

**GRANDVIEW CITY COUNCIL
SPECIAL MEETING MINUTES – BUDGET
OCTOBER 30, 2017**

1. CALL TO ORDER

Mayor Norm Childress called the special meeting to order at 6:00 p.m. in the Council Chambers at City Hall.

Present were: Mayor Childress and Councilmembers Gaylord Brewer, Mike Everett, Dennis McDonald and Bill Moore.

Councilmember Joan Souders arrived at 6:15 p.m.

Absent from the meeting were Councilmembers Javier Rodriguez and Gloria Mendoza.

Staff present were: City Administrator/Public Works Director Cus Arteaga, City Treasurer Matt Cordray, Police Chief Kal Fuller, Assistant Police Chief Mike Hopp and City Clerk Anita Palacios.

2. LIFETIME ACHIEVEMENT AWARD – CUS ARTEAGA

Mayor Childress announced that City Administrator/Public Works Director Arteaga was awarded the coveted Joe Mitschelen Lifetime Achievement Award for Public Service at the Infrastructure Assistance Coordinating Council (IACC) Conference on October 25th. City Administrator Arteaga was nominated for clearly demonstrating his commitment to the City, the infrastructure that makes the community livable, creative problem solving, and demonstrating a lifetime of success in public service.

3. WATER SYSTEM PLAN CAPITAL IMPROVEMENTS – DWSRF FUNDING APPLICATION

At the October 23, 2017 special Committee-of-the-Whole meeting, City Administrator Arteaga explained that the City's Water System Plan identified Major Capital Improvements in 2019 as follows:

- Cedar Street water main upsizing - \$372,000
- North Elm Street water main upsizing - \$256,000
- West Third Street water main upsizing - \$360,000
- West Fourth Street water main upsizing - \$233,000
- Glen Street water main upsizing - \$205,000

The funding identified for these improvements was a Drinking Water State Resolving Fund (DWSRF) loan. The loan costs were included in the existing rate structure. To construct these improvements in 2019, a DWSRF application in the amount of \$1.5 million would need to be completed before the November 30, 2017 deadline.

Due to the recent emergency repairs to the sewer transmission main and the possible complete replacement of the entire existing transmission main, he recommended that Council postpone the Water System Plan improvements in 2019 for an additional 2-3 years and not apply for the DWSRF loan at this time.

At the October 23, 2017 C.O.W. meeting, Council concurred with his recommendation to postpone the Water System Plan improvements.

Since that date, the City Engineer completed the 2018 Water and Sewer Rate Analysis. Based upon the analysis, the Engineer recommended no increase in water rates and a 4% increase in sewer rates. The water system capital improvements as proposed in the Water System Plan were included in the water rate analysis.

Following discussion, consensus was to proceed with the DWSRF funding application in the amount of \$1.5 million for the 2019 Water System Plan capital improvements due on November 30, 2017.

4. 2018 PRELIMINARY BUDGET

2018 Expenditure Estimates – Current Expense Fund

City Treasurer Cordray continued the presentation of the 2018 preliminary budget, as follows:

Police Administration

2017 Budget \$283,800

2018 Estimate \$294,350

Notable Changes in 2018 – None

Police Investigations

2017 Budget \$283,800

2018 Estimate \$287,800

Notable Changes in 2018 – None (second detective position would not be filled in 2018 while new hires were going through training).

Police Patrol

2017 Budget \$1,653,025

2018 Estimate \$1,814,450

Notable Changes in 2018 –

- 1 Mobile Data Terminal replacement – \$2,500 (Capital Replacement item)
- 2 Bullet Resistant Vests – \$2,000 (Capital Replacement item)
- 1 TASER – \$1,000 (Capital Replacement item)
- 1 New Officer Position – \$87,000
- Separation pay for one sergeant – \$47,000

Police Community Programs

2017 Budget \$16,350

2018 Estimate \$17,350

Notable Changes in 2018 – None

Police Corrections

2017 Budget \$

2018 Estimate \$

Notable Changes in 2018 –

- Contract out for most jail services – reduce budget from \$160,000 to \$110,000
- Grandview jail becomes a short term holding facility
- Corrections employee moved to fill an open position in Communications

Police Communications

2017 Budget \$578,500

2018 Estimate \$638,600

Notable Changes in 2018 –

- Increase in wages to hire a January replacement for April retirement – \$16,500
- Increase provisional wages – \$2,000
- Computer replacements (3 computers) – \$3,000 (Capital Replacement Item)
- Call transfer equipment – \$7,000 (Capital Replacement Item)
- Employee moved to Communications from Corrections

Animal Control

2017 Budget \$32,760

2018 Estimate \$33,600

Notable Changes in 2018 – Continue contracting for services with the Humane Society of Central Washington for animal control (15 hours a week) coverage. Current contract expires in 2018. 2018 rate estimated at \$32,000.

Criminal Justice Funds

2017 Budget \$433,925

2018 Estimate \$439,110

Notable Changes in 2018 –

- LEAD Task Force (continuation of service) – \$26,500
- Lower Valley Repeater Project (not done in 2017) – \$6,000 (Capital Replacement)
- Crime Scene Investigations Equipment (trailer supplies) – \$3,000 (Capital Replacement)
- Elliptical/stair step machine (fitness gym) – \$8,700 (Capital Replacement)
- 1 portable radio (One BCSO) – \$4,000 (Capital Replacement)
- 1 pistol (possible new hire) – \$1,000 (Capital Replacement)

5. ADJOURNMENT

The special meeting adjourned at 7:30 p.m.

Mayor Norm Childress

Anita Palacios, City Clerk