

**GRANDVIEW CITY COUNCIL
REGULAR MEETING AGENDA
TUESDAY, OCTOBER 10, 2017**



REGULAR MEETING – 7:00 PM

PAGE

- 1. CALL TO ORDER & ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. PRESENTATIONS**
 - A. Opioid Crisis – Police Chief Fuller
 - B. Sewer Transmission Main Repairs – Justin Bellamy w/HLA
- 4. PUBLIC COMMENT** – At this time the public may address the Council on any topic whether on the agenda or not, except those scheduled for public hearing.
- 5. CONSENT AGENDA** – Items on the Consent Agenda will be voted on together by the Council, unless a Councilmember requests that items be removed from the Consent Agenda and discussed and voted upon separately. An item removed from the Consent Agenda will be placed under Unfinished and New Business.
 - A. Minutes of the September 26, 2017 Committee-of-the-Whole meeting 1-5
 - B. Minutes of the September 26, 2017 Council meeting 6-10
 - C. Payroll Electronic Fund Transfers (EFT) Nos. 5832-5837 in the amount of \$90,852.72
 - D. Payroll Check Nos. 9876-9911 in the amount of \$26,326.33
 - E. Payroll Direct Deposit 9/16/17 – 9/30/17 in the amount of \$101,227.65
 - F. Claim Check Nos. 113739-113825 in the amount of \$138,048.38
- 6. ACTIVE AGENDA** – Notice: Items discussed at the 6:00 pm Committee-of-the-Whole meeting of an urgent or time sensitive nature may be added to the active agenda pursuant to City Council Procedures Manual Section 3.18(c).
 - A. Resolution No. 2017-41 authorizing the Mayor to sign the Local Programs State Funding Agreement and Local Agency Federal Aid Project Prospectus with the Washington State Department of Transportation for the Elm Street and Fir Street Sidewalk Improvements – 2017 Safe Routes to School Program State Funding 11-23
 - B. Resolution No. 2017-42 authorizing the Mayor to sign a Mutual Aid Agreement with West Benton Regional Fire Authority 24-27
 - C. Ordinance No. 2017-9 amending the 2017 Annual Budget 28-29
 - D. Resolution No. 2017-43 accepting the West Fifth Street Resurfacing Improvements as complete 30
 - E. Resolution No. 2017-44 approving Task Order No. 2017-02 with HLA Engineering and Land Surveying, Inc., for the sanitary sewer trunk main replacement – topographic survey and easement/right-of-way investigation 31-35
 - F. Little Free Library 36
- 7. UNFINISHED AND NEW BUSINESS**
- 8. CITY ADMINISTRATOR AND/OR STAFF REPORTS**
- 9. MAYOR & COUNCILMEMBER REPORTS**
- 10. ADJOURNMENT**

**GRANDVIEW CITY COUNCIL
COMMITTEE-OF-THE-WHOLE MEETING MINUTES
SEPTEMBER 26, 2017**

1. CALL TO ORDER

Mayor Norm Childress called the Committee-of-the-Whole meeting to order at 6:00 p.m., in the Council Chambers at City Hall.

2. ROLL CALL

Present were: Mayor Childress and Councilmembers Gay Brewer, Mike Everett, Dennis McDonald, Bill Moore and Joan Souders.

Councilmember Gloria Mendoza arrived at 6:10 p.m.

Absent from the meeting was Councilmember Javier Rodriguez.

On motion by Councilmember Everett, second by Councilmember Moore, the C.O.W. excused Councilmember Javier Rodriguez from the C.O.W. and Council meetings.

Staff present were: City Administrator/Public Works Director Cus Arteaga, City Attorney Quinn Plant, City Treasurer Matt Cordray, Fire Chief Pat Mason and City Clerk Anita Palacios.

3. PUBLIC COMMENT – None

4. NEW BUSINESS

A. Public Hearing – Amendment to the 2017-2022 Six-Year Transportation Improvement Program to include the Preliminary Engineering Phase of the Elm and Fir Street Sidewalk Improvement project, and to include the Construction Phase of the same project in the 2018-2023 Six-Year Transportation Improvement Program

Mayor Childress opened the public hearing to receive comments on the amendment to the 2017-2022 Six-Year Transportation Improvement Program to include the Preliminary Engineering Phase of the Elm and Fir Street Sidewalk Improvement project, and to include the Construction Phase of the same project in the 2018-2023 Six-Year Transportation Improvement Program by reading the public hearing procedure.

City Administrator Arteaga explained that the City was awarded the 2017 Safe Routes to School Program State Funding in the amount of \$354,864 from the Washington State Department of Transportation for the Elm Street and Fir Street Sidewalk Improvements. In order to secure funds for the project, the City must amend the 2017-2022 Six-Year Transportation Improvement Program to include the Preliminary Engineering Phase of the Elm and Fir Street Sidewalk Improvement project, and to include the Construction Phase of the same project in the 2018-2023 Six-Year Transportation Improvement Program.

No comments were received during the public hearing or by mail and the hearing was closed.

B. Resolution authorizing the Mayor to sign the Local Programs State Funding Agreement and Local Agency Federal Aid Project Prospectus with the Washington State Department of Transportation for the Elm Street and Fir Street Sidewalk Improvements – 2017 Safe Routes to School Program State Funding

City Administrator Arteaga explained that on June 21, 2017, the City was awarded the 2017 Safe Routes to School Program State Funding in the amount of \$354,864 from the Washington State Department of Transportation for the Elm Street and Fir Street Sidewalk Improvements. In order to secure the design funds for this project, the City must execute the Local Programs State Funding Agreement and Local Agency Federal Aid Project Prospectus with the Washington State Department of Transportation. The Local Programs State Funding Agreement for the design portion identified a \$53,160 project with a City match of \$10,474 provided from the Transportation Benefit District (TBD) budget.

Discussion took place.

On motion by Councilmember Souders, second by Councilmember McDonald, the C.O.W. called the question.

On motion by Councilmember Moore, second by Councilmember Souders, the C.O.W. moved a resolution authorizing the Mayor to sign the Local Programs State Funding Agreement and Local Agency Federal Aid Project Prospectus with the Washington State Department of Transportation for the Elm Street and Fir Street Sidewalk Improvements – 2017 Safe Routes to School Program State Funding to the October 10, 2017 regular Council meeting for consideration.

C. Resolution authorizing the Mayor to sign a Public Defender Agreement for conflict indigent defense counsel with Hansen Law, PLLC

City Clerk Palacios explained that the City contracts with Yakima County District Court for municipal court services. Under the terms of the contract, the City must provide indigent defense services to indigent defendants. In the event of a conflict with the current public defender, the City must also provide alternate counsel for indigent defendants. Currently, the City has only two attorneys, Jacob Lara and Daniel Polage, providing conflict indigent defense counsel. On August 28, 2017, the City received a 90-day notice of intent to terminate conflict contract from Jacob Lara. It would be in the best interest of the City to have more than one conflict indigent defense counsel contract. The City received an e-mail from George Hansen indicating his interest in taking conflict counsel appointments. The City negotiated contract terms with Hansen Law, PLLC to provide conflict indigent defense counsel commencing October 1, 2017 through September 31, 2019 in the amount of \$350 per case.

Discussion took place.

On motion by Councilmember Everett, second by Councilmember Souders, the C.O.W. moved a resolution authorizing the Mayor to sign a Public Defender Agreement for conflict indigent defense counsel with Hansen Law, PLLC to the September 26, 2017 regular Council meeting for consideration.

D. Resolution authorizing the Mayor to sign a Mutual Aid Agreement with West Benton Regional Fire Authority

Fire Chief Mason explained that the Fire Department was always looking for ways to have access to additional resources if needed on major emergency incidents. This Mutual Aid Agreement with West Benton Regional Fire Authority would give the Fire Department access to additional resources if needed on any major emergency experienced. In 2009, Council approved Resolution No. 2009-10 authorizing the Mayor to sign a Mutual Aid Agreement with Prosser Fire District No. 3. Prosser Fire District No. 3 changed their name to West Benton Regional Fire Authority. The West Benton Regional Fire Authority authorized a new Mutual Aid Agreement with the City of Grandview. West Benton Regional Fire Authority has trained personnel as well as structural fire engines, aerial apparatus, wildland fire engines and rescue vehicles and equipment available to assist the City if needed and the City has much the same available to assist the Fire Authority if needed.

Discussion took place.

On motion by Councilmember Souders, second by Councilmember Everett, the C.O.W. moved a resolution authorizing the Mayor to sign a Mutual Aid Agreement with West Benton Regional Fire Authority to the October 10, 2017 regular Council meeting for consideration.

E. Ordinance amending the 2017 Annual Budget

City Treasurer Cordray explained that staff monitoring and review of fund and department budgets identified a few budget accounts to be amended. An ordinance was prepared to provide for the amending of the 2017 Annual Budget to accommodate the changes in sources and uses. By Fund the highlights of the budget changes were:

- **Street Fund**: Increased revenues for Safe Routes to School and 2017 Emergency Repairs funding. Increased appropriations for Safe Routes to School preliminary engineering, Roadway Salaries and Benefits, Office Supplies and Professional Services. Net effect was no change to the estimated ending fund balance.
- **TBD Fund**: Increased appropriations for Safe Routes to School preliminary engineering. Net effect was a decrease to the estimated ending fund balance.
- **Water/Sewer Fund**: Increased appropriations in Sewer Collection Repairs & Maintenance for the main sewer line break. Net effect was a decrease to the estimated ending fund balance.

Discussion took place.

On motion by Councilmember Mendoza, second by Councilmember Moore, the C.O.W. moved an ordinance amending the 2017 Annual Budget to the October 10, 2017 regular Council meeting for consideration.

F. Resolution accepting the West Fifth Street Resurfacing Improvements as complete

City Administrator Arteaga explained that Interstate Concrete and Asphalt Company dba Columbia Asphalt & Gravel completed the construction of the West Fifth Street Resurfacing

Improvement. Staff recommended Council accept the project as complete once the requirements in the September 19, 2017 letter from HLA Engineering and Land Surveying, Inc., were satisfied.

Discussion took place.

On motion by Councilmember Moore, second by Councilmember McDonald, the C.O.W. moved a resolution accepting the West Fifth Street Resurfacing Improvements as complete to the October 10, 2017 regular Council meeting for consideration.

G. Consideration of Council Hearings on Budget (Councilmember Everett)

Councilmember Everett requested consideration of additional Council hearings (study sessions) on the 2018 preliminary budget.

City Treasurer Cordray distributed the 2018 Budget Preparation Calendar and advised that study sessions on the preliminary budget were scheduled for October 10th, October 23rd, November 14th and November 28th.

City Administrator Arteaga explained that if additional study sessions were necessary, they could be scheduled.

Following discussion, staff was directed to prepare a budget review schedule for Council consideration.

H. Little Free Library (Councilmember Souders)

Nancy Mehrer and Councilmember Souders, members of the Yakima Rural Leaders cohort sponsored by the Yakima Community Foundation lead by the Rural Development Initiative, provided a presentation on the construction and location of a Little Free Library at Dykstra Park. They explained that the construction of the Library would be paid through a grant from the Yakima Community Foundation. They requested that the City partner in the effort as a requirement of the grant and registration of the Library was that it be located on public property. The suggested location was Dykstra Park at the Euclid Road parking lot. Gail Boose has agreed to be the steward of the Library. They requested the City approve the location of a Little Free Library at Dykstra Park.

Discussion took place.

On motion by Councilmember Mendoza, second by Councilmember Everett, the C.O.W. moved the Little Free Library request for approval and location at Dykstra Park to the October 10, 2017 regular Council meeting for consideration.

Councilmember Souders abstained from the vote.

5. OTHER BUSINESS – None

6. **ADJOURNMENT**

The study session adjourned at 7:00 p.m.

Mayor Norm Childress

Anita Palacios, City Clerk

**GRANDVIEW CITY COUNCIL
REGULAR MEETING MINUTES
SEPTEMBER 26, 2017**

1. CALL TO ORDER

Mayor Norm Childress called the regular meeting to order at 7:00 p.m. in the Council Chambers at City Hall.

Present were: Mayor Childress and Councilmembers Gaylord Brewer, Mike Everett, Dennis McDonald, Bill Moore, Gloria Mendoza and Joan Souders.

Absent from the meeting was Councilmember Javier Rodriguez. Council excused Councilmember Rodriguez from the meeting at the previous C.O.W. meeting.

Staff present were: City Administrator/Public Works Director Cus Arteaga, City Attorney Quinn Plant, City Treasurer Matt Cordray, Fire Chief Pat Mason, Wastewater Treatment Plant Superintendent Dave Lorenz and City Clerk Anita Palacios.

2. PLEDGE OF ALLEGIANCE

Councilmember McDonald led the pledge of allegiance.

3. PRESENTATIONS

A. Introduction of new Fire Captain

Fire Chief Mason introduced Berk "Del" Whitmore who was recently hired as the new Fire Captain. Mayor Childress administered the Oath of Office to Captain Whitmore.

B. New YVCOG Services – Larry Mattson, YVCOG Executive Director

Larry Mattson, Executive Director with the Yakima Valley Conference of Governments (YVCOG) explained that YVCOG would be providing a la carte services to members in addition to the core programs YVCOG offers. They plan to make several new services available to purchase individually or in total to assist with:

- Funding to build that park or other project – Grant research and writing services;
- Education – Training opportunities for member cities;
- Bridging the gap between today and future vision – Strategic planning services.

4. PUBLIC COMMENT – None

5. CONSENT AGENDA

On motion by Councilmember Moore, second by Councilmember Mendoza, Council approved the Consent Agenda consisting of the following:

- A. Minutes of the September 11, 2017 Committee-of-the-Whole special meeting
- B. Minutes of the September 11, 2017 Council special meeting
- C. Payroll Electronic Fund Transfers (EFT) Nos. 5824-5828 in the amount of \$85,020.24

- D. Payroll Check Nos. 9857-9875 in the amount of \$82,817.41
- E. Payroll Direct Deposit 9/1/17 – 9/15/17 in the amount of \$101,075.89
- F. Claim Check Nos. 113651-113738 in the amount of \$202,582.58

6. **ACTIVE AGENDA**

A. **Closed Record Public Hearing – Petition for Annexation & Rezone – Port of Grandview & Lois Higgins Family, LLC – Stover Road/Puterbaugh Road**

Mayor Childress opened the closed record public hearing to consider a petition for annexation and rezone submitted by the Port of Grandview and Lois Higgins Family, LLC by reading the public hearing procedure.

There was no one in the audience who objected to his participation as Mayor or any of the Councilmembers' participation in these proceedings. None of the Councilmembers had an interest in this issue nor did any stand to gain or lose any financial benefit as a result of the outcome of this hearing and all indicated they could hear and consider the issue in a fair and objective manner.

The purpose of the hearing was for the Council to review the record and consider the pertinent facts relating to this issue. No new public testimony was allowed.

City Clerk Palacios provided the following review of the record:

- The City received a Letter of Intent and Petition for Annexation and Rezone signed by the Port of Grandview and Lois Higgins Family LLC requesting annexation of Parcel No. 230910-33001 consisting of 32.06 acres to the City of Grandview. The petitioners elected to request annexation under the 60% petition method of annexation. The 60% petition method required signatures by owners of not less than 60% of the assessed value of the total property proposed for annexation. The petition contained sufficient signatures. The petitioners requested the area be annexed with an M-1 Light Industrial zoning. The parcel was included in the City's Urban Growth Area and the Comprehensive Future Land Use Map designation was industrial.
- At the August 8, 2017 City Council meeting, Council accepted the proposed annexation, required the simultaneous adoption of zoning regulations consistent with the Urban Growth Area Future Land Use Map Designations—M-1 Light Industrial, and required the assumption of all existing City indebtedness by the properties proposed to be annexed the same as all other property within the City in accordance with past practice, and agreed to have the annexation petition heard by a Hearing Examiner.
- On September 6, 2017, a public hearing was held before the Hearing Examiner to receive comments on the proposed annexation and rezone. A copy of the Hearing Examiner's recommendation was attached hereto and incorporated herein as part of these minutes. The Hearing Examiner recommended City Council approve the Petition for Annexation of Parcel No. 230910-33001 with M-1 Light Industrial zoning.

Council requested clarification of the record as follows:

- Councilmember Brewer asked whether there were any critical areas on the property proposed for annexation. City Clerk Palacios advised that there were none as identified in the Critical Areas and Biological Assessment prepared on behalf of the Port of Grandview.

The public hearing was declared closed.

On motion by Councilmember McDonald, second by Councilmember Moore, Council accepted the Hearing Examiner's conclusions and recommendation that the Port of Grandview and Lois Higgins Family LLC Petition for Annexation of Parcel No. 230910-33001 be approved with M-1 Light Industrial zoning.

- B. Resolution No. 2017-37 authorizing the petition to annex properties known as the Port of Grandview & Lois Higgins Family LLC, that is contiguous to the City of Grandview and providing for transmittal of said petition to the Yakima County Boundary Review Board for a 45-day review prior to taking final action

On motion by Councilmember Moore, second by Councilmember Mendoza, Council approved Resolution No. 2017-37 authorizing the petition to annex properties known as the Port of Grandview & Lois Higgins Family LLC, that is contiguous to the City of Grandview and providing for transmittal of said petition to the Yakima County Boundary Review Board for a 45-day review prior to taking final action.

- C. Resolution No. 2017-38 amending the 2017-2022 Six-Year Transportation Improvement Program to include the Preliminary Engineering Phase of the Elm and Fir Street Sidewalk Improvement project, and to include the Construction Phase of the same project in the 2018-2023 Six-Year Transportation Improvement Program

This item was previously discussed at the September 11, 2017 special Council meeting.

On motion by Councilmember Brewer, second by Councilmember Mendoza, Council approved Resolution No. 2017-38 amending the 2017-2022 Six-Year Transportation Improvement Program to include the Preliminary Engineering Phase of the Elm and Fir Street Sidewalk Improvement project, and to include the Construction Phase of the same project in the 2018-2023 Six-Year Transportation Improvement Program.

- D. Resolution No. 2017-39 declaring certain City property from the Museum as surplus and authorizing disposal by public auction, sale or trade

This item was previously discussed at the September 11, 2017 special Council meeting.

On motion by Councilmember Mendoza, second by Councilmember Souders, Council approved Resolution No. 2017-39 declaring certain City property from the Museum as surplus and authorizing disposal by public auction, sale or trade.

- E. Ordinance No. 2017-8 amending Grandview Municipal Code Chapter 2.52 Ray E. Powell Museum to Grandview Museum

This item was previously discussed at the September 11, 2017 special Council meeting.

On motion by Councilmember Moore, second by Councilmember Mendoza, Council approved Ordinance No. 2017-8 amending Grandview Municipal Code Chapter 2.52 Ray E. Powell Museum to Grandview Museum.

F. Resolution No. 2017-40 authorizing the Mayor to sign a Public Defender Agreement for conflict indigent defense counsel with Hansen Law, PLLC

This item was previously discussed at the September 26, 2017 C.O.W. meeting.

On motion by Councilmember Everett, second by Councilmember Brewer, Council approved Resolution No. 2017-40 authorizing the Mayor to sign a Public Defender Agreement for conflict indigent defense counsel with Hansen Law, PLLC.

7. UNFINISHED AND NEW BUSINESS – None

8. CITY ADMINISTRATOR AND/OR STAFF REPORTS

Sewer Transmission Main Repairs – City Administrator Arteaga reported that emergency repairs to 500 feet of the 21 inch sewer transmission main on Euclid Road was conducted on September 15th. The cost of the repairs was \$100,000. An additional 1000 feet was videoed today and the pipe was intact. He recommended that the section of main that crosses Euclid Road at the intersection of Robinson Road be relined at an estimated cost of \$30,000 due to the heavy truck traffic. He advised that the Department of Ecology has a funding application process due on October 16, 2017 with award in July 2018 for a 2%-20 year repayment loan. He noted that the sewer transmission main was approximately 3.5 miles and began at Groom Lane and proceeded south to Euclid Road. He explained that the entire main would be evaluated in order to determine the scope of the project (i.e., repair any and all breaks, reline existing or replace). Following evaluation, he would bring a recommendation to Council for consideration.

On motion by Councilmember Everett, second by Councilmember Souders, Council agreed to suspend the Council Procedure Rules to place any items on the October 10, 2017 agenda that would be necessary to facilitate the process for submitting a funding application to the Department of Ecology for the sewer transmission main repairs.

Winery Waste Discharge General Permit – WWTP Superintendent Lorenz reported that the Washington State Department of Ecology (DOE) drafted a Winery State Waste Discharge General Permit to establish standardized wastewater management requirements for winemaking facilities. The principal reason for a new winery general permit was to manage wastewater and to protect groundwater and surface water. The goal was to develop a general permit that protects water quality, supports a strong economy and meets the needs of the wine industry. He explained that the City's Wastewater Treatment Plant was selected by DOE to be a designated treatment plant to receive winery process wastewater.

Wal-Mart Distribution Center – Stover Road Sewer Lift Station Repairs – City Administrator Arteaga reported that the new pumps were installed at the Stover Road sewer lift station and staff was continuing to monitor the manhole. In addition, Walmart personnel were monitoring their on-site manholes. Walmart paid for the new pumps and pumping expenses.

9. MAYOR & COUNCILMEMBER REPORTS

Community Service Day – Councilmember Moore commended the more than 150 community volunteers of all ages who participated in the annual Community Day of Service on September 16th.

Chamber of Commerce – Economic Development – Councilmember Souders reported that at the last Chamber of Commerce Board meeting discussion took place regarding the Chamber playing a role in economic development.

10. **ADJOURNMENT**

On motion by Councilmember Moore, second by Councilmember Mendoza, Council adjourned the meeting at 8:05 p.m.

Mayor Norm Childress

Anita Palacios, City Clerk

RESOLUTION NO. 2017-41

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON,
AUTHORIZING THE MAYOR TO SIGN THE LOCAL PROGRAMS STATE FUNDING
AGREEMENT AND LOCAL AGENCY FEDERAL AID PROJECT PROSPECTUS
WITH THE WASHINGTON STATE DEPARTMENT OF TRANSPORTATION
FOR THE ELM STREET AND FIR STREET SIDEWALK IMPROVEMENTS –
2017 SAFE ROUTES TO SCHOOL PROGRAM STATE FUNDING**

WHEREAS, the Washington State Department of Transportation has awarded the 2017 Safe Routes to School Program State Funding to the City for the Elm Street and Fir Street Sidewalk Improvements; and,

WHEREAS, the City must execute the Local Programs State Funding Agreement and Local Agency Federal Aid Project Prospectus with the Washington State Department of Transportation in order to secure funding,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW, AS FOLLOWS:

The Mayor is hereby authorized to sign the Local Programs State Funding Agreement and Local Agency Federal Aid Project Prospectus with the Washington State Department of Transportation in the forms as are attached hereto and incorporated herein by reference for the Elm Street and Fir Street Sidewalk Improvements.

PASSED by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on October 10, 2017.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY



Local Programs State Funding Agreement Work by Public Agencies		Agency and Address City of Grandview 207 W. Second St. Grandview, WA 98930
Agreement Number	Maximum Amount Authorized 354,864.00	Location and Description of Work (See also Exhibit "A") Construct curb and gutter, sidewalk, pathway, storm drainage, crosswalks, and speed feedback signs near Smith Elementary and Grandview Adventist Jr. Academy.
Participating Percentage 100.00%	Project Number	

This AGREEMENT is made and entered into this _____ day of _____, 2017 between the STATE OF WASHINGTON, Department of Transportation, acting by and through the Secretary of Transportation, hereinafter called the "STATE," and the above named organization, hereinafter call the "AGENCY."

WHEREAS, the AGENCY is planning the work shown above, and in connection therewith, the AGENCY has requested financial assistance for the project or program, and

WHEREAS, the AGENCY has requested funds for the above shown project or program, which has been selected by the STATE for funding assistance.

NOW THEREFORE, in consideration of the terms, conditions, covenants, and performances contained herein, or attached and incorporated and made a part hereof, IT IS MUTUALLY AGREE AS FOLLOWS:

Type of Work		Estimate of Funding		
		(1) Estimated Total Project Funds	(2) Estimated Agency Funds	(3) Estimated State Funds
PE	a. Agency	42,686.00		42,686.00
	b. Other Non-Participating	10,474.00	10,474.00	
	c. Other			
	d. State			
	e. Total PE Cost Estimate (a+b+c+d)	\$ 53,160.00	\$ 10,474.00	\$ 42,686.00
Right of Way	f. Agency			
	g. Other			
	h. Other			
	i. State			
	J. Total R/W Cost Estimate (f+g+h+i)	\$ 0.00	\$ 0.00	\$ 0.00
Construction	k. Contract			
	l. Other			
	m. Other			
	n. Other			
	o. Agency			
	p. State			
	q. Total CN Cost Estimate (k+l+m+n+o+p)	\$ 0.00	\$ 0.00	\$ 0.00
	r. Total Project Cost Estimate (e+j+q)	\$ 53,160.00	\$ 10,474.00	\$ 42,686.00

I
General

The AGENCY agrees to perform the above described work in accordance with the Project Application attached hereto as "Exhibit A" and made a part of this AGREEMENT.

Plans, specifications, and cost estimates shall be prepared by the AGENCY in accordance with the current State of Washington Standard Specifications for Road, Bridge, and Municipal Construction and adopted design standards, unless otherwise noted. The AGENCY will incorporate the plans and specifications into the AGENCY's project and thereafter advertise the resulting project for bid and, assuming bids are received and a contract is awarded, administer the contract, or if the project is of a size which the AGENCY is authorized to perform with its own forces under the laws of the State of Washington, the AGENCY may proceed with its own forces.

All work performed under this AGREEMENT shall comply with the applicable provisions of state law.

II
Payment

The STATE, in consideration of the faithful performance of the work to be performed by the AGENCY, agrees to reimburse the AGENCY for the percentage of the actual direct and related indirect cost of the work shown above, up to the "MAXIMUM AMOUNT AUTHORIZED". The agency will comply with Governmental Accounting Auditing and Financial Reporting Standards and applicable state law and local regulations, policies and procedures. No payment will be made for work done prior to execution of this AGREEMENT.

Partial payments shall be made by the STATE, upon request of the AGENCY, to cover costs incurred. These payments are not to be more frequent than one (1) per month. It is agreed that any such partial payment will not constitute agreement as to the appropriateness of any item and that, at the time of the final audit, all required adjustments will be made and reflected in a final payment. The AGENCY agrees to submit a final bill to the STATE within forty-five (45) days after the AGENCY has completed work.

The AGENCY agrees that all costs in excess of the amount authorized and the AGENCY's matching funds shall be the responsibility of the AGENCY.

III
Audit

The AGENCY agrees that an audit may be conducted by the STATE. During the progress of the work and for a period not less than three (3) years from the date of final payment to the AGENCY, the records and accounts pertaining to the work and accounting thereof are to be kept available for inspection and audit by the STATE and copies of all records, accounts, documents, or other data pertaining to the project will be furnished upon request. If any litigation, claim, or audit is commenced, the records and accounts along with supporting documentation shall be retained until all litigation, claim, or audit finding has been resolved even though such litigation, claim, or audit continues past the three-year retention period.

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT on the day and year last written below.

AGENCY

By: _____

Title: Mayor

Date: _____

IV
Legal Relations

No liability shall attach to the AGENCY or the STATE by reason of entering into this AGREEMENT except as expressly provided herein.

V
Nondiscrimination

The AGENCY agrees to comply with all applicable state and federal laws, rules, and regulations pertaining to nondiscrimination and agrees to require the same of all subcontractors providing services or performing any work using funds provided under this AGREEMENT.

VI
Venue

For the convenience of the parties to this AGREEMENT, it is agreed that any claims and/or causes of action which the AGENCY has against the STATE, growing out of this AGREEMENT or the project or program with which it is concerned, shall be brought only in the Superior Court for Thurston County.

VII
Termination

The Secretary of the Department of Transportation may terminate this AGREEMENT if the funding becomes unavailable or if the Secretary determines that it is in the best interest of the STATE.

VIII
Final Report and Final Inspection

Within ninety (90) days following the completion of the project and submission of the final billing for the project, a final report and/or final inspection shall be submitted to the Director, Highways & Local Programs containing the following information:

Non-Capital Projects

1. A description of the project or program.
2. A summary of actual costs of the project or program.
3. An evaluation of the project or program. This should address aspects such as transportation and/or other benefits to the public.

Capital Projects

1. A final inspection is required.

IX
Supplement

This agreement may be modified or supplemented only in writing by parties.

STATE

By: _____
Director, Local Programs

Date: _____



**Local Agency Federal Aid
Project Prospectus**

Prefix	Route	()	Date	9/13/17
Federal Aid Project Number			DUNS Number	038520482
Local Agency Project Number		(WSDOT Use Only)	Federal Employer Tax ID Number	916001437

Agency City of Grandview	CA Agency <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Federal Program Title <input type="checkbox"/> 20.205 <input checked="" type="checkbox"/> Other
Project Title Elm Street and Fir Street Sidewalk Improvements	Start Latitude N 46.25861 End Latitude N 46.25125	Start Longitude W 119.894572 End Longitude W 119.889208
Project Termini From-To Bonnieview Road Highland Dr.	Nearest City Name Grandview	Project Zip Code (+4) 98930-1360
Begin Mile Post	End Mile Post	Length of Project 2,500 feet
		Award Type <input checked="" type="checkbox"/> Local <input type="checkbox"/> Local Forces <input type="checkbox"/> State <input type="checkbox"/> Railroad
Route ID	Begin Mile Point	End Mile Point
		City Number 0515
		County Number 39
		County Name Yakima
WSDOT Region South Central Region	Legislative District(s) 15	Congressional District(s) 4
		Urban Area Number 31

Phase	Total Estimated Cost (Nearest Hundred Dollar)	Local Agency Funding (Nearest Hundred Dollar)	State Federal Funds (Nearest Hundred Dollar)	Phase Start Date	
				Month	Year
P.E.	\$53,200	\$10,500	\$42,700	08	2017
R/W					
Const.	\$370,200	\$58,000	\$312,200	06	2018
Total	\$423,400	\$68,500	\$354,900		

Description of Existing Facility (Existing Design and Present Condition)

Roadway Width 36	Number of Lanes 2
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These street have limited and disconnected sidewalk that lead to Smith Elementary and Grandview Adventist Jr. Academy.

Description of Proposed Work

Description of Proposed Work (Attach additional sheet(s) if necessary)

Construct curb and gutter, sidewalk, pathway, storm drainage, crosswalks, and speed feedback signs near Smith Elementary and Grandview Adventist Jr. Academy.

Local Agency Contact Person Cus Arteaga	Title City Administrator	Phone 509-882-9206
Mailing Address 207 W. Second St.	City Grandview	State Zip Code WA 98930

Project Prospectus	By _____	Date
	_____ Approving Authority Title Mayor	

Agency City of Grandview	Project Title Elm Street and Fir Street Sidewalk Improven	Date 9/13/17
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Type of Proposed Work		
Project Type (Check all that Apply)	Roadway Width	Number of Lanes
<input type="checkbox"/> New Construction <input checked="" type="checkbox"/> Path / Trail <input type="checkbox"/> 3-R <input type="checkbox"/> Reconstruction <input checked="" type="checkbox"/> Pedestrian / Facilities <input type="checkbox"/> 2-R <input type="checkbox"/> Railroad <input type="checkbox"/> Parking <input type="checkbox"/> Other <input type="checkbox"/> Bridge	36	2

Geometric Design Data		
Description	Through Route	Crossroad
Federal Functional Classification	<input type="checkbox"/> Urban <input checked="" type="checkbox"/> Rural <input type="checkbox"/> NHS	<input type="checkbox"/> Urban <input checked="" type="checkbox"/> Rural <input type="checkbox"/> NHS
	<input type="checkbox"/> Principal Arterial <input type="checkbox"/> Minor Arterial <input type="checkbox"/> Collector <input type="checkbox"/> Major Collector <input type="checkbox"/> Minor Collector <input checked="" type="checkbox"/> Local Access	<input type="checkbox"/> Principal Arterial <input type="checkbox"/> Minor Arterial <input type="checkbox"/> Collector <input type="checkbox"/> Major Collector <input type="checkbox"/> Minor Collector <input checked="" type="checkbox"/> Local Access
Terrain	<input checked="" type="checkbox"/> Flat <input type="checkbox"/> Roll <input type="checkbox"/> Mountain	<input checked="" type="checkbox"/> Flat <input type="checkbox"/> Roll <input type="checkbox"/> Mountain
Posted Speed	25	25
Design Speed		
Existing ADT		
Design Year ADT		
Design Year		
Design Hourly Volume (DHV)		

Performance of Work		
Preliminary Engineering Will Be Performed By Consultant	Others 100 %	Agency %
Construction Will Be Performed By Contractor	Contract 100 %	Agency %

Environmental Classification	
<input type="checkbox"/> Class I - Environmental Impact Statement (EIS) <input type="checkbox"/> Project Involves NEPA/SEPA Section 404 Interagency Agreement <input type="checkbox"/> Class III - Environmental Assessment (EA) <input type="checkbox"/> Project Involves NEPA/SEPA Section 404 Interagency Agreements	<input checked="" type="checkbox"/> Class II - Categorically Excluded (CE) <input checked="" type="checkbox"/> Projects Requiring Documentation (Documented CE)

Environmental Considerations

05-05 and SEPA checklist will be completed.

Agency City of Grandview	Project Title Elm Street and Fir Street Sidewalk Improven	Date 9/13/17
-----------------------------	--	-----------------

Right of Way		
<input checked="" type="checkbox"/> No Right of Way Needed * All construction required by the contract can be accomplished within the exiting right of way.	<input type="checkbox"/> Right of Way Needed	<input type="checkbox"/> Relocation Required
	<input type="checkbox"/> No Relocation	

Utilities	Railroad
<input checked="" type="checkbox"/> No utility work required	<input checked="" type="checkbox"/> No railroad work required
<input type="checkbox"/> All utility work will be completed prior to the start of the construction contract	<input type="checkbox"/> All railroad work will be completed prior to the start of the construction contract
<input type="checkbox"/> All utility work will be completed in coordination with the construction contract	<input type="checkbox"/> All the railroad work will be completed in coordination with the construction contract

Description of Utility Relocation or Adjustments and Existing Major Structures Involved in the Project

FAA Involvement

Is any airport located within 3.2 kilometers (2 miles) of the proposed project? Yes No

Remarks

This project has been reviewed by the legislative body of the administration agency or agencies, or it's designee, and is not inconsistent with the agency's comprehensive plan for community development.

Agency City of Grandview

Date _____ By _____ Mayor/Chairperson

CITY OF GRANDVIEW
ELM STREET AND FIR STREET SIDEWALK IMPROVEMENTS
Engineer's Opinion of Construction Cost

8/25/2017

HLA Project No. 17007G

Item No.	Description	Payment Specification	Unit	Unit Cost	Overall Quantity	Overall Cost
1	Minor Change	1-04.4(1)	FA	\$15,000.00	1	\$15,000.00
2	Mobilization	1-09.7	LS	\$23,000.00	1	\$23,000.00
3	Project Temporary Traffic Control	1-10.5	LS	\$10,000.00	1	\$10,000.00
4	Clearing and Grubbing	2-01.5	LS	\$3,000.00	1	\$3,000.00
5	Unclassified Excavation Incl. Haul	2-03.5	CY	\$12.00	665	\$7,980.00
6	Crushed Surfacing Base Course	4-04.5	TON	\$22.00	270	\$5,940.00
7	Crushed Surfacing Top Course	4-04.5	TON	\$25.00	180	\$4,500.00
8	HMA Cl. 1/2-Inch PG 64-28	5-04.5	TON	\$150.00	130	\$19,500.00
9	Storm Sewer Pipe 12 In. Diam.	7-04.5	LF	\$50.00	40	\$2,000.00
10	Underdrain Pipe Infiltration Trench System 12 In. Diam.	7-04.5	LF	\$100.00	250	\$25,000.00
11	Catch Basin Type 1	7-05.5	EA	\$1,200.00	5	\$6,000.00
12	Pretreatment Manhole 48 In. Diam.	7-05.5	EA	\$8,500.00	4	\$34,000.00
13	Shoring or Extra Excavation	7-08.5	LF	\$1.00	250	\$250.00
14	Adjust Utility		EA	\$400.00	2	\$800.00
15	Landscape Restoration	8-02.5	FA	\$2,500.00	1	\$2,500.00
16	Cement Conc. Traffic Curb and Gutter	8-04.5	LF	\$20.00	1,700	\$34,000.00
17	Cement Conc. Sidewalk 6-Inch Thick	8-14.5	SY	\$80.00	275	\$16,500.00
18	Cement Conc. Sidewalk 4-Inch Thick	8-14.5	SY	\$40.00	877	\$35,080.00
19	Cement Conc. Curb Ramp	8-14.5	EA	\$1,200.00	13	\$15,600.00
20	Permanent Signing	8-21.5	LS	\$15,000.00	1	\$15,000.00
21	Pavement Markings	8-22.5	LS	\$3,500.00	1	\$3,500.00
Subtotal						\$279,150.00
Contingency 15%						\$41,900.00
Total Estimated Construction Cost						\$321,050.00
Design Engineering 15%						\$48,160.00
Construction Engineering 15%						\$48,160.00
Environmental						\$5,000.00
WSDOT Review						\$1,000.00
Total Estimated Project Cost						\$423,370.00



**Washington State
Department of Transportation**

Transportation Building
310 Maple Park Avenue S E
P.O. Box 47300
Olympia, WA 98504-7300
360-705-7000
TTY: 1-800-833-6388
www.wsdot.wa.gov

June 21, 2017

Mr. Cus Arteaga
Public Works Director
City of Grandview
207 West 2nd Street
Grandview, WA 98930-1398

**Elm Street and Fir Street Sidewalk Improvements
2017 Safe Routes to School Program
State Funding**

Cus
Dear Mr. Arteaga:

WSDOT is pleased to advise you that the above mentioned project was selected to receive funding through the Safe Routes to School program. The state funding is limited as shown below:

Elm Street and Fir Street Sidewalk Improvements \$354,864
Scope: See attached project summary

✓ 423,370
- 354,864

68,506

CITY → 68,506

In order to meet state requirements, the following are required:

- Project expenditures incurred before receiving notice from Local Programs of state fund authorization are not eligible for reimbursement.
- Please refer to the Local Programs web page for detailed authorization information, including: (<http://www.wsdot.wa.gov/localprograms/>)
 - ✓ Local Agency Guidelines (LAG) manual for detailed requirements;
 - ✓ Transportation Improvement Program (TIP) and Statewide Transportation Improvement Program (STIP) amendments, as applicable;
 - ✓ Funding and billing forms;
 - ✓ Quarterly Project Report required to be completed by the end of March, June, September and December each year. To access the database you will need an account name and password. Your account name is **Grandview** and your password is **Grand728**. The password is case sensitive.

TIP
STIP

As a reminder, Local Programs encourages all agencies to submit monthly progress billings to ensure timely reimbursement of eligible expenditures.

For assistance please contact Bill Preston, your Region Local Programs Engineer, at 509.577.1780.

Sincerely,

Stephanie Tax
Interim Director
Local Programs

SJT:sas

cc: Larry Mattson, Executive Director, YVCOG
Bill Preston, South Central Region Local Programs Engineer

Project Summary

Program: Safe Routes to School

Date: June 2017

Agency: City of Grandview

Project Title: Elm Street and Fir Street Sidewalk Improvements

Project Description: The project includes curb, gutter, sidewalk, pedestrian path, storm water drainage, crosswalks, and speed feedback signs

Detailed Project Description:

Elm Street

1. Narrow the travel lane and install approximately 600 linear ft of 6 ft sidewalk, curb and gutter on the west side of Elm St between Bonnieview Rd to Wine Country Rd
2. Install ADA curb ramps for the new sidewalk on North Elm St at Wine Country Road, Washington St, Adams St and Bonnieview Rd
3. Install crosswalk marking at Washington St, Adams St and Bonnieview Rd
4. Install "School Zone 20 MPH" Signs with high visibility flags on the north and south side of the school zone
5. Install a solar-powered permanent speed feedback sign on the north and south side of the school zone

Fir Street

1. Install approximately 600 linear feet of 8 ft sidewalk, curb and gutter, on east side of Fir St. between Wine Country Rd. and E. 4th St.
2. Install approximately 400 linear feet of 6 ft neighborhood pathway
3. Install/replace 8 ADA curb ramps for the new and existing sidewalks
4. Install "School Zone 20 MPH" Signs with high visibility flags on the north and south side of the school zone
5. Install a solar-powered permanent speed feedback sign on the north and south side of the school zone

Project Schedule:

Begin PE	8/17
NEPA/SEPA Kick Off	9/17
Environmental Documents Approved	3/18
Right-of-Way Started	N/A
Right of Way Complete (certification)	N/A
Geometric/30% Design Complete	11/17
Estimated Contract Ad	5/18
Estimated Contract Award Date	6/18
Open to Public (operationally complete)	9/18

Project Cost and Award Amount:

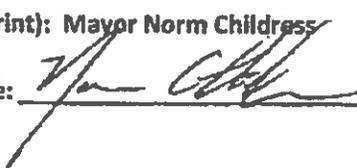
Phase	Total Project Cost	Amount Requested	Amount Awarded
Preliminary Engineering	\$53,160	\$42,686	\$42,686
Right-of-Way	\$0	\$0	\$0

Construction	\$370,210	\$312,178	\$312,178
Education/Encouragement	\$0	\$0	\$0
Total	\$423,370	\$354,864	\$354,864

If you agree to the project summary described above, please sign below and return to Charlotte Claybrooke, claybrc@wsdot.wa.gov.

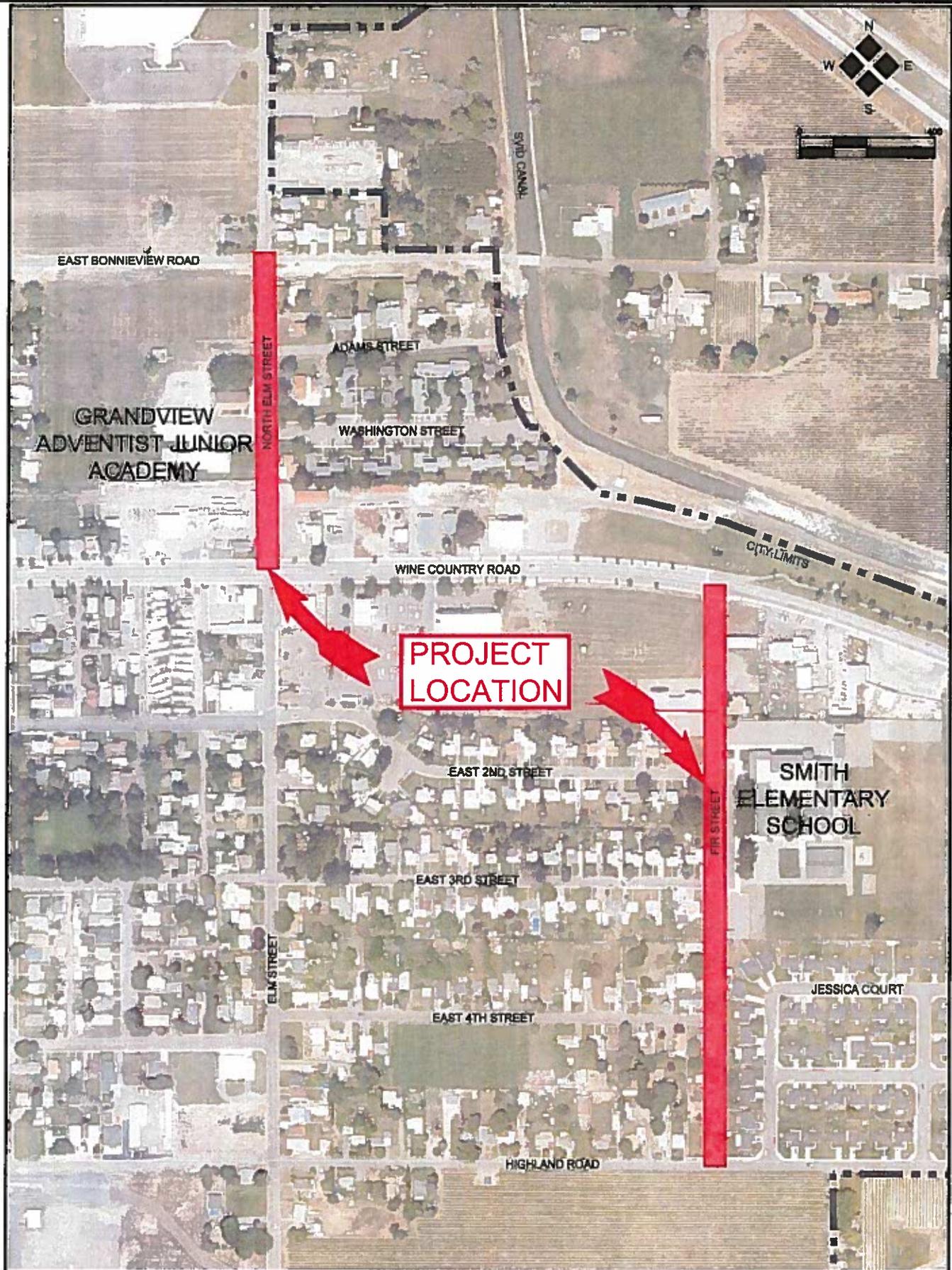
Approving Authority Name (Print): Mayor Norm Childress

Approving Authority Signature: _____



Date: _____

5/15/12



2803 River Road
 Yakima, WA 98902
 509.966.7000
 Fax 509.965.3800
 www.hlacivil.com

CITY OF GRANDVIEW
ELM ST AND FIR ST IMPROVEMENTS
VICINITY MAP

21



Six Year Transportation Improvement Program From 2017 to 2022

Agency: Grandview
 County: Yakima
 MPO/RTPO: YVCOG

N Inside

Y Outside

Functional Class	07	Priority Number	7	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Terminal F. Project Description	B. STIP ID G. Structure ID WA-10750	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
				Elm Street and Fir Street Sidewalk Improvements Bonnieview Road to Highland Drive Construct curb and gutter, sidewalk, pathway, storm drainage, crosswalks, and speed feedback signs near Smith Elementary and Grandview Adventist Jr. Academy.						28	O	0.500 CE		No

Funding	Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
	S	PE	2017		0	SRTS	42,686	10,474	53,160
	S	CN	2018		0	SRTS	312,178	58,032	370,210
		Totals			0		354,864	68,506	423,370

Expenditure Schedule	1st	2nd	3rd	4th	5th & 6th
Phase					
PE	53,160	0	0	0	0
CN	0	370,210	0	0	0
Totals	53,160	370,210	0	0	0

Grand Totals for Grandview	Federal Funds	State Funds	Local Funds	Total Funds
	0	354,864	68,506	423,370

RESOLUTION NO. 2017-42

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON,
AUTHORIZING THE MAYOR TO SIGN A MUTUAL AID AGREEMENT WITH
WEST BENTON REGIONAL FIRE AUTHORITY**

WHEREAS, the Grandview Fire Department and West Benton Regional Fire Authority have agreed upon the terms set forth in a Mutual Aid Agreement; and,

WHEREAS, the City Council of the City of Grandview has determined that approving said Mutual Aid Agreement is in the best interest of the residents of the City of Grandview, and will promote the general health, safety and welfare,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW, AS FOLLOWS:

The Mayor is hereby authorized to enter into a Mutual Aid Agreement in the form attached hereto and incorporated herein by reference.

PASSED by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on October 10, 2017.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

Mutual Aid Agreement

THIS AGREEMENT is entered into between **City of Grandview**, a Washington State municipal corporation and **West Benton Regional Fire Authority**, a Washington State regional fire protection service authority.

This agreement is entered into under the authority of RCW 52.12.031 and Chapter 39.34 RCW.

1. Each of the parties owns and maintains equipment for the suppression of fires and for the supplying of rescue/emergency medical services. Each of the parties also retains firefighting personnel who are trained to provide levels of fire suppression and rescue/emergency medical services.
2. In the event of a major fire, disaster or other emergency, each of the parties may need the assistance of the other party to provide supplemental fire suppression and/or rescue/emergency medical service equipment and personnel.
3. Each of the parties has the necessary equipment and personnel to enable it to provide such services to the other party in the event of such an emergency.
4. The geographical boundaries of each party are located in such a manner as to enable each party to render mutual aid services to the other.

THE PARTIES, to carry out the purposes and functions described above and in the consideration of the benefits to be received by each of the parties, agree as follow:

1. Request for Assistance. The commanding officer of the fire department or the officer in charge of a fire unit or a rescue/emergency service unit at the scene of an emergency, of either party, is authorized to request assistance from the other party if confronted with an emergency situation at which the requesting party has need for equipment or personnel in excess of that available at the requesting parties fire department.
2. Response to Request. Upon receipt of such a request, the commanding officer of the party receiving the request, shall immediately take the following action:
 - a. Determine if the responding party has the equipment and personnel available to respond to the requesting party and determine the nature of the equipment and number of personnel available.
 - b. Determine what available equipment and what available personnel should be dispatched in accordance with the operating plans and procedures established by the parties.
 - c. In the event the needed equipment and personnel are available, to dispatch such equipment and personnel to the scene of the emergency with the proper operating instructions.

- d. In the event the needed equipment and personnel are not available, to immediately advise the requesting party of such fact.
3. Command Responsibility at Emergency Scene. The Chief Officer or Senior Officer of the party to which the response is made shall be in command of the operations under which the equipment and personnel sent be the responding party shall serve; provided, that the responding equipment and personnel shall be under the immediate supervision of the officer in charge of the responding apparatus.
 4. Termination of Service. The equipment and personnel of the responding party shall be released from service and returned to the responding district or municipality by the commanding officer in charge of the operations as soon as conditions may warrant or in the event of an emergency in the responding district or municipalities' area.
 5. Liability. Each party agrees to assume responsibility for all liabilities that occur or arise in any way out of the performance of this Agreement by its personnel only, and to save and hold the other party, its employees and officials, harmless from all costs, expenses, losses and damages, including cost of defense, incurred as a result of any acts or omissions of the parties employees relating to the performance of this Agreement.
 6. Insurance. Each party agrees to maintain adequate insurance coverage for its own equipment and personnel.
 7. Compensation. Each party agrees that it will not seek compensation for services rendered under this Agreement from the other party but reserve the right to bill the insurance carrier of the property owner if needed.
 8. Pre-Emergency Planning. The commanding officers of the parties shall, from time to time, mutually establish pre-emergency plans which shall indicate the types of and locations of potential problem areas where emergency assistance may be needed, the type of equipment that should be dispatched under the circumstances. Such plans shall take into consideration and insure the proper protection by the responding party of its own geographical area.
 9. Non-Exclusive Agreement. The parties to this Agreement shall not be precluded from entering into similar agreements or first response agreements with other municipal corporations
 10. Termination. This Agreement may be terminated by either party giving to the other party of a thirty (30) day notice of termination in writing.

WHEREFORE, this agreement is executed and effective this _____ day of _____, 2017, being the date of execution of the last party to sign.

City of Grandview

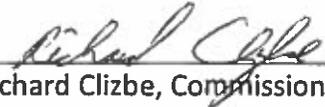
West Benton Regional Fire Authority

X _____
Norm Childress, Mayor

X 
David Moon, Governance Board Chair

X _____
Attest: City Clerk

X 
Max Benitz, Commissioner

X 
Richard Clizbe, Commissioner

APPROVED AS TO FORM:

X 
Wendy Fogelson, Commissioner

X _____
Quinn Plant, City Attorney

X 
Randy Fox, Commissioner

X 
Attest: Seth Johnson, Fire Chief

ORDINANCE NO. 2017-9

**AN ORDINANCE OF THE CITY OF GRANDVIEW, WASHINGTON,
AMENDING THE 2017 ANNUAL BUDGET**

WHEREAS, the original 2017 estimated beginning fund balances and revenues in two funds do not reflect available budget sources; and

WHEREAS, there are necessary and desired changes in uses and expenditure levels in two funds; and

WHEREAS, there are sufficient sources within the funds to meet the anticipated expenditures.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF GRANDVIEW, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. That the 2017 annual budget be amended to reflect the changes presented in Exhibit A.

Section 2. That the City Administrator is authorized and directed to adjust estimated revenues, expenditures and fund balances reflecting the determined changes.

Section 3. This Ordinance shall be in full force and effect five (5) day after its passage and publication as required by law.

PASSED by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on October 10, 2017.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

PUBLICATION: 10/11/17

EFFECTIVE: 10/16/17

Exhibit A

	Beginning Balance	Estimated Revenues	Appropriated Expenditures	Ending Balance	Budget Total
Street Fund					
Original 2017 Budget	476,065	916,455	1,116,590	275,930	1,392,520
Amendment Amount		92,700	92,700	-	92,700
Amended Total	476,065	1,009,155	1,209,290	275,930	1,485,220

TBD Fund					
Original 2017 Budget	-	333,500	153,770	179,730	333,500
Amendment Amount			10,500	(10,500)	-
Amended Total	-	333,500	164,270	169,230	333,500

Water/Sewer Fund					
Original 2017 Budget	6,745,005	5,520,005	4,767,370	7,497,640	12,265,010
Amendment Amount			130,000	(130,000)	-
Amended Total	6,745,005	5,520,005	4,897,370	7,367,640	12,265,010

RESOLUTION NO. 2017-43

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON,
ACCEPTING THE WEST FIFTH STREET RESURFACING IMPROVEMENTS
AS COMPLETE**

WHEREAS, the City contracted with Interstate Concrete and Asphalt Company dba Columbia Asphalt & Gravel to perform work for the West Fifth Street Resurfacing Improvements; and,

WHEREAS, the City's Public Works Director has determined that the work performed by Interstate Concrete and Asphalt Company dba Columbia Asphalt & Gravel on this project is complete and ready for final acceptance by the City Council,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW, AS FOLLOWS:

The City of Grandview accepts the West Fifth Street Resurfacing Improvements as complete and authorizes staff to release the retainage to Interstate Concrete and Asphalt Company dba Columbia Asphalt & Gravel once the conditions in the September 19, 2017 letter from HLA Engineering and Land Surveying, Inc., have been satisfied.

PASSED by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on October 10, 2017.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

Anita Palacios

From: Mike Battle <mbattle@hlcivil.com>
Sent: Wednesday, October 04, 2017 5:17 PM
To: Cus Arteaga
Cc: Anita Palacios; Justin Bellamy
Subject: Task Order 2013-02 Sanitary Sewer Trunk Main Topographic Survey and Esmt/RW Investigation
Attachments: 20171004164646.pdf

Follow Up Flag: FollowUp
Flag Status: Flagged

Cus-

Attached for your review and consideration is Task Order 2013-02 for Topographic Survey and Easement/ROW Investigation for the existing 21-inch Sewer Trunk Main.

The trunk main is estimated at 14,600 feet or 2.8 miles.

The intent with this work is to have the information available to the City:

1. In the event of any additional collapses or emergencies;
2. before winter (snow covering ground);
3. and be in a ready-to-design position when Ecology funding is approved.

It is also our understanding this work is reimbursable with Ecology \$ when funded.

Justin will deliver originals to you tomorrow while in Grandview for related work. Please contact me or Justin Bellamy at our office with any questions.

Best,

Michael T. Battle, PE
HLA Engineering & Land Surveying, Inc.
2803 River Road
Yakima, WA 98902
Phone: (509) 966-7000
Fax: (509) 965-3800



*** TRANSMITTAL ***

Phone: (509) 966-7000 / FAX: (509) 965-3800
2803 River Road, Yakima, WA 98902

Date: October 4, 2017

Project No.: 17007G

To: City of Grandview
207 West Second Street
Grandview, WA 98930

Attention: Cus Arteaga
City Administrator
for PW DIRECTOR

From: Michael T. Battle, PE

Re: Sanitary Sewer Trunk Main Replacement
Topographic Survey and Easement/Right-of-Way Investigation
Task Order 2017-02

We are sending you the attached following items:

Two (2) Original Signed Task Order 2017-02 Agreements

Comment:

Cus,

Upon review and approval, please sign and date the attached Task Order Agreements. Keep one of the agreements for your records, and return the other to our office.

We appreciate the opportunity to serve the City of Grandview. If you have any questions or need additional information, please contact our office.

Thank you.

Copy to: File Signed: *Robert J. Jones*

RESOLUTION NO. 2017-44

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON,
APPROVING TASK ORDER NO. 2017-02 WITH HLA ENGINEERING AND LAND
SURVEYING, INC., FOR THE SANITARY SEWER TRUNK MAIN REPLACEMENT –
TOPOGRAPHIC SURVEY AND EASEMENT/RIGHT-OF-WAY INVESTIGATION**

WHEREAS, the City of Grandview has entered into a General Services Agreement with Huibregtse, Louman Associates, Inc., (HLA) for work pursuant to task orders; and,

WHEREAS, the City would like enter into a Task Order with HLA for the sanitary sewer trunk main replacement – topographic survey and easement/right-of-way investigation,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW, AS FOLLOWS:

The Mayor is hereby authorized to sign Task Order No. 2017-02 in the amount of \$45,000.00 with HLA Engineering and Land Surveying, Inc., for the sanitary sewer trunk main replacement – topographic survey and easement/right-of-way investigation in the form as is attached hereto and incorporated herein by reference.

PASSED by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on October 10, 2017.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

TASK ORDER NO. 2017-02

REGARDING GENERAL AGREEMENT BETWEEN CITY OF GRANDVIEW

AND

HLA ENGINEERING AND LAND SURVEYING, INC. (HLA)

PROJECT DESCRIPTION:

Sanitary Sewer Trunk Main Replacement - Topographic Survey and Easement/Right-of-Way Investigation

The existing City of Grandview (CITY) 21-inch sanitary sewer trunk main, which extends from the intersection of West Fourth Street and Avenue "E", south through Dykstra Park and around Sand Hill, to the River Lift Station on Euclid Road, is in extremely poor condition and in need of immediate replacement. The total length of existing sewer trunk main is approximately 14,600 feet (2.77 miles). Recently, a portion of the existing trunk main along Euclid Road collapsed, due to its poor condition, and emergency repairs were completed by the CITY to reline the collapsed portion of sewer main and return it to service. It is apparent from video investigations that further evaluation of the entire sanitary sewer trunk main is needed, due to its age and current condition.

The CITY intends to apply for SFY19 Water Quality Financial Assistance from the Department of Ecology in October 2017 to secure funding for replacement of the entire sewer trunk main. However, to be prepared for additional emergency repairs that may be necessary, and to accelerate the design schedule, the CITY desires to begin the topographic survey and easement document preparation work immediately. It is anticipated that all preconstruction costs for this project will be reimbursable through the Ecology SFY19 Water Quality Financial Assistance program, if the project is selected for funding. The anticipated total project cost to replace the entire sewer trunk main is approximately \$5 million.

SCOPE OF SERVICES:

At the direction of the CITY, HLA shall provide professional engineering and land surveying services for the Sanitary Sewer Trunk Main Replacement – Topographic Survey and Easement/Right-of-Way Investigation project (PROJECT). HLA services shall include the following:

Topographic Survey and Easement/Right-of-Way Investigation

1. Perform field topographic survey of the above-referenced sewer trunk main alignment (approximately 2.77 miles), including existing utility locations, topography, elevations, break lines, adjacent roadways, and other visible surface features. Topographic survey area will include approximately 25 feet on either side (50 feet total width) of the existing sewer trunk main alignment to allow for flexibility in final design alignment.
2. Underground utility locations will be shown based on tone marks provided by the local Call Before You Dig locating service and record drawings. No excavation work is planned as part of our services to locate utilities.
3. Survey will include research and investigation of existing easement and right-of-way documentation available to incorporate into topographic survey map.
4. Prepare a topographic survey map of the surveyed alignment area. The survey map will include contours, spot elevations, site improvements, utilities, easements, and right-of-way of record.

Additional Services

1. Provide professional engineering and land surveying services for additional work requested by the CITY that is not included above.

Items to be Furnished and Responsibility of CITY

1. Provide full information as to CITY requirements of the PROJECT.
2. Assist HLA with access to private property when necessary for collection of topographic survey data.
3. Assist HLA by placing at their disposal all available information pertinent to the site of the PROJECT including previous reports, drawings, plats, surveys, utility records, and any other data relative to design and construction of the PROJECT.
4. Examine all studies, reports, sketches, estimates, specifications, drawings, proposals, and other documents presented by HLA, and render in writing decisions pertaining thereto within a reasonable time so as not to delay the work of HLA.

TIME OF PERFORMANCE:

Following authorization to proceed, HLA will diligently pursue completion of the PROJECT with the following schedule anticipated:

1. Complete topographic survey and easement/right-of-way document investigation within sixty (60) calendar days following authorization to proceed.
2. Complete easement document preparation within sixty (60) calendar days following completion of initial property investigation and receipt of authorization to proceed.
3. Time for completion of work directed by the CITY under additional services shall be negotiated and mutually agreed upon at the time of service request by the CITY.

FEE FOR SERVICE:

Topographic Survey and Easement/Right-of-Way Investigation shall be completed on a time-spent basis at the normal hourly billing rates included in our General Agreement, plus reimbursement for non-salary expenses with an estimated amount of \$45,000.00.

Additional services, as directed/authorized by the CITY, shall be completed on a time-spent basis at the normal hourly billing rates included in our General Agreement, plus reimbursement for non-salary expenses.

Proposed:  10/4/2017
HLA Engineering and Land Surveying, Inc. Date
Michael T. Battle, President

Approved: _____ Date
City of Grandview
Norm Childress, Mayor

**GRANDVIEW CITY COUNCIL
COMMITTEE-OF-THE-WHOLE MEETING MINUTES EXCERPT
SEPTEMBER 26, 2017**

4. NEW BUSINESS

H. Little Free Library (Councilmember Souders)

Nancy Mehrer and Councilmember Souders, members of the Yakima Rural Leaders cohort sponsored by the Yakima Community Foundation lead by the Rural Development Initiative, provided a presentation on the construction and location of a Little Free Library at Dykstra Park. They explained that the construction of the Library would be paid through a grant from the Yakima Community Foundation. They requested that the City partner in the effort as a requirement of the grant and registration of the Library was that it be located on public property. The suggested location was Dykstra Park at the Euclid Road parking lot. Gail Boose has agreed to be the steward of the Library. They requested the City approve the location of a Little Free Library at Dykstra Park.

Discussion took place.

On motion by Councilmember Mendoza, second by Councilmember Everett, the C.O.W. moved the Little Free Library request for approval and location at Dykstra Park to the October 10, 2017 regular Council meeting for consideration.

Councilmember Souders abstained from the vote.