

**GRANDVIEW CITY COUNCIL  
COMMITTEE-OF-THE-WHOLE MEETING MINUTES  
NOVEMBER 14, 2017**

**1. CALL TO ORDER**

Mayor Norm Childress called the Committee-of-the-Whole meeting to order at 6:00 p.m., in the Council Chambers at City Hall.

**2. ROLL CALL**

Present were: Mayor Childress and Councilmembers Gay Brewer, Gloria Mendoza, Bill Moore and Joan Souders.

Councilmember Mike Everett arrived at 6:05 p.m. Councilmember Dennis McDonald arrived at 6:10 p.m. Councilmember Javier Rodriguez arrived at 6:20 p.m.

Staff present were: City Administrator/Public Works Director Cus Arteaga, City Attorney Quinn Plant, City Treasurer Matt Cordray, Police Chief Kal Fuller and City Clerk Anita Palacios.

**3. PUBLIC COMMENT – None**

**4. NEW BUSINESS**

**A. Probation Services Agreement – Therese Murphy, Yakima County District Courts Manager**

Therese Murphy, District Court Manager with the Yakima County Courts, explained that Yakima County District Court Probation Services provides probation services to all municipalities in Yakima County. Probation Services was an enterprise fund that relied on revenue collected from probationers as well as programming to meet the annual operating budget. Routine monitoring of the budget had seen a downward trend in overall revenue collection. A closer examination of the past revenue and future revenue projections resulted in the development of this proposal as a means of attempting to bridge the budget shortfall. The cost allocation model provided for a \$70 per case formula. The District Court judges agreed to a phase-in approach in the agreement. For years one and two, the City would be responsible for 75% of the total cost. For years three and four, the City would be responsible for 100% of the total cost. For 2018, the cost to the City was \$4,462.50. It was the goal of Yakima County District Court and Probation Services to continue to provide probation services to all municipalities.

**B. Resolution authorizing the Mayor to sign an Agreement with the Yakima County District Court for Probation Services**

Grandview Municipal Court contracts with Yakima County District Court for court services. In the past, probation services were included in the court contract. For 2018, Yakima County District Court would be separating out probation services from the court contract and the City would be entering into another agreement with Yakima County District Court for probation services. The proposed Probation Services Agreement provided for a flat fee of \$70 per case for which probation supervision was ordered by the Court. For 2018, the cost to the City for supervision services would be \$4,462.50. For year one and two of the agreement, the County agreed to accept 75% of the total cost that the City would be responsible to pay. For years

three and four, the City agreed to pay 100% of the total cost the City was responsible for.

Discussion took place.

**On motion by Councilmember Everett, second by Councilmember Moore, the C.O.W. moved a resolution authorizing the Mayor to sign an Agreement with the Yakima County District Court for Probation Services to a regular Council meeting for consideration.**

**C. Resolution authorizing application to the Washington State Department of Health 2017 Drinking Water State Revolving Fund (DWSRF) for a construction loan to fund Water System Capital Improvements**

City Administrator Arteaga explained that at the October 23, 2017 special COW meeting, he advised that the City's Water System Plan identified Major Capital Improvements in 2019 as follows: Cedar Street water main upsizing - \$372,000; North Elm Street water main upsizing - \$256,000; West Third Street water main upsizing - \$360,000; West Fourth Street water main upsizing - \$233,000; and Glen Street water main upsizing - \$205,000. The funding identified for these improvements was a Drinking Water State Revolving Fund (DWSRF) loan. The loan costs were included in the existing rate structure. To construct these improvements in 2019, a DWSRF application would need to be completed before the November 30, 2017 deadline. At the October 30, 2017 special budget meeting following discussion on the 2018 Water and Sewer Rate Analysis, Council consensus was to proceed with the DWSRF funding application in the amount of \$1.5 million for the 2019 Water System Plan capital improvements.

Discussion took place.

**On motion by Councilmember Mendoza, second by Councilmember Souders, the C.O.W. moved a resolution authorizing application to the Washington State Department of Health 2017 Drinking Water State Revolving Fund (DWSRF) for a construction loan to fund Water System Capital Improvements to a regular Council meeting for consideration.**

**D. Retirement Handgun Retention**

Police Chief Fuller explained that the Police Department currently has pistols set up on a 10-year capital replacement plan. In 2013, pistols were replaced and would be replaced again in 2023. Old pistols were traded in on new replacement pistols. In the past, the vendor then offered to sell the traded-in handguns back to each officer. Most officers chose to purchase their handgun. The pistols currently being carried retailed new for approximately \$850. When the last pistols were traded in, the City was given credit for approximately \$400 each. A police pistol gets more use and wear than a normal handgun and their value depreciates relatively quickly. The last time, the City had officers retire coincided with one of the regular replacement cycles. The retiring officers were able to purchase the firearms they carried as duty firearms. This was a common practice in law enforcement and the ability to retire with the firearm you carried for years on duty was very important to retiring officers and a morale booster for currently employed officers. It was common for that handgun to be passed down to the officer's children. The City has two officers scheduled to retire over the next two years. He requested approval to allow an officer who retires in good standing to be presented with his duty firearm upon retirement at no cost to him.

Discussion took place.

**On motion by Councilmember Everett second by Councilmember Rodriguez, the C.O.W. directed the City Administrator, City Attorney and Police Chief to draft an agreement to allow an officer to retain his duty firearm upon retirement for consideration at a future C.O.W. meeting.**

**E. Municipal Engineering Services Request for Statement of Qualifications (2018-2020) – HLA Engineering and Land Surveying, Inc.**

City Administrator Arteaga explained that the City's Professional Municipal Engineering Services Agreement with HLA Engineering and Land Surveying, Inc., for the years 2015, 2016 and 2017 would expire December 31, 2017. The City advertised for Municipal Engineering Services Request for Statement of Qualifications and received eight (8) proposals for a new three-year agreement from 2018 through 2020.

The eight (8) engineering firms and evaluation combined scores were as follows:

- HLA Engineering and Land Surveying, Inc., Yakima, WA – 240
- Gray & Osborne, Inc., Yakima, WA – 196
- RH2 Engineers, Richland, WA – 160
- TD&H Engineering, Spokane, WA – 145
- Perteet, Inc., Ellensburg, WA – 122
- TranTech Engineering, Pasco, WA – 113
- Game Plan Civil, LLC, Richland, WA – 76
- Baer Testing, Inc., Yakima, WA – 58

The three evaluating the applications were Mayor Childress, City Clerk Palacios, and City Administrator/Public Works Director Arteaga.

He recommended the selection of the Municipal Engineering Services Request for Statement of Qualifications (2018-2020) from HLA Engineering and Land Surveying, Inc., as the most qualified municipal engineering firm and requested staff be directed to negotiate a three-year engineering services agreement, in accordance with State Law, for consideration at the next C.O.W. meeting.

Discussion took place.

**On motion by Councilmember Everett, second by Councilmember Souders, the C.O.W. moved the selection of the Municipal Engineering Services Request for Statement of Qualifications (2018-2020) to the November 28, 2017 C.O.W. meeting for consideration and directed staff to provide the RFQ's for Council review.**

- F. Ordinance amending Grandview Municipal Code Section 13.28.050 setting domestic sewer rates**
- G. Ordinance amending Grandview Municipal Code Section 13.28.010 setting domestic water rates**
- H. Ordinance amending Grandview Municipal Code Section 13.28.085 setting garbage rates**

I. **Ordinance amending Grandview Municipal Code Section 13.28.060(B) setting irrigation water rates**

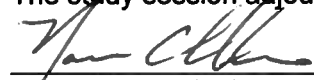
These items were previously discussed at the November 6, 2017 and November 13, 2017 special budget meetings.

On motion by Councilmember Everett, second by Councilmember Moore, the C.O.W. moved an ordinance amending Grandview Municipal Code Section 13.28.050 setting domestic sewer rates; an ordinance amending Grandview Municipal Code Section 13.28.010 setting domestic water rates; an ordinance amending Grandview Municipal Code Section 13.28.085 setting garbage rates; and an ordinance amending Grandview Municipal Code Section 13.28.060(B) setting irrigation water rates to the regular Council meeting for consideration.

5. **OTHER BUSINESS** – None

6. **ADJOURNMENT**

The study session adjourned at 7:00 p.m.

  
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Mayor Norm Childress

  
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Anita Palacios, City Clerk

**Addendum – November 14, 2017 Committee-of-the-Whole Meeting Minutes**

**Prepared by Councilmember Gay Brewer**

## Police weapon retirement gifting

I move to amend the minutes to read as follows:

Discussion took place by council & staff.

After identifying the Attorney General as his source of reference when considering items like this, the City Attorney stated he felt this would not be an appropriate policy to adapt. He recommended this be addressed during salary negotiations with the Police Dept.

More discussion took place.

By motion of Councilmember Everett, seconded by Councilmember Rodriguez, Councilmember Everett requested the Police Chief, the Mayor & the City Attorney come up with an appropriate recommendation for dealing with the issue. The motion passed unanimously.

## Anita Palacios

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**From:** Quinn Plant <qplant@mjbe.com>  
**Sent:** Friday, December 08, 2017 3:09 PM  
**To:** Anita Palacios  
**Cc:** Cus Arteaga  
**Subject:** RE: Councilmember Brewer's Minute Addendum

I have not listened to the audio recording, however my recollection (and recommendation) would be that "during salary negotiations" should be changed to "through the collective bargaining process and incorporated into a collective bargaining agreement."

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**From:** Anita Palacios [<mailto:anitap@grandview.wa.us>]  
**Sent:** Friday, December 08, 2017 8:08 AM  
**To:** Quinn Plant  
**Cc:** Cus Arteaga  
**Subject:** Councilmember Brewer's Minute Addendum

Cus asked me to forward the attached to you for your review. This is Councilmember Brewer's addendum to the November 14, 2017 COW meeting minutes regarding the discussion on the handgun retirement retention as it relates to statements he identified that you made during the meeting.

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