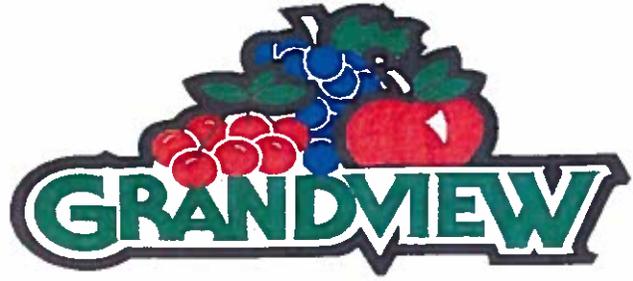


**GRANDVIEW CITY COUNCIL  
COMMITTEE-OF-THE-WHOLE  
MEETING AGENDA  
TUESDAY, AUGUST 8, 2017**



**COMMITTEE-OF-THE-WHOLE MEETING – 6:00 PM**

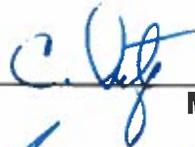
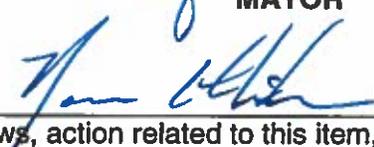
**PAGE**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PUBLIC COMMENT** – At this time the public may address the Council on any topic whether on the agenda or not, except those scheduled for public hearing.
4. **NEW BUSINESS**
  - A. Resolution approving an Interlocal Agreement between the City of Grandview and the City of Toppenish regarding the cooperative use of facilities, equipment and personnel 1-9
  - B. Resolution accepting the Asahel Curtis Well (S17) Rehabilitation and Water Telemetry System Upgrades – Phase 2A as complete 10-17
  - C. Resolution accepting the Municipal Pool Improvements – Phase 2A – Fencing Improvements as complete 18-24
5. **OTHER BUSINESS**
6. **ADJOURNMENT**

**CITY OF GRANDVIEW  
 AGENDA ITEM HISTORY/COMMENTARY  
 COMMITTEE-OF-THE-WHOLE MEETING**

<b>ITEM TITLE</b>  Resolution approving an Interlocal Agreement between the City of Grandview and the City of Toppenish regarding the cooperative use of facilities, equipment and personnel	<b>AGENDA NO.:</b> New Business 4 (A)  <b>AGENDA DATE:</b> August 8, 2017
<b>DEPARTMENT</b>  City Administration	<b>FUNDING CERTIFICATION (City Treasurer)</b> (If applicable)

**DEPARTMENT DIRECTOR REVIEW**  
  
 Cus Arteaga, City Administrator

**CITY ADMINISTRATOR**  **MAYOR**  


**ITEM HISTORY** (Previous council reviews, action related to this item, and other pertinent history)  
  
 The City of Grandview currently has Interlocal Agreements with the Cities of Prosser, Sunnyside and Mabton regarding the cooperative use of facilities, equipment and personnel.

**ITEM COMMENTARY** (Background, discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the City budget, personnel resources, and/or residents.  
  
 The City of Toppenish approached the City of Grandview requesting an Interlocal Agreement between the cities.  
  
 The agreement would permit the cities to share facilities and resources when it is to the mutual benefit of all parties. Examples of potential benefits include temporary use of staff, buildings or equipment and joint services, where authorized. It also enables all parties to agree to waive charges for the use of facilities, where applicable.

**ACTION PROPOSED**  
  
 Move a resolution approving an Interlocal Agreement between the City of Grandview and the City of Toppenish regarding the cooperative use of facilities, equipment and personnel to a regular Council meeting for consideration.

# CITY OF TOPPENISH

21 West First Avenue  
Toppenish, WA 98948

"Where the West Still Lives"



July 13, 2017

Mayor Norm Childress  
City of Grandview  
207 West 2nd Avenue  
Grandview, WA 98930

Re: Interlocal Agreement  
City of Toppenish/City of Grandview

Dear Mayor Childress:

Enclosed are the following documents regarding the above referenced agreement:

1. Copy of Resolution 2017-20 approved by City Council on July 10, 2017.
2. Duplicate originals of the Interlocal Agreement signed by City representatives.

Please mail the City's copy of the signed agreement and all future communications regarding this matter to the following person:

Debbie Zabell, CMC, Finance Director/City Clerk  
City of Toppenish  
21 West First Avenue  
Toppenish, WA 98948

Thank you for your cooperation.

Cordially,

  
\_\_\_\_\_  
Heidi Riojas, CMC  
Executive Assistant/Deputy City Clerk

Enclosures

RESOLUTION 2017-20

**A RESOLUTION APPROVING INTERLOCAL AGREEMENT  
BETWEEN THE CITY OF TOPPENISH AND THE CITY OF  
GRANDVIEW REGARDING THE COOPERATIVE USE OF  
FACILITIES, EQUIPMENT AND PERSONNEL**

WHEREAS, the Cities of Toppenish and Grandview wish to enter into an agreement regarding the cooperative use of facilities, equipment and personnel, a copy of which is attached hereto, and

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TOPPENISH, WASHINGTON AS FOLLOWS:

The Interlocal Agreement between the City of Toppenish and the City of Grandview regarding the Cooperative Use of Facilities, Equipment and Personnel is approved and the City Manager is authorized to execute said agreement on behalf of the City of Toppenish.

This resolution shall be effective immediately upon passage and signatures hereto.

PASSED by the Toppenish City Council at its regular meeting held on July 10, 2017.



MARK OAKS, Acting Mayor Pro Tem

ATTEST:



DEBBIE ZABEL, CMC, Finance Director/City Clerk

**RESOLUTION NO. 2017-\_\_\_**

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON,  
APPROVING AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF  
GRANDVIEW AND THE CITY OF TOPPENISH REGARDING THE COOPERATIVE  
USE OF FACILITIES, EQUIPMENT AND PERSONNEL**

**WHEREAS**, the City of Grandview and the City of Toppenish desire to formalize an operational framework that will encourage and promote the coordination and use of facilities and resources of each and all parties,

**WHEREAS**, the parties wish to enter into an interlocal agreement to set forth the agreement of the parties regarding the cooperative use of facilities, equipment and personnel,

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW, AS FOLLOWS:**

1. The Interlocal Agreement between the City of Grandview and the City of Toppenish in the form as is attached hereto and incorporated herein by reference is hereby approved.
2. The Mayor is hereby authorized to sign the Interlocal Agreement for the City.

**PASSED** by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on \_\_\_\_\_, 2017.

**MAYOR**

\_\_\_\_\_  
**ATTEST:**

\_\_\_\_\_  
**CITY CLERK**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**CITY ATTORNEY**

4

**INTERLOCAL AGREEMENT BETWEEN THE CITY OF TOPPENISH  
AND THE CITY OF GRANDVIEW REGARDING THE COOPERATIVE USE OF  
FACILITIES, EQUIPMENT AND PERSONNEL**

THIS INTERLOCAL AGREEMENT is entered into by and between the parties named herein for the uses and purpose stated below pursuant to the authority of Chapter 39.34 RCW and applicable law.

Section 1. PARTIES: The parties to this Agreement are:

A. CITY OF TOPPENISH, hereinafter called "TOPPENISH," is a municipal corporation of the State of Washington with City Hall located at 21 West First Avenue, Toppenish, WA 98948.

B. CITY OF GRANDVIEW, hereinafter called "GRANDVIEW," is a municipal corporation of the State of Washington with City Hall located at 207 West 2nd Street, Grandview, Washington 98930.

Section 2. AUTHORITY: Each of the parties is authorized to enter into this Interlocal Agreement (hereafter "Agreement") pursuant to Chapter 39.34 RCW which permits local governmental units to make the most efficient use of their powers by enabling them to cooperate with other localities on a basis of mutual advantage and thereby to provide services and facilities in a manner and pursuant to forms of governmental organization that will accord best with geographic, economic, population and other factors influencing the needs and development of local communities.

Section 3. PURPOSE: The parties named above desire to formalize an operational framework that will encourage and promote the coordination and use of facilities and resources of all parties in accordance with the authority cited in Section 2 above.

NOW, THEREFORE, in consideration of the mutual covenants, conditions and benefits herein, the parties agree as follows:

Section 4. MASTER AGREEMENT: The City Manager of TOPPENISH and the Mayor of GRANDVIEW (hereafter collectively called "Executive Officers") are hereby authorized to execute one or more separate agreements that, by this reference, shall become part of this Agreement, provided that such separate agreements are signed by the parties participating in the specific undertaking and reference this Agreement. The separate agreements shall address issues relating to share of facilities and/or resources controlled or owned by the parties or any of them. Such separate agreements (hereafter "Specific Project Agreements") may address any matter of mutual concern or benefit, and may include, but are not limited to, the following:

- Use of facilities, equipment, personnel
- Access to facilities, equipment, personnel
- Operation and maintenance of facilities
- Operation of programs
- Charges, costs or fees

- Site improvements
- Times, dates and duration of use or access to equipment and facilities
- Joint purchasing
- Joint services

**Prior to execution of any Specific Project Agreement, each party shall obtain any and all necessary and appropriate approvals from their respective legislative bodies.**

**Section 5. ADMINISTRATION:**

5.1 Joint Board. This Agreement shall not create any separate legal entity. This Agreement shall be administered by a Joint Board consisting of the Executive Officers, who shall meet and confer at such times deemed necessary and appropriate for the efficient conduct of business pertaining to such administration. Each Executive Officer shall be responsible for reporting the conduct of such administration to their respective legislative bodies.

5.2 Budgets and Costs of Administration for Joint Projects. Fiscal matters and descriptions of any shared services, programs, facilities and equipment, including budget and costs of administration of projects, party's responsibilities shall be set forth in Specific Project Agreements pursuant to Section 4 above, and each party's responsibilities delineated therein.

5.3 Operating Fund. Nevertheless, the Joint Board may create any operating fund authorized by law, including but not limited to, establishment of a special fund with a state, county, city, or district treasurer servicing an involved public agency designated "Operating fund of Toppenish-Mabton Joint Board."

5.4 Acquisition and Disposition of Property. Any real or personal property acquired shall be pursuant to Separate Project Agreement pursuant to Section 4 above, which shall address the means of acquisition, funding of acquisition, use and disposition of such property. Disposition of any real or personal property acquired pursuant to this Agreement but not addressed in any Separate Project Agreement, or as otherwise agreed in writing, shall be disposed of as follows:

(a) In the event of termination by all parties to any Separate Project Agreement, such property shall be sold. Proceeds from any sale of property shall be divided and paid to each party in proportion to the amount contributed by such party for the acquisition thereof. For any property not sold, title shall vest in each party in proportion to the amount contributed by each party for the acquisition thereof as tenants in common.

(b) In the event of termination by one party to any Separate Project Agreement, leaving two parties participating, the terminating party shall be paid and reimbursed the amount originally contributed by the terminating party for the acquisition of such property, less applicable depreciation.

No provision of this Agreement or Separate Project Agreement made pursuant to this Agreement shall relieve any public agency of any obligation or responsibility imposed upon it by law except that:

(a) To the extent of actual and timely performance thereof by a joint board or other legal or administrative entity created by an agreement made pursuant to this chapter, the performance may be offered in satisfaction of the obligation or responsibility; and

(b) With respect to one or more public agencies purchasing or otherwise contracting through a bid, proposal, or contract awarded by another public agency or by a group of public agencies, any statutory obligation to provide notice for bids or proposals that applies to the public agencies involved is satisfied if the public agency or group of public agencies that awarded the bid proposal, or contract complied with its own statutory requirements and either (i) posted the bid or solicitation notice on a web site established and maintained by a public agency, purchasing cooperative, or similar service provider, for purposes of posting public notice of bid or proposal solicitations, or (ii) provided an access link on the state's web portal to the notice.

**Section 6. INDEMNIFICATION:** Each party shall defend, indemnify and hold harmless the other party, its elected officials, officers, employees, agents, volunteers or assigns from any and all claims, demands, losses, liens, damages, actions, judgments, liabilities, penalties, fines, lawsuits, costs and expenses (including attorney fees) which result from, arise out of, or are incidental to the indemnifying party's performance or failure to perform under this Agreement. This section shall survive the termination of this Agreement.

**Section 7. INSURANCE:** Each party shall obtain or maintain in effect sufficient liability and property insurance to cover its participation in the programs and projects entered into pursuant to this Agreement. The parties agree and understand that specific projects or programs may require issuance of separate insurance coverage, which costs and responsibilities will be addressed in each Separate Project Agreement.

**Section 8. TERMINATION-EFFECT:** Unless otherwise mutually agreed between both parties, either party may terminate its participation in this Agreement upon one year's advance written notice to the other party. Upon termination, the terminating party shall remain responsible for payment of any financial commitment undertaken pursuant to any individual Separate Project Agreement, which financial commitment represents payment for services already performed.

**Section 9. DISPUTE RESOLUTION:** In the event of any dispute or difference arising by reason of this Agreement or any provision or term thereof or the use and/or payment for any facility for the purpose of this Agreement, the dispute or difference shall be attempted to be resolved by the Joint Board. If the dispute or difference is unable to be resolved by the Joint Board, the matters shall be referred to the legislative bodies of the affected parties for resolution. Such decision shall be arrived at as expeditiously as possible.

**Section 10. THIRD PARTY BENEFICIARIES:** There are no third party beneficiaries to this Agreement, and this Agreement shall not be interpreted or construed to create such rights.

**Section 11. INTEGRATED AGREEMENT-AMENDMENT:** This Agreement, with each Specific Project Agreement hereafter attached and incorporated herein, constitutes the entire agreement between the parties, which shall not be amended except in writing signed by all parties.

Section 12. GENERAL PROVISIONS:

12.1 This Agreement shall be effective upon the date signed by the last party to execute the Agreement. This Agreement may be executed in counterpart.

12.2 A copy of this Agreement shall be filed with the Yakima County Auditor's office, or in lieu of filing this Agreement with the County Auditor, each party may list a copy of this Agreement on its website pursuant to RCW 39.34.040.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as follows:

CITY OF TOPPENISH

By: Lance C. Hoyt  
Lance C. Hoyt, City Manager

Date: July 10, 2017

ATTEST:

By: Debbie Zabell  
Debbie Zabell, CMC  
Finance Director/City Clerk

APPROVED AS TO FORM:

By: Gary M. Cuillier  
Gary M. Cuillier, City Attorney

CITY OF GRANDVIEW

By: \_\_\_\_\_  
Norm Childress, Mayor

Date: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_  
Anita Palacios, City Clerk

APPROVED AS TO FORM:

By: \_\_\_\_\_  
City Attorney

**CITY OF GRANDVIEW  
AGENDA ITEM HISTORY/COMMENTARY  
COMMITTEE-OF-THE-WHOLE MEETING**

<b>ITEM TITLE</b>  Resolution accepting the Asahel Curtis Well (S17) Rehabilitation and Water Telemetry System Upgrades – Phase 2A as complete	<b>AGENDA NO.:</b> New Business 4 (B)  <b>AGENDA DATE:</b> August 8, 2017
<b>DEPARTMENT</b>  Public Works Department	<b>FUNDING CERTIFICATION (City Treasurer)</b> (If applicable)  N/A

**DEPARTMENT DIRECTOR REVIEW**

Cus Arteaga, City Administrator/Public Works Director



**CITY ADMINISTRATOR**

**MAYOR**



**ITEM HISTORY** (Previous council reviews, action related to this item, and other pertinent history)

None

**ITEM COMMENTARY** (Background, discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the City budget, personnel resources, and/or residents.

Carpenter Drilling, LLC, completed the construction of the Asahel Curtis Well (S17) Rehabilitation and Water Telemetry System Upgrades – Phase 2A. Staff recommends Council accept the project as complete once the requirements in the July 24, 2017 letter from HLA Engineering and Land Surveying, Inc., have been satisfied.

**ACTION PROPOSED**

Move a resolution accepting the Asahel Curtis Well (S17) Rehabilitation and Water Telemetry System Upgrades – Phase 2A as complete to a regular Council meeting for consideration.



July 24, 2017

City of Grandview  
207 West Second Street  
Grandview, WA 98930

Attn: Mr. Cus Arteaga  
City Manager/Director Public Works

Re: City of Grandview  
ASAHEL CURTIS WELL (S17) REHABILITATION AND  
WATER TELEMTRY SYSTEM UPGRADES - PHASE 2A  
HLA Project No.: 16064C, 16095C  
Final Progress Estimate and Project Acceptance

Dear Cus:

Enclosed is Progress Estimate No. 5 designated as the Final for work performed by Carpenter Drilling, LLC, through May 18, 2017, in connection with their contract on the above referenced project. The amount due the Contractor of \$0.00 is net after retainage, as per the contract documents. We recommend this Final Progress Estimate be considered and accepted by the Grandview City Council.

This letter also serves as our recommendation for acceptance of this project by the City of Grandview. We have reviewed the work performed by Carpenter Drilling, LLC on this project and believe it has been completed satisfactorily. Please provide us a copy of the Council resolution authorizing project acceptance.

Enclosed for your action is the "Notice of Completion of Public Works Contract" to be completed and sent to the Department of Revenue, Department of Labor and Industries, and Employment Security Department in Olympia. Forward one (1) copy each of the Notice of Completion to the Department of Revenue, Department of Labor and Industries, and the Employment Security Department as soon as the Grandview City Council has accepted the project.

The retainage on this project in the amount of \$5,448.43 should be released to Carpenter Drilling, LLC, after acceptance of the project and when the following conditions have been satisfied:

1. There are no liens or claims for labor and materials furnished on this project filed against the retainage.
2. A full sixty (60) days have elapsed since the official acceptance of this project by the City of Grandview.
3. The City has received Notice of Completion clearance from the Department of Revenue, Department of Labor and Industries, and the Employment Security Department relative to this contract. Please provide a copy of each to our office.

G:\PROJECTS\2016\16064C AND 16095C GV ASAHEL CURTIS WELL ... - CARPENTER DRILLING, LLC\PROGRESS ESTIMATES\FINAL PROG EST NO 5\2017-07-24  
PROG EST NO 5 FINAL LTR.rtf

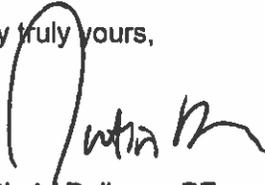
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4. The City has received the following from HLA Engineering and Land Surveying, Inc. (HLA):
  - a. HLA has confirmed that all punch list items identified during the final walk-through inspection have been completed.
  - b. HLA to deliver two (2) neatly marked 11"x17" sets, and one emailed set of record drawings to the City of Grandview.
  - c. A notarized certificate from the Contractor which states that all labor and materials furnished on this project have been paid for is attached.
  - d. The required project labor and equal employment opportunity documents have been mailed to the City of Grandview on July 24, 2017.

We would appreciate receiving a copy of your Council Resolution of project acceptance, and authorizing release of retainage.

Please contact this office if you have questions or if we may furnish additional information.

Very truly yours,



Justin L. Bellamy, PE

JLB/crf

Enclosures

Copy: Jody Carpenter, Carpenter Drilling, LLC  
Caroline Fitzsimmons, HLA

City of Grandview  
 207 West Second Street  
 Grandview, WA 98930

ASAHEL CURTIS WELL (S17) REHABILITATION AND  
 WATER TELEMTRY SYSTEM UPGRADES - PHASE 2A  
 HLA Project No.: 16064C AND 16095C

TO: Carpenter Drilling, LLC  
 7 South Goose Gap Road  
 Benton City, WA 99320

Progress Estimate No.: 5 AND FINAL  
 Date: May 18, 2017

Item No.	Description	Unit	Contract Quantity	Unit Price	Estimate 5 Quantity	Quantity to Date	Amount	Contract Quantity
<b>SCHEDULE A - ASAHEL CURTIS WELL (S17) REHABILITATION</b>								
1	Mobilization	LS	1	\$10,000.00	0%	100%	\$10,000.00	100%
2	Furnish, Install and Remove Test Pump for Pumping Test	EA	1	\$6,000.00	0	1	\$6,000.00	100%
3	Operate Test Pump for Step-Drawdown and Constant Rate Pumping Tests	HR	50	\$400.00	0	29	\$11,600.00	58%
4	Brush/Swab Existing Casing and Perforations	HR	10	\$400.00	0.0	13.5	\$5,400.00	135%
5	Video Inspection	EA	2	\$900.00	0	2	\$1,800.00	100%
6	Mobilize Induced Resonance Equipment	LS	1	\$10,500.00	0%	100%	\$10,500.00	100%
7	Develop Well with Induced Resonance Equipment	HR	20	\$400.00	0	17	\$6,800.00	85%
8	Compressed Nitrogen Cylinder (200#) for Induced Resonance	EA	12	\$70.00	0	5	\$350.00	42%
9	Develop Well with Swab/Surge Tool, as directed	HR	30	\$400.00	0	11	\$4,400.00	37%
10	Well Rehabilitation Chemicals, as directed (including biocides)	GAL	600	\$18.00	0	495	\$8,910.00	83%
11	Well Disinfection Chemicals, as directed (including chlorine enhancers)	GAL	30	\$70.00	0	18	\$1,260.00	60%
12	Standby Time	HR	10	\$150.00	0	0	\$0.00	0%
13	Furnish and Install New Well Pump and Motor	FA	EST.	\$30,000.00	0.00	14,652.35	\$14,652.35	49%
14	Minor Change	FA	EST.	\$5,000.00	0.00	0.00	\$0.00	0%
<b>SUBTOTAL</b>							<b>\$81,672.35</b>	
<b>SCHEDULE B - WATER TELEMTRY SYSEM UPGRADES - PHASE 2A</b>								
15	Submersible Level Transducer Improvements, Complete	LS	1	\$19,500.00	0%	100%	\$19,500.00	100%
16	N. Willoughby Well (S10) Meter Installation, Complete	LS	1	\$7,500.00	0%	100%	\$7,500.00	100%
17	Minor Change	FA	EST.	\$2,000.00	0.00	296.16	\$296.16	15%
<b>SUBTOTAL</b>							<b>\$27,296.16</b>	

13

Item No.	Description	Unit	Contract Quantity	Unit Price	Estimate 5 Quantity	Quantity to Date	Amount	Contract Quantity
							SUBTOTAL, WORK TO DATE	\$108,968.51
							PLUS MATERIALS ON HAND	\$0.00
							SUBTOTAL AMOUNTS	\$108,968.51
							7.9% STATE SALES TAX	\$8,608.51
							TOTAL	\$117,577.02
							LESS TOTAL RETAINAGE	\$5,448.43
							LESS AMOUNTS PREVIOUSLY PAID	\$112,128.59
							AMOUNT NOW DUE	\$0.00

Progress Estimate No. 1	\$	<u>15,126.30</u>	Retainage \$	<u>735.00</u>
Progress Estimate No. 2	\$	<u>38,299.38</u>	Retainage \$	<u>1,861.00</u>
Progress Estimate No. 3	\$	<u>36,375.15</u>	Retainage \$	<u>1,767.50</u>
Progress Estimate No. 4	\$	<u>22,327.76</u>	Retainage \$	<u>1,084.93</u>
Progress Estimate No. 5 AND FINAL	\$	<u>0.00</u>	Retainage \$	<u>0.00</u>

I hereby certify that the foregoing is a true and correct statement of the work performed under this Contract.

  
 Justin L. Bellamy, PE

ACCEPTED:

I hereby accept the Final Progress Estimate and Final Contract Voucher Certification, in accordance with Section 1-09.9 of the WSDOT Standard Specifications.

  
 Carpenter Drilling, LLC

6/12/17  
 Date:

NOTARIZED STATEMENT

TO THE

City of Grandview

I hereby certify that

- a) All materials and labor used and performed in the construction of the ASAHIL CURTIS WELL (S17) REHABILITATION AND WATER TELEMTRY SYSTEM UPGRADES - PHASE 2A - Project Number 16064C, 16095C, for the City of Grandview, have been paid in full and there are no liens or other legal actions pending;
- b) Carpenter Drilling, LLC, has complied with the provisions of Section 1-07.19 (Gratuities) of the Standard Specifications; and
- c) All industrial insurance premiums, as required under RCW 51.12.050 (Public Works) and RCW 51.12.070 (work done by contract) have been paid.

by [Signature]

Jody Carpenter / owner

Name and Title (Please print or type)

Carpenter Drilling, LLC  
Contractor

STATE OF Washington )  
COUNTY OF Benton ) SS



SIGNED AND SWORN TO (OR AFFIRMED) BEFORE ME ON June 12, 2017

BY [Signature]  
(Signature)

Notary Public Printed Name: Samantha Sainz Rahmig  
My Appointment Expires: 4/30/2018

(Please return completed CERTIFICATION form to HLA)

City of Grandview  
 207 West Second Street  
 Grandview, WA 98930

ASAHEL CURTIS WELL (S17) REHABILITATION AND  
 WATER TELEMETRY SYSTEM UPGRADES - PHASE 2A  
 HLA Project No.: 16064C AND 16095C

TO: Carpenter Drilling, LLC  
 7 South Goose Gap Road  
 Benton City, WA 99320

Progress Estimate No.: 5 AND FINAL  
 Date: May 18, 2017

**FURNISH AND INSTALL NEW WELL PUMP AND MOTOR**

DATE	DESCRIPTION	PAID AS	SUB AMOUNT	GC AMOUNT	TOTAL AMOUNT	SUB NAME	TIME EXTENSION
<b>SCHEDULE A - ASAHEL CURTIS WELL (S17) REHABILITATION</b>							
5/11/2017	INSTALL WELL PUMP - LABOR 18 HRS X \$400.00	13		\$7,200.00	\$7,200.00		
5/11/2017	WELL PUMP AND MOTOR MATERIALS	13		\$7,452.35	\$7,452.35		
			Subtotal		\$14,652.35		

**MINOR CHANGES**

DATE	DESCRIPTION	PAID AS	SUB AMOUNT	GC AMOUNT	TOTAL AMOUNT	SUB NAME	TIME EXTENSION
<b>SCHEDULE A - ASAHEL CURTIS WELL (S17) REHABILITATION</b>							
					\$0.00		
			Subtotal		\$0.00		
<b>SCHEDULE B - WATER TELEMETRY SYSTEM UPGRADES - PHASE 2A</b>							
5/11/2017	CONTROL PANEL POWER SUPPLY AND INSTALLATION	17	\$264.43	\$31.73	\$296.16	TEM, INC.	
			Subtotal		\$296.16		

cc: Carpenter Drilling, LLC  
 Justin Bellamy, PE, HLA  
 Benji Martin, HLA

**RESOLUTION NO. 2017-\_\_\_**

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON,  
ACCEPTING THE ASAHEL CURTIS WELL (S17) REHABILITATION AND WATER  
TELEMETRY SYSTEM UPGRADES – PHASE 2A AS COMPLETE**

**WHEREAS**, the City contracted with Carpenter Drilling, LLC, to perform work for the Asahel Curtis Well (S17) Rehabilitation and Water Telemetry System Upgrades – Phase 2A; and,

**WHEREAS**, the City's Public Works Director has determined that the work performed by Carpenter Drilling, LLC, on this project is complete and ready for final acceptance by the City Council,

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW, AS FOLLOWS:**

The City of Grandview accepts the Asahel Curtis Well (S17) Rehabilitation and Water Telemetry System Upgrades – Phase 2A as complete and authorizes staff to release the retainage to Carpenter Drilling, LLC, once the conditions in the July 24, 2017 letter from HLA Engineering and Land Surveying, Inc., have been satisfied.

**PASSED** by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on \_\_\_\_\_, 2017.

**MAYOR**

\_\_\_\_\_

**ATTEST:**

\_\_\_\_\_  
**CITY CLERK**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**CITY ATTORNEY**

17

**CITY OF GRANDVIEW  
AGENDA ITEM HISTORY/COMMENTARY  
COMMITTEE-OF-THE-WHOLE MEETING**

**ITEM TITLE**

Resolution accepting the Municipal Pool Improvements – Phase 2A – Fencing Improvements as complete

**AGENDA NO.:** New Business 4 (C)

**AGENDA DATE:** August 8, 2017

**ORIGINATING SOURCE**

Parks & Recreation Department

**FUNDING CERTIFICATION** (City Treasurer)  
(If applicable)

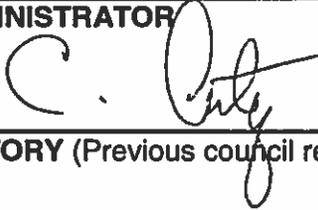
N/A

**DEPARTMENT HEAD REVIEW**

Mike Carpenter, Parks & Recreation Director



**CITY ADMINISTRATOR**



**MAYOR**



**ITEM HISTORY** (Previous council reviews, action related to this item, and other pertinent history)

None

**ITEM COMMENTARY** (Background, discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the City budget, personnel resources, and/or residents.

Fencing & Awning, Inc., completed the construction of the Municipal Pool Improvements – Phase 2A – Fencing Improvements. Staff recommends Council accept the project as complete once the requirements in the August 3, 2017 letter from HLA Engineering and Land Surveying, Inc., have been satisfied.

**ACTION PROPOSED**

Move a resolution accepting the Municipal Pool Improvements – Phase 2A – Fencing Improvements as complete to a regular Council meeting for consideration.



August 3, 2017

City of Grandview  
207 West Second Street  
Grandview, WA 98930

Attn: Mr. Cus Arteaga

Re: City of Grandview  
MUNICIPAL POOL IMPROVEMENTS - PHASE 2A  
HLA Project No.: 16039A  
Final Progress Estimate and Project Acceptance

Dear Cus:

Enclosed is Progress Estimate No. 2 designated as the Final for work performed by Fencing & Awning, Inc., through July 25, 2017, in connection with their contract on the above referenced project. The amount due the Contractor of \$0.00 is net after retainage, as per the contract documents. We recommend this Final Progress Estimate be considered and accepted by the Grandview City Council.

This letter also serves as our recommendation for acceptance of this project by the City of Grandview. We have reviewed the work performed by Fencing & Awning, Inc., on this project and believe it has been completed satisfactorily. Please provide us a copy of the Council resolution authorizing project acceptance.

Enclosed for your action is the "Notice of Completion of Public Works Contract" to be completed and sent to the Department of Revenue, Department of Labor and Industries, and Employment Security Department in Olympia. Forward one (1) copy each of the Notice of Completion to the Department of Revenue, Department of Labor and Industries, and the Employment Security Department as soon as the Grandview City Council has accepted the project.

The retainage on this project in the amount of \$2,325.04 should be released to Fencing & Awning, Inc., after acceptance of the project and when the following conditions have been satisfied:

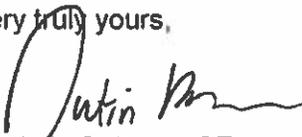
1. There are no liens or claims for labor and materials furnished on this project filed against the retainage.
2. A full sixty (60) days have elapsed since the official acceptance of this project by the City of Grandview.
3. The City has received Notice of Completion clearance from the Department of Revenue, Department of Labor and Industries, and the Employment Security Department relative to this contract. Please provide a copy of each to our office.

4. The City has received the following from HLA Engineering and Land Surveying, Inc. (HLA):
  - a. HLA has confirmed that all punch list items identified during the final walk-through inspection have been completed.
  - b. HLA will deliver two neatly marked 11"x17" sets, and one scanned set by email, of record drawings to the City of Grandview.
  - c. A notarized certificate from the Contractor which states that all labor and materials furnished on this project have been paid for is attached.
  - d. The required project labor and equal employment opportunity documents were mailed to the City of Grandview on August 3, 2017.

We would appreciate receiving a copy of your Council Resolution authorizing project acceptance, and release of retainage.

Please contact this office if you have questions or if we may furnish additional information.

Very truly yours,



Justin L. Bellamy, PE

JLB/crf

Enclosures

Copy: Josh Hinkle, Fencing & Awning, Inc.  
Caroline Fitzsimmons, HLA

NOTARIZED STATEMENT

TO THE

City of Grandview

I hereby certify that

- a) All materials and labor used and performed in the construction of the MUNICIPAL POOL IMPROVEMENTS - PHASE 2A - Project Number 16039A, for the City of Grandview, have been paid in full and there are no liens or other legal actions pending;
- b) Fencing & Awning, Inc., has complied with the provisions of Section 1-07.19 (Gratuities) of the Standard Specifications; and
- c) All industrial insurance premiums, as required under RCW 51.12.050 (Public Works) and RCW 51.12.070 (work done by contract) have been paid.

by *Josh Hinkle*  
*Josh Hinkle* Josh Hinkle - Project Manager  
 Name and Title (Please print or type)

Fencing & Awning, Inc.  
 Contractor

STATE OF Washington )  
 COUNTY OF Yakima ) SS

JESSICA R HINKLE  
 STATE OF WASHINGTON  
 NOTARY PUBLIC  
 COMMISSION EXPIRES  
 OCTOBER 28, 2018

SIGNED AND SWORN TO (OR AFFIRMED) BEFORE ME ON August 1, 2017  
 BY *Jessica R Hinkle*  
 (Signature)

Notary Public Printed Name: Jessica R Hinkle  
 My Appointment Expires: October 28, 2018

(Please return completed CERTIFICATION form to HLA)

City of Grandview  
 207 West Second Street  
 Grandview, WA 98930

MUNICIPAL POOL IMPROVEMENTS - PHASE 2A

HLA Project No.: 16039A

TO: Fencing & Awning, Inc.  
 4810 Beauchene Road  
 Moxee, WA 98936

Progress Estimate No.: 2 AND FINAL

Date: July 25, 2017

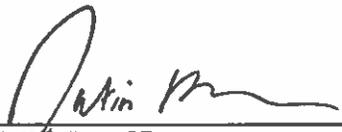
Item No.	Description	Unit	Contract Quantity	Unit Price	Estimate 2 Quantity	Quantity to Date	Amount	Contract Quantity
<b>SCHEDULE-A</b>								
1	Mobilization	LS	4	\$266.13	0%	0%	\$0.00	0%
2	Chain-Link-Barrier-Fence, Incl. Concrete-Mow-Strip	LF	640	\$39.49	0	0	\$0.00	0%
3	Chain-Link-Barrier-Fence-Double-Swing-Gate,-12-Feet-Wide,-Incl.-Concrete-Mow-Strip	EA	3	\$1,202.56	0	0	\$0.00	0%
4	Chain-Link-Barrier-Fence-Swing-Gate, _____ Feet Wide, Incl. Concrete-Mow-Strip	EA	2	\$694.08	0	0	\$0.00	0%
5	Crowd-Control-Fence	LF	460	\$28.13	0	0	\$0.00	0%
36	Minor-Change	FA	EST.	\$5,000.00	0.00	0.00	\$0.00	0.0%
<b>SUBTOTAL</b>							<b>\$0.00</b>	
<b>ALTERNATE SCHEDULE B</b>								
7	Mobilization	LS	1	\$266.13	0%	100%	\$266.13	100%
8	Vinyl-Coated Chain Link Barrier Fence, Incl. Concrete Mow Strip	LF	610	\$44.98	0	610	\$27,437.80	100%
9	Vinyl-Coated Chain Link Barrier Fence Double Swing Gate, 12 Feet Wide, Incl. Concrete Mow Strip	EA	3	\$1,428.65	0	3	\$4,285.95	100%
10	Vinyl-Coated Chain Link Barrier Fence Swing Gate, _____ Feet Wide, Incl. Concrete Mow Strip	EA	2	\$785.57	0	2	\$1,571.14	100%
11	Crowd Control Fence	LF	460	\$28.13	0	460	\$12,939.80	100%
12	Minor Change	FA	EST.	\$5,000.00	0.00	0.00	\$0.00	0%
<b>SUBTOTAL</b>							<b>\$46,500.82</b>	

22

Item No.	Description	Unit	Contract Quantity	Unit Price	Estimate 2 Quantity	Quantity to Date	Amount	Contract Quantity
							SUBTOTAL, WORK TO DATE	\$46,500.82
							PLUS MATERIALS ON HAND	\$0.00
							SUBTOTAL AMOUNTS	\$46,500.82
							7.9% STATE SALES TAX	\$3,673.56
							TOTAL	\$50,174.38
							LESS TOTAL RETAINAGE	\$2,325.04
							LESS CITY AND ENGINEERING ASSESSED EXPENSES	\$5,400.00
							LESS AMOUNTS PREVIOUSLY PAID	\$42,449.34
							AMOUNT NOW DUE	\$0.00

Progress Estimate No. 1 \$ 42,449.34 Retainage: 2,325.04  
Progress Estimate No. 2 AND FINAL \$ 0.00 Retainage: 0.00

I hereby certify that the foregoing is a true and correct statement of the work performed under this Contract.

  
Justin L. Bellamy, PE

ACCEPTED:

I hereby accept the Final Progress Estimate and Final Contract Voucher Certification, in accordance with Section 1-09.9 of the WSDOT Standard Specifications.

  
Fencing & Awning, Inc.

8/1/17  
Date:

23

**RESOLUTION NO. 2017-\_\_\_**

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON,  
ACCEPTING THE MUNICIPAL POOL IMPROVEMENTS – PHASE 2A –  
FENCING IMPROVEMENTS AS COMPLETE**

**WHEREAS**, the City contracted with Fencing & Awning, Inc., to perform work for the Municipal Pool Improvements – Phase 2A – Fencing Improvements; and,

**WHEREAS**, the City's Parks and Recreation Director has determined that the work performed by Fencing & Awning, Inc., on this project is complete and ready for final acceptance by the City Council,

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW, AS FOLLOWS:**

The City of Grandview accepts the Municipal Pool Improvements – Phase 2A – Fencing Improvements as complete and authorizes staff to release the retainage to Fencing & Awning, Inc., once the conditions in the August 3, 2017 letter from HLA Engineering and Land Surveying, Inc., have been satisfied.

**PASSED** by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on \_\_\_\_\_, 2017.

**MAYOR**

\_\_\_\_\_

**ATTEST:**

\_\_\_\_\_

**CITY CLERK**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**CITY ATTORNEY**