

**GRANDVIEW CITY COUNCIL  
COMMITTEE-OF-THE-WHOLE  
MEETING MINUTES  
NOVEMBER 8, 2016**

**1. CALL TO ORDER**

Mayor Norm Childress called the Committee-of-the-Whole meeting to order at 6:00 p.m. in the Council Chambers at City Hall.

**2. ROLL CALL**

Present were: Mayor Childress and Councilmembers Gaylord Brewer, Mike Everett, Bill Moore and Joan Souders. Councilmember Gloria Mendoza arrived at 6:05 p.m. Excused from the meeting were Councilmembers Dennis McDonald and Javier Rodriguez.

Staff present were: City Administrator/Public Works Director Cus Arteaga, City Attorney Quinn Plant, Police Chief Kal Fuller and City Clerk Anita Palacios.

**3. CITIZEN PARTICIPATION – None**

**4. NEW BUSINESS**

**A. 2017 Local Corrections/Detention Agreement Renewal**

Police Chief Fuller explained that the City enters into a yearly contract with Yakima County Department of Corrections to determine rates and conditions for housing prisoners. RCW 39.94 and RCW 70.48 authorized the City and County to enter into a contract for jail services that specifies the responsibilities of each party. It was beneficial to the City to be able to utilize jail facilities maintained by the County for detention of some City prisoners. The 2017 contract for services with Yakima County Department of Corrections was unchanged from the 2016 contract. The normal time that this contract comes into use was when Grandview misdemeanor prisoners were temporarily housed with Yakima DOC while waiting for transport back to Grandview or out of the area to another jail. On occasion this contract applies when a felony suspect was being held in Yakima DOC, but had pending Grandview misdemeanor charges.

Discussion took place.

**On motion by Councilmember Brewer, second by Councilmember Moore, the C.O.W. moved the 2017 Interlocal Corrections/Detention Agreement to a regular Council meeting for consideration.**

**B. 2016 Interlocal Agreement for the creation of the Yakima Valley Special Investigations Unit**

Police Chief Fuller explained that in 2014, Yakima Valley Police Chiefs determined there was a need for a Special Investigations group to conduct high profile officer involved shooting investigations. Chiefs began meeting together regularly to determine the scope of this Special Investigations unit and the necessary organizational factors involved. In 2016, an agreement was finalized for the creation of a Yakima Valley Special Investigations Unit. This agreement was submitted to all involved legal departments for review. The Agreement was reviewed by the

Washington State Attorney General's Office and been accepted by them. The City's legal counsel reviewed and approved the agreement. The Yakima Valley Special Investigations Unit (YVSIU) would investigate officer involved incidents which involve great bodily harm or death, in-custody deaths, or other high profile incidents where there may be an appearance of a conflict of interest.

The goals of the YVSIU were to:

- Promote public trust by conducting professional multi-jurisdictional investigations of major incidents, primarily law enforcement involved incidents which involve great bodily harm or death.
- Maximize the availability and sharing of the latest technological equipment and techniques.
- Consolidate and utilize the skills of experienced investigators and supervisors.
- Conduct quality investigations in a timely manner.

The YVSIU agreement was a written document detailing some procedures that have been standard for many years. What it adds was a formal outline of policy and procedures to reflect best practices in the profession. At this time at least eight local agencies were member agencies. Also having input to the ILA were Washington State Patrol, Yakima County Prosecutors Office, Yakima County Coroner, and the legal departments of each member agency. This YVSIU was modeled after other units in operation throughout Washington State. The Grandview Police Chief would be a member of the Executive Board of the YVSIU. The Commander of the YVSIU and other positions within would be chosen by the Executive Board. Each member agency would be responsible for their employees' wages and associated personnel costs. The venue agency would be responsible for all reasonable investigative expenditures. This partnership represented best practices in law enforcement and provided important transparency to the public.

Discussion took place.

**On motion by Councilmember Everett, second by Councilmember Souders, the C.O.W. moved the 2016 Interlocal Agreement creating the Yakima Valley Special Investigations Unit with Grandview Police Department as a member agency to a regular Council meeting for consideration.**

### **C. City Council Procedures Manual – Public Comment**

Mayor Childress explained that on April 26, 2016, Council approved Resolution No. 2016-23 amending the Grandview City Council Procedures Manual. Procedures Manual Section 4. Agenda, 4.3 Order of Business, (d) Public Comment currently reads as follows:

- 4.3(d) Public Comment - at which time the public may address the Council on items on the agenda.

He suggested that the wording be revised to read as follows:

- 4.3(d) Public Comment - at this time the public may address the Council on any topic whether on the agenda or not, except those scheduled for public hearing.

He presented this revision in an effort to welcome public attendance at meetings and encourage public comments and inquiries about agenda business or general City matters.

Discussion took place.

Councilmember Brewer requested that Section 4.3(i) Mayor & Councilmember Meeting Reports be amended to read "Mayor & Councilmember Reports".

**On motion by Councilmember Everett, second by Councilmember Brewer, the C.O.W. moved a resolution amending the Grandview City Council Procedures Manual to clarify Section 4. Agenda, 4.3 Order of Business, (d) Public Comment and (i) Mayor & Councilmember Reports to a regular Council meeting for consideration as amended.**

## **5. OTHER BUSINESS**

USDA Funding – Fire Truck Purchase – City Administrator Arteaga provided a follow-up to information presented at the October 25th C.O.W. meeting regarding a possible fire truck and equipment purchase. During the 2016 budget process, Council started setting aside funds for replacing fire trucks and SCBA's. The funding sources were limited so Council agreed to start setting aside approximately \$50,000 per year with the goal of purchasing a new truck within the next five-years. Currently, the Fire Department had a truck that was approaching the recommended replacement time frame and it was estimated to cost approximately \$500,000. It would take approximately ten years, at \$50,000 per year, but inflation could increase the replacement schedule by at least an additional two years. The City was no longer eligible for the USDA Infrastructure Funding Program because the City was over the 10,000 population threshold. However, the City was still eligible to apply to the USDA Community Facilities Direct Loan Program which could fund police departments, museums and fire equipment. The loan term could be extended up to 40-years depending on the life of the purchase. For example, a fire truck could have a 30 year life and a 30 year term could be applied as a repayment schedule. The estimate term would be \$500,000 (at 30-years) would cost approximately \$16,667 plus interest. USDA has funds available at an interest rate of 2.375% for the 30 year term for the remainder of 2016. USDA was predicting that the interest rates would increase in 2017 and strongly recommended that the City apply in order to lock in at the low interest rate. The pros of applying for the USDA loan were as follows:

- We would expedite the fire truck and SCBA's replace schedule.
- We could take advantage of the low interest rate which would provide a lower repayment schedule.
- We could reduce our required annual funding set aside by at least \$25,000 per year.
- Currently, we have approximately \$100,000 in the replacement reserve and we could continue to add the \$25,000 per year savings in order to continue to increase the replacement fund for future trucks.
- The new truck purchase would help keep the City at the lower fire rating which would benefit the community as a whole.

The cons for applying to USDA:

- We would have a 30-year loan repayment commitment.

He strongly encouraged Council consider applying to the USDA Facilities Direct Loan Program for the replacement of a fire truck and equipment. The City has many needs and funding was limited, but Council had made public safety the number one priority. The City must consider funding opportunities as they become available and improve our aging equipment in order to continue to provide the protection our citizens expect. He recommended that a representative from USDA attend a future C.O.W. meeting to explain the funding program and how it could

benefit the community.

Discussion took place.

**On motion by Councilmember Souders, second by Councilmember Moore, the C.O.W. directed staff to prepare a detailed report regarding fire truck maintenance, issues, replacement schedule and funding; priority of truck replacement (ladder truck vs. pumper truck), and the consequences of delaying replacements on the City's fire insurance premiums for consideration at the November 22<sup>nd</sup> C.O.W. meeting.**

Councilmembers Everett and Brewer voted in opposition.

Councilmember Everett requested to change his vote in favor of the motion.

**On motion by Councilmember Everett, second by Councilmember Brewer, the C.O.W. moved to reconsider the recommendation and discussion at the November 22<sup>nd</sup> C.O.W. meeting.**

**6. ADJOURNMENT**

The study session adjourned at 7:00 p.m.

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Mayor Norm Childress

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Anita Palacios, City Clerk