

**GRANDVIEW CITY COUNCIL  
COMMITTEE-OF-THE-WHOLE  
MEETING MINUTES  
MARCH 28, 2017**

**1. CALL TO ORDER**

Mayor Norm Childress called the Committee-of-the-Whole meeting to order at 6:00 p.m. in the Council Chambers at City Hall.

**2. ROLL CALL**

Present were: Mayor Childress and Councilmembers Gaylord Brewer, Mike Everett, Gloria Mendoza, Bill Moore, Javier Rodriguez and Joan Souders.

Absent from the meeting was Councilmember Dennis McDonald.

Staff present were: City Administrator/Public Works Director Cus Arteaga, City Attorney Quinn Plant, City Treasurer Matt Cordray, Police Chief Kal Fuller, Assistant Public Works Director Santos Trevino and City Clerk Anita Palacios.

**3. PUBLIC COMMENT – None**

**4. NEW BUSINESS**

**A. 2017 Fuel Bid Award – Bleyhl Farm Service**

City Clerk Palacios explained that the City used a common strategy of having bidders provide a bid that was compared to the Oil Information Price Service (OPIS) rack price for a specified location. The bidder bid their margin of markup over the rack price for the delivery location they specified. If fuel prices increased or decreased, the price would be adjusted accordingly, but the margin as bid must remain the same. Bids to provide fuel for the year beginning April 1, 2017 to March 31, 2018 were opened on March 15, 2017. One bid was received as follows:

<b>FUEL BID</b>	<b>Bleyhl Regular Unleaded</b>	<b>Bleyhl Diesel</b>
Seller's cost per gallon	\$1.8766	\$1.9098
Margin bid above seller's cost excluding taxes	\$0.045	\$0.045
<b>TOTAL</b>	<b>\$1.9216</b>	<b>\$1.9548</b>

Discussion took place.

**On motion by Councilmember Everett, second by Councilmember Rodriguez, the C.O.W. moved the acceptance of the lowest responsible bid submitted by Bleyhl Farm Service in the amount of \$1.92 per gallon for regular/unleaded fuel and \$1.95 per gallon for diesel fuel to a regular Council meeting for consideration.**

**B. Resolution declaring certain City property from the Police Department as surplus and authorizing disposal by sale or trade**

Police Chief Fuller explained that the Police Department has a 2012 Toyota Avalon, VIN #4T1BK3BD7CU450060 that exceeded its service life and was no longer utilized by the department. The 2012 Toyota Avalon was a vehicle utilized by the LEAD Task Force officer. The vehicle was being traded in for another vehicle in better repair and with much lower mileage.

Discussion took place.

**On motion by Councilmember Souders, second by Councilmember Moore, the C.O.W. moved a resolution declaring certain City property from the Police Department as surplus and authorizing disposal by sale or trade to a regular Council meeting for consideration.**

**C. Police Department Annual Report**

Police Chief Fuller presented the Police Department Annual Report. He explained that except for a few areas with increases, the overall trend was once again a downward fall. He credited the Police Department employees for a lot of hard work, and with being a well-trained and caring group. He pointed out that the steady drop in crime from 10 years ago has had a major increase in the quality of life in the community. He noted that perception was different than reality and the stats were the reality that Grandview was a great place to live and it was really safer than it had ever been. He mentioned that the entire community has taken it upon themselves to report crime and be involved. This partnership between the police and the public was showing hard evidence of working.

Discussion took place.

**5. OTHER BUSINESS**

**A. 2017 Street Maintenance Revision**

City Administrator Arteaga explained that in July 2016, he presented a six-year sealcoat program that would rotate street maintenance throughout the City. In the presentation, he recommended Wine Country Road (WCR) from Stover south to Euclid as the first street for a maintenance treatment in the six-year plan. When the 2016 report was prepared, there were some minor stress cracking in this section of WCR and a Class B BST Treatment was the appropriate maintenance recommendation. However, this winter took a real toll on some of the roads causing him to re-evaluate his recommendation. He presented the following revision to the six-year maintenance plan:

Continue dust abatement on the following roads:

- Cornell Road from Elm east to City limits
- Lindsey Lane from Stover Road to the end of the cul-de-sac
- Hickory Road from Cherry Lane east to City limits
- Ogle Road from Forrest Road to west City limits

He recommended a Class B BST Treatment for WCR from Stover south to Euclid and to only grind and asphalt the west travel lane. The recommendation was to grind a three to four foot width of the entire length of WCR along with a crack seal application of the entire road area for 2017. This would salvage this section of roadway and provide the City with the opportunity to submit this entire section of roadway to the Transportation Improvement Board (TIB) as a preservation project (grind and overlay) during the 2018 funding cycle.

He also recommended replacing year one projects with year two projects for the Class B BST Treatment. Year two projects included:

- Fir Avenue from WCR south to East Fourth Street (1,286 feet)
- East Second Street from Elm east to Fir (1,052 feet)
- East Third Street from Elm east to Fir (1,298 feet)
- East Fourth Street from Elm east to Fir (1,302 feet)

In addition, he recommended an asphalt overlay to approximately 250-feet of asphalt at the intersection of Rocky Ford and Powell. There would also be numerous pot-holes to repair this year.

Budget Estimates were as follows:

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| • Travel lane repairs to WCR               | \$70,000 |
| • Sealcoat funds                           | \$65,000 |
| • Asphalt overlay of Rocky Ford and Powell | \$15,000 |
| • Pot-hole repairs                         | \$15,000 |

The total funding requested was approximately \$165,000 which included a sealcoat program. \$100,000 was budgeted for sealcoat in 2017, leaving a shortfall of approximately \$65,000. Approximately \$179,000 was the ending fund balance in the Transportation Benefit District (TBD) Fund. A transfer of the shortfall in the amount of \$65,000 from the TBD Fund to the Street Fund would complete this year's recommendation.

Today, staff met with Benton County Engineers and they agreed to allow the City to partner with Benton County in this year's sealcoat program. The City would need to enter into an Interlocal Cooperation Agreement with Benton County. Once the agreement was approved, Benton County would contact their contractor for a change order price to incorporate Grandview's streets into their sealcoat maintenance program.

The above recommendation would provide the following:

- Save approximately \$30,000 from the estimate for the sealcoat treatment of year two projects
- Help preserve the road system and maximize funds available.
- Flexibility of the sealcoat maintenance plan would address the high priority repair needs in a timely manner.

**On motion by Councilmember Moore, second by Councilmember Souders, the C.O.W. moved Resolution No. 2017-18 authorizing the Mayor to sign an Interlocal Cooperation Agreement with Benton County for Bituminous Surface Treatment 2017 to the regular Council meeting for consideration.**

**B. Swimming Pool Improvement Project – Phase 2 – Picnic Pads**

City Administrator Arteaga distributed a preliminary layout to add six (6) picnic pads and connecting sidewalks as part of the Phase 2 Swim Pool Improvements. The picnic pads and connecting sidewalks were originally included in the Phase 3 improvements. The added improvements to the pool would cost with tax approximately \$14,600. With the underground work completed on the project and no unexpected issues arising, there was a \$5,000 contingency built into each of the 3 contracts, totaling \$15,000 that could be utilized for the added improvements of the picnic pads and connecting sidewalks.

Following discussion, Council concurred to proceed with the addition of the six (6) picnic pads and connecting sidewalks as part of the Phase 2 Swim Pool Improvements.

**6. ADJOURNMENT**

The study session adjourned at 6:55 p.m.

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Mayor Norm Childress

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Anita Palacios, City Clerk