

**GRANDVIEW CITY COUNCIL  
COMMITTEE-OF-THE-WHOLE  
MEETING MINUTES  
NOVEMBER 22, 2016**

**1. CALL TO ORDER**

Mayor Norm Childress called the Committee-of-the-Whole meeting to order at 6:00 p.m. in the Council Chambers at City Hall.

**2. ROLL CALL**

Present were: Mayor Childress and Councilmembers Gaylord Brewer, Mike Everett, Bill Moore, Javier Rodriguez and Joan Souders. Councilmember Gloria Mendoza arrived at 6:15 p.m. Excused from the meeting was Councilmember Dennis McDonald.

Staff present were: City Administrator/Public Works Director Cus Arteaga, City Attorney Quinn Plant, City Treasurer Matt Cordray, Fire Chief Pat Mason, Assistant Public Works Director Santos Trevino and City Clerk Anita Palacios.

**3. CITIZEN PARTICIPATION – None**

**4. NEW BUSINESS**

**A. Resolution accepting the bid and authorizing the Daily Sun News as the Official City Newspaper for the year 2017**

City Clerk Palacios explained that RCW 35.23.352(7) provided that bids were required to secure the services of the official newspaper. Bids to serve as the Official City Newspaper for the year 2017 were opened on November 16, 2016. The City received one (1) bid from the Daily Sun News. The bid was as follows:

<u>Newspaper</u>	<u>Type of Publication</u>	<u>Rate (per column inch)</u>
Daily Sun News	Legal Notices	\$4.10

Discussion took place.

**On motion by Councilmember Brewer, second by Councilmember Moore, the C.O.W. moved a resolution accepting the bid and authorizing the Daily Sun News as the Official City Newspaper for the year 2017 to the next regular Council meeting for consideration.**

**B. Fire Truck Purchase – USDA Funding**

City Administrator Arteaga explained that at the November 8, 2016 C.O.W. meeting discussion took place regarding purchasing a fire truck and equipment utilizing USDA funding opportunities. Following discussion, staff was directed to prepare a detailed report regarding fire truck maintenance, issues, replacement schedule and funding; priority of truck replacement; and consequences of delaying replacement on the City's fire insurance premiums. Staff presented the following memorandums:

- Memo dated November 3, 2016 from City Administrator Arteaga RE: USDA Funding – Fire Truck Purchase

- Memo dated November 16, 2016 from Fire Chief Mason RE: Vehicle Purchase Information
- Memo dated November 16, 2016 from Fire Chief Mason RE: Vehicle Fleet Maintenance and Repair Report
- Memo dated November 16, 2016 from Fire Chief Mason RE: Fire Department Fleet Overview

Discussion took place.

**On motion by Councilmember Everett, second by Councilmember Moore, the C.O.W. moved authorization for staff to apply to USDA for the purchase of a fire truck to the next regular Council meeting for consideration.**

**C. Resolution authorizing the Mayor to sign Supplemental Agreement Number 2 with HLA Engineering and Land Surveying, Inc., for professional engineering services relating to the Old Inland Empire Highway Improvements**

City Administrator Arteaga explained that the City was currently under contract with HLA for the design of the Old Inland Empire (OIE) Highway Improvements which were funded through an STP Grant. The agreement was executed on January 14, 2014, with a maximum payable amount of \$242,900 and the design was to be completed on June 30, 2015. Due to the lack of available construction funding, the completion of the design work was extended. On May 12, 2015, Council approved Resolution No. 2015-28 authorizing the Mayor to sign Supplemental Agreement Number 1 with HLA Engineering and Land Surveying, Inc., to extend the completion date for design of the OIE Highway improvements to December 31, 2016. In order to provide the City with additional time to apply for construction funds, staff recommended Council approve Supplement Agreement Number 2 with HLA to extend the completion date for design to December 31, 2020. The supplemental agreement would not increase the cost and only extended the completion date.

Discussion took place.

**On motion by Councilmember Brewer, second by Councilmember Rodriguez, the C.O.W. moved a resolution authorizing the Mayor to sign Supplemental Agreement Number 2 with HLA Engineering and Land Surveying, Inc., for professional engineering services relating to the Old Inland Empire Highway Improvements to the next regular Council meeting for consideration.**

**D. Ordinance approving a Franchise Agreement between the City of Grandview and Mobilitie, LLC**

Jason Verduzco, Permitting Manager with Mobilitie, LLC., presented a Franchise Agreement between the City and Mobilitie for the use of public rights-of-way for the purpose of installing, maintaining and operating communications facilities. He explained that Mobilitie was a CLEC Telecommunication Utility company regulated by the Washington Public Utilities Commission to provide telephone related services, such as facilities based competitive local exchange and interexchange services. In order to meet the growing demand for connectivity, Mobilitie was deploying a hybrid transport network that provides high-speed, high-capacity bandwidth in order

to facilitate the next generation of devices and data-driven services. This network could support a variety of technologies and services that require connectivity to the internet, including, but not limited to, driverless and connected vehicles (commercial, personal and agricultural), remote weather stations and mobile service providers. These transport utility poles and facilities were not dedicated to any particular customer and to the extent capacity on the structures was available, and available to be used by other municipal entities.

Discussion took place.

**On motion by Councilmember Everett, second by Councilmember Brewer, the C.O.W. moved an ordinance approving a Franchise Agreement between the City of Grandview and Mobilitie, LLC, to the January 10<sup>th</sup> Council meeting for consideration.**

### **MEETING RECESSED**

**The C.O.W. meeting was recessed at 6:55 p.m. The C.O.W. meeting reconvened at 9:00 p.m., following the regular Council meeting.**

- E. Ordinance establishing a Debt Service Fund for repayment of a Supporting Investments in Economic Diversification (SIED) Loan from Yakima County for costs associated with infrastructure improvements related to water, sewer, irrigation and roadway improvements south of Wine Country Road between Fir Street and the SVID canal**

City Treasurer Cordray explained that the City and Grandview Lumber entered into a SIED contract with Yakima County for the purpose of infrastructure improvements related to water, sewer, irrigation and roadway south of Wine Country Road between Fir Street and the SVID canal. The project was funded with 50 percent SIED loan and 50 percent SIED grant. The ordinance established a debt service fund to repay the loan portion. Beginning in 2017, the City would receive the first of 10 installments from Grandview Lumber of approximately \$50,000-60,000. The City would then send payment to Yakima County Infrastructure Fund for the same amount. The net effect to the City account would be zero.

Discussion took place.

**On motion by Councilmember Everett, second by Councilmember Moore, the C.O.W. moved an ordinance establishing a Debt Service Fund for repayment of a Supporting Investments in Economic Diversification (SIED) Loan from Yakima County for costs associated with infrastructure improvements related to water, sewer, irrigation and roadway improvements south of Wine Country Road between Fir Street and the SVID canal to the next regular Council meeting for consideration.**

- F. Ordinance establishing a Debt Service Fund for repayment of a Supporting Investments in Economic Diversification (SIED) Loan from Yakima County for costs associated with infrastructure improvements related to Euclid/Wine Country Road Intersection and widening of Forsell Road from Wallace Way to Euclid Road**

City Treasurer Cordray explained that the City entered into a SIED contract with Yakima County for the purpose of infrastructure improvements related to the Euclid/Wine Country Road

intersection and widening of Forsell Road from Wallace Way to Euclid Road. The project was funded with 50 percent SIED loan and 50 percent SIED grant. The ordinance established a debt service fund to repay the loan portion. Beginning in 2016, the City would send a payment to Yakima County Infrastructure Fund. The payment would be approximately \$23,300 for ten years. For the first five years, FruitSmart Inc. would contribute \$12,800 towards the payment. The City would be responsible for the whole amount the remaining five years.

Discussion took place.

**On motion by Councilmember Everett, second by Councilmember Moore, the C.O.W. moved an ordinance establishing a Debt Service Fund for repayment of a Supporting Investments in Economic Diversification (SIED) Loan from Yakima County for costs associated with infrastructure improvements related to Euclid/WCR Intersection and widening of Forsell Road from Wallace Way to Euclid Road to the next regular Council meeting for consideration.**

**G. Ordinance amending 2016 annual budget**

City Treasurer Cordray explained that this budget amendment encompassed items that were previously discussed during October budget meetings. They included an increase in expenditures for Public Works labor during museum transition, the combination of closing out the East Wine Country Plaza and Euclid/Wine Country Road Intersection Improvement Funds and creating debt service funds for those projects and showing the closing costs associated with the 2015 Water/Sewer Bond Refunding. The ordinance provided for the amending of the 2016 Annual Budget to accommodate the changes in sources and uses. By Fund the highlights of the budget changes were:

- Current Expense Fund: Appropriations for salaries and benefits resulted in a decrease to estimated ending fund balance.
- Street Fund: Appropriations for a transfer out to SIED Loan – Euclid/Wine Country Road resulted in a decrease to estimated ending fund balance.
- SIED Loan – Euclid/Wine Country Road Fund: Increase in contributions and transfers in with an equal amount in principal and interest payments to the loan resulted in a net effect of zero to the estimated ending und balance.
- East Wine Country Plaza Fund: Appropriations for irrigation improvements resulted in a decrease to estimated ending fund balance.
- Euclid/Wine Country Road Improvements Fund: Increase in miscellaneous revenues and appropriations for transfers out resulted in a decrease to estimated ending fund balance.
- 2015 Water/Sewer Bond Redemption Fund: Increase in revenues with the same amount in appropriations for closing costs resulted in a net effect of zero to estimated ending fund balance.

Discussion took place.

**On motion by Councilmember Moore, second by Councilmember Rodriguez, the C.O.W. moved an ordinance amending the 2016 Annual Budget to the next regular Council meeting for consideration.**

**H. Ordinance amending the City of Grandview 2017 non-union salary schedule**

City Administrator Arteaga explained that the following general wage increases were incorporated into the salary schedules and included in the 2017 preliminary budget:

- Public Works Union (settled) – 2.25% on 1/1/2017 & 2.25% on 7/1/2017
- Police Sergeants & Patrol Union (settled) – 3% on 1/1/2017
- Police Support Union (not settled) – proposed 2% 1/1/2017
- Non-Union (to be determined by Council) – proposed 2% 1/1/2017

Discussion took place.

**On motion by Councilmember Souders, second by Councilmember Rodriguez, the C.O.W. moved an ordinance amending the City of Grandview 2017 Non-Union Salary Schedule to the next regular Council meeting for consideration.**

**I. Ordinance adopting the budget and confirming tax levies for revenue to carry on the government for the fiscal year ending December 31, 2017**

City Treasurer Cordray explained that during the months of August through November, there were numerous staff reviews, budget discussions and City Council special meetings regarding the 2017 preliminary budget. The Mayor's preliminary budget was released to the Council and public on November 14, 2016. A copy of the budget message was distributed.

Discussion took place.

**On motion by Councilmember Moore, second by Councilmember Mendoza, the C.O.W. moved an ordinance adopting the budget and confirming tax levies for revenue to carry on the government for the fiscal year ending December 31, 2017 to the next regular Council meeting for consideration.**

**5. OTHER BUSINESS – None**

**6. ADJOURNMENT**

The study session adjourned at 9:20 p.m.

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Mayor Norm Childress

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Anita Palacios, City Clerk