by Councilmember Moore, the C.O.W. excused Councilmember Javier Rodriguez from the C.O.W. and Council meetings.

Staff present were: City Administrator/Public Works Director Cus Arteaga, City Attorney Quinn Plant, City Treasurer Matt Cordray, Fire Chief Pat Mason and City Clerk Anita Palacios.

3. PUBLIC COMMENT – None

4. NEW BUSINESS

A. Public Hearing – Amendment to the 2017-2022 Six-Year Transportation Improvement Program to include the Preliminary Engineering Phase of the Elm and Fir Street Sidewalk Improvement project, and to include the Construction Phase of the same project in the 2018-2023 Six-Year Transportation Improvement Program

Mayor Childress opened the public hearing to receive comments on the amendment to the 2017-2022 Six-Year Transportation Improvement Program to include the Preliminary Engineering Phase of the Elm and Fir Street Sidewalk Improvement project, and to include the Construction Phase of the same project in the 2018-2023 Six-Year Transportation Improvement Program by reading the public hearing procedure.

City Administrator Arteaga explained that the City was awarded the 2017 Safe Routes to School Program State Funding in the amount of \$354,864 from the Washington State Department of Transportation for the Elm Street and Fir Street Sidewalk Improvements. In order to secure funds for the project, the City must amend the 2017-2022 Six-Year Transportation Improvement Program to include the Preliminary Engineering Phase of the Elm and Fir Street Sidewalk Improvement project, and to include the Construction Phase of the same project in the 2018-2023 Six-Year Transportation Improvement Program.

No comments were received during the public hearing or by mail and the hearing was closed.

B. Resolution authorizing the Mayor to sign the Local Programs State Funding Agreement and Local Agency Federal Aid Project Prospectus with the Washington State Department of Transportation for the Elm Street and Fir Street Sidewalk Improvements – 2017 Safe Routes to School Program State Funding

City Administrator Arteaga explained that on June 21, 2017, the City was awarded the 2017 Safe Routes to School Program State Funding in the amount of \$354,864 from the Washington State Department of Transportation for the Elm Street and Fir Street Sidewalk Improvements. In order to secure the design funds for this project, the City must execute the Local Programs State Funding Agreement and Local Agency Federal Aid Project Prospectus with the Washington State Department of Transportation. The Local Programs State Funding Agreement for the design portion identified a \$53,160 project with a City match of \$10,474 provided from the Transportation Benefit District (TBD) budget.

Discussion took place.

On motion by Councilmember Souders, second by Councilmember McDonald, the C.O.W. called the question.

On motion by Councilmember Moore, second by Councilmember Souders, the C.O.W. moved a resolution authorizing the Mayor to sign the Local Programs State Funding Agreement and Local Agency Federal Aid Project Prospectus with the Washington State Department of Transportation for the Elm Street and Fir Street Sidewalk Improvements – 2017 Safe Routes to School Program State Funding to the October 10, 2017 regular Council meeting for consideration.

C. Resolution authorizing the Mayor to sign a Public Defender Agreement for conflict indigent defense counsel with Hansen Law, PLLC

City Clerk Palacios explained that the City contracts with Yakima County District Court for municipal court services. Under the terms of the contract, the City must provide indigent defense services to indigent defendants. In the event of a conflict with the current public defender, the City must also provide alternate counsel for indigent defendants. Currently, the City has only two attorneys, Jacob Lara and Daniel Polage, providing conflict indigent defense counsel. On August 28, 2017, the City received a 90-day notice of intent to terminate conflict contract from Jacob Lara. It would be in the best interest of the City to have more than one conflict indigent defense counsel contract. The City received an e-mail from George Hansen indicating his interest in taking conflict counsel appointments. The City negotiated contract terms with Hansen Law, PLLC to provide conflict indigent defense counsel commencing October 1, 2017 through September 31, 2019 in the amount of \$350 per case.

Discussion took place.

On motion by Councilmember Everett, second by Councilmember Souders, the C.O.W. moved a resolution authorizing the Mayor to sign a Public Defender Agreement for conflict indigent defense counsel with Hansen Law, PLLC to the September 26, 2017 regular Council meeting for consideration.

D. Resolution authorizing the Mayor to sign a Mutual Aid Agreement with West Benton Regional Fire Authority

Fire Chief Mason explained that the Fire Department was always looking for ways to have access to additional resources if needed on major emergency incidents. This Mutual Aid Agreement with West Benton Regional Fire Authority would give the Fire Department access to additional resources if needed on any major emergency experienced. In 2009, Council approved Resolution No. 2009-10 authorizing the Mayor to sign a Mutual Aid Agreement with Prosser Fire District No. 3. Prosser Fire District No. 3 changed their name to West Benton Regional Fire Authority. The West Benton Regional Fire Authority authorized a new Mutual Aid Agreement with the City of Grandview. West Benton Regional Fire Authority has trained personnel as well as structural fire engines, aerial apparatus, wildland fire engines and rescue vehicles and equipment available to assist the City if needed and the City has much the same available to assist the Fire Authority if needed.

Discussion took place.

On motion by Councilmember Souders, second by Councilmember Everett, the C.O.W. moved a resolution authorizing the Mayor to sign a Mutual Aid Agreement with West Benton Regional Fire Authority to the October 10, 2017 regular Council meeting for consideration.

E. Ordinance amending the 2017 Annual Budget

City Treasurer Cordray explained that staff monitoring and review of fund and department budgets identified a few budget accounts to be amended. An ordinance was prepared to provide for the amending of the 2017 Annual Budget to accommodate the changes in sources and uses. By Fund the highlights of the budget changes were:

- Street Fund: Increased revenues for Safe Routes to School and 2017 Emergency Repairs funding. Increased appropriations for Safe Routes to School preliminary engineering, Roadway Salaries and Benefits, Office Supplies and Professional Services. Net effect was no change to the estimated ending fund balance.
- TBD Fund: Increased appropriations for Safe Routes to School preliminary engineering. Net effect was a decrease to the estimated ending fund balance.
- Water/Sewer Fund: Increased appropriations in Sewer Collection Repairs & Maintenance for the main sewer line break. Net effect was a decrease to the estimated ending fund balance.

Discussion took place.

On motion by Councilmember Mendoza, second by Councilmember Moore, the C.O.W. moved an ordinance amending the 2017 Annual Budget to the October 10, 2017 regular Council meeting for consideration.

F. Resolution accepting the West Fifth Street Resurfacing Improvements as complete

City Administrator Arteaga explained that Interstate Concrete and Asphalt Company dba Columbia Asphalt & Gravel completed the construction of the West Fifth Street Resurfacing

Improvement. Staff recommended Council accept the project as complete once the requirements in the September 19, 2017 letter from HLA Engineering and Land Surveying, Inc., were satisfied.

Discussion took place.

On motion by Councilmember Moore, second by Councilmember McDonald, the C.O.W. moved a resolution accepting the West Fifth Street Resurfacing Improvements as complete to the October 10, 2017 regular Council meeting for consideration.

G. Consideration of Council Hearings on Budget (Councilmember Everett)

Councilmember Everett requested consideration of additional Council hearings (study sessions) on the 2018 preliminary budget.

City Treasurer Cordray distributed the 2018 Budget Preparation Calendar and advised that study sessions on the preliminary budget were scheduled for October 10th, October 23rd, November 14th and November 28th.

City Administrator Arteaga explained that if additional study sessions were necessary, they could be scheduled.

Following discussion, staff was directed to prepare a budget review schedule for Council consideration.

H. Little Free Library (Councilmember Souders)

Nancy Mehrer and Councilmember Souders, members of the Yakima Rural Leaders cohort sponsored by the Yakima Community Foundation lead by the Rural Development Initiative, provided a presentation on the construction and location of a Little Free Library at Dykstra Park. They explained that the construction of the Library would be paid through a grant from the Yakima Community Foundation. They requested that the City partner in the effort as a requirement of the grant and registration of the Library was that it be located on public property. The suggested location was Dykstra Park at the Euclid Road parking lot. Gail Boose has agreed to be the steward of the Library. They requested the City approve the location of a Little Free Library at Dykstra Park.

Discussion took place.

On motion by Councilmember Mendoza, second by Councilmember Everett, the C.O.W. moved the Little Free Library request for approval and location at Dykstra Park to the October 10, 2017 regular Council meeting for consideration.

Councilmember Souders abstained from the vote.

5. OTHER BUSINESS – None

6. **ADJOURNMENT**

The study session adjourned at 7:00 p.m.



Mayor Norm Childress



Anita Palacios, City Clerk

Anita Palacios

H. Little Free Library (Councilmember Souders)

From: joan e. souders <jesouders@hotmail.com>
Sent: Wednesday, October 11, 2017 6:07 PM
To: Anita Palacios
Cc: Cus Arteaga; Mayor
Subject: Minutes

Please change the minutes of the COW meeting of 9/26/17. To read, Gail Boose has agreed to be the steward of the Library. She will check with Friends of the Library to see if they will help.

Thank you,
Joan

Sent from my iPhone